



**PLANNING AND
DEVELOPMENT SERVICES**
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REQUEST FOR COMMENTS

Date: April 7, 2014

To: Interested Parties, City Departments
and Agencies with Jurisdiction
(Distribution list on reverse side)

From: Tami Palmquist, Associate Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201
(509) 625-6157 or tpalmquist@spokanecity.org

Subject: **Sister Cities Garden – Shoreline Substantial Development Permit**

Applicant: City of Spokane Parks and Recreation Department
c/o Leroy Eadie, Director
808 West Spokane Falls Boulevard
Spokane, WA 99201
(509) 625-6601

Agent: Sister Cities Association
c/o Margo Buckles
PO Box 4074
Spokane, WA 99220
(509) 280-3116

File Number: Z1400017SSDP

Location Description: Former Expo '74 Japanese Pavilion site in Riverfront Park; 510 North Howard Street, Spokane, WA (18-25-43)

Description of Proposal: Refurbishing and landscaping portion of Riverfront Park north and west of Howard Street Bridge. Site will have signage, sculpture and landscaping to educate public about the Spokane Sister Cities relationship. Eventually, the Sister Cities hopes to add sculptures representing each of its Sister cities.

Construction activities will include removal of old concrete and water feature; re-grading of site; addition of new concrete walkways, lawn, trees, shrubs, signage and seating. It is anticipated that up to 2.5 feet of fill will be needed to fill in the old water feature depression.

Legal Description: A full legal description of the subject property is available in Planning and Development, located on the third floor of City Hall, 808 West Spokane Falls Boulevard., Spokane, WA 99201-3329.

SEPA: This proposal is exempt from the State Environmental Policy Act (SEPA).

REPORT DEADLINE: **5 P.M. on April 21, 2014.** If additional information is required in order for your department or agency to comment on this proposal, please notify Planning and Development as soon as possible so that the application processing can be suspended while the necessary information is being prepared. Under the procedures of SMC 17G.060, this referral to affected departments and agencies is for the following:

- 1) The determination of a complete application. If there are materials that the reviewing departments and agencies need to comment on this proposal, notice of such must be provided to the applicant;
- 2) Provides notice of application;
- 3) Concurrency Testing. **Please note one of the following:**
 - a) () This application is subject to concurrency, and agency is required to notify this department that applicant meets/fails currency; OR
 - b) () This application is exempt from concurrency testing, but will use capacity of existing facilities.

Under the revised procedures of SMC 17G.060, this referral to affected departments and agencies is to provide notice of a pending application. **THIS WILL BE THE LAST NOTICE PROVIDED TO REFERRAL DEPARTMENTS AND AGENCIES UNLESS WARRANTED.** If there are materials that the reviewing departments and agencies need to comment on this proposal, notice of such must be provided to the Applicant. The lack of comment by any referral agency will be considered to be acceptance of this application as Technically Complete.

* - The lack of comment including concurrency by any referral agency will be considered acceptance of this application as technically complete and meeting concurrency requirements.

** - Forward your comments to Patty Kells, Planning and Development, at least two working days before the "Report Deadline" date shown on the front page.

DISTRIBUTION LIST FOR COMMENTS
FILE No.: Z1400017SSDP

Hard Copies

City Departments

- Engineering Services, Attn: Gary Nelson* **
- Engineering Services, Attn: Patty Kells *
- Construction Management, Attn: Ken Brown* **
- Integrated Capital Management, Attn: Mike Taylor* **
- Solid Waste, Attn: Scott Windsor*
- Building Department, Attn: John Halsey
- Planning & Development Services, Attn: Julie Neff
- Historic Preservation, Attn: Jennifer Haegele

County Departments

- SRCAA, Attn: Chuck Studer
- Spokane Regional Health District, Attn: Eric Meyer

Washington State Agencies

- Department of Transportation, Attn: Char Kay
- Department of Fish & Wildlife, Attn: Karin Divens - Habitat Program

Other Agencies

- U.S. Postal Service, Attn: Postmaster
- Avista Utilities, Attn: Lu Ann Weingart
- District 81, Attn: Facilities Planning*
- Spokane Tribe of Indians, Attn: Randy Abrahamson (18-25-43)

E-mail Copies

City Departments

- Fire Department, Attn: Dave Kokot*
- Park Department, Attn: Tony Madunich*
- City Attorney, Attn: James Richman
- Asset Management, Attn: Dave Steele
- Police Department., Attn: Lt. Rex Olson*
- Library Services, Attn: Dana Dalrympie*
- Neighborhood Services, Attn: Jonathan Mallahan
- Integrated Capital Management, Attn: Steven Allenton

County Departments

- Spokane County Public Works, Attn: Scott Engelhard
- Spokane County Planning Department, Attn: John Pederson

Washington State Agencies

- Department of Natural Resources, Attn: Jacob McCann
- Department of Commerce, Attn: Dee Caputo
- Department of Archaeology & Historic Preservation, Attn: Gretchen Kaehler
- Department of Ecology, Attn: Environmental Review Section
- Department of Ecology, Eastern Region, Terri Costello
- Department of Ecology, Eastern Region, Attn: Michael Maher, Shoreline Permit Reviewer
- Department of Ecology, Easter Region, Attn: David More, Wetlands/Shoreline

Other Agencies

- U.S. Army Corps of Engineers, Attn: Tim Erkel
- Spokane Aquifer Joint Board, Attn: Erin Casci
- Spokane Transit Authority, Attn: Gordon Howell
- Spokane Transit Authority, Attn: Mike Hynes
- Spokane Regional Transportation Council, Attn: Kevin Wallace*
- Avista Utilities, Attn: Lu Ann Weingart
- Spokane Regional Transportation Council, Attn: Anna Ragaza-Bourassa
- Williams Northwest Pipeline, Attn: Michael Moore

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COMMENTS: (Use additional sheets if necessary)

Authorized Signature

Department or Agency

Date

Concurrency Passed/Failed