

CITY OF SPOKANE DEPARTMENT WASTEWATER PUBLIC RULE AND PROCEDURE	RULE 4310-25-01 LGL 2020-0023 RES 2025-0006
TITLE: RPWRF & INDUSTRIAL PRETREATMENT PROGRAM & LAB ANALYSIS FEES	
EFFECTIVE DATE: 12/17/2020	
REVISION EFFECTIVE DATES: 12/22/21; 01/01/2023; 03/18/2024, 04/01/2025	

1.0 GENERAL

The City of Spokane Wastewater Management Department's Riverside Park Water Reclamation Facility (RPWRF) & the Industrial Pretreatment Program establish the following public rule, policy, procedures and protocol regarding the Industrial Pretreatment Program and Lab Analysis.

RPWRF and the Industrial Pretreatment Program charge customers fees for various services related to the regulation of wastewater from Industrial Users of the City of Spokane Publicly Owned Treatment Works.

The fees schedule can be found onsite at RPWRF located at 4401 North Aubrey L. White Parkway, Spokane, Washington 99205.

1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This public rule and policy shall apply to the City of Spokane Wastewater Management Department Riverside Park Water Reclamation Facility, the City of Spokane Utilities Billing Department, and the City of Spokane Accounting Department.

3.0 REFERENCES

Spokane Municipal Code (SMC) Chapter 13.03A
Spokane Municipal Code (SMC) Chapter 13.03
Federal Water Pollution Control Act, as amended by the Clean Water Act of 1977
– 33 USC section 1251 et seq.
General Pretreatment Regulations – 40 CFR Chapter I, Sub Ch. N part 403
Chapter 90.48 RCW
Chapter 173-216 WAC
EPA Region 10 Model Ordinance for Pretreatment Programs
Enforcement Response Plan located at RPWRF
Industrial Pretreatment Program Policy and Procedure (DEPT 4320-16-01)

4.0 DEFINITIONS

See SMC 13.03A.
See SMC 13.03.

5.0 POLICY

It is the policy of the City of Spokane to adopt fees for reimbursement of costs incurred by the City for the administration of the City's Industrial Pretreatment Program & other operations of RPWRF in compliance with NPDES Permit Number WA-002447-3.

6.0 PROCEDURES – RPWRF - Industrial Pretreatment Program

6.1 The Industrial Pretreatment Program charges standard fees for Pretreatment services.

6.2 These fees are intended to help cover the costs of administration of the Industrial Pretreatment Program, including but not limited to, costs associated with permit issuance, monitoring, inspection, sampling, analysis, publication, processing, and violation remediation.

6.3 Fees and Charges:

6. 3.1. Pretreatment Fees and Laboratory Analysis Fees are charged as stated in Appendix A and B respectively, attached.

6. 3.2 Administrative appeal: Two hundred fifty dollars (\$250).

6. 3.3 Publication of significant non-compliance notice: Costs as billed

6. 3.4 Monitoring, inspection, surveillance, sampling fees: Costs as determined and billed by the Plant Manager.

6. 3.5 Processing fee for NSF checks: As set by City Treasurer.

6. 3.6 Administrative penalty: Five hundred dollars (\$500).

6. 3.7 Any other review or approval by the Plant Manager not otherwise specified above: Hourly basis based on staff time and materials.

7.0 RESPONSIBILITIES

The Wastewater Management Department through its Industrial Pretreatment Program, Utilities Billing Department, and Accounting Department shall administer this Public Rule and Policy. Significant and Minor Industrial Users will be invoiced on their monthly utility bill. The Accounting Department will invoice Industrial Users for fines assessed. Unpaid charges, fines, and penalties shall, after thirty calendar days, be assessed an additional penalty of one percent (1%) of the unpaid balance per month.

8.0 APPENDICES

- 8.1 Appendix A – RPWRF Pretreatment Fees
- 8.2 Appendix B – RPWRF Lab Analysis Fees

APPROVED BY:

Alexander Scott
Alexander Scott (Mar 13, 2025 13:56 PDT)

City Administrator

Mar 13, 2025

Date

Marlene Feist

Public Works Director

Mar 11, 2025

Date

Michael J. Piccolo
Michael J. Piccolo (Mar 12, 2025 08:30 PDT)

City Attorney

Mar 12, 2025

Date

APPENDIX A

RPWRF - PRETREATMENT FEES

Pretreatment Fee	Dollar Amount
SIU Permit Issuance	11,598 / 5 years
SIU Permit Renewal	7,726 / 5 years
SIU Permit Modification	Chemist time + publication
SIU Inspection	1,936
Other Inspection	Chemist - time basis
SIU Sampling	1,196
Other Sampling	Lab Tech - time basis
IDA Issuance	710
IDA Renewal	387
IDA Inspection	387
NSCIU Inspection	387
Wastewater Hauler Permit Fee	258
Wastewater Hauler Permit Renewal Fee	129
Violation Publication Fee	As charged by publisher
Other Violation Fees	Based on Fine Structure in the Pretreatment Enforcement Response Plan
Other Damage or Interference	Time and materials basis

APPENDIX B

RPWRF - LAB ANALYSIS FEES

Laboratory Analysis Fee	Dollar Amount
EPA Method 420.4 - Phenol	as charged by analyzing laboratory
EPA Method 245.1 - Mercury	as charged by analyzing laboratory
EPA Method 300.0 - Chloride	as charged by analyzing laboratory
EPA Method 335.4 - Cyanide	as charged by analyzing laboratory
EPA Method 608 Priority Pollutant Pesticides/PCBs	as charged by analyzing laboratory
EPA Method 624 - Regulated Priority Pollutant List + Unregulated (A/A/2CEVE)	as charged by analyzing laboratory
EPA Method 624 - BTEX	as charged by analyzing laboratory
EPA Method 625 - Regulated Priority Pollutant Semi Volatiles	as charged by analyzing laboratory
EPA Method 200.7 - Local Limit Metals (10 metals, without Hg)	as charged by analyzing laboratory
EPA Method 1666 - Volatile Organics	as charged by analyzing laboratory
EPA Method 524 - Volatile Organics	as charged by analyzing laboratory
EPA Method 1688 TKN	as charged by analyzing laboratory
EPA Method 1668 C - PCBs	as charged by analyzing laboratory
EPA Method 200.8 - Low Level Metals (Digestion)	as charged by analyzing laboratory
EPA Method 200.8 - Low Level Metals (Per metal)	as charged by analyzing laboratory
EPA Method 1631E - Low Level Mercury	as charged by analyzing laboratory
Hardness	as charged by analyzing laboratory

EPA Method 1632 Pentavalent Arsenic	as charged by analyzing laboratory
EPA Method 218.6 Hexavalent Chromium	as charged by analyzing laboratory
EPA Method 1664B Oil & Grease (HEM & SGT-HEM)	as charged by analyzing laboratory
Standard Methods 4500 P Phosphorus, Total	13
Standard Methods 2540D - Total Suspended Solids (TSS)	23
Standard Methods 4500 - pH	15
Standard Methods 5210 - Biochemical Oxygen Demand (BOD5)	57
EPA Method 200.7 - Metals, Total (by ICP) - sample prep	as charged by analyzing laboratory
EPA Method 200.7 - Metals, Total (by ICP) - per metal	as charged by analyzing laboratory












CITY OF SPOKANE

Final Audit Report

2025-03-13

Created:	2025-03-11
By:	Daniel Rose (drose@spokanecity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAABkUdH7fuNMrrWZ0kp2IgljvuRYLiuU6

"CITY OF SPOKANE" History

-  Document created by Daniel Rose (drose@spokanecity.org)
2025-03-11 - 11:22:04 PM GMT
-  Document emailed to Michael Piccolo (mpiccolo@spokanecity.org) for signature
2025-03-11 - 11:22:08 PM GMT
-  Document emailed to Marlene Feist (mfeist@spokanecity.org) for signature
2025-03-11 - 11:22:09 PM GMT
-  Document emailed to Alexander Scott (ascott@spokanecity.org) for signature
2025-03-11 - 11:22:09 PM GMT
-  Email viewed by Marlene Feist (mfeist@spokanecity.org)
2025-03-11 - 11:33:06 PM GMT
-  Document e-signed by Marlene Feist (mfeist@spokanecity.org)
Signature Date: 2025-03-11 - 11:33:23 PM GMT - Time Source: server
-  Email viewed by Michael Piccolo (mpiccolo@spokanecity.org)
2025-03-12 - 3:30:06 PM GMT
-  Signer Michael Piccolo (mpiccolo@spokanecity.org) entered name at signing as Michael J. Piccolo
2025-03-12 - 3:30:51 PM GMT
-  Document e-signed by Michael J. Piccolo (mpiccolo@spokanecity.org)
Signature Date: 2025-03-12 - 3:30:53 PM GMT - Time Source: server
-  Email viewed by Alexander Scott (ascott@spokanecity.org)
2025-03-13 - 8:56:28 PM GMT
-  Document e-signed by Alexander Scott (ascott@spokanecity.org)
Signature Date: 2025-03-13 - 8:56:50 PM GMT - Time Source: server



Adobe Acrobat Sign

✔ Agreement completed.

2025-03-13 - 8:56:50 PM GMT



Adobe Acrobat Sign