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February 17, 2011

City Clerk File No.:  
TBD – RES 2010-0002

ACTION MEMORANDUM OF THE TBD GOVERNING BOARD

RE: RESOLUTION 2010-02 ESTABLISHING A CITIZEN'S ADVISORY BOARD  
(deferred from January 10, 2011)

During the Transportation Benefit District Governing Board's Special Meeting held Monday, February 14, 2011, Board Member Waldref provided an overview of Resolution 2010-02 of the City of Spokane Transportation Benefit District Governing Board establishing a citizen's advisory board. Subsequent to debate by the TBD Governing Board, the following action was taken:

**Upon 4-3 Roll Call Vote (Council Members Apple, Corker, and McLaughlin voting "no"), the TBD Governing Board adopted Resolution 2010-02 of the City of Spokane Transportation Benefit District Governing Board establishing a citizen's advisory board.**

Terri L. Pfister, MMC  
Spokane City Clerk



Agenda Sheet for TBD Governing Board Meeting of:

02/14/2011

Status: CLERK REVIEW

Date Rec'd (Clerk use only) 02/01/2011

Clerk's File # TBD-RES 2010-0002

Renews #

Submitting Dept\*: TBD GOVERNING BOARD

Cross Ref #

Contact Name & Phone\*: AMBER WALDREF 625.6255

Project #

Contact E-Mail\*: AWALDREF@SPOKANECITY.ORG

Bid #

Add'l Docs Attached? Resolutions

Requisition #

Agenda Item Name: Begin with Dept # 0320 TBD ADVISORY BOARD RESO

Agenda Wording\*: 127 character max Additional attached?

A resolution of the City of Spokane Transportation Benefit District Governing Board establishing a citizens advisory board.

Summary (Background)\*: 213 character max Additional attached?

Pursuant to Chapter 36.73 RCW, the City Council established a transportation benefit district. The Governing Board of the TBD shall consider passage of this resolution to establish a citizens advisory board to assist the TBD fulfill the purpose and goals of the state law and of the SMC.

Fiscal Impact Budget Account Additional attached?

Table with 4 rows for fiscal impact, each with a 'Select' dropdown, a '\$' symbol, and a '#' symbol.

Approvals Notifications (Date)

Table for approvals and notifications. Includes rows for Dept Head (SHOGAN, JOE), Division Director, Finance (LESESNE, MICHELE), Legal (BURNS, BARBARA), and For the Mayor (FEIST, MARLENE). Notifications include Study Session and Other.

Additional Approvals Distribution List (Emails preferred) Additional?

Table for additional approvals and distribution list. Includes rows for Purchasing and three 'Select Dept' dropdowns.

## RESOLUTION NO. 2010-0002

A resolution of the City of Spokane Transportation Benefit District Governing Board establishing a citizens advisory board.

WHEREAS, on October 11, 2010, the Spokane City Council created the City of Spokane Transportation Benefit District (TBD) pursuant to state law for the purpose of acquiring, constructing, improving, providing and funding transportation improvements within the City;

WHEREAS, the TBD is a quasi-municipal corporation and an independent taxing district, which is operated by a governing board;

WHEREAS, pursuant to state law, the Governing Board of the TBD is the City Council acting in an ex officio and independent capacity;

WHEREAS, in order to assist the TBD fulfill the purpose and goals of state law and the ordinance, the Governing Board desires to establish a citizens advisory board as set forth in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF SPOKANE TRANSPORTATION BENEFIT DISTRICT that the Citizen's Transportation Advisory Board (CTAB) is hereby established as follows:

A. Purpose.

The TBD Governing Board believes accountability to the public is critical to successfully maintain and improve City transportation infrastructure, specifically implementing projects provided or funded by, or in part, by funds collected through the Spokane Transportation Benefit District (TBD). Accountability requires that citizens are continuously informed and educated on an ongoing basis as TBD-funded activities are considered and implemented. A citizen advisory committee, responsible for the review of transportation projects for their consistency within the parameters established by Ordinance No. C-34648, codified in Chapter 8.16SMC, and for recommending prioritization and funding of transportation projects, is essential to ensure that the citizens of Spokane receive full value for their TBD investment.

B. The Citizen's Transportation Advisory Board Created.

There is hereby created a TBD Citizens Transportation Advisory Board (CTAB), which shall consist of seven members, who are City residents, appointed by the TBD Governing Board. One member shall be a resident from each city council district; one member shall be a member from each of the following: the Citizen's Streets Advisory Commission (CSAC), the Pedestrian, Traffic & Transportation committee (PETT) of the Community Assembly, and the Bicycle Advisory Board (BAB), and a seventh member shall be appointed at large.

The CTAB chair and vice-chair shall be selected from among the members by the members. The CTAB membership shall also determine CTAB meeting times and draft CTAB board rules and procedures to be approved by the TBD Governing Board.

The TBD Governing Board encourages residents with a background in engineering, construction, public works or a background of a similar nature as well as those who commute using alternative modes of transportation and those involved, or interested, in various and diverse street, transportation, or public works activities of the community to apply for either a council district representative or member at large position.

C. Terms.

1. The terms, as designated by the TBD Governing Board at the time of appointment, of the member from a city council district and the member at large shall expire on November 11, 2013 with the opportunity to be reappointed for another term of three (3) years.
2. The terms of the other three members shall expire annually on November 11. No member from CSAC, PETT, or BAB shall be appointed for more than two consecutive one-year terms.
3. No elected official, City officer or employee shall be a member of the CTAB.
4. CTAB members shall not be removed from office by the TBD Governing Board before the expiration of their terms unless for a disqualifying change of residence or for cause based upon a determination of incapacity, incompetence, neglect of duty, or malfeasance.

D. Conflicts.

No CTAB member shall be affiliated with any contractor performing work or seeking the award of work for projects financed by, or in part, by a Spokane TBD project in any way. CTAB members shall avoid conflicts of interest, such as having a direct pecuniary or financial gain.

E. Compensation.

The members of the CTAB shall serve without compensation.

F. Annual reports of progress.

The CTAB shall annually provide to the TBD Governing Board a report on progress made in carrying out the Board's responsibilities, which report will be provided in writing and by appearance and presentation by the Board Chair and/or other members of the Board before the TBD Governing Board, or a combination thereof. Additional reports may be submitted when deemed appropriate by the Board or when requested by the TBD Governing Board.

PASSED BY THE GOVERNING BOARD OF THE CITY OF SPOKANE  
TRANSPORTATION BENEFIT DISTRICT ON February 14, 2011.

Alexander J. Thompson  
Chairperson

Attest:

Leri K. Hots  
City Clerk

Approved as to form:

Michael D. Pincus  
Assistant City Attorney

