

How

STEP 1: You must respond to your ticket within **30 days of receipt**. If you choose to attend STOP, you **must** request a court hearing as instructed on your copy of the ticket.

STEP 2: Complete the STOP application in this brochure. Additional copies can be obtained at my.spokanecity.org/police/patrol/traffic/traffic-school or at:

Spokane Municipal Court Clerk's Office
Public Safety Building / 1st Floor
1100 W. Mallon Avenue
Spokane, WA 99260

STEP 3: Submit the following items to the Clerk's Office at the address above:

- Completed STOP application; and
- Class entry fee of \$150
(cash, check, or money order)

STEP 4: The Clerk's Office will review your application for eligibility and, if you qualify for STOP, you will be given a date to attend a STOP class at the bottom of your application. If you do not qualify, you will be notified of the reason for ineligibility.

STEP 5: Attend and successfully complete the STOP class.

STEP 6: Upon completion of STOP, Spokane Municipal Court will be notified you have completed the class and the court will dismiss your ticket. There will be no further fine or legal action and you will NOT have to appear for the hearing date you received.

Where

All Traffic School classes are conducted at the Spokane Police Academy which is accessible to all members of the public. Additional information with regard to accessibility should be made to the Spokane Municipal Court Clerk's Office or Traffic School at the time of application.

STOP classes are held at the:

Spokane Police Training Center
2302 N. Waterworks Street (ADA Accessible)
Spokane, WA 99212

You must attend either one Saturday session from 8:00 am – 3:00 pm or two sessions on consecutive Tuesday/Thursday or Monday/Wednesday from 6:00 pm – 9:00 pm.

At the time of class, you must present:

- A valid driver's license; and
- Proof of current insurance if you were also cited for a no insurance violation.

Requirements of the class include:

- You must be on time.
- You must attend the entire class.
- You must behave appropriately.
- No children, guests or pets are allowed.
- No drugs or alcohol.

If you do not follow the requirements, you will be dismissed from class. Dismissal from class or failure to attend class will require you to attend your court hearing, and your class entry fee will not be refunded.

Questions

Go to my.spokanecity.org/police/patrol/traffic/traffic-school, email STOP@spokanecity.org or call Spokane Municipal Court at 509.625.4400.



October 2025

Spokane Police Department

Safe Traffic Operation Program



Safe Traffic Operation Program (STOP) is a voluntary class offered by the Spokane Police Department. It is designed to improve driver awareness and understanding of traffic laws, and to promote safe driving skills.

Who

This program is for drivers who have received a Notice of Traffic Violation and **DO NOT** have the following conditions:

- Ticket is for multiple violations, unless a single violation is accompanied by a second violation of no insurance.
- Ticket is only for a violation of no insurance.
- Ticket is for any of the following violations:
 - **Negligent Driving.**
RCW 46.61.525
 - **No Valid Operator's License.**
RCW 46.20.015
 - **Intermediate Drivers License**
RCW 46.20.075
 - **Instructional Permit**
RCW 46.20.055
 - **Drivers License Restrictions**
RCW 46.20.041
 - **School/Playground Zone**
RCW 46.61.440
 - **Safety Zone**
RCW 46.61.260
 - **Construction Zone**
RCW 46.61.527
- The driver has completed STOP within the last two (2) years.
- Was granted a deferral of prior traffic infraction which is still pending.
- A ticket associated with a collision.
- A commercial driver's license.
- License is suspended, revoked or expired.
- The ticket includes any criminal charge.

Why

STOP is designed to improve driver awareness and understanding of traffic laws and to promote safe driving skills. Upon successful completion of STOP, your ticket will be dismissed and will not be reported to the Department of Licensing.

Spokane Police Department Safe Traffic Operation Program Application



Please print legibly, and fill out completely.
*denotes optional

Last Name: _____ First Name: _____ Middle Initial: _____

Driver's License#: _____ State: _____ Expiration Date: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Day Phone: (_____) _____ *Evening Phone: (_____) _____

Date of Birth: _____ *E-mail: _____

Ticket Number: _____ Ticket Date: _____

I am available for class (Circle all that apply): Saturday Monday AND Wednesday nights Tuesday AND Thursday nights

I hereby acknowledge that I have read and understand this brochure, and I understand that dismissal from class or failure to attend the class will require me to attend a court hearing, and my class entry fee will not be refunded.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY: Approved _____ Declined _____

Hearing: Date: _____ Time: _____ Courtroom: _____

STOP Class: Date(s): _____ Time(s): _____