

City of Spokane

808 W Spokane Falls Blvd
 Spokane, Washington 99201-3333
commercialparking@spokanecity.org



Commercial Parking Lot Registration Form

Instructions: Complete this form for each commercial parking lot or complete the online registration form available at the link in the header. This form must be updated within 30 days of a change in Efficient Land Use Credit status, taxpayer, or number of total parking stalls. The Taxpayer listed in this form is the commercial parking business, agent, or property owner responsible for collecting and remitting the local option commercial parking tax to the City of Spokane. Pursuant to Spokane Municipal Code 08.01.160, each commercial parking lot must have a separate City general business license.

Commercial Parking Lot Information

Lot Name (Registered Business Name) _____

Primary Lot Address _____

[Parcel Number\(s\)](#) (list all) _____

Eligibility Requirements for Efficient Land Use Credits

The commercial parking lot may meet any of the following criteria to be considered eligible for the Efficient Land Use Credit Program.

- The commercial parking lot has two or more floors of commercial parking.
- The commercial parking lot is below ground-level.
- The commercial parking lot has a counter-complete building permit for residential or commercial development.

Commercial Parking Stalls

Complete information regarding ALL parking stalls in the commercial parking lot. If parking stalls are not marked, please indicate the square footage used for parking. The City estimates 150 square feet to equal 1 stall.

	Total Parking Stalls
Stalls with Efficient Land Use Credit	
Stalls without Efficient Land Use Credit	
Total Parking Stalls	
Total Square Footage Used for Parking (if stalls are unmarked)	

Taxpayer Information

Taxpayer Name _____ UBI # _____

Address _____

Contact Name _____

Email _____ Phone (_____) _____ - _____

Statement of Tax Liability

_____ The taxpayer acknowledges the potential tax and penalty liability if the lot or stalls cease to be eligible for
initial the Efficient Land Use Credit.

_____ The taxpayer understands that they must email commercialparking@spokanecity.org within 30 days if the
initial commercial parking lot is no longer eligible for the Efficient Land Use Credit.

Affirmation

As the taxpayer responsible for collecting and remitting the local option parking tax for the commercial parking lot described in this application, I/We declare under penalty of perjury under the laws of the State of Washington that this application has been examined by me and that they are true, correct, and complete to the best of my knowledge.

Signature(s) of all responsible party(s)

Signature Title

Printed Name Date

Signature Title

Printed Name Date