Requirements for WaterSense® Labeled Smart Irrigation Controller

Rebate amount: cost of controller (up to $100), excluding installation/labor, shipping, tax, etc.

Eligibility Requirements:
- Applicant must be the current property owner to apply for and receive rebate. Tenants may apply for rebates with written property owner approval.
- Property must receive water services from the City of Spokane.
  - Residential customers: limited to one controller per property.
- Rebates are for purchase of the following:
  - WaterSense® labeled smart (Wi-Fi enabled) irrigation controller or add-on module to an existing qualifying controller and must be included on the [EPA WaterSense® product search page](https://www.epa.gov/watersense/product-search).
- Receipts (proof of payment, not an invoice with a “balance due”) are required and must include:
  - A purchase date within the same calendar year of application.
  - List the make and model or SKU (found on the bar code on product packaging).
  - Show the cost of each item. Rebates are for the products only (installation, parts, tax, shipping etc. excluded) with a maximum of $100 per controller.
- Take a photo of the controller and each additional component installed at the property and attach it to the online application. Photos of the boxes/packaging or the product uninstalled do not qualify.
- Altered or misrepresentative photos will be considered fraudulent and the rebate will be denied.

Applicant Steps:
- Read program requirements.
- Purchase and install eligible device controller (verify on the [EPA WaterSense® website](https://www.epa.gov/watersense/product-search)).
- Complete [online application](#) and supply all required documentation.

City Steps:
- Process rebates on a first-received, first-served basis until either application deadline or fund depletion occurs.
- Approve application and issue rebate credit.

Processing of completed applications takes approximately 2 weeks. Once processing is complete and the rebate is approved, a credit will appear on your utility bill within one to two billing cycles.

Tax information:
- Applicants receiving $600 or more in rebates from the City in a calendar year must submit a [W-9 form](https://www.irs.gov/businesses/small-businesses-self-employed/small-businesses-and-self-employed) before City issues rebate. The City will send 1099 forms to applicants after December 31 each year. All personal information provided within the W-9 is kept confidential in accordance with the Privacy Act. The determination of whether your rebate is taxable or not may depend on several variables. We recommend contacting your tax professional.
**Requirements for WaterSense® Labeled Smart Irrigation Controller**

**Rebate amount:** cost of controller(s) (up to $500), excluding installation/labor, shipping, tax, etc.

**Eligibility Requirements:**
- Applicant must be the current property owner to apply for and receive rebate. Tenants may apply for rebates with written property owner approval.
- Property must receive water services from the City of Spokane.
  - Each commercial and multi-family account can purchase multiple smart irrigation controllers with a single rebate not to exceed $500.
  - HOA’s and large living communities will be processed as residential accounts—1 controller per household with a maximum of 50 controllers per account.
- Rebates are for purchase of the following:
  - WaterSense® labeled smart (Wi-Fi enabled) irrigation controller or add-on module to an existing qualifying controller and must be included on the [EPA WaterSense® product search page](https://www.energystar.gov/collateral/watersense-product-search-2).
- Receipts (proof of payment, not an invoice with a “balance due”) are required and must include:
  - A purchase date within the same calendar year of application.
  - List the make and model or SKU (found on the bar code on product packaging).
  - Show the cost of each item. Rebates are for the products only (installation, parts, tax, shipping etc. excluded) with a maximum of $500 per controller.
- Take a photo of the controller and each additional component installed at the property and attach it to the online application. Photos of the boxes/packaging or the product uninstalled do not qualify.
- Application needs to be submitted within 10 days of photos being taken – timestamps will be checked.
- Altered or misrepresentative photos will be considered fraudulent and the rebate will be denied.

**Applicant Steps:**
- Read program requirements.
- Purchase and install eligible device controller (verify on the [EPA WaterSense® website](https://www.energystar.gov/collateral/watersense-product-search-2)).
- Complete [online application](https://www.energystar.gov/collateral/watersense-product-search-2) and supply all required documentation.

**City Steps:**
- Process rebates on a first-received, first-served basis until either application deadline or fund depletion occurs.
- Schedule inspection with customer, approve application and issue rebate credit.

Processing of completed applications takes approximately 2 weeks. Once processing is complete and the rebate is approved, a credit will appear on your utility bill within one to two billing cycles.

**Tax information:**
- Applicants receiving $600 or more in rebates from the City in a calendar year must submit a W-9 form before City issues rebate. The City will send 1099 forms to applicants after December 31 each year. All personal information provided within the W-9 is kept confidential in accordance with the Privacy Act. The determination of whether your rebate is taxable or not may depend on several variables. We recommend contacting your tax professional.