



Planning and Development
www.spokanecity.org

Pre-Development Conference Notes

Project Name: Agape Enhanced Service Facility

To: Keisha Hood
Agape Care Adult Family Home
5808 N Cristy Ln
Spokane, WA 99212
agapecarevalley@gmail.com

Phone: 509-944-1525

From: Ryan Benzie

Phone: 509-625-6863

Project Name: Agape Enhanced Service Facility
Permit No.: B25M0109PDEV
Site Address: 3224 E 28th Ave
Parcel No.: 35273.0205
Meeting Date: Thursday, November 13, 2025

Thank you for attending a Pre-Development meeting with the City of Spokane. Below are notes summarizing the information that was presented to you at your meeting on Thursday, November 13, 2025. These notes are broken down into three sections:

Staff Comments: This section describes those proposed items specific to the building improvements with directives for code compliance addressed by the Building and Fire Departments as well as Spokane Regional Health District when warranted. It also describes all issues outside of the building within the property boundaries including landscaping, parking requirements and accessibility, utilities, traffic, and refuse addressed by Planning, Engineering, Traffic, and Solid Waste Departments.

General Information and Submittal Requirements: This section contains information for permit submittal, our intake process, and general information.

Please be advised that these notes are non-binding and do not constitute permit review or approval. The comments were generated based on current development standards and information provided by the applicant; therefore, they are subject to change. Comments on critical items will be highlighted in **bold** text.

Project Information:

- A. Scope and Size: New residential care facility
- B. Special Considerations: Conditional Use Permit, Change of Use
- C. Estimated Schedule: TBD
- D. Estimated Construction Cost: \$75,000

Staff Comments:

Misty Moore - Dual-Certified Plans Examiner (509-625-6052):

1. Governing codes at the time of this Pre-Development are the 2021 ICC code suite with the exception of the 2021 UPC, 2023 NEC, and 2017 A117.1-2017 accessibility standards.
2. A code summary sheet/life safety plan to include information such as common path of egress, exit access distance, occupancy, occupant load, occupant load factor, construction type, allowable floor area calculations, building height etc. will be required at time of plan review submittal. Please identify the use of all areas.
3. The development must be accessible for persons with disabilities. An accessible path must be provided from a public way to the parking, and to the building(s).
4. A site plan dimensioning the distance between buildings on the same lot, and distance between buildings and the adjacent property lines will be required.
5. Where mechanical, electrical, or plumbing changes will be done, plans detailing project scopes shall be provided.
 - a. Electrical plans will need to include a one-line diagram for the site and buildings, panel schedules, electrical site plan and locations of meters and service panels at a minimum.
 - b. Panel schedules need to show EV charging circuits and circuits for future EV charging capacity.
 - c. Plumbing plans will need total fixture counts (for water supply sizing and DWV needs).
 - d. Mechanical plans will need to address Washington State amendments to IMC chapter 4 which requires ducted outdoor air to each habitable space within each unit.
6. The following items are not a comprehensive checklist, but things to be aware of:
 - a. Show Fire service and fire riser location(s).
 - b. Provide location of water and sewer lines entering the building

Comments Specific to Assisted Living Facility – IBC Compliance Group I-1 or R-4 depending on number of patients receiving care

1. Per [IBC 420.2](#), walls separating dwelling units in the same building, walls separating sleeping units in the same building and walls separating dwelling or sleeping units from other occupancies contiguous to them in the same building shall be constructed as fire partitions in accordance with Section 708. Buildings containing multiple sleeping units with common use or central kitchens shall not be classified as a single dwelling.
2. Floor assemblies separating dwelling units in the same buildings, floor assemblies separating sleeping units in the same building and floor assemblies separating dwelling or sleeping units from other occupancies contiguous to them in the same building shall be constructed as horizontal assemblies in accordance with [Section 711](#). ([IBC 420.3](#))
3. Group I-1 occupancies shall be equipped throughout with an automatic sprinkler system in accordance with [Section 903.2.6](#). Group R-4, Condition 2 occupancies shall be equipped with an automatic sprinkler system in accordance with [Section 903.2.8.3](#). Quick-response or residential automatic sprinklers shall be installed in accordance with Section 903.3.2.
4. Fire alarm systems and smoke alarms shall be provided in Group I-1 occupancies in accordance with Sections [907.2.6](#). Single- or multiple-station smoke alarms shall be provided in Groups I-1 in accordance with Section [907.2.11](#).
5. In Group I-1 occupancies, where a fire-resistance corridor is provided in areas where assisted living residents are housed, shared living spaces, group meeting or multipurpose therapeutic spaces open to the corridor shall be in accordance with all of the following criteria:
 - a. The walls and ceilings of the space are constructed as required for corridors.
 - b. The spaces are not occupied as resident sleeping rooms, treatment rooms, incidental uses in accordance with Section 509, or hazardous uses.
 - c. The open space is protected by an automatic fire detection system installed in

- accordance with Section 907.
- d. In Group I-1, Condition 1, the corridors onto which the spaces open are protected by an automatic fire detection system installed in accordance with Section 907, or the spaces are equipped throughout with quick-response sprinklers in accordance with Section 903.3.2.
 - e. In Group I-1, Condition 2, the corridors onto which the spaces open, in the same smoke compartment, are protected by an automatic fire detection system installed in accordance with Section 907, or the smoke compartment in which the spaces are located is equipped throughout with quick-response sprinklers in accordance with Section 903.3.2.
 - f. The space is arranged so as not to obstruct access to the required exits.
6. In Group I-1 occupancies, rooms or spaces that contain a cooking facility with domestic cooking appliances shall be permitted to be open to the corridor where all of the following criteria are met:
- a. In Group I-1, Condition 1 occupancies, the number of care recipients served by one cooking facility shall not be greater than 30.
 - b. In Group I-1, Condition 2 occupancies, the number of care recipients served by one cooking facility and within the same smoke compartment shall not be greater than 30.
 - c. The space containing the cooking facilities shall be arranged so as not to obstruct access to the required exit.
 - d. The cooking appliances shall comply with [Section 420.9](#).
7. In Group I-1 occupancies, installation of cooking appliance used in domestic cooking facilities shall comply with all of the following:
- a. The types of cooking appliances permitted shall be limited to ovens, cooktops, ranges, warmers and microwaves.
 - b. Domestic cooking hoods installed and constructed in accordance with Section 505 of the International Mechanical Code shall be provided over cooktops or ranges.
 - c. Cooktops and ranges shall be protected in accordance with Section 904.14.
 - d. A shutoff for the fuel and electrical supply to the cooking equipment shall be provided in a location to which only staff has access.
 - e. A timer shall be provided that automatically deactivates the cooking appliances within a period of not more than 120 minutes.
 - f. A portable fire extinguisher shall be provided. Installation shall be in accordance with Section 906 and the extinguisher shall be located within a 30-foot (9144 mm) distance of travel from each domestic cooking appliance.

Comments Specific to Eight-Bedroom Adult Family Home – IRC Compliance

1. If the project remains as an Adult Family Home with six or fewer residents, it will be reviewed under the parameters of the International Residential Code (IRC).
2. The IRC defines an [Adult Family Home](#) as: A dwelling, licensed by the state of Washington department of social and health services, in which a person or persons provide personal care, special care, room and board to more than one but not more than six adults who are not related by blood or marriage to the person or persons providing the services. An existing [adult family home](#) may provide services to up to eight adults upon approval from the department of social and health services in accordance with [RCW 70.128.066](#).
 - a. Per IRC [R330.3](#), each sleeping room in an adult family home shall be classified as an
 - i. Type S – Where the means of egress contains stairs, elevators, or platform lifts.
 - ii. Type NS1 – Where the means of egress is at grade level, or a ramp constructed in accordance with Section [R330.9](#) is provided
 - iii. Type NS2 – Where two means of egress are at grade level or ramps constructed in accordance with Section [R330.9](#) are provided.
 - b. All bedroom and bathroom doors shall be open able from the outside when locked. Every closet shall be openable from the inside. ([R330..4](#))

- i. Operable parts such as door handles, pulls, latches, and other devices shall be operable with one hand and shall not require tight grasping, pinching or twisting of the wrist. The force to activate operable parts shall not exceed five pounds maximum.
- ii. Required exit door hardware shall unlock inside and outside mechanisms when exiting the building allowing reentry into the adult family home without the use of a key, tool, or special knowledge.
- c. Smoke and carbon monoxide alarm shall be installed so that detection service warnings are audible from all areas of the dwelling upon activation of a single alarm. [\(R330.5\)](#)
 - i. Smoke alarms shall comply with IRC Section [314](#) and shall be installed in all sleeping rooms.
 - ii. Carbon monoxide detectors shall comply with IRC Section [315](#) and shall be installed outside sleeping area in the immediate vicinity of the sleeping rooms.
- d. Every sleeping room shall be provided with emergency and rescue escape openings as required by IRC [Section 310](#). [\(R330.6\)](#)
- e. Per [R330.8](#), where facilities are designated for use by adult family home clients, grab bars for water closets, bathtubs, and shower stalls shall be installed in accordance with IRC Section R330.8.1 through R330.8.5.2.
- f. All interior and exterior ramps shall be constructed in accordance with IRC Section [R311.8](#). Handrails shall be installed per R311.9.1, [\(R330.9\)](#)
- g. Stairs shall be constructed in accordance with [R311.7](#). Handrails for stairs shall be constructed in accordance with R311.7.8.4. [\(R330.10\)](#)
- h. Where provided to meet the requirements for facilities, the minimum size of shower stalls for an adult family home shall be 30 inches by 48 inches. [\(R330.11\)](#)

Steven Bafus - Planner II (509-625-6312):

1. Per Washington State Department of Social and Health Services (DSHS) website, '*The Washington State Legislature authorized DSHS to develop Enhanced Services Facilities (ESFs) under Chapter 70.97 RCW. This new category of licensed residential facility will provide a community placement option for individuals whose complicated personal care and behavioral challenges do not rise to a level that requires an institutional setting. Individuals are referred to an ESF if they are coming out of state and community psychiatric hospitals or have no other placement option due to their complex behavior, medical, chemical dependency and/or mental health needs. ESFs use high staffing ratios, with a strong focus on behavioral interventions, to offer effective services to their residents. These facilities offer behavioral health, personal care services and nursing, at a level of intensity that is not generally provided in other licensed long-term care settings*'. Staff concludes this a [Group Living](#) use. <https://www.dshs.wa.gov/altsa/residential-care-services/enhanced-services-facilities>
2. This property is zoned Residential 1 (R1). In the R1 zone, no more than six unrelated individuals may be served at an adult care home site (this includes all units located on a site) without an approved Type III Conditional Use Permit for the Group Living Use. Group living uses are subject to the standards of [SMC 17C.330](#) – Group Living & [SMC 17C.320](#) - Conditional Uses.
 - a. Per [SMC 17C.330](#) - Group Living standards include but are not limited to:
 - i. **Residents include all people living at the site, including those who provide support services, building maintenance, care, supervision, etc. People who only work at the site are not considered residents.**
 - ii. Group Living uses are limited to 1.5 residents per 1000 square feet of lot size.
 - iii. Group living facilities that are conditional uses must be at least 600 feet from a site with any other group living facility that is also a conditional use.
 - iv. The requirement for outdoor areas applies and larger areas may be required as part of a conditional use review. The outdoor area requirement is 48 square feet for every

three residents, with a minimum dimension of six feet by six feet. Individual outdoor areas may be combined. The minimum size of a combined area is 500 square feet, and the minimum dimension is 15 feet by 15 feet.

- b. Decision Criteria for Group Living Use Conditional Use permits are found in [Section 17C.320.080](#) Decision Criteria.
3. A Community Meeting per [SMC 17G.061.110\(B\)](#) is required within 120-days of the Type III Conditional Use Permit application submittal. Additional information regarding the Type III Conditional Use application process is provided below.
4. The attached sidewalks along E 28th Ave shall be maintained at a width of a five-foot unobstructed walk. If street trees cannot be accommodated within the existing plating strip, a street tree agreement or a fee-in-lieu may be required. This will ultimately be up to the Urban Forestry Department.
5. [Setbacks for Primary Structures – SMC 17C.111.235:](#)
These standards apply to renovations and new construction on the site.
 - a. Front – Ten feet, living space
 - b. Front – 20 Feet, a street-facing Garage
 - c. Side – Five feet on both sides
 - d. Rear – 15 feet
6. [Building and Siting Standards – SMC 17C.111.205:](#)
These standards apply to renovations and new construction on the site.
 - a. Maximum Building Footprint of a Single Structure for parcels over 7,000 square feet: **35%**
 - b. Maximum Building Coverage per Parcel: **65%**
7. [Landscaping – SMC 17C.111.305:](#)
 - a. 50% of the area between the front lot line and the front building line must be planted with living ground cover, landscaped to the L3 standard. A porch or patio may be included in the calculation of ground cover area.
 - b. A patio or porch may be included in the calculation of ground cover area.
8. [Pedestrian Connectivity – SMC 17C.111.340:](#)
 - a. At least one walking connection is required between each building and the sidewalk. For each ground floor unit with a separate entry, separate walking connections are required for each ground floor unit. Driveways may be used to meet this requirement.
 - b. At least one walking connection is required between each unit and its designated garbage and recycling area. Driveways and parking access aisles may be used to meet this requirement.
9. [Parking Facilities – SMC 17C.111.335:](#)

There are no minimum or maximum parking requirements for Group Living uses in the R1 zone. However, any parking that is provided is required to meet all typical parking standards. Parking structures, garages, carports and parking areas, other than driveways, shall not be located between the principal structure and the street. All driveways and parking areas must be covered in an all-weather surface.

These standards apply to renovations and new construction on the site.
10. [Entrances – SMC 17C.111.315:](#)
 - a. Each residential structure fronting a public or private street must have at least one address and main entrance facing or within a 45deg angle of a street frontage. Buildings with multiple units may have shared entries.
 - b. Each unit with individual ground-floor entry and all shared entries must have a porch or stoop cover that is at least three feet deep.
11. [Windows – SMC 17C.111.320:](#)
 - a. Windows shall be provided in facades facing streets, comprising at least 15% of the façade area. At least one of the decorative features listed in 17C.111.320.C.4 must be included on all windows that face the street.

12. Building Articulation – SMC 17C.111.325:
 - a. Buildings must be modulated along the street at least every 30 feet. Building modulation must step the building wall back or forward at least four feet.
 - b. Horizontal street-facing facades longer than 30 feet must include at least four of the features identified in [SMC 17C.111.325.C.3](#). This articulation requirement applies every 30 feet.
13. Screening – SMC 17C.111.330:
 - a. Except as provided below, fire escapes, or exterior stairs that provide access to an upstairs level shall be located behind the front façade of the buildings and screened or enclosed so that they are not visible from the street.
 - i. Exception: the initial half flight of stairs on the ground floor is not required to be screen from view of a street provided it is under the roof of a building and located behind the front façade
 - b. All garbage and recycling areas must be screened from the street and any adjacent properties. Screening can be achieved through either an L1 visual screen (plantings), a sight-obscuring fence that is at least six feet tall or located inside an accessory structure that meets all setback requirements and provides full sight obstruction. Storage areas are not permitted 15 feet from a street lot line.
14. Height – SMC 17C.111.230:
 - a. Max Height for Primary Building: 40 feet; no separate wall height limitation
 - b. Starting at a height of 25 feet, the setback plane increases along a slope of 2:1 (a ratio of two feet vertically for every one foot horizontally) away from the interior side setback, up to the maximum building height of 40 feet. Based on the proposed side yard setback and the illustrated height of the building on the submitted documents, the structure appears to meet the angled setback requirements.
 - c. Maximum Height for Accessory Buildings: 20 feet

Type III Application Information:

Please submit the General Application, Conditional Use Permit Application, Notification Map Application, site plan, and narrative all in PDF format to planningreview@spokanecity.org. The general application, conditional use permit application, and notification map application are linked below. Once entered the system the planner assigned to the plan will provide you link for payment of fees.

[Conditional Use Permit Checklist](#) Please note that SEPA checklist is not needed for projects under 20 residential units. Please also note that all references to paper copies are out of date, as noted in the checklist, application materials will be sent to planning in PDF form.

[General Application](#)

[Conditional Use Permit Application](#) (supplemental application)

[Notification Map](#)

Additional application detail noted in the 1st paragraph above.

Type III Application Fee Schedule:

Type III application fee - \$4590

Notification Map application fee - \$207

Technology Fee 2.5% of the above total

Application Processing Fee – \$65

Additional fees not charged by the city would include the cost for building permits, costs for required public notice, and subdivision guarantee with title company, etc.

Justin Cravalho – Fire Prevention Engineer (509-625-7057):

1. The scope of work is a change of use of an existing single-family building to be an Enhanced Services Facility, an Assisted Living Facility, or an Adult Family Home. The building has one floor and a basement.

2. The scope of work includes revisions to the site.
3. The total area of Building A is approximately 4,886 square feet. The total area of Building B is approximately 1,500 square feet.
4. The construction type was not noted, and is assumed to be Type VB.
5. If constructed as an Enhanced Services Facility, the building will be required to be provided with fire sprinklers. (IFC 903)
6. If constructed as an Assisted Living Facility, the building will be required to be provided with fire sprinklers. (IFC 903)
7. If constructed as an Adult Family Home with an initial capacity of six residents, fire sprinklers would not be required. Capacity can be increased to seven or eight per RCW 70.128.066. Fire sprinklers will be required if capacity is increased to seven or eight residents (IFC 903.2.8.5). If the end goal is an eight-bed Adult Family Home, it is recommended to provide the fire sprinklers during initial construction.
8. If constructed as an Enhanced Services Facility, a fire alarm system with central monitoring is required for the common areas of the building in accordance with the Municipal Code including the provision for "Special Areas to be Protected". (SMC 17F.080.110)
9. If constructed as an Assisted Living Facility, a fire alarm system with central monitoring is required for the common areas of the building in accordance with the Municipal Code including the provision for "Special Areas to be Protected". (SMC 17F.080.110)
10. If constructed as an Adult Family Home, the building is not required to have a fire alarm system but central monitoring for the fire sprinkler system is required (IFC 903.4). At a minimum, there shall be a smoke detector, a manual pull station, and a notification device provided with the central monitoring fire alarm system (17F.080.110).
11. The City recently passed Ordinance No. 36695 to revise portions of the Spokane municipal fire code (SMC 17F.080) that will go into effect on January 1, 2026. Any projects that submit for building permit after this date will be reviewed to the new municipal fire code.
12. An approximate site fire flow (obtained from IFC Table B105.1 and Table C105.1 using the total fire area and construction type) is 2,000 GPM without automatic sprinklers throughout and requires two fire hydrants. Site fire flow is 1,000 GPM with automatic sprinklers throughout and requires one fire hydrant.
13. There are three existing fire hydrants in the area that meet some or all of the code requirements for this project.
14. **The proposal appears to meet the requirements of the Fire Code for fire access.**
15. Refer to Fire Department "General Comments" notes for additional comments and requirements that may or may not apply to the project.

Kasey Wilberding - Spokane Regional Health District (509-324-1653):

No comments were made regarding this project.

Adam Hayden - Associate Traffic Engineer (509-625-6089):

1. Parking lot
 - a. The area on the east side of the parking lot that is currently gravel will need to be paved or blocked from vehicles via fencing, landscaping, or curbing.
 - b. Suggest repaving or sealcoating the parking lot to slow deterioration.
 - c. All striped stalls and adjacent drive aisles must meet minimum development standards. Tables are available here: <https://my.spokanecity.org/smc/?Section=17C.230.140>
2. Frontage improvements
 - a. 28th Ave.
 - i. Replacement of any curb, sidewalk, or driveway approaches that are broken, heaved, sunken, or missing.
 - ii. Planning/Urban Forestry may have more sidewalk and landscaping requirements.

3. *The City shall collect impact fees, based on the 2025 schedules in [SMC 17D.075.180](#), or an independent fee calculation provided for in [SMC17D.075.050](#), from any applicant seeking development approval from the City.* Transportation impact fees will be assessed for this project based on the **applicable rates**, plus 3% admin fee located in the **South Service Area**, with credit given for the previous use. This fee must be paid with the other permit fees prior to issuance of the building permit. **Rates are adjusted every Jan 1st**. For more information, including rate schedules, service area maps, impact fee project lists, and FAQ's see <https://my.spokanecity.org/business/commercial/impact-fees/>.
 - a. Possible applicable fee rates:
 - i. Assisted Living Facility \$603.24 per bed
 - b. Possible applicable credit rates:
 - i. Single Family Detached \$878.26 per dwelling
 - ii. Day Care \$15.01 per square foot

Joelie Eliason - Engineering Tech IV (509-625-6385):

Addressing:

1. Addresses shall conform to SMC 17D.050A.

Sanitary Sewer:

1. Our records indicate the front building (addressed as 3222 E 28th Ave) is served by a four-inch PVC side sewer constructed in 1978. We were unable to locate a side sewer card for the rear building (addressed as 3224 E 28th), but our sewer plans indicate a full connection in 1949 (no diameter or material information provided). Commercial sewer connections should be a minimum of six inches in diameter.
 - a. If the intention is to utilize the existing side sewer connections for this project, the sewer connections shall be inspected at the developer's cost to verify the condition of the connections.
 - b. A sewer service capacity analysis will most likely be required if the existing four-inch sewer connections are to be utilized.
2. Private sewers need pre-authorization from the director of Wastewater Management.
3. For any new or upsized water meters, general facility charges will apply for sewer connections at time of building permit. Please visit <https://my.spokanecity.org/publicworks/general-facilities-charges/> for rates and additional information. The sewer GFC will be based on the size of the domestic water meter(s).

Stormwater:

1. If pollution generating hard surfacing is added to the site, or the parking lot is replaced (excluding maintenance activities such as sealing or overlaying), a stormwater plan and report, prepared by a Professional Engineer, licensed in the State of Washington, may be required for this project.
2. The project is within a Critical Aquifer Recharge Area (CARA) and is considered to have high susceptibility for groundwater contamination.

Mathias Bauman – Water Department (509-625-7953):

1. Our records show an existing one-inch domestic water service at 3222 E 28th Ave and a ¾-inch domestic water service at 3224 E 28th Ave running to this parcel. Your engineer may determine that the existing services may need to be replaced or upsized to meet the needs of the project. If any existing services are not utilized, they must be disconnected at the main.
2. Each building served must have a separate connection and separate meter unless otherwise specifically authorized by the director.
3. If additional water is needed, a six-inch cast iron water distribution main in 28th Ave is available for the project.
4. Calculated static water pressure is approximately 70 psi at the surrounding hydrants.

5. All service installations running parallel to buildings shall be at least 10-feet from the outer foundation walls. Where a new building, or an addition to existing building, is erected over an existing service, the water service shall be either sleeved or offset by relaying the service a minimum of 10-feet from outer foundation wall.

Kerry Deatrach – Solid Waste (509-625-7871):

No comments were made regarding this project.

Urban Forestry (509-363-5495):

Please contact Urban Forestry to verify street tree requirements.

Spokane Regional Clean Air Agency (509-477-4727):

Please see the attached letter.

General Information and Submittal Requirements:

1. Plan requirements are as shown on the attached “Commercial Application Submittal Requirements”. For the permit intake submittal, please provide an electronic copy of the **All plan sets along with reports and supporting documents**. Plan sets shall include all plans created for this project: cover sheet, architectural, structural, plumbing, mechanical, electrical, civil engineered plans, landscaping, and irrigation drawings. Plans are required to be stamped and sealed by an architect, landscape architect, or engineer licensed to do business within the State of Washington. All reports and supporting documentation noted in departmental comments will also be required for the permit intake submittal (i.e. NREC, drainage report, geotechnical site characterization, critical materials list, etc.). Please note that plans may be provided in multiple logically separated files to help manage files sizes as excessively large (i.e. separated by discipline, by building vs site, etc.).
2. Please provide an electronic copy of site plans showing dimensions, **property lines, and City Limits**, relative topography, all on-street signs and street markings, any new and existing frontage improvements, all structures, on-street storm drainage facilities, sidewalks, curbs, parking calculations and dimensions, dimension existing roadway, new and existing driveways and their locations, and other relative information. Show all existing topography in the public right-of-way such as street signs, water valves, hydrants, etc. All required landscaping must be within the property lines and not in the public right-of-way.
3. An Intake Meeting handout was provided to you in your packet at the Pre-Development meeting. Please call (509) 625-6300 to schedule an Intake Meeting to submit plans for a new commercial/industrial building, an addition to an existing building, a change-of-use, or a parking lot. Appointments must be made at least 24 hours in advance and can be scheduled for Monday through Thursday.
4. Please provide a complete set of plans to Spokane Regional Health District if food and/or beverage handling business is planned.
5. If you would like a full Certificate of Occupancy on any portion of the permit prior to completion of the other phases, it is required to file separate permits for each phase. An additional \$250 fee will be assessed for a Temporary Certificate of Occupancy and/or a Temporary Certificate of Occupancy extension per SMC 8.02.031M.
6. For additional forms and information, see my.spokanecity.org.