



Riverfront Spokane COVID-19 Event Rental Program

50% Discount for 2021 Public Events

Overview:

Given the impact of COVID-19 social distancing and other restrictions on events and large gatherings, Riverfront Spokane will provide a unique opportunity for event organizers that encourage the use of Spokane's public spaces and eases the burden on event organizers who provide free and low-cost programming for the community during these unprecedented times.

Promotional Timeframe: March - September 30, 2021

Qualifications:

1. Event must be free and open to the public and occur on or before September 30, 2021.
2. Event aligns with Riverfront Spokane's mission to provide free and low-cost activities for the community.
3. Event must follow Washington's Safe Start protocols as mandated by SRHD. Written COVID protocols must be developed and submitted to the SRHD and Riverfront Spokane.

PROMOTINAL OFFER

1. Event organizer will provide trade inventory for the value of the discount.
2. Trade may be made up of the following items and will be subject to approval by park management:
 - Programming / Event Production
 - Marketing & Advertising Opportunities
 - Sponsorship Inventory (e.g. hospitality, event footprint, partnership recognition)
 - Revenue Share Opportunities
 - Waste Management Solutions (e.g. for future or current events)
 - Volunteer Labor (pending approval)
 - Professional services
 - Other applicable cost reduction strategies
3. Event organizers will be required to apply for the discounted offer and must propose trade components, which will be subject to approval by park management.
4. Trade proposal must be presented during the event reservation process and will be outlined in the final event contract / use agreement.
5. Trade inventory must be available for use within the 2021-2022 timeframe.
6. Rental items such as cord covers, spider boxes, tables/chairs, etc. may be requested but may be limited based on park staff availability. Event rental items will not be discounted.
7. Event organizers will provide an Event Operating Plan (EOP) that includes event load in/load out schedule, list of activities and timeframes, waste management plan, site map and vendor list 30 days prior to the event.

8. Event organizer must submit a security/damage deposit for 25% of the rental value, which will be calculated prior to the 50% discount. The security deposit will be refunded if the park is left in the same condition as it was prior to the event.
9. An event contract must be fully executed and security/damage deposit received prior to the event load in.

Rules & Restrictions

1. Promotion does not apply to private rentals or events that charge a fee for participation.
2. Event organizers will be required to provide waste management solutions that minimize the use of park staff.
3. Failure to complete all required steps by due date may result in disqualification of future discounts.