



2026 Aquatics Staff Payroll and Training Calendar


May 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27 Manager Payroll Sign-Up Deadline	28	29	30	1	2	3
4 Witter Preseason Opening Day	5	6	7	8	9	10
11	12 Hiring Fair 3-6pm @ Witter Cannon & Comstock Staff	13 Hiring Fair 3-6pm @ Witter Hillyard & Shadle Staff	14 Hiring Fair 3-6pm @ Witter Liberty & Witter Staff	15	16 Payroll make-up day and NeoGov help 9am-5pm @ Witter	17
18	19	20	21	22 NeoGov and Acranet Tasks Deadline Head Manager Meeting 5-8pm @ Park Ops	23 Management Training Head Managers & Assistant Managers Only 10am-1pm @ TBD	24 Management Training Head Managers, Assistant Managers, Head Guards 10am-4pm @ Witter
25	26	27	28	29	30	31
1	2	Notes: NeoGov and Acranet tasks must be completed by the May 22 deadline or you will be ineligible for hire for the summer.				


June 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4	5 All Staff Orientation 6:30-9:00pm @ Northeast Community Center	6	7
8 Pump Room Trainings 10-11:30am @ Cannon 1-2:30pm @ Shadle Swim Instructor In-Service Shadle, Comstock and Liberty 4:30-6:30pm @ Witter	9 Pump Room Trainings 10-11:30am @ Liberty 1-2:30pm @ Comstock Swim Instructor In-Service Shadle, Comstock and Liberty 4:30-6:30pm @ Witter	10 Pump Room Trainings 10-11:30am @ Hillyard 1-2:30pm @ Witter Swim Instructor In-Service Cannon, Hillyard and Witter 4:30-6:30pm @ Witter	11 Swim Instructor In-Service Cannon, Hillyard and Witter 4:30-6:30pm @ Witter	12 Manager Meeting & Water Skills Training 9am-1pm @ Witter Aquatic Aide Meeting 3:30-4:30pm @ Witter All Lifeguard Staff Inservice 5-8pm @ Witter	13 All Staff Training 12-7pm @ Home Pools	14 All Staff Training 9am-3:30pm @ Home Pools
15 Summer Season Opening Day Swimming Lesson Session 1 Begins	16	17	18	19 No Open Swim Juneteenth Holiday Lifeguard In-Service Time TBD by Manager Location: Home Pools	20	21
22	23	24	25	26 Manager Meeting 9-10am @ Witter Swim Instructor In-Service 10-11:30am @ Witter	27	28
29 Swimming Lesson Session 2 Begins	30	1	2	3	4	5

July 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
29	30	1	2	3 Lifeguard In-Service Location: Shadle 8:30-9:30am Liberty 9-10am Comstock 9:30-10:30am Cannon 10-11 Hillyard 10:30-11:30am Witter 11am-12pm Shadle	4 No Open Swim Independence Day Holiday	5
6	7	8	9	10 Manager Meeting 9-10am @ Witter Swim Instructor In-Service 10-11:30am @ Witter	11	12  Cardboard Boat Regatta & Staff Pool Party 2-7pm @ Hillyard
13 Swimming Lesson Session 3 Begins	14	15	16	17 Lifeguard In-Service Time TBD by Manager Location: Home Pools	18	19
20	21	22	23	24 Manager Meeting 9-10am @ Witter Swim Instructor In-Service 10-11:30am @ Witter	25	26
27 Swimming Lesson Session 4 Begins	28	29	30	31 Lifeguard In-Service Can, Hil and Sha @ Shadle Com, Lib and Wit @ Liberty 9-10:30am	1	2

August 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27	28	29	30	31	1	2 Music Videos Due
3	4	5	6	7 Manager Meeting 9-10am @ Witter	8	9
10 Swimming Lesson Session 5 Begins	11	12	13	14  Lifeguard Olympics All staff in-service & pool points award ceremony 9:30am-12pm @ Witter	15 Last Day of Open Swim	16
17	18	19	20 Summer Season Closing Day	21 Manager Meeting 9-10am @ Witter	22	23
24	25	26	27	28	29	30
31	1	Notes:				