

**REQUEST FOR COMMENTS
FILE NO. Z23-547CUP2**

Date: December 21, 2023

To: Interested Parties, City Departments
and Agencies with Jurisdiction.
(Distribution list on reverse side)

From: Steven Bafus, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201 or call 509-625-6312
sbafus@spokanecity.org

Subject: Conditional Use Permit – Garfield Elementary School Parking Lot Expansion

Applicant: Spokane Public Schools
c/o Greg Forsyth
2815 E Garland Ave.
Spokane, WA 99207

File Number: Z23-547CUP2

Location Description: The project area is located entirely on-site at 222 W Knox Ave. (Parcel no. 35074.1903)

Description of Proposal: The applicant is proposing an addition of 18 parking stalls east of the existing parking lot for a total of 50 parking stalls. The parking lot expansion will utilize the existing driveway approach on W Knox Ave. This will be processed as an Administrative Conditional Use Permit (CUP), a Type II application.

Legal Description: 2 ADDS CENTRAL ADD & FAIRVIEW ADD LTS 1 TO 9 BLK 37 C ENTRALADD & ALL OF BLK 11 INC VAC STP & ALL OF BLK 12

SEPA: This proposal is exempt for SEPA per Spokane Municipal Code 17E.050.070.

Current Zoning: Residential Single Family (RSF)

REPORT NEEDED BY: 5 P.M. January 9, 2024. If additional information is required in order for your department or agency to comment on this proposal, please notify Planning and Development as soon as possible so that the application processing can be suspended while the necessary information is being prepared. Under the procedures of SMC 17G.060, this referral to affected departments and agencies is for the following:

- 1) The determination of a complete application. If there are materials that the reviewing departments and agencies need to comment on this proposal, notice of such must be provided to the applicant;
- 2) Provides notice of application;
- 3) Concurrency Testing, **please note one of the following:**
 - a) (X) This application is subject to concurrency and agency is required to notify this department that applicant meets/fails currency; OR
 - b) () This application is exempt from concurrency testing but will use capacity of existing facilities.

Under the revised procedures of SMC 17G.060, this referral to affected Departments and Agencies is to provide notice of a pending application. **THIS WILL BE THE LAST NOTICE PROVIDED TO REFERRAL DEPARTMENTS AND AGENCIES UNLESS WARRANTED.** If there are materials that the reviewing Departments and Agencies need to comment on this proposal, notice of such must be provided to the Applicant. The lack of comment by any referral agency will be considered to be acceptance of this application as Technically Complete.

Additional Documents Provided: General Application, Conditional Use Permit Application, Site Map, Notification Map.

* - The lack of comment including concurrency by any referral agency will be considered acceptance of this application as technically complete and meeting concurrency requirements.

** - Forward your comments to Patty Kells, Developer Services at least 2 working days before the "Report needed by" date shown on the front page.

DISTRIBUTION LIST FOR COMMENTS
FILE No.: Z23-547CUP3

Federal and Tribal Agencies

- Bonneville Power Administration, Attn: Amanda Raymond
- Coeur d'Alene Tribe
- Kalispel Tribe
- Spokane Tribe of Indians, Attn: Randy Abrahamson (07-25-43)
- U.S. Postal Service, Attn: Danette Taylor
- U.S. Army Corps of Engineers, Attn: Jess Jordan

Washington State Agencies

- WA Department of Natural Resources, Attn: Aquatics Team
- WA Department of Commerce, Attn: Scott Kuhta
- WA Department of Archaeology & Historic Preservation, Attn: Sydney Hanson
- WA Department of Ecology, Attn: SEPA Register
- WA Department of Ecology, Eastern Region, Attn: Cindy Anderson
- WA Department of Transportation, Attn: Greg Figg
- WA Department of Fish & Wildlife, Attn: Kile Westerman

City Departments

- Asset Management, Attn: Dave Steele
- Capital Programs, Attn: Inga Note
- City Attorney, Attn: James Richman
- Code Enforcement, Attn: Luis Garcia & Jason Ruffing
- Construction Management
- Engineering Services, Attn: Joelle Eliason
- Fire Dept, Attn: Dave Kokot & Brian Schaeffer
- Historic Preservation, Attn: Megan Duvall & Logan Camporeale
- Library Services, Attn: Andrew Chanse
- Neighborhood Services, Attn: Patrick Striker
- Parks Department, Attn: Garrett Jones
- Development Services Center, Attn: Dermott Murphy
- Planning Department, Attn: Tirrell Black
- Police Department, Attn: Kevin Keller
- Solid Waste, Attn: Rick Hughes
- Street Operations, Attn: Gerald Okihara
- Wastewater Management, Attn: Raylene Gennett
- Water Department, Attn: John Saywers

County Departments

- Spokane County Public Works, Attn: Steven Forster
- Spokane County Planning Department, Attn: Scott Chesney
- Spokane County Engineering Dept
- Spokane Regional Health District, Attn: Eric Meyer
- Spokane Regional Clean Air Agency, Attn: April Westby

Other Agencies

- American Medical Response
- Avista Utilities, Attn: Larissa Pruitt, Denise Marsh, Christina Janssen & Sherri Mattocks
- Cheney School District Operations, Attn: Jeff McClure
- City of Airway Heights, Attn: Heather Trautman & Zack Becker
- District 81 Capital Projects, Attn: Greg Forsyth
- Inland Power, Attn: Connie Nelson
- Mead School District Facilities & Planning, Attn: Ned Wendle
- Spokane Airport, Attn: Lisa Corcoran
- Spokane Aquifer Joint Board, Attn: Tonilee Hanson & Jeremy Jenkins
- Spokane Transit Authority, Attn: Kathleen Weinand, Jeff Hall, Tara Limon & Brian Jennings
- Spokane Regional Transportation Council, Attn: Ryan Stewart

- Spokane Valley Planning Department, Attn: Lori Barlow & Chaz Bates
- Williams Northwest Pipeline, Attn: Michael Moore
- Spokane Public Schools, Attn: Shawn Jordan