

---

**Subject:** Special Waste Disposal

**Attachments:** Special Waste Rules;  
Appendix "B" Special/Non-Typical Waste Acceptance Form [*Waste Profile*];  
Unacceptable Waste

Thank you for considering the City of Spokane Waste to Energy Facility for your waste disposal needs.

Please review the attached documents and then email the completed and signed Waste Profile to [solidwaste@spokanecity.org](mailto:solidwaste@spokanecity.org) for review. A response is required for each question.

If approved, the Waste Profile will stay on file for two years, or until a new material is considered for disposal, whichever comes first. Please include a complete listing of wastes being proposed for disposal during that time.

An Acceptance Letter will be sent upon approval, and at that time an appointment can be scheduled by phone.

For questions, please contact the Solid Waste Disposal Department at (509) 625-6580.

## SPECIAL WASTE RULES

1. By signing the attached SPECIAL/ NON-TYPICAL WASTE ACCEPTANCE form you acknowledge that you have read the following information and agree to abide by the rules of disposal of Special Waste.
2. The charge for Special Waste is \$193.28 per ton, with a minimum charge of \$96.64 for 1000 lbs. or less. If a forklift and operator are required there is an additional charge of \$75 per hour with a minimum charge of \$37.50. A forklift is available during limited hours and by appointment only.
3. The City does not provide labor for unloading. It is the responsibility of the driver to unload the material and, if necessary, to bring additional labor. For loads that require forklift assistance it is the responsibility of the driver to move pallets to the end of the truck so the forklift can access the material.
4. This is a refuse disposal facility. The site does not have a loading dock. Unless directed otherwise, materials contained in the vehicles will be unloaded onto the floor or into the pit by the truck driver. City staff will not sweep out or clean up transport vehicles.
5. If the U. S. Department of Agriculture (USDA) is requiring the destruction of the materials, the shipper must set up an appointment with the USDA. The USDA phone number is (509) 353-2950.
6. Exact payment is required at time of service, unless a billing account has been set up in advance (call City of Spokane Utility Billing at 509-625-6000 to set up an account). Payment may be made by cash, check, MasterCard or Visa.
7. At least **24 hours notice** is required to set up an appointment for delivery. An appointment may be scheduled by calling (509) 625-6580. **Leaving a message on voice mail does not constitute an appointment.** We are open for appointments and scheduling Monday – Friday only. Trucks that arrive without an appointment, or outside of a scheduled appointment, may be denied service.
8. Waste material delivered to the facility for disposal must be representative of the waste authorized for acceptance. The waste materials must not contain asbestos and must not be a federal, state, or local regulated hazardous waste. The City of Spokane reserves the right to refuse any loads, at any time, for any reason. The City is not responsible for any costs incurred by the generator or their agents.
9. If the load contains petroleum-contaminated materials, the waste must have been derived from incident spills of less than 1,000 gallons. The load must not cause the City to exceed its monthly permitted limit of 150 tons of petroleum-contaminated material.

Please sign attached form indicating that these rules have been read and the undersigned agrees to follow them. A signed copy may be emailed, mailed, or faxed to our office at 509-625-6537. A signed copy must be received before an appointment can be scheduled.

## Appendix "B"

CITY OF SPOKANE SOLID WASTE DISPOSAL  
SPECIAL/NON-TYPICAL WASTE ACCEPTANCE FORM

Date Notified by Customer: \_\_\_\_\_ Time: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Description and Quantity of Material: \_\_\_\_\_

What is waste's regulatory status?

\_\_\_\_\_ Solid Waste

\_\_\_\_\_ Hazardous Waste

\_\_\_\_\_ Dangerous Waste

Has the waste been  
designated non-hazardous by the generator and paperwork  
received?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Have you provided an MSDS, test results, or other data supporting  
the non-hazardous designation?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If not, please email, mail, or fax to 509-625-6537.

If an MSDS is available for the material, it must be submitted.

Is the material generated in Spokane County?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If no, where is the material generated? \_\_\_\_\_

If accepted previously, has the waste material changed in any way?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If empty containers, have they been triple rinsed?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Is the material: \_\_\_\_\_ Oily rags  
\_\_\_\_\_ Absorbent  
\_\_\_\_\_ Oil filters

Other information: \_\_\_\_\_

Generator Signature (Required) \_\_\_\_\_

*By signing this SPECIAL WASTE ACCEPTANCE FORM you acknowledge that the information on this form is true and accurate and you have read and agree to abide by the rules of disposal of Special Waste.*

## For Staff Use Only

☐ Material reviewed and approved by Solid Waste Disposal designated hazardous waste personnel

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Material reviewed and approved by Solid Waste Disposal operations and environmental personnel

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Material reviewed and approved by Solid Waste Disposal Director

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **UNACCEPTABLE WASTES INFORMATION**

**Following are wastes that are deemed unacceptable:**

- a. Asbestos-containing materials (ACM) per Spokane Regional Clean Air Agency regulations
- b. Radioactive materials
- c. Excessive liquids (liquids that breach containers or are free-flowing)
- d. Wastes containing higher sulfur content than normal municipal solid wastes
- e. Wastes that produce toxic residues that can survive the normal combustion and treatment process and/or add pollutants to the Waste to Energy plant's emissions
- f. Wastes containing metals/metalloids (e.g. cadmium, mercury, lead, nickel, arsenic) or halogenated compounds (e.g. chlorine, fluorine, iodine, bromine) in sufficient quantities that may cause emission concerns
- g. Wastes containing refrigerants
- h. Non-combustible construction and demolition debris, including gypsum related materials
- i. Waste that emits foul and/or obnoxious odors that would offend a reasonable person
- j. Out of County generated containers requiring triple rinsing for disposal, unless it can be adequately demonstrated that the rinsing was completed.
- k. Human remains or recognizable body parts
- l. Materials designated as hazardous wastes per Chapter 173-303 WAC.

Examples of waste that are NOT accepted based on the above, can include, but are not limited to:

- Ammunition containing lead
- Light bulbs/lamps that contain mercury (fluorescent, high intensity discharge (HID), metal halide, high pressure sodium, etc....)
- Halogenated materials (e.g., chlorinated plastics such as PVC, chlorine, fluorine, iodine, and bromine containing materials, etc....)
- Electronics (unless tested to verify not hazardous waste)
- Prescription drugs that designate as hazardous waste unless otherwise exempted under Chapter 173-303 WAC

Solid Waste Disposal Department staff may be able to provide information on possible disposal options for unacceptable wastes. Call 509-625-6580 for further information.