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January 12, 2012
CITY CLERK'S OFFICE
SPOKANE, WA

CITY OF SPOKANE EXECUTIVE ORDER	<i>ED 2012-0001</i> <i>LG-2012-0012</i>
TITLE: APPOINTMENT OF ACTING CITY CLERK EFFECTIVE DATE: January 1, 2012 REVISION DATE: N/A	

WHEREAS, in the normal course of business of the City of Spokane, it is necessary from time to time that various documents and instruments be attested and sealed by the designated corporate secretary of the municipal corporation, which secretary is the City Clerk; and

WHEREAS, a suitable person must be available to perform such attestations and to also receive service of process filed against the City; and

WHEREAS, the appointment of such person as Acting City Clerk shall be made by the mayor under the current form of government; and

WHEREAS, the City Clerk has recommended that Laurie Farnsworth, Deputy City Clerk be designated Acting City Clerk;

NOW, THEREFORE, I, DAVID A. CONDON, Mayor, do hereby order and direct:

1. Laurie Farnsworth is hereby appointed to act as Acting City Clerk in the absence of the City Clerk. As Acting City Clerk, she has the authority to act in all official matters of the City from time to time that various documents and instruments need to be attested or sealed; or service of process received in the place and stead of the City Clerk.
2. This appointment shall be effective retroactively to January 1, 2012 and shall continue in effect until rescinded or superseded.
3. This executive order cancels and supersedes all previous designations of an Acting City Clerk.



DAVID A. CONDON, Mayor

1/11/12

Date