

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN 1400-16-15 LGL 2016-0038
TITLE: PARKS AND RECREATION LAND ACQUISITION POLICY	
EFFECTIVE DATE: July 14, 2016 REVISION EFFECTIVE DATE: N/A	RECEIVED <i>Oct. 20, 2016</i> CITY CLERK'S OFFICE SPOKANE, WA

1.0 GENERAL: As of the time of this Policy, Spokane Parks and Recreation is responsible for maintenance and repair of:

- 63 Parks (2 of which are designated as a Major Park and a Neighborhood Park outside of the City's boundaries),
- 6 Aquatic centers,
- 1 Arboretum
- 1 Park Operations Complex
- 4 Golf Courses
- 3 Sport Complexes,
- 14 Conservation Lands (2 of which are outside of the City's boundaries),
- 8 Conservations Future Lands (4 of which are outside of the City's boundaries),
- 18 Parkways and
- 4 Trails (2 of which are outside the City's boundaries)

(Collectively, the "City of Spokane Parks Inventory")

This policy addresses the general policy and procedure for future acquisition of park land and facilities by the Spokane Park Board.

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2.0 DEPARTMENTS/DIVISIONS AFFECTED

Parks Division
Park Board
Operations Dept.

3.0 POLICY

3.1 Effective immediately, and except as expressly provided in this policy, the Spokane Park Board will no longer acquire or accept any land or facilities for park purposes unless said land or facilities are located within the boundaries of The City of Spokane.

3.2 Only the Spokane Park Board may acquire or accept land or facilities intended to be owned, operated and maintained under the authority of the Spokane Park Board. No land or facilities shall be acquired, maintained or improved with funds from the Spokane Park Fund unless said land or facilities have been formally accepted via written resolution passed by the Spokane Park Board, or, in the alternative, the Spokane Park Board has agreed to acquire, maintain or improve said land via written agreement approved by the Spokane Park Board.

4.0 PROCEDURE

4.1 Land or facilities located within the boundaries of the City of Spokane shall be acquired and added to the City of Spokane Parks Inventory only after the following:

a. The Property Acquisition Questionnaire has been completed by Parks staff and provided to all members of the Spokane Park Board at least 30 days prior to consideration of the acquisition by the Land Committee, along with a proposed resolution approving the acquisition and any related written materials or renderings,

b. The question of acquisition has been presented to the Land Committee and, by affirmative vote of committee members present, the committee recommends approval of the proposed resolution and the acquisition to the full Spokane Park Board, which approval may include modifications or conditions recommended by the Land Committee,

c. The Spokane Park Board approves the proposed resolution and acquisition of the land or facilities to the City of Spokane Parks Inventory, imposing such terms, modifications and conditions as it deems appropriate; and

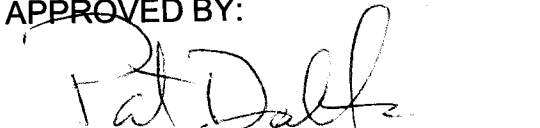
d. Any terms and conditions by the imposed by the Spokane Park Board in connection with the acquisition are fully satisfied.

4.2 Acquisition of land or facilities located outside the boundaries of the City of Spokane shall be acquired and added to the City of Spokane Parks Inventory only after the following:

a. The acquisition being considered complies with Section 4.1 in all respects.

b. All projected expenses for the acquisition, maintenance and/or improvements are fully funded outside of the Spokane Park Fund for such period of time, in such amount, and from such sources as the Spokane Park Board deems appropriate. Projected expenses shall not be deemed "fully funded" if funding is based solely on grant funds or on public funds subject to legislative approval.


APPROVED BY:



City Attorney

7/22/16

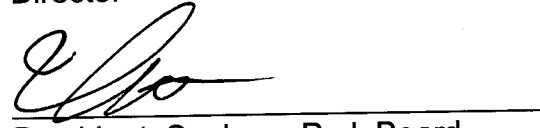
Date



Director

7/14/16

Date



President, Spokane Park Board

07-14-16

Date



City Administrator

7/29/16

Date