

# Spokane Housing Action Plan

## Working Group Meeting #1 AGENDA

**July 29, 2020 | 10:30 am - 12:00 pm | Webex Meeting** (see end for additional login information)

Link: <https://spokanecity.webex.com/spokanecity/j.php?MTID=m8184dc1d768ad007e06ccea02bd3e550>

Meeting number (access code): 146 571 8790, Meeting password: n2RHZaqC5K2

## MEETING OBJECTIVES

1. Establish the Spokane Housing Action Plan Working Group.
2. Review goals, timeline, and community engagement strategy.
3. Establish a shared foundation of broad context and baseline knowledge - what are the most important issues related to housing in Spokane?

## MEETING MATERIALS

- Spokane Housing Action Plan Website: <https://my.spokanecity.org/housing/spokane-housing-action-plan/>
- WA Dept. of Commerce Guidance on Developing a Housing Action Plan: <https://www.commerce.wa.gov/serving-communities/growth-management/growth-management-topics/planning-for-housing/>
- Working Group Expectations (attached)

## AGENDA

Time	Content
10:30 am	<b>Welcome &amp; Introductions</b> <ul style="list-style-type: none"><li>• Webex Overview (How To and Tips)</li><li>• Participants</li></ul>
10:45 am	<b>Housing Action Plan Overview</b> <ul style="list-style-type: none"><li>▪ Project Goals, Approach and Expectations</li><li>▪ Working Group Expectations</li><li>▪ Policy Framework and Data Overview</li><li>▪ <b>Discussion:</b> <i>What does equity in housing look like and how can we work to address equitable outcomes in this project?</i></li></ul>
11:15 am	<b>Engagement Strategy &amp; Emerging Themes</b> <ul style="list-style-type: none"><li>▪ Overview of engagement strategy</li><li>▪ Overview of emerging themes from previous and ongoing initiatives, engagement efforts</li><li>▪ <b>Discussion:</b> <i>What are important topics to dive into and add value with this project?</i></li></ul>

	<p><i>How do we connect to the broader community conversation on housing and build community support to enact change?</i></p> <p><i>What meetings are you attending in August and September with which we should connect?</i></p>
11:45 am	<p><b>Summary and Next Steps</b></p> <ul style="list-style-type: none"> <li>▪ Working Group Meeting Plan and Upcoming Meetings: <ul style="list-style-type: none"> <li>▫ August: Housing Initiatives and Policy Framework Review</li> <li>▫ September: Housing Needs Assessment</li> </ul> </li> <li>▪ Upcoming community engagement and outreach</li> </ul>
11:55 am	<p><b>Takeaway:</b> <i>What does a successful outcome for the Housing Action Plan look like to you?</i></p>

## IN MEETING

- Please join the meeting 5 minutes early to ensure you have time to connect and set up your audio (and video, if desired).
- Please mute your mic unless you're sharing. When you're sharing, please introduce yourself before doing so.
- If you cannot stay on the call for the duration, please share in the chat.

## ADDITIONAL LOGIN INFORMATION AND LINKS

**When it's time, join your Webex meeting here.**

Meeting number (access code): 146 571 8790

Meeting password: n2RHZaqC5K2

[Join meeting](#)

**Tap to join from a mobile device (attendees only)**

[+1-408-418-9388,1465718790##](tel:+1-408-418-9388,1465718790##) United States Toll

**Join by phone**

+1-408-418-9388 United States Toll

[Global call-in numbers](#)

# Spokane Housing Action Plan Working Group Expectations

The City of Spokane intends that the Housing Action Plan Working Group will provide guidance and feedback to the data analysis, community engagement, and project materials for the development of the Housing Action Plan. Working Group members will collaborate with the City to:

- Support and represent the interests of a variety of perspectives in the community.
- Identify community strengths and provide a deeper understanding of housing needs and inequities in Spokane.
- Review data and the Housing Needs Assessment, advise on changing conditions, and share on-the-ground knowledge which numbers alone may not capture.
- Provide insight into local information about development potential, barriers, and opportunities for housing production.
- Collaborate to identify and prioritize equitable community solutions that address housing needs for residents of all income levels.
- Promote links between the greater community and Housing Action Plan to build support for actions.

**Meetings.** The Working Group will meet monthly between July 2020 and January 2021. The meetings will be held online to observe safe practices and social distancing guidelines in accordance with public health directives. Meeting notes will be provided as a summary, with possible recording of meetings.

## *Anticipated Meeting Schedule and Focus*

July 2020	Project Approach, Community Engagement
August 2020	Policy Framework Review
September 2020	Housing Needs Assessment
October 2020	Strategies and Policy Solutions
November 2020	Recommendations
December 2020/January 2021	Internal Review

**Preparation.** City staff will provide materials a week in advance or more as needed for Working Group members to review. The materials will include an agenda and additional useful information. Materials may include background information on a specific issue or draft materials to be discussed and advanced.

**Participation.** Working Group members are asked to actively share ideas, observations, and perspectives, while also actively listening to others. Members should ask questions, both of other members and the project team, to help create dialogue and drive the analysis forward. Members should consider and discuss issues from an organizational and/or city-wide perspective, as well as their own. Participation is voluntary and much appreciated—if members cannot attend a meeting, please notify City staff in advance.

**Community Ambassadors.** Working Group members are asked to be ambassadors for the City's efforts to increase housing options in Spokane. Staff will provide guidance on information needs and members are encouraged to bring feedback and concerns from the community into the process.