

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN 0014-07-04 LGL 2007-31
TITLE: STANDARDIZED PROCEDURE FOR THE SUBMISSION, COMPLETION, AND PLACEMENT OF SCULPTURE IN THE WALL STREET MALL AREA. EFFECTIVE DATE: October 1, 2004 REVISION EFFECTIVE DATE: August 14, 2007	

1.0 GENERAL

1.1 The Wall Street Mall was developed in 1994 - 1995 to serve as a focal point for downtown life. A mixed pedestrian/trolley traffic defines the mall, as do planters, brick and tile paving, and outdoor cafes. Within this area, a number of sites have been identified as suitable for the placement of sculpture. Sculpture that is placed in the public right of way, such as the Wall Street Mall, falls under the purview of the Spokane Arts Commission.

The purpose of this procedure is to establish guidelines for the submission, completion, and placement of sculpture in the "Wall Street Mall" area.

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2.0 DEPARTMENTS/DIVISIONS AFFECTED

Except as otherwise provided, this policy shall apply to all City divisions and departments, as well as those parties seeking to place sculpture in the referenced area.

3.0 REFERENCES

SMC chapter 4.05

4.0 DEFINITIONS

4.1 "Wall Street Mall" is the area located on Wall Street between Riverside Avenue and Spokane Falls Boulevard.

5.0 POLICY

5.1 It is the policy of the City of Spokane to encourage artwork in the Wall Street Mall.

6.0 PROCEDURE

6.1 Arts Commission.

6.1.1 The Arts Commission acts as a liaison with private business and downtown development efforts to expedite and assist in the process of placing artwork in the Wall Street Mall area.

6.1.2 Potential sculpture donors should contact the Arts Commission early in the planning process.

6.1.3 The Arts Commission encourages all donors to consider commissioning an artist to create a site-specific work of art for the sculpture walk, and can assist in artist selection, planning, issues relating to placement of a sculpture, and other areas of concern to donors.

6.2 Contract Terms.

6.2.1 Contracts will be negotiated with each potential donor / artist regarding the artwork in question.

6.2.2 The cost of creating, installing, and maintaining sculpture within the Wall Street Mall shall be covered by potential donor.

6.3 Approval.

6.3.1 Lead-time must be allowed for the approval process. For a pre-existing art work, the process must begin with the Arts Commission's review and recommendation of the artist to ensure artistic quality. For a commissioned work, an applicant should allow as much as a year to work with the agencies and artist.

6.3.2 Prior to beginning the process for approval of artwork, the artist and/or potential donor shall meet with a preplanning committee consisting of representatives of the Downtown Spokane Partnership, and the City's Risk Management Department to review areas of City concern as well as introduce the potential project to all affected parties.

6.4 Materials / Media.

6.4.1 As permanent sculpture, the media will need to be able to withstand the elements, be designed and fabricated for climatic variations - metal, wood, stone, and other proven outdoor materials are encouraged.

6.4.2 The work should resist vandalism and heavy public usage.

6.5 Placement.

6.5.1 The Wall Street Mall should have sculpture of a variety of materials, styles, and purposes. Placement of each work should take into account the need for a variety of materials and styles. The confines of the area mean that most sculpture will be viewed on an intimate basis, making small and medium sized works ideal.

6.6 Installation.

6.6.1 Installation, necessary utilities, restoration of any disruption of any disruption of landscaping, irrigation, etc. and maintenance expenses shall be considered part of the project costs (to be covered by potential donors.)

6.6.2 It is also important to consider the security and physical safety of passersby. Plinths and bases should be related to the paving surface, with sufficient anchoring to inhibit theft.

6.7 Identification of Sculpture.

6.7.1 Each piece must be identified on the site with artist, date, medium, donor or lender information and shall follow the Wall Street Mall's graphics standards, which can be found at the Arts Department (625-6050).


7.0 RESPONSIBILITIES

The Arts Department shall administer this policy.

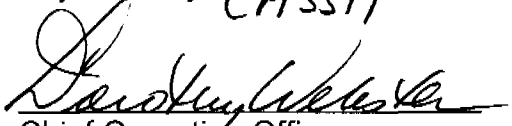
8.0 APPENDICES

None

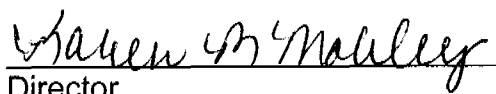
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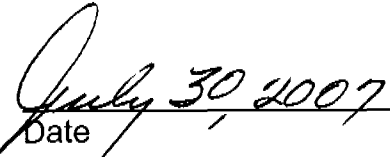
City Attorney (Asst)



Chief Operating Officer



Director



Date