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JAN 11 2024

CITY OF SPOKANE EXECUTIVE ORDER	CITY CLERK'S OFFICE	EO 2024-000 <u>2</u>
<b>TITLE: DELEGATION OF AUTHORIZATION FOR CERTIFICATION PURSUANT TO 2 CFR 200</b> EFFECTIVE DATE: January <u>1</u> , 2024 REVISION DATE IF APPLICABLE: N/A		

WHEREAS, the Code of Federal Regulations, 2 CFR 200.415(a) have been revised to ensure that final fiscal reports or vouchers requesting payment under federal agreements must include a certification signed by an official who is authorized to legally bind the non-federal agency; and

WHEREAS, the Mayor of the City of Spokane, or his or her lawfully appointed designee, executes all federal grant funding agreements and supplemental agreements; and

WHEREAS, in order to seek timely reimbursement for proper expenditures related to the federally funded grant projects, the Mayor of the City of Spokane intends to delegate pursuant to this executive order to the person appointed to the division directors set forth below the authority to legally bind the City of Spokane solely for the purpose of certifying reports and requesting federal grant reimbursement; --

NOW, THEREFORE, I, LISA BROWN, Mayor of the City of Spokane, direct that for the purpose of certifying reports and requesting reimbursement for federally funded projects, the individuals appointed to the division director positions set forth below shall be delegated authority per 2 CFR 200.415 (a) to legally bind the City of Spokane in furtherance of the intent of this Executive Order.

FURTHERMORE, the individuals duly appointed as the division director listed below shall be authorized to sign all grant reports and reimbursement vouchers for grant funded projects on behalf of the City of Spokane.

FURTHERMORE, the identified division directors are authorized to grant subsequent delegation of authority with his or her division for submission of reports or vouchers in the event of the absence of the division director.

Division directors are:

- City Attorney
- Director of Neighborhood, Housing and Human Services
- Director of Finance, Treasury and Administration – Chief Financial Officer
- Fire Chief
- Director of Parks and Recreation
- Police Chief
- Director of Public Works
- Director of Human Resources

Director of Innovation and Technology Services  
Director of Community and Economic Development

This delegation shall continue until revoked.

  
\_\_\_\_\_  
Mayor Lisa Brown

Date: January 11, 2024

Attest:

  
\_\_\_\_\_  
City Clerk

