



**PLANNING & DEVELOPMENT**  
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**REQUEST FOR COMMENTS  
FILE NO. Z16-003CUP3**

**Date:** January 15, 2016

**To:** Interested Parties, City Departments  
and Agencies with Jurisdiction.  
(Distribution list on reverse side)

**From:** Donna deBit, Assistant Planner  
808 West Spokane Falls Boulevard  
Spokane, WA 99201 or call (509) 625-6637  
ddebit@spokanecity.org

**Subject:** Type III Conditional Use Permit (CUP)  
Gonzaga University Jesuit Residential Center

**Applicant/Owner:** Gonzaga University  
502 E Boone Ave  
Spokane, WA. 99258

**Agent:** Kenneth Sammons  
502 E Boone Ave  
(509)-313-6951  
sammons@gonzaga.edu

**File Number:** Z16-003CUP3

**Location Description:** The subject properties to be used in this proposal are located on the northwest corner of Boone Avenue and Astor Street. Parcel numbers include 35172.1807 (1204 N Astor St), 35172.1808 (323 E Boone Ave), 35172.1809 (315 E Boone Ave), 35172.1810 (311 E Boone Ave).

**Description of Proposal:** The applicant is proposing to construct a new 36,921 square foot Jesuit Residence for the Jesuit Fathers living on campus. This Facility will house 20 Fathers plus one or two guest rooms, a chapel, dining, and administrative space for their use. This is a Type III Conditional Use Permit process and there will be a Public Hearing in front of the City Hearing Examiner.

**Legal Description:** 1<sup>st</sup> subdivision of 3<sup>rd</sup> Sinto Addition, Lots 7,8,9,10, Block 'C'; together with the north ½ of vacated Boone Ave Lyg South of & adjacent, per City Ord. No. C34119 (AFN# 6164951).

**SEPA:** This proposal will be reviewed under the State Environmental Policy Act (SEPA). Checklist attached.

**Current Zoning:** Residential Two Family (RTF)

**REPORT NEEDED BY: 5 P.M. (February 1, 2016).** If additional information is required in order for your department or agency to comment on this proposal, please notify Planning and Development as soon as possible so that the application processing can be suspended while the necessary information is being prepared. Under the procedures of SMC 17G.060, this referral to affected departments and agencies is for the following:

- 1) The determination of a complete application. If there are materials that the reviewing departments and agencies need to comment on this proposal, notice of such must be provided to the applicant;
- 2) Provides notice of application;
- 3) Concurrency Testing, **please note one of the following:**
  - a) ( ) This application is subject to concurrency and agency is required to notify this department that applicant meets/fails currency; OR
  - b) ( ) This application is exempt from concurrency testing, but will use capacity of existing facilities.

Under the revised procedures of SMC 17G.060, this referral to affected Departments and Agencies is to provide notice of a pending application. **THIS WILL BE THE LAST NOTICE PROVIDED TO REFERRAL DEPARTMENTS AND AGENCIES UNLESS WARRANTED.** If there are materials that the reviewing Departments and Agencies need to comment on this proposal, notice of such must be provided to the Applicant. The lack of comment by any referral agency will be considered to be acceptance of this application as Technically Complete.

**Additional Documents Provided: SEPA Checklist, Site Plan**

\* - The lack of comment including concurrency by any referral agency will be considered acceptance of this application as technically complete and meeting concurrency requirements.

\*\* - Please forward your comments to Patty Kells, Planning and Development at least 2 working days before the "Report needed by" date shown on the front page

**DISTRIBUTION LIST FOR COMMENTS**  
**PROJECT NAME: "Gonzaga University Jesuit Residential Center" Conditional Use Permit**  
**FILE No.: Z16-003CUP3**

E-mail Copies

Washington State Agencies

- Department of Natural Resources, Attn: Jacob McCann
- Department of Natural Resources, Attn: SEPA Center
- Department of Commerce, Attn: Dee Caputo
- Department of Archaeology & Historic Preservation, Attn: Gretchen Kaehler
- Department of Ecology, Attn: Environmental Review Section
- Department of Ecology, Eastern Region, Attn: Teri Costello
- Department of Ecology, Eastern Region, Attn: Jeremy Sikes, Shoreline Permit Reviewer
- Department of Ecology, Easter Region, Attn: David Moore, Wetlands/Shoreline
- Department of Transportation, Attn: Char Kay
- Department of Transportation, Attn: Greg Figg
- Department of Fish & Wildlife, Attn: Karin Divens - Habitat Program

City Departments

- Asset Management, Attn: Ed Lukas
- Building Department, Attn: John Halsey
- Capital Programs, Attn: Mike Taylor\* \*\*
- Capital Programs, Attn: Steven Allenton\* \*\*
- City Attorney, Attn: James Richman
- City Treasurer, Attn: Megan Dyson
- Code Enforcement, Attn: Heather Trautman
- Construction Management, Attn: Ken Brown\* \*\*
- Engineering Services, Attn: Dan Buller\* \*\*
- Fire Dept., Attn: Dave Kokot.\*
- Historic Preservation, Attn: Megan Duvall
- Library Services, Attn: Dana Dalrymple\*
- Neighborhood Services, Attn: Jonathan Mallahan & ONS Team
- Parks Dept., Attn: Tony Madunich\*
- PCED, Attn: Theresa Sanders
- Planning & Development, Attn: Kris Becker
- Planning & Development, Attn: Eldon Brown\*\*
- Planning & Development, Attn: Tami Palmquist
- Planning & Development, Attn: Julie Neff
- Planning & Development, Attn: Patty Kells\*
- Planning & Development, Attn: Erik Johnson
- Planning & Development, Attn: Mike Nilsson\*\*
- Police Department, Attn: Sgt Chuck Reisenauer\*
- Solid Waste, Attn: Scott Windsor
- Solid Waste, Attn: Rick Hughes
- Street Operations, Attn: Inga Note
- Wastewater Management, Attn: William Peacock\*\*
- Wastewater Management, Attn: Mike Morris\*\*
- Wastewater AWWTP, Attn: Dale Arnold\*\*
- Wastewater AWWTP, Attn: Mike Costner\*\*
- Water Department, Attn: Dan Kegley\*\*
- Water Department, Attn: Jim Sakamoto\*\*

County Departments

- Spokane County Public Works, Attn: Scott Engelhard
- Spokane County Planning Department, Attn: John Pederson
- Spokane County Engineering Dept., Attn: Gary Nyberg
- Spokane Regional Health District, Attn: Steve Holderby
- Spokane Regional Health District, Attn: Eric Meyer
- SRCAA, Attn: April Westby

Other Agencies

- American Medical Response, Attn: Lori Koch
- U.S. Army corps of Engineers, Attn: Tim Erkel
- Avista Utilities, Attn: Lu Ann Weingart
- Cheney School District Operations, Attn: Jeff McClure
- District 81 Capital Projects, Attn: Candy Johnson
- Mead School District Facilities & Planning, Attn: Ned Wendle
- Spokane Aquifer Joint Board, Attn: Erin Casci
- Spokane Aquifer Joint Board, Attn: Tonilee Hanson
- Spokane Transit Authority, Attn: Gordon Howell
- Spokane Transit Authority, Attn: Mike Hynes
- Spokane Tribe of Indians, Attn: Jacki Corley
- Spokane Regional Transportation Council, Attn: Kevin Wallace
- Spokane Regional Transportation Council, Attn: Anna Ragaza-Bourassa
- Williams Northwest Pipeline, Attn: Michael Moore

Hard Copies

Other Agencies

- U.S. Postal Service, Attn: Postmaster
- Spokane Tribe of Indians, Attn: Randy Abrahamson (Section 09, Township 25, Range 43)

**REQUEST FOR COMMENTS**  
**FILE No.: Z16-003CUP3**

**COMMENTS:** (Use additional sheets if necessary)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Department or Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Concurrency Passed/Failed