

|  |                                  |
|--|----------------------------------|
| CITY OF SPOKANE<br>DEPARTMENT POLICY AND PROCEDURE   | DEPT 4320-24-02<br>LGL 2024-0025 |
| TITLE: Hauled Wastewater Acceptance Boundaries Riverside Park Water Reclamation Facility Industrial Pretreatment Program<br>EFFECTIVE DATE: January 29, 2024<br>REVISION DATE: N/A |                                  |

## 1.0 GENERAL

### 1.1 PURPOSE

The City of Spokane Wastewater Management Department Riverside Park Water Reclamation Facility (RPWRF) establishes the following Administrative Policy and Procedure specifying the geographical boundaries for acceptance of hauled wastewater.

### 1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES

## 2.0 DEPARTMENTS/DIVISIONS AFFECTED

This Department Policy and Procedure shall apply to the City of Spokane Wastewater Management Department RPWRF, Industrial Pretreatment Program.

## 3.0 REFERENCES

Chapter 13.03 Spokane Municipal Code (SMC)  
Chapter 13.03A Spokane Municipal Code (SMC)  
Federal Water Pollution Control Act, as amended by the Clean Water Act of 1977 – 33 USC section 1251 et seq.  
General Pretreatment Regulations – 40 CFR Chapter I Sub Ch. N Part 403  
Chapter 90.48 RCW  
Chapter 173-216 WAC  
EPA Region 10 Model Ordinance for Pretreatment  
City of Spokane Enforcement Response Plan  
Industrial Pretreatment Program Policy and Procedure (DEPT 4320-16-01)  
City of Spokane Wastewater Management Department Wastewater Hauler General Permit

#### 4.0 DEFINITIONS

- 4.1 Domestic wastewater includes waste removed from a septic tank, cesspool, holding tank, food-service grease trap/interceptor, or a similar system that receives only household, non-industrial sewage.
- 4.2 Non-domestic wastewater includes non-dangerous and non-hazardous commercial or industrial waste, landfill leachate waste, groundwater remediation site waste, chemical toilet waste, etc.

#### 5.0 POLICY

- 5.1 Domestic wastewater, including food service grease, hauled to RPWRF by a permitted wastewater hauler will only be accepted from points of generation within Spokane County and adjacent counties enumerated herein. The adjacent counties include Pend Oreille, Stevens, Lincoln, and Whitman counties in Washington, and Kootenai, Bonner, and Benewah counties in Idaho.
- 5.2 If pre-approved by the Industrial Pretreatment Program, portable toilet waste may be considered equivalent to domestic wastewater. Pre-approved portable toilet waste hauled to RPWRF by a permitted wastewater hauler will only be accepted from points of generation within Spokane County and adjacent counties. The adjacent counties include Pend Oreille, Stevens, Lincoln, and Whitman counties in Washington, and Kootenai, Bonner, and Benewah counties in Idaho.
- 5.3 If pre-approved by the Industrial Pretreatment Program, non-domestic wastewater hauled to RPWRF by a permitted wastewater hauler will only be accepted from points of generation within Spokane County.

#### 6.0 PROCEDURE

- 6.1 Per the Wastewater Hauler General Permit, before offloading hauled wastewater at RPWRF, a Wastewater Hauler Discharge Record must be filled out completely, signed by the permitted wastewater hauler, and submitted to RPWRF.
- 6.2 RPWRF staff will review each pump-out address listed on the Discharge Record to confirm compliance with this Policy. RPWRF staff will ensure locations are within acceptable boundaries as set forth in this Policy.
- 6.3 If one or more locations are listed which are outside of the acceptable geographical boundary, the entire truckload will be prohibited from disposal at RPWRF. If unacceptable wastewater has been discharged at

RPWRF it will be considered a violation of the Wastewater Hauler General Permit, SMC 13.03A, and this Policy.

- 6.4 If the hauled wastewater is brought to RPWRF after hours, the load must be pre-approved, and the Discharge Record will be reviewed by staff after disposal. If unacceptable wastewater has been discharged at RPWRF, it will be considered a violation of the Wastewater Hauler General Permit, SMC 13.03A, and this Policy.
- 6.5 All violations will be enforced in accordance with chapter 13.03A SMC and generally in accordance with the Industrial Pretreatment Program's Enforcement Response Plan.
- 6.6 In any event, the City reserves the right to take any other available action against any user when the circumstances warrant, to the extent of pursuing legal remedies. Further, the City is empowered to take more than one enforcement action against any non-compliant user. These actions may be taken concurrently. [SMC 13.03A.1004]

## 7.0 RESPONSIBILITIES

- 7.1 The Wastewater Management Department, through its Industrial Pretreatment Program, shall administer this Policy. It is the responsibility of each permitted wastewater hauler to understand and comply with the Wastewater Hauler General Permit and this Policy.

APPROVED BY:

Elizabeth Schoedel  
Elizabeth Schoedel (Jan 26, 2024 15:47 PST)

Assistant City Attorney  
Elizabeth Schoedel

Marlene Feist

Public Works Division Director  
Marlene Feist

Jan 29, 2024

Date









# DEPT 4320 24 01 Hauled Wastewater Boundary Department Policy

Final Audit Report

2024-01-29

|                 |  |
|-----------------|--|
| Created:        | 2024-01-26                                   |
| By:             | Daniel Rose (drose@spokanecity.org)          |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAaTqaQI6GY-i-V5Vso8eLFtncrtd5oY41 |

## "DEPT 4320 24 01 Hauled Wastewater Boundary Department Policy" History

-  Document created by Daniel Rose (drose@spokanecity.org)  
2024-01-26 - 11:32:20 PM GMT
-  Document emailed to Elizabeth Schoedel (eschoedel@spokanecity.org) for signature  
2024-01-26 - 11:33:49 PM GMT
-  Email viewed by Elizabeth Schoedel (eschoedel@spokanecity.org)  
2024-01-26 - 11:47:19 PM GMT
-  Document e-signed by Elizabeth Schoedel (eschoedel@spokanecity.org)  
Signature Date: 2024-01-26 - 11:47:33 PM GMT - Time Source: server
-  Document emailed to Marlene Feist (mfeist@spokanecity.org) for signature  
2024-01-26 - 11:47:34 PM GMT
-  Email viewed by Marlene Feist (mfeist@spokanecity.org)  
2024-01-29 - 4:54:35 PM GMT
-  Document e-signed by Marlene Feist (mfeist@spokanecity.org)  
Signature Date: 2024-01-29 - 4:54:43 PM GMT - Time Source: server
-  Agreement completed.  
2024-01-29 - 4:54:43 PM GMT