

**REQUEST FOR COMMENTS  
Sozo Church Addition Conditional Use Permit  
FILE NO. Z26-251CUP2**



**PLANNING & DEVELOPMENT**  
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**Date:** April 21, 2026

**To:** Interested Parties, City Departments  
and Agencies with Jurisdiction.  
(Distribution list on reverse side)

**From:** Steven Bafus, Planner II  
808 West Spokane Falls Boulevard  
Spokane, WA 99201 or call (509) 625-6312  
sbafus@spokanecity.org

**Subject:** **Sozo Church Addition Conditional Use Permit** – Request for Comments

**Applicant:** Sozo Church  
c/o Douglas Malott  
2131 W Woodside Ave.  
Spokane, WA 99208

**Owner:** Same as applicant

**File Number:** Z26-251CUP2

**Location Description:** The proposal is located at **2131 W Woodside Ave., Parcel 26254.0407**, SE 1/4, SEC. 25, T. 26 N., R. 42 E., W.M.

**Description of Proposal:** The owner/applicant Sozo Church is proposing a ~3500 square foot addition for foyer/vestibule space to the existing church building located at 2131 W Woodside Ave, parcel 26254.0407 (7.53 acres). The owner/applicant is also proposing a reconfiguration of the existing parking lot with no change to the number of stalls. Per SMC 17C.111.110(5), in the R1 zone, additions to religious institution greater than 1,500 square feet require Conditional Use Permit. This is a Type II application and will be reviewed administratively with a decision issued by the Planning Director.

**Legal Description:** PERRYS OUTLOTS ALL THAT PTN OF LT 8, EXC W30FT; & THAT PTN OF LT 7 LYG NLYOF FIVE MILE RD; INC NLY 1/2 OF VAC PTN OF OLD FIVE MILE RDLYG SLY OF & ADJ TO ABOVE PTN OF LT 7; EXC THAT PTN DEEDED TO CITY.

**SEPA:** Exempt

**Current Zoning:** Residential 1 (R1)

**REPORT NEEDED BY: 5 P.M. May 6<sup>th</sup>, 2026.** If additional information is required in order for your department or agency to comment on this proposal, please notify Planning and Development as soon as possible so that the application processing can be suspended while the necessary information is being prepared. Under the procedures of SMC 17G.061, this referral to affected departments and agencies is for the following:

- 1) The determination of a complete application. If there are materials that the reviewing departments and agencies need to comment on this proposal, notice of such must be provided to the applicant;
- 2) Provides notice of application;
- 3) Concurrency Testing, **please note one of the following:**
  - a) (✓) This application is subject to concurrency and agency is required to notify this department that applicant meets/fails currency; OR
  - b) ( ) This application is exempt from concurrency testing but will use capacity of existing facilities.

Under the revised procedures of SMC 17G.061, this referral to affected Departments and Agencies is to provide notice of a pending application. **THIS WILL BE THE LAST NOTICE PROVIDED TO REFERRAL DEPARTMENTS AND AGENCIES UNLESS WARRANTED.** If there are materials that the reviewing Departments and Agencies need to comment on this proposal, notice of such must be provided to the Applicant. The lack of comment by any referral agency will be considered to be acceptance of this application as Technically Complete.

\* - The lack of comment including concurrency by any referral agency will be considered acceptance of this application as technically complete and meeting concurrency requirements.

\*\* - Please forward your comments to Steven Bafus, Planning and Development at least 2 working days before the "Report needed by" date shown on the front page.

## DISTRIBUTION LIST FOR COMMENTS

**PROJECT NAME: "Sozo Church Addition Conditional Use Permit"**  
**FILE No.: Z26-251CUP2**

### E-mail Copies

#### City Departments

- Asset Management, Attn: Dave Steele
- Building Department, Attn: Dermott Murphy
- City Attorney, Attn: Megan Kapaun
- City Treasurer & City Taxes & Licenses
- Code Enforcement, Attn: Luis Garcia
- Construction Management, Attn: Jonathan Adams\* \*\*
- Engineering Services, Attn: Dan Buller\* \*\*
- Fire Dept., Attn: Justin Cravalho \*
- Fire Dept., Attn: Lance Dahl \*
- GIS, Attn: Steven Allenton
- Historic Preservation, Attn: Megan Duvall
- Integrated Capital Management, Attn: Mark Papich\* \*\*
- Integrated Capital Management, Attn: Kevin Picanco \*\*\*
- Library Services, Attn: Dana Dalrymple\*
- Neighborhood Services, Attn: ONS Team
- Parks Dept., Attn: Garrett Jones\*
- Planning & Development, Attn: Tami Palmquist
- Planning & Development, Attn: Eldon Brown\*\*
- Planning & Development, Attn: Adam Hayden\*
- Planning & Development, Attn: Spencer Gardner
- Planning & Development, Attn: Mike Nilsson\*\*
- Planning & Development, Attn: Planning Review
- Planning & Development, Attn: Erik Johnson
- Planning & Development, Attn: Joeline Eliason
- Planning & Development, Attn: Dalton Kuhn
- Police Department, Attn: OFC Caitlyn Anderson\*
- Public Works, Attn: Marlene Feist
- Solid Waste, Attn: Kerry Deatrich
- Solid Waste, Attn: Rick Hughes\*
- Street Operations, Attn: Inga Note\*\*
- Wastewater Management
- Water Department, Attn: Jeanne Finger\*\*
- Water Department, Attn: Jim Sakamoto\*\*

#### County Departments

- Spokane County Public Works, Attn: Scott Engelhard
- Spokane County Planning Department, Attn: Scott Chesney
- Spokane County Engineering Dept., Attn: Gary Nyberg
- Spokane Regional Health District, Attn: Jon Sherve
- Spokane Regional Health District, Attn: Eric Meyer  
SRCAA, Attn: April Westby

#### Washington State Agencies

- Department of Natural Resources
- Department of Natural Resources Aquatics
- Department of Natural Resources, Attn: SEPA Center
- Department of Commerce, Attn: Ben Serr
- Department of Archaeology & Historic Preservation
- Department of Ecology, Attn: Environmental Review Section
- Department of Ecology, Attn: Jeremy Sikes
- Department of Ecology, Eastern Region, Attn: Mini Sheer, Wetlands/Shoreline
- Department of Transportation, Attn: Char Kay
- Department of Transportation, Attn: Greg Figg
- Department of Fish & Wildlife, Attn: Habitat Program

#### Other Agencies

- American Medical Response, Attn: Lori Koch
- U.S. Army corps of Engineers, Attn: Jess Jordan
- Avista Utilities, Attn: Larissa Pruitt
- Avista Utilities, Attn: Denise Marsh
- Avista Utilities, Attn: Christina Janssen
- Avista Utilities, Sherri Mattocks
- City of Spokane Valley Planning, Attn: Lori Barlow
- City of Spokane Valley Planning, Attn: Mike Basinger
- District 81 Capital Projects, Attn: Candy Johnson
- Mead School District Facilities & Planning, Attn: Ned Wendle
- Spokane Aquifer Joint Board, Attn: Erin Casci
- Spokane Aquifer Joint Board, Attn: Tonilee Hanson
- Spokane Transit Authority, Attn: Gordon Howell
- Spokane Transit Authority, Attn: Mike Hynes
- Spokane Tribe of Indians, Attn: Jacki Corley
- Spokane Regional Transportation Council, Attn: Kevin Wallace
- Williams Northwest Pipeline, Attn: Michael Moore

#### Additional Electronic/Email Copies

#### Other Agencies

- U.S. Postal Service, Attn: Postmaster
- Spokane Tribe of Indians, Attn: Randy Abrahamson  
(SE 1/4, SEC. 25, T. 26 N., R. 42 E., W.M.)