



PLANNING & DEVELOPMENT
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**REQUEST FOR COMMENTS
FILE NO. Z1500068CUP3**

Date: September 1, 2015

To: Interested Parties, City Departments
and Agencies with Jurisdiction.
(Distribution list on reverse side)

From: Donna deBit, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201 or call (509) 625-6637
ddebit@spokanecity.org

Subject: Type III Conditional Use Permit (CUP) – “The Library” Historic Change of Use

**Applicant/
Property Owner:** Dwayne Alexander
3016 E Queen Avenue
Spokane, WA 99217

File Number: Z1500068CUP3

Location Description: The subject property is located at 2936 E Olympic Avenue – Located at the SW corner of Olympic Avenue and Haven Street.

Description of Proposal: Dwayne Alexander with Hillyard Investments is proposing a Historic Change of Use at the Historic building located at 2936 E. Olympic Ave. The new use would be Retail Sales and Service, to include a Barber Shop combined with a Drinking Establishment. This structure was added to the City’s Historical registry on July 13, 2015 and the proposed use would be allowed through an approved CUP. This application requires a Type III application, and there will be a Public Hearing in front of the City Hearing Examiner.

Legal Description: Hillyard, The North 75 Feet of Lots 1-2, Block 16

SEPA: This proposal is categorically exempt from SEPA under SMC 17E.050.070 because it falls under the flexible thresholds.

Current Zoning: Center and Corridors Type 4 District Center, Mixed Use Transition Zone – (CC4-DC)

REPORT NEEDED BY: 5 P.M. (September 15, 2015). If additional information is required in order for your department or agency to comment on this proposal, please notify Planning and Development as soon as possible so that the application processing can be suspended while the necessary information is being prepared. Under the procedures of SMC 17G.060, this referral to affected departments and agencies is for the following:

- 1) The determination of a complete application. If there are materials that the reviewing departments and agencies need to comment on this proposal, notice of such must be provided to the applicant;
- 2) Provides notice of application;
- 3) Concurrency Testing, **please note one of the following:**
 - a) () This application is subject to concurrency and agency is required to notify this department that applicant meets/fails currency; OR
 - b) () This application is exempt from concurrency testing, but will use capacity of existing facilities.

Under the revised procedures of SMC 17G.060, this referral to affected Departments and Agencies is to provide notice of a pending application. **THIS WILL BE THE LAST NOTICE PROVIDED TO REFERRAL DEPARTMENTS AND AGENCIES UNLESS WARRANTED.** If there are materials that the reviewing Departments and Agencies need to comment on this proposal, notice of such must be provided to the Applicant. The lack of comment by any referral agency will be considered to be acceptance of this application as Technically Complete.

Pre-Development Conference – Held on May 15, 2015

Additional Documents Provided: Floor Plans, Site Plan

* - The lack of comment including concurrency by any referral agency will be considered acceptance of this application as technically complete and meeting concurrency requirements.

** - Please forward your comments to Donna deBit, Planning and Development at least 2 working days before the “Report needed by” date shown on the front page

DISTRIBUTION LIST FOR COMMENTS
PROJECT NAME: "The Library" Historic Change of Use
FILE No.: Z1500068CUP3

E-mail Copies

Washington State Agencies

- Department of Natural Resources, Attn: Jacob McCann
- Department of Natural Resources, Attn: SEPA Center
- Department of Commerce, Attn: Dee Caputo
- Department of Archaeology & Historic Preservation, Attn: Gretchen Kaehler
- Department of Ecology, Attn: Environmental Review Section
- Department of Ecology, Eastern Region, Attn: Teri Costello
- Department of Ecology, Eastern Region, Attn: Jeremy Sikes, Shoreline Permit Reviewer
- Department of Ecology, Easter Region, Attn: David Moore, Wetlands/Shoreline
- Department of Transportation, Attn: Char Kay
- Department of Transportation, Attn: Greg Figg
- Department of Fish & Wildlife, Attn: Karin Divens - Habitat Program

City Departments

- Asset Management, Attn: Ed Lukas
- Building Department, Attn: John Halsey
- Capital Programs, Attn: Mike Taylor* **
- Capital Programs, Attn: Steven Allenton* **
- City Attorney, Attn: James Richman
- City Treasurer, Attn: Megan Dyson
- Code Enforcement, Attn: Heather Trautman
- Construction Management, Attn: Ken Brown* **
- Engineering Services, Attn: Dan Buller* **
- Fire Dept., Attn: Dave Kokot.*
- Historic Preservation, Attn: Megan Duvall
- Library Services, Attn: Dana Dalrymple*
- Neighborhood Services, Attn: Jonathan Mallahan & ONS Team
- Parks Dept., Attn: Tony Madunich*
- PCED, Attn: Theresa Sanders
- Planning & Development, Attn: Kris Becker
- Planning & Development, Attn: Eldon Brown**
- Planning & Development, Attn: Tami Palmquist
- Planning & Development, Attn: Julie Neff
- Planning & Development, Attn: Patty Kells*
- Planning & Development, Attn: Mike Nilsson**
- Police Department, Attn: Sgt John Gately*
- Solid Waste, Attn: Scott Windsor
- Solid Waste, Attn: Rick Hughes
- Street Operations, Attn: Inga Note
- Wastewater Management, Attn: William Peacock**
- Wastewater Management, Attn: Mike Morris**
- Wastewater AWWTP, Attn: Dale Arnold**
- Wastewater AWWTP, Attn: Mike Costner**
- Water Department, Attn: Dan Kegley**
- Water Department, Attn: Jim Sakamoto**

County Departments

- Spokane County Public Works, Attn: Scott Engelhard
- Spokane County Planning Department, Attn: John Pederson
- Spokane County Engineering Dept., Attn: Gary Nyberg
- Spokane Regional Health District, Attn: Steve Holderby
- Spokane Regional Health District, Attn: Eric Meyer
- SRCAA, Attn: April Westby

Other Agencies

- American Medical Response, Attn: Lori Koch
- U.S. Army corps of Engineers, Attn: Tim Erkel
- Avista Utilities, Attn: Lu Ann Weingart
- Cheney School District Operations, Attn: Jeff McClure
- District 81 Capital Projects, Attn: Candy Johnson
- Mead School District Facilities & Planning, Attn: Ned Wendle
- Spokane Aquifer Joint Board, Attn: Erin Casci
- Spokane Aquifer Joint Board, Attn: Tonilee Hanson
- Spokane Transit Authority, Attn: Gordon Howell
- Spokane Transit Authority, Attn: Mike Hynes
- Spokane Tribe of Indians, Attn: Jacki Corley
- Spokane Regional Transportation Council, Attn: Kevin Wallace
- Spokane Regional Transportation Council, Attn: Anna Ragaza-Bourassa
- Williams Northwest Pipeline, Attn: Michael Moore

Hard Copies

Other Agencies

- U.S. Postal Service, Attn: Postmaster
- Spokane Tribe of Indians, Attn: Randy Abrahamson (Section 7, Township 25N, Rang

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COMMENTS: (Use additional sheets if necessary)

Authorized Signature

Department or Agency

Date

Concurrency Passed/Failed