CITY OF SPOKANE
EXECUTIVE ORDER

EO [2016]-[01]
LGL 2016-0028

TITLE: Delegation of Signature Authority when Potential/Actual Conflict of Interest
EFFECTIVE DATE: June 14, 2016

WHEREAS, under section 38 of the City of Spokane Charter,

“All written contracts, bonds, and instruments of every kind and description to which the City shall be a party shall be executed in the name of the City by the mayor or the council president under direction of the city council, or their respective designees, and attested by the city clerk, and when necessary, shall be acknowledged.”

WHEREAS, on occasion there may be a contract or other legal document that involves a familial member of the Mayor as the contractor / consultant, etc.; and

WHEREAS, the Mayor does not have a financial interest in these transactions, but wants to avoid the appearance of a conflict of interest due to him having executed the document of behalf of the City of Spokane; and

WHEREAS, on occasion, in the course of City business, other potential personal conflicts of interest may arise with certain contracts or legal documents;

NOW, THEREFORE, I, David A. Condon, Mayor, do hereby order and direct that Gavin Cooley, Chief Financial Officer, is authorized to execute contracts and other legal documents on my behalf that involve a familiar member of mine, and/or any other contracts or legal documents for which I have a potential/actual conflict of interest:

This delegation shall continue until revoked.

Mayor

Date

Attest:
Spokane City Clerk Acting