



PLANNING & DEVELOPMENT

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## REQUEST FOR COMMENTS

**Plat:** East Sharp Unit Lot Subdivision Preliminary Short Plat  
**FILE NO. Z26-380PSP**

**Date:** June 22, 2026

**To:** Interested Parties, City Departments  
and Agencies with Jurisdiction.  
(Distribution list on reverse side)

**From:** Steven Bafus, Planner II  
808 West Spokane Falls Boulevard  
Spokane, WA 99201 or call (509) 625-6312  
[sbafus@spokanecity.org](mailto:sbafus@spokanecity.org)

**Subject:** East Sharp Unit Lot Subdivision Preliminary Short Plat – Request for Comments

**Owner:** Windom Holdings, LLC  
c/o Clint Kalich  
614 Newaukum Valley Rd.  
Chehalis, WA 98532

**Applicant/Agent:** Storhaug Engineering  
c/o Luke Engell  
510 E 3<sup>rd</sup> Ave.  
Spokane, WA 99202

**File Number:** Z26-380PSP

**Location Description:** The proposal is located at **1904 E Sharp Ave. Parcel 35162.1501**, NW 1/4 OF S.16, T.25N., R.43E., W.M.

**Description of Proposal:** The applicant (Storhaug Engineering) on behalf of the owner (Windom Holdings, LLC) is proposing to subdivide 0.33-acre parcel 35162.1501 addressed at 1904 E Sharp Ave. into six (6) lots. The applicant proposes to retain the existing single-family dwelling and construct a single-family dwelling on created lots.

The plat will utilize the City's Unit Lot Subdivision Code pursuant to 17G.080.065.

**Legal Description:** SUB OF SEC 16 L1-2 B78

**SEPA:** This proposal is exempt from SEPA.

**Current Zoning:** Residential 1 (R1)

**REPORT NEEDED BY: 5 P.M. July 8, 2026.** If additional information is required in order for your department or agency to comment on this proposal, please notify Planning and Development as soon as possible so that the application processing can be suspended while the necessary information is being prepared. Under the procedures of SMC 17G.061, this referral to affected departments and agencies is for the following:

- 1) The determination of a complete application. If there are materials that the reviewing departments and agencies need to comment on this proposal, notice of such must be provided to the applicant;
- 2) Provides notice of application;
- 3) Concurrency Testing, **please note one of the following:**
  - a) ( X ) This application is subject to concurrency and agency is required to notify this department that applicant meets/fails currency; OR
  - b) ( ) This application is exempt from concurrency testing, but will use capacity of existing facilities.

Under the revised procedures of SMC 17G.061, this referral to affected Departments and Agencies is to provide notice of a pending application. **THIS WILL BE THE LAST NOTICE PROVIDED TO REFERRAL DEPARTMENTS AND AGENCIES UNLESS WARRANTED.** If there are materials that the reviewing Departments and Agencies need to comment on this proposal, notice of such must be provided to the Applicant. The lack of comment by any referral agency will be considered to be acceptance of this application as Technically Complete.

\* - The lack of comment including concurrency by any referral agency will be considered acceptance of this application as technically complete and meeting concurrency requirements.

\*\* - Please forward your comments to Steven Bafus, Planning and Development at least 2 working days before the "Report needed by" date shown on the front page.

## **DISTRIBUTION LIST FOR COMMENTS**

**PROJECT NAME: "East Sharp Unit Lot Subdivision Preliminary Short Plat"**

**FILE No.: Z26-380PSP**

### **E-mail Copies**

#### **City Departments**

- Asset Management, Attn: Dave Steele
- Building Department, Attn: Dermott Murphy
- City Attorney, Attn: Megan Kapaun
- City Treasurer & City Taxes & Licenses
- Code Enforcement, Attn: Luis Garcia
- Construction Management, Attn: Mark Allen\* \*\*
- Engineering Services, Attn: Kelly Heitstuman\* \*\*
- Fire Dept., Attn: Dave Kokot \*
- Fire Dept., Attn: Lance Dahl \*
- GIS, Attn: Steven Allenton
- Historic Preservation, Attn: Megan Duvall
- Integrated Capital Management, Attn: Mark Papich\* \*\*
- Integrated Capital Management, Attn: Kevin Picanco \* \*\*
- Library Services, Attn: Dana Dalrymple\*
- Neighborhood Services, Attn: ONS Team
- Parks Dept., Attn: Garrett Jones\*
- PIES, Attn: Betsy Wilkerson & Johnathan Bingle
- Planning & Development, Attn: Tami Palmquist
- Planning & Development, Attn: Eldon Brown\*\*
- Planning & Development, Attn: Spencer Gardner
- Planning & Development, Attn: Mike Nilsson\*\*
- Planning & Development, Attn: Planning Review
- Planning & Development, Attn: Joelle Eliason
- Planning & Development, Attn: Dalton Kuhn
- Police Department, Attn: Ofc. Erin Raleigh\*
- Public Works, Attn: Marlene Feist
- Solid Waste, Attn: Kerry Deatrich
- Solid Waste, Attn: Rick Hughes\*
- Street Operations, Attn: Inga Note\*\*
- Wastewater Management, Attn: Raylene Gennett\*\*
- Water Department, Attn: Jeanne Finger\*\*

#### **County Departments**

- Spokane County Public Works, Attn: Steven Forster
- Spokane County Public Works, Attn: Brenna Carveth
- Spokane County Planning Department, Attn: Scott Chesney
- Spokane County Engineering Dept., Attn: Gary Nyberg
- Spokane Regional Health District, Attn: Kasey Wilberding
- SRCAA, Attn: April Westby

#### **Washington State Agencies**

- Department of Natural Resources
- Department of Natural Resources Aquatics
- Department of Natural Resources, Attn: SEPA Center
- Department of Commerce, Attn: Ben Serr
- Department of Archaeology & Historic Preservation, Attn: James McNaughton
- Department of Ecology, Attn: Environmental Review Section
- Department of Ecology, Eastern Region, Attn: Megan Hayes, Wetlands/Shoreline
- Department of Transportation, Attn: Char Kay
- Department of Transportation, Attn: Greg Figg
- Department of Fish & Wildlife, Attn: Habitat Program

#### **Other Agencies**

- American Medical Response, Attn: Lori Koch
- U.S. Army corps of Engineers, Attn: Jess Jordan
- Avista Utilities, Real Estate Review
- Bonneville Power Administration, Attn: Amanda Raymond
- City of Spokane Valley Planning, Attn: Lori Barlow
- City of Spokane Valley Planning, Attn: Mike Basinger
- Cheney School District, Attn: Jamie Reed
- District 81 Capital Projects, Attn: Candy Johnson
- Fairchild AFB, Attn: Jeffrey Johnson
- Mead School District Facilities & Planning, Attn: Ned Wendle
- Inland Power, Attn: Connie Nelson
- Spokane Airports, Attn: Lisa Corcoran
- Spokane Aquifer Joint Board, Attn: Erin Casci
- Spokane Aquifer Joint Board, Attn: Tonilee Hanson
- Spokane Transit Authority, Attn: Gordon Howell
- Spokane Transit Authority, Attn: Mike Hynes
- Spokane Regional Transportation Council, Attn: Kevin Wallace
- Williams Northwest Pipeline, Attn: Michael Moore

#### **Additional Electronic/Email Copies**

#### **Other Agencies**

- U.S. Postal Service, Attn: Postmaster
- Spokane Tribe of Indians, Attn: Randy Abrahamson (NW 1/4, SEC. 16, T. 25 N., R. 43 E., W.M)

**REQUEST FOR COMMENTS**  
**File No.: Z26-380PSP**

**COMMENTS:** (Use additional sheets if necessary)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Department or Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Concurrency Passed/Failed