



# Lawn Replacement Rebate Program 2019 RESIDENTIAL DESIGN APPLICATION



## Design Application Steps:

- 1 Read through program terms and conditions and initial where appropriate.
- 2 Submit a scale drawing of your Landscape and Irrigation plan.
- 3 Submit the Plant List & Area Calculations Form, Mulch Calculator, Watering Schedule and photos as needed.
- 4 Renters: Have property owner sign and submit a Landscape Conversion Permission Form.
- 5 After receipt and approval of this Design Application, you'll be contacted to schedule a required pre-inspection.

## City of Spokane Account Info (Property must have a water account with the City of Spokane to qualify)

City of Spokane Account Number Where Lawn Will Be Removed \_\_\_\_\_

Address (Must Match Account No.) \_\_\_\_\_

Name on Account \_\_\_\_\_ ☐ Owner ☐ Renter

Phone \_\_\_\_\_ Email \_\_\_\_\_

If Renter, Name of Property Owner \_\_\_\_\_ Owner Phone \_\_\_\_\_

Mailing Address (if different from above) \_\_\_\_\_

## Part 2 - Design Review & Pre-Inspection

The following are requirements that **must** be indicated on your application in order to be approved for the program. *Please initial each to indicate that your plan meets our design requirements.*

\_\_\_\_\_ I've attached a scaled sketch of my **Landscape & Irrigation Plan**, it includes the name and location of plants, and the type of irrigation that I want to use.

\_\_\_\_\_ I've attached the **Plant List and Area Calculations Form** and my project area meets the minimum requirement of 50% plant coverage.

\_\_\_\_\_ 100% of the plant material is drought tolerant or considered low water use plants. (Use the SpokaneScape Guidebook for acceptable plants)

\_\_\_\_\_ I've attached my **Mulch Calculator** and will place \_\_\_\_\_ yards of mulch.

\_\_\_\_\_ I've completed the **Watering Schedule** Table.

\_\_\_\_\_ I've attached/emailed **2 photos** of the existing landscape in the proposed project area. (Only need if you did not submit a Reservation Application)

\_\_\_\_\_ The converted area will use low volume irrigation (drip, bubblers, high efficiency, low precipitation, rotating nozzles, or hand-watering).

\_\_\_\_\_ Any hardscape in the converted area is permeable.

**Signature** (By signing my name below I hereby agree to all terms and conditions set forth herein.)

**Applicant / Owner Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

By participating in the program and accepting the rebates provided, you agree to maintain the converted area as lawn free and reduce your water use. You also thereby release the City of Spokane from any and all claims and causes of action that may arise out of removal of lawn from your property and/or the purchase, installation, and/or use of water efficient devices in connection with this Lawn Replacement Program. If not maintained correctly, installation of drought tolerant plants may not result in reduced water use.

### Mail or Deliver Form To:

Water Stewardship Program  
808 W Spokane Falls Blvd  
Spokane, WA 99201

### Resources & Questions:

[WaterStewardship.org](http://WaterStewardship.org)  
**Call:** (509) 625-6293  
**Email:** hnickserson@spokanecity.org

### For Office Use Only

Received Date: \_\_\_\_\_

Inspection Date: \_\_\_\_\_

**Upon receipt of this Design Application, the SpokaneScape Program team will call to schedule a pre-inspection. This application won't be approved until a pre-inspection occurs.**

## Eligibility, Terms & Conditions

### Applicant Eligibility:

1. Rebates are for City of Spokane RESIDENTIAL water customers that are in good standing with the Agency.
2. The property must have turf visible from a public street/area.
3. Renters that assume the responsibility of paying the water bill are eligible for the rebate. The renter must obtain a permission form signed by the property owner in order to receive the rebate.
4. Rebates are offered on a first come first serve basis and are subject to available funds. Future funding will be dependent upon approval of annual budget.
5. The property can only receive one "SpokaneScape" Rebate per year.

### Terms & Conditions:

1. **Qualifying Areas:** The property must have turf visible from a public street/area.
2. **Areas to Convert:** Do not start killing or removing lawn prior to receiving approval. Staff can verify the presence of lawn through Google Maps, the City's GIS system or an on-site visit.
3. **HOA/CC&R:** Prior to submitting a rebate application, applicants must have obtained any necessary approvals for their lawn replacement project from their HOA/CC&R board.
4. **Incentive Amounts:** \$0.50 per square foot, Maximum Rebate: \$500. Must remove a minimum of 300 square feet.
5. **Site Description:** Applicants are required to submit an existing site plan and a simple site design drawing of the new landscape and irrigation to be installed.
6. **Mandatory Pre and Final Inspections.** Pre and final inspections are necessary to verify site descriptions submitted with the application form and to verify adequate completion of the project. Once the pre-inspection is complete and the applicant is found to be eligible, the inspector will provide an Authorization to Proceed form and the project may begin. Starting without COS approval could make the conversion ineligible for a rebate under this program.
7. **Final Inspection:** As soon as all work is complete, you must contact the Water Stewardship Program by email or phone to indicate that the work has been completed. COS will schedule your mandatory final inspection. Upon verification of program requirements, the inspector will issue a rebate approval certificate and a rebate will be issued within 4 to 6 weeks in the form of a credit on your utility bill.
8. **Site Details:** COS staff must be allowed to take photos of landscapes prior to, during, and after being renovated through this Lawn Replacement Program and to use those photos for reproduction or promotional purposes including water consumption history.
9. **Important Timelines and Deadlines:** The conversion must be complete in 90 days or by **November 1st** and the contact person for the project at the COS must be notified. COS will inspect completed projects for compliance.
10. **Maintenance:** Rebate project must be maintained as a climate appropriate landscape for a minimum of 3 years from the date of the final inspection. If the landscape is not maintained, the City of Spokane reserves the right to order repayment of rebate.

## Landscaping Requirements for Converted Area:

1. **Plants:** 100% of the plant material must be drought tolerant or considered low water use plants. This can include garden beds or a combination of both. See SpokaneScape Guidebook for rebate approved plants or go to waterstewardship.org.
2. **Plant Coverage:** At completion, converted areas must contain enough plants to create at least 50% living plant cover at maturity.
3. The converted area may not include any live lawn or invasive plant species as identified by the Spokane County Noxious Weed Control Board.
4. **Efficient Irrigation Components:** If a watering system is used, all sprinkler heads in the project area must be removed, capped, or replaced with low volume irrigation (drip, micro-



spray, bubblers, or low precipitation rotating nozzles) and must be equipped with a pressure regulator, filter and emitters if applicable.

5. **Prevent Overspray:** If only part of a lawn is converted, the sprinkler system must be properly modified to provide adequate coverage to the remaining lawn without spraying the converted area. Low volume and high volume irrigation must be on separate valves.



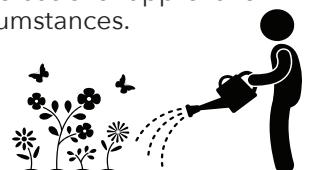
6. **Permeable Surfaces & Treatments:** Converted areas must be permeable to air and water. Permeable surfaces can include ungrouted flagstone or pavers manufactured to be permeable. Concrete, plastic sheeting or other impermeable surfaces do not qualify for incentives under the program.

7. **Mulch:** Exposed soil must be

completely covered by a 3" minimum layer of mulch. Common mulching materials include wood chips, compost, decomposed granite, river rock, and bark. If a weed barrier is used beneath the mulch, it must be manufactured to be permeable to air and water.

- Living groundcovers qualify as mulch provided the plants are installed at a density to assure 100 percent plant cover at maturity.

8. **Gravel** is not permitted in the planted area. Gravel can only be used in a patio or walking area.
9. Do not install artificial turf. Artificial turf is not eligible for rebate.
10. Each site will be considered on a case by case basis for approval of unique circumstances.





# LANDSCAPE & IRRIGATION PLAN

## Landscape Plan Checklist:

- ☐ All plants are labeled
- ☐ Irrigation type is indicated
- ☐ Type of mulch is indicated
- ☐ Make a copy of your design plan to keep



**A.** Total lawn area in square feet (sf) to be converted to a SpokaneScape:

*All plants must be drought tolerant- see the SpokaneScape Guidebook for pre-approved plants. If the chosen plant is not listed, please provide the source which indicated it is drought tolerant in our USDA growing zone 6.*

\*DO NOT INCLUDE MULCH AREAS OR EXISTING PLANTS IN THE CALCULATOR

[illegible]

④

\*MAKE SURE **C** IS EQUAL TO OR GREATER THAN **B**



## MULCH AREA CALCULATOR

Complete the following using the Mulch in Cubic Yards chart below.

Exposed soil must be completely covered by a 3" minimum layer of mulch.

My conversion area is \_\_\_\_\_sf, I will round UP to \_\_\_\_\_sf, I will use \_\_\_\_\_ as a mulch and I will place it at a depth of \_\_\_\_\_inches. As shown on the chart, I will place \_\_\_\_\_yards of mulch.

### Required Mulch in Cubic Yards

Mulch Type (circle your preference)	Mulch Depth	Conversion Area (sf) (round up to the nearest 50 sf)														
		300	350	400	450	500	550	600	650	700	750	800	850	900	950	1000
Bark Compost Wood Chips Rock (1.5" or less) Leaves Pine Needles	3 (minimum)	2.75	3.25	3.75	4.25	4.75	5	5.5	6	6.5	7	7.5	7.75	8.25	8.75	9.25
	4 (ideal)	3.75	4.25	5	5.5	6.25	6.75	7.5	8	8.75	9.25	10	10.5	11	11.75	12.25
	5 (better)	4.75	5.50	6.25	7	7.75	8.5	9.25	10	10.75	11.5	12.25	13	14	14.75	15.5
	6 (best)	5.5	6.5	7.5	8.25	9.25	10.25	11	12	13	14	14.75	15.75	16.75	17.5	18.5
Rock 2-3"	5 (minimum)	4.5	5.5	6	7	7.75	8.5	9.25	10	10.75	11.5	12.25	13	14.75	14.5	15.5

#### ★Example

My conversion area is 579 sf, I will round UP to 600 sf, I will use Compost as a mulch and I will place it at a depth of 4 inches. As shown on the chart, I will place 7.5 yards of mulch.



## WATERING SCHEDULE

Complete the following table with your watering plan information.

Zone #	Description of location and soil type	Type of drip used (point source emitters or inline drip tube)	Days of the week & time that I will run the system	How long will the zone run every watering cycle

#### ★Example

Zone #1	Water existing shrub bed. Sandy Soil	Inline Drip Tube	Monday, Thursday @ 6am	60 minutes
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