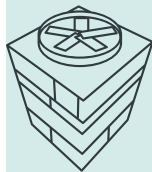


## COMMERCIAL/ MULTI-FAMILY REBATES

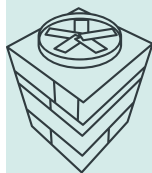


### Requirements for Cooling Tower Conductivity Controllers

**Rebate amount:** cost of controller (up to \$695), excluding installation/labor, shipping, tax, etc.

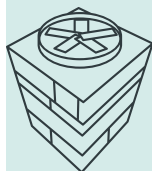
#### Eligibility Requirements:

- Applicant must be the current property owner to apply for and receive rebate. Tenants may apply for rebates with written property owner approval.
- Property must receive water services from the City of Spokane.
  - » Limited to one controller per property.
- Rebates are for the following:
  - » Installing a conductivity controller to automatically control blow down. Work with a specialist to determine the maximum cycles of concentration the cooling tower system can safely achieve and the resulting conductivity (typically measured as micro Siemens per centimeter,  $\mu\text{S}/\text{cm}$ ). A conductivity controller can continuously measure the conductivity of the cooling tower water and discharge water only when the conductivity set point is exceeded.
- Efficiency Requirements:
  - » Controller should accurately transmit information to the valves that control the amount of blow down (water drained from the cooling tower reservoir) and subsequent makeup water.
  - » Controller should maximize the cycles of concentration with a minimum of three cycles.
- Receipts (proof of payment, not an invoice with a "balance due") are required and must include:
  - » A purchase date within the same calendar year of application.
  - » List the make and model or SKU (found on the bar code on product packaging).
  - » Show the cost of each item. Rebates are for the products only (installation, parts, tax, shipping etc. excluded) with a maximum of \$695 per controller.
- Take a photo of the controller and each additional component installed at the property and attach it to the online application. Photos of the boxes/packaging or the product uninstalled do not qualify.
- Application needs to be submitted within 10 days of photos being taken - timestamps will be checked.
- Altered or misrepresentative photos will be considered fraudulent and the rebate will be denied.



#### Applicant Steps:

- Read program requirements.
- Purchase and install eligible device controller (verify with Water Conservation Office)
- Complete [online application](#) and supply all required documentation.



#### City Steps:

- Process rebates on a first-received, first-served basis until either application deadline or fund depletion occurs.
- Schedule inspection with customer, approve application and issue rebate credit.

Processing of completed applications takes approximately 2 weeks. Once processing is complete and the rebate is approved, a credit will appear on your utility bill within one to two billing cycles.

#### Tax information:

- Applicants receiving \$600 or more in rebates from the City in a calendar year must submit a [W-9](#) form before City issues rebate. The City will send 1099 forms to applicants after December 31 each year. All personal information provided within the W-9 is kept confidential in accordance with the Privacy Act. The determination of whether your rebate is taxable or not may depend on several variables. We recommend contacting your tax professional.
- For more information on cooling tower conductivity controller efficiency, visit this [page](#) from the office of Energy Efficiency & Renewable Energy.

