



# COVID-19 City & County Golf Course Policies & Procedures

Updated: 03/18/2020

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## Head Professionals Role

- The main point of contact for their Golf Course regarding questions or concerns for Covid-19.
- Staff members with flu-like symptoms should not be reporting to work
- Staff that exhibit flu-like symptoms will be encouraged to go home for their health and safety and for that of the other staff and patrons.
- Responsible for notifying and updating the facility employees regarding Covid-19 concerns and actions taken. This include CDC best practices and following all restrictions imposed by federal, state, and local governments.

## General Course Actions to Slow the Spread of Covid-19

- Wash your hands and don't touch your face.
- Provide hand sanitizer stations throughout the facility.
- Every two hours clean high touch areas (i.e. door knobs, light switches, counters, etc.).
- Provide signage educate guests as to the protocols of social distancing, hand washing and other best practice recommendations put forth by the CDC.
- Train and educate and staff as to the protocol of social distance, hand washing and other best practice recommendations put forth by the CDC.
- Encourage guests and staff to recognize proper social distance of six feet or more from others to limit physical contact such as handshakes.
- Golf Shop staff and outside service must use hand sanitizer between transactions.
- As hand sanitation materials are scarce rubber gloves can be used.

## Actions Specific to Golf Operations to Prevent the Spread of Covid-19

### **Golf Carts & Foursomes**

- Frequent cleaning/sanitizing of golf carts high touch areas (i.e. steering wheels, cup holders, seats).
- Space golf cars in staging area (i.e. further apart to accommodate appropriate social distance of six feet or more). Allow one person to ride per cart if requested maximum of 2 **rental** carts per group.
- Scorecards will be placed on each golf cart with pencils. Pencils will be provided if requested for walkers.
- Golfers will be asked if they would like to be paired together, not forced to be paired together. Smaller groups other than foursomes will be allowed. Offer one cart per person if necessary with a maximum of 2 **rental** carts per group.

## Sanitation

- Staff levels appropriate to facility activity and additional cleaning and sanitation.
- All clubhouse restrooms will be wiped down and cleaned every two hours of operation. Hand sanitizers available in every bathroom.
- All outside service staff will wear rubber gloves to attend to guests.
- There will be increased cleaning/sanitizing of all on course restroom facilities.
- Practice facility flags and bunker rakes will be removed. Green cups will be sanitized each day.
- Beverage cart drivers must wear gloves (as with all FB staff)
- Guests will be encourage to limit handling of merchandise.
- Ball washing units and towels will be removed.
- Range balls will be sanitized once retrieved and baskets will be sanitized after every use.

## Social Distancing

- Tee times will be moved to 10 minute intervals to promote more spacing and reduce any congested areas.
- Restaurants will remove tables and chairs and be open for take-out only.
- Golf staff should be provided areas where social distancing can be accomplished.
- A line will be created that keeps six feet between the check in counter and the next guest. Signage or other indicators will be placed six feet apart to maintain social distancing
- No group lessons. Golf Instruction of one or two is allowed. Instructors/coaches should tell their students that they will have a minimum of 10 feet of social distance or a private area for instruction
- Driving Range dividers will be spaced 6 feet apart and balls will all be sanitized when retrieved.

## On Course Modifications

- All guests will be notified that flagsticks must remain in the hole and bunker rakes will be removed. Bunkers should be considered waste areas.
- A “gimme” around the cup of a three foot circle to allow golfers to pick up versus put their hand in the cup to retrieve their ball shall be encouraged for non-officially scored play.

Golf Course: \_\_\_\_\_

Golf Course Head Professional: \_\_\_\_\_(Print)

Golf Course Head Professional: \_\_\_\_\_(Signature)