



# Special Loading Zone

## Guidesheet

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### DETAILS:

- **SMC:** Spokane Municipal Code 16A.61.5703 provides for the creation of Special Loading Zones within a legal parking space by placing an authorized bag over a regular parking meter.
- **Usage:** Special Loading Zones are for vehicles engaged in the expeditious loading and unloading of commodities for a maximum of 30 minutes. Use in any other zones is prohibited. Food trucks, taxis, and mobile vendors are NOT eligible for Special Loading Zone bags.
- **Rules:** When permits are issued or renewed, the rules of use are provided. These are strictly enforced by The City of Spokane. Failure to follow the usage guidelines may result in removal of the bag from the meter, cancellation of the permit, forfeiture of the bag deposit and issuance of citations.

### HOW TO PURCHASE:

Daily, monthly, quarterly and annual SLZ Permits may be obtained in person at the 3rd Floor of City Hall, Development Services Center during regular business hours. Daily SLZ Permits may also be purchased online at [www.spokanepermits.org](http://www.spokanepermits.org).

Please call (509) 625-6999 or email [permitmanager@spokanecity.org](mailto:permitmanager@spokanecity.org) with any questions.

### PRICING:

#### Commercial/Service Vehicles:

Daily Permit: \$15/meter daily (no deposit) 24 hour advance notice required

Monthly Permit: \$125/bag monthly PLUS \$25 security deposit

Quarterly Permit: \$350/bag monthly PLUS \$25 security deposit

#### News Media:

Annual Permit: \$1000/year for first bag PLUS \$25 security deposit

Additional Permits: \$500/bag yearly for additional bags PLUS \$25/bag security deposit

#### Charitable/Non-profit:

Monthly Permit: \$60/bag monthly PLUS \$25 security deposit

Additional Permit: \$60/bag monthly for additional bag PLUS \$25/bag security deposit

\*Maximum of two bags total

### COMMERCIAL LOADING ZONE PERMITS:

Commercial Loading Zone permits are also available for designated loading zone locations. These permits are issued for commercial use of loading and unloading commodities. For details and pricing please refer to the Commercial Loading Zone handout.