



## Letter of Award Chief's Citation Award



To: Dawn Biehl  
From: Craig N. Meidl - Chief of Police  
Date: November 15, 2021  
Re: Chief's Citation Award— Spokane Police Records

The Spokane Police Records Unit has been nominated by Captain Dave Richards to receive the Chief's Citation Award. This award is intended to recognize members of a team or unit for participating in an incident, event, or series of events, or project which has a substantial, positive impact on the community or police department. It must be superior in nature and further the department's mission and overall effectiveness. When the Special Awards Committee reviewed this nomination, it was clear that the Spokane Police Records Unit is most deserving of this award. Captain Richards' nomination included:

"I had the good fortune to have worked closely with the Spokane Police Records Unit for the past four years. SPD Records consists of dedicated and mission-driven personnel.

Records is a true, "24/7/365" unit within the Spokane Police Department. The Records personnel must operate independently many times and, time-and-time again, they demonstrate their competence and their ability to handle whatever adventures that comes their way. They are constantly working with other units, city departments and entities across the state and, in fact, the nation. Records has a myriad of tasks and specialties that must all be handled, sometimes simultaneously. Not only do they handle a large number of tasks, but their work is also of the highest quality, as it must be. They are proud of what they do for all of us, and it shows in their everyday work product. They have always amazed me at what they are able to accomplish.

At the beginning of 2020, COVID brought us all a new set of challenges. Records employees are essential to the operations of SPD. The dedicated personnel of Records stepped up to the challenge and was able to accomplish the three priorities set by Mayor Woodward:

- Ensure continued superior service to the citizens of Spokane;
- Ensure continued smooth police operations;
- Ensure that we operate in the best interest of our employees' welfare.

They looked out for one another and assisted each other as needed, were always there when we needed them and took care of our "customers" every day."

Dawn, I am honored to present you with the Chief's Citation Award. A copy of this document will be placed in your personnel file.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Meidl".

Craig N. Meidl  
Chief of Police