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CITY OF SPOKANE
EXECUTIVE ORDER

CITY CLERK'S OFFICE

EO 2020-0015
LGL 2020-0088

TITLE: EXECUTIVE ORDER FOR WRITTEN FINDING OF EMERGENCY JUSTIFYING THE EXECUTION OF AN AMENDMENT TO A PUBLIC WORKS CONTRACT FOR IMPROVEMENTS TO A FACILITY TO PROVIDE ADEQUATE SPACE FOR THE REGIONAL EMERGENCY RESPONSE TO THE NEED FOR HEALTHY SHELTERING

EFFECTIVE DATE: October 8, 2020
REVISION DATE IF APPLICABLE:

Factual Background Information to Finding of Emergency to Support Execution of a public works contract for the construction of improvements to a facility to provide adequate space for the Regional Emergency Response to the need for Healthy Sheltering:

WHEREAS, Washington Governor Jay Inslee issued a proclamation declaring a State of Emergency ("Proclamation") for the entire State of Washington ("State") on February 29, 2020. Spokane Mayor Nadine Woodward issued an Executive Declaration of Civil Emergency or Disaster ("Declaration") in the City of Spokane ("City") on March 16, 2020, which Declaration was ratified and amended by the Spokane City Council ("Council") by Resolution No. 2020-20 on March 16, 2020.

WHEREAS, an important focus of the actions taken by State and City Authorities was to emphasize the public safety and health requirements of the response to the COVID-19 crisis. A very important part of this response has been both the separation and social distancing of individuals. In order to provide for the appropriate distancing in Homeless Shelters funded by the City in this region, additional shelter space had to be identified and put into operation.

WHEREAS, the City, Spokane County ("County") and other agencies, most notably the Spokane Regional Health District ("SRHD") have set up an Emergency Operations Center ("EOC") to coordinate the regional approach to the COVID Crisis. It was recognized by the EOC that the emergency contract capabilities needed for this project and other efforts directed at serving the homeless population in a safe environment that complies with public health standards were best administered by the City. (Exhibit "A").

WHEREAS, during this process it was identified that given the volume of people accessing one facility for healthy sheltering was so large and social distancing measures were difficult to support, two separate locations were the best solution.

WHEREAS, after the use of other facilities on a temporary basis to provide shelter for relocated residents, it became necessary to execute additional leases for temporary facilities;

WHEREAS, the City executed an agreement with the Public Facilities District (“PFD”) to house a number of guests that had resided in two other temporary site shelters in PFD Facilities, which agreement expires on August 15, 2020;

WHEREAS, after an extensive search, there was the identification of a facility located at 55 West Mission Avenue (the “New Facility”) that will help provide housing for individuals currently residing in the PFD Facilities;

WHEREAS, there were a number of improvements identified that were identified as necessary to accommodate new residents;

WHEREAS, given the short time that exists before all guests leave the PFD Facilities, time is of the essence in making necessary changes and renovations to the New Facility, which necessitates the execution of a Lease Agreement for the New Facility so that renovations and additional improvements can be completed prior to August 15, 2020;

WHEREAS, the City has identified a contractor who can perform the necessary work and a contract was prepared with this contractor and has been executed by the Mayor to allow improvements to be completed by August 13, 2020;

WHEREAS, the contractor and City discovered as work was being performed that additional work involving both demolition and construction related to the installation of restrooms, shower facilities and laundry facilities, as well as related HVAC system improvements was necessary and will require an amendment to the original contract in order to complete this work which is necessary in order to provide safe and healthy shelter housing;

WHEREAS, the Governor’s Proclamation grants entities like the City the authority under RCW 38.52.070 to execute contracts without the time consuming procedures and formalities prescribed by law.

WHEREAS, Section 7.06.180 of the Spokane Municipal Code provides that if an emergency requires procurement prior to City Council Action, the Mayor may declare an emergency and award necessary contracts and other agreements to address the emergency situation.

NOW, THEREFORE, Nadine Woodward, Mayor, do hereby order and direct:

- 1) An emergency situation exists and that the public safety and health of the community necessitates the execution of an amendment to a public works contract with Rockin' DW Construction for demolition and construction work on a facility at 55 West Mission in Spokane, Washington to provide for the Regional response to healthy sheltering in response to the COVID-19 pandemic.
- 2) The finding of this emergency situation and the necessity for the execution of these agreements is based upon the facts set forth herein and the records and files of the City.

Dated this 8 day of October, 2020.




Mayor Nadine Woodward

Attest:



City Clerk

Approved as to form:



City Attorney

Date of Publication: 10/28/2020

Effective Date: 10/8/2020



April 13, 2020



To: Wes Crago, City Administrator, City of Spokane
From: Amelia Clark, Administrator, Spokane Regional Health District
Subject: Approval for City of Spokane to execute contracts for regional isolation facility as part of the overall incident response to COVID-19

Background:

In early March, 2020 The City of Spokane was assigned to lead the Community Care>Vulnerable Populations branch of the EOC. This included: Identifying location for Isolation Facility, Identifying needs to operate the facility, identifying an operator(s) to support the needs of the facility, identifying team members to support execution of this task, and seeking approval from the EOC and SRHD as required by Commerce.

March 31, 2020 stakeholders from the Inland COVID-19 Response Team incident command and the Isolation Facility Operators participated in a final walk-through of the identified isolation facility and approved the plan. Spokane Regional Health District approved the multi-agency plan to establish a 100 bed isolation facility to provide 24/7 managed care space for those with COVID-19 like symptoms or tested positive. This critical need required immediate effort and emergency contract capabilities which are best served by the City of Spokane.

Recommendation: The Spokane Regional Health District recommends that the City of Spokane act as initial financial agent to establish the necessary operations and contracts to implement this isolation facility on behalf of the regional COVID-19 response. It is recommended that the one available Vulnerable Populations vendor be contracted for the initial April period and a Request for Proposal process be done for sustained resources at this isolation facility and/or future requirements to serve the public and vulnerable populations. Future efforts will be coordinated with all involved agencies to ensure this isolation requirement is sustained.

Signatory Authority: Lyndia C Wilson, Director, on behalf of Amelia Clark

Lyndia C Wilson 4/13/2020