SPOKANE POLICE DEPARTMENT
Request to Ride as Observer

INSTRUCTIONS FOR CITIZEN RIDERS

The general public tends to believe citizen riders are employees or representatives of the Police Department, so standards of dress and behavior must be enforced.

DRESS CODE:
As a professional organization, we strive to present a professional appearance to the general public. All Citizen Riders must wear appropriate business attire. Clothes will look professional. Clothes will be clean and in good repair.

1. Shirts: Dress type shirts with a collar may be worn – no Logo T-shirts or sweatshirts.
2. Trousers (no shorts): Dress slacks or comparable trousers are appropriate and must appear well kept and business like. Blue jeans, denims, and like materials are acceptable as long as they fit properly, are clean and appear well kept - no holes/tears.
3. Jackets: Light weight jacket or coat (i.e. sports coat) with a businesslike appearance is appropriate.
4. Shoes: clean, closed-toed shoes, appropriate for the weather; no high heels.
5. Sweaters: Will present a business like appearance.
6. No perfume or cologne; refrain from using strongly scented lotions.

WEAPONS:
No weapons of any kind are allowed to be carried, regardless of any permits held. (This restriction does not apply to commissioned Law Enforcement.)

BEHAVIOR:
As a Citizen Rider in a patrol vehicle, you are given no "special commission" or other Law Enforcement powers. If riding as a Law Enforcement Officer from another agency, applicable state and federal law apply. You shall not engage in any activity which would create a conflict of interest or would be in violation of any law. You shall, at all times, conduct yourself in a manner which does not discredit the Spokane Police Department. You shall not be disrespectful, insolent, or mutinous in attitude or conduct. You shall be courteous and respectful in your dealings with the public and officers.

(PLEASE PRINT) **FULL LEGAL NAMES**: (FIRST M.I. LAST NAME)	DATE OF BIRTH: (must be 18 or older)
ADDRESS CITY STATE ZIP	(check one) **MALE** ☐ **FEMALE** ☐
DRIVER'S LICENSE # PHONE/CELL: EMAIL ADDRESS:	EMERGENCY CONTACT NAME AND PHONE NUMBER:
PREFERRED DAYS OR DATES OF RIDE-ALONG: (**check all that apply**) **☐M ☐T ☐W ☐Th ☐F ☐Sat ☐Sun DATES:**	PREFERRED START TIME FOR RIDE-ALONG: (**check all that apply**) **☐6:00am ☐8:00am ☐4:00pm ☐ 8:00pm**
REASON FOR RIDE-ALONG REQUEST:	

I agree to a criminal history background check and personal interview as part of the process to be accepted as a Citizen Rider. I understand that photo ID is required and will be kept with me at all times. I understand and agree to comply with the standards stated above. I also understand that failure to comply with these standards may be reason to deny or terminate my ride as an observer**. I understand that information I view or hear as an observer will be considered confidential and will not be further released or disseminated under penalties pursuant to RCW 42.56.210.

Signature:	**Date of Request:**

<OFFICIAL USE ONLY>

Copy of ID obtained: ____ RMS Check: ____ WACIC/NCIC Check: ____ NCIC III complete: ____ Student ID: ____

Waiver Form Received: ____ DOL Check: ____

Date of Ride:	Time of Ride:	Requested Officer:	
Rider Category: (circle one)	LEO Relative LE Employee Civil Service App. Other:(explain)	Intern Volunteer LE Student	Job Shadow Chaplain Media
Circle one: APPROVED DENIED AUTHORIZED BY (print name):		Date: Signature:	

**NOTE: The officer may ask the Citizen Rider to exit the patrol vehicle prior to arriving at an emergency situation or for any other reason deemed necessary by the officer, therefore, Rider will be responsible for alternate transportation back to the station, if necessary. If a civilian rider must be dropped off, officers will drop the rider off in a safe location and notify Radio of the drop-off location. Radio will coordinate another available unit to pick up the rider, if available, or ensure contact with the rider until he or she has been picked up by another individual.

(FORM Updated 10-03-2016)