

**REQUEST FOR COMMENTS**  
**“Kleypas” Final Short Plat**  
**FILE NO. Z20-211FSP**

**DATE FOR RESPONSE: Please provide a response by December 4, 2020**

**DATE:** November 20, 2020

**TO:** Integrated Capital Management, Attn: Katherine Miller  
Integrated Capital Management: Scotty Allenton & Marcia Davis  
Planning and Development, Attn: Patty Kells  
Planning and Development, Attn: Mike Nilsson & Erik Johnson  
Engineering Services, Attn: Dan Buller  
Construction Management, Attn: Joel Graff  
Legal, Attn: James Richman  
City Treasurer, Attn: Jake Hensley & Chris VanGelder  
AVISTA, LuAnn Weingart

**FROM:** Melissa Owen, Assistant Planner  
(509) 625-6063 or [mowen@spokanecity.org](mailto:mowen@spokanecity.org)

**SUBJECT:** **Kleypas Final Short Plat – 1st Review**

**APPLICANT/** Chris Plein – PLS Spokane  
**AGENT:** 3215 W Montecello PI  
Spokane, WA 99205  
(509) 290-5329

**FILE NO.:** Z20-211FSP

**LOCATION DESCRIPTION:** 3714 E 26th Avenue, Parcel 35274.1209

**DESCRIPTION OF PROPOSAL:** The applicant is proposing to final a preliminary short plat (file Z20-106PSP) to divide one parcel into two for the purpose of retaining an existing single family home and creating a vacant parcel for construction of one new residential unit.

**SEPA:** This proposal is exempt from SEPA.

**CURRENT ZONING:** Residential Single Family (RSF)

**PREVIOUS APPLICATION:** See File # Z20-106PSP

If additional information is required in order for your department or agency to comment on this proposal, please notify the Planning & Development Director as soon as possible so that the application processing can be suspended while the necessary information is being prepared.

**COMMENTS:** (Use additional sheets if necessary)