



COMMERCIAL/ MULTI-FAMILY REBATES

Requirements for WaterSense® Labeled Smart Irrigation Controller

Rebate amount: cost of controller(s) (up to \$500), excluding installation/labor, shipping, tax, etc.

Eligibility Requirements:

- Applicant must be the current property owner to apply for and receive rebate. Tenants may apply for rebates with written property owner approval.
- Property must receive water services from the City of Spokane.
 - » Each commercial and multi-family account can purchase multiple smart irrigation controllers with a single rebate not to exceed \$500.
 - » HOA's and large living communities will be processed as residential accounts- 1 controller per household with a maximum of 50 controllers per account.
- Rebates are for purchase of the following:
 - » WaterSense® labeled smart (Wi-Fi enabled) irrigation controller or add-on module to an existing qualifying controller and must be included on the [EPA WaterSense® product search page](#).
- Receipts (proof of payment, not an invoice with a "balance due") are required and must include:
 - » A purchase date within the same calendar year of application.
 - » List the make and model or SKU (found on the bar code on product packaging).
 - » Show the cost of each item. Rebates are for the products only (installation, parts, tax, shipping etc. excluded) with a maximum of \$500 per controller.
- Take a photo of the controller and each additional component installed at the property and attach it to the online application. Photos of the boxes/packaging or the product uninstalled do not qualify.
- Application needs to be submitted within 10 days of photos being taken - timestamps will be checked.
- Altered or misrepresentative photos will be considered fraudulent and the rebate will be denied.

Applicant Steps:

- Read program requirements.
- Purchase and install eligible device controller (verify on the [EPA WaterSense® website](#)).
- Complete [online application](#) and supply all required documentation.

City Steps:

- Process rebates on a first-received, first-served basis until either application deadline or fund depletion occurs.
- Schedule inspection with customer, approve application and issue rebate credit.

Processing of completed applications takes approximately 2 weeks. Once processing is complete and the rebate is approved, a credit will appear on your utility bill within one to two billing cycles.

Tax information:

- Applicants receiving \$600 or more in rebates from the City in a calendar year must submit a [W-9](#) form before City issues rebate. The City will send 1099 forms to applicants after December 31 each year. All personal information provided within the W-9 is kept confidential in accordance with the Privacy Act. The determination of whether your rebate is taxable or not may depend on several variables. We recommend contacting your tax professional.

