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MAY 20 2020

CITY OF SPOKANE
EXECUTIVE ORDER

CITY CLERK'S OFFICE

EO 2020-0006
LGL 2020-0008

TITLE: EXECUTIVE ORDER FOR WRITTEN FINDING OF EMERGENCY TO ENTER INTO NECESSARY AGREEMENTS WITH THE SPOKANE PUBLIC FACILITIES DISTRICT AND SPOKANE COUNTY FOR TEMPORARY SHELTER SPACE
EFFECTIVE DATE: May 15, 2020
REVISION DATE IF APPLICABLE:

Factual Background Information to Finding of Emergency to Support Execution of Homeless Shelter Agreement with Spokane County and Emergency Use Agreement with Spokane Public Facilities District:

WHEREAS, Washington Governor Jay Inslee issued a proclamation declaring a State of Emergency ("Proclamation") for the entire State of Washington ("State") on February 29, 2020. Spokane Mayor Nadine Woodward issued an Executive Declaration of Civil Emergency or Disaster ("Declaration") in the City of Spokane ("City") on March 16, 2020, which Declaration was ratified and amended by the Spokane City Council ("Council") by Resolution No. 2020-20 on March 23, 2020.

WHEREAS, an important focus of the actions taken by State and City Authorities was to emphasize the public safety and health requirements of the response to the COVID-19 crisis. A very important part of this response has been the separation and social distancing of individuals. In order to provide for the appropriate distancing in Homeless Shelters operated by the City, additional shelter space had to be identified and put into operation.

WHEREAS, the City, Spokane County ("County") and other agencies, most notably the Spokane Regional Health District ("SRHD") have set up an Emergency Operations Center ("EOC") to coordinate the regional approach to the COVID crisis. It was recognized by the EOC that the emergency contract capabilities needed for this project and other efforts directed at serving the homeless population in a safe environment that complies with public health standards were best provided by the City. (Exhibit "A").

WHEREAS, in order to satisfy the social distancing requirements in place to protect against the transfer of the COVID virus, it was necessary for the City to acquire additional facilities for its contractors and service providers to safely serve individuals experiencing homelessness. The City entered into a Memorandum of Understanding with the Spokane Public Library ("SPL") to use portions of its Downtown Library ("Library") to create safe shelter conditions for guests who had been housed in the VOA Hope House and the Cannon shelter.

WHEREAS, SPL, based on the approval by the voters of a bond proposition received on November of 2018, is planning on constructing and installing significant improvements to the Library and had previously executed a construction contract which provides for construction of that facility to begin on May 18, 2020.

WHEREAS, up to 110 individuals have been sheltered each day in the Library and an additional 40 individuals have been housed at the Cannon site, so a replacement facility has been deemed to be necessary to meet the directive of the EOC to provide safe sheltering options for individuals experiencing homelessness. City staff, acting in conjunction with its regional partners, explored and studied several facilities without finding any that provided either a short or long term solution.

WHEREAS, during this process, it was identified that given the nature of the two distinct populations that are being housed at the Library that two separate locations were the best solution.

WHEREAS, the Board of County Commissioners of Spokane County ("County") and the Board of the Directors of the Public Facilities District ("PFD") have approved the use of portions of their facilities to meet the need for temporary housing for these individuals that is safe and meets the requirements of the health and safety standards under which these facilities should be operated.

WHEREAS, the move out of the Library of the guests who have been staying there, as well as all of the material and equipment being used by the City and its contractors, needed to occur on or before May 16, 2020 in order to have the Library available for contractor to commence work on May 18, 2020 and both the County and the PFD wished to have signed agreements in place before any move in at their facilities began.

WHEREAS, on the morning of May 15, the parties were still working to complete all of the details for the two agreements. It was not expected that there would be final sign-off by those involved in drafting and reviewing these documents until mid to late afternoon of May 15.

WHEREAS, the Governor's Proclamation grants entities like the City the authority under RCW 38.52.070 to execute contracts without the time consuming procedures and formalities prescribed by law.

WHEREAS, Section 7.06.180 of the Spokane Municipal Code provides that if an emergency requires procurement prior to City Council action, the Mayor may

declare an emergency and award necessary contracts or agreements to address the emergency situation.

NOW, THEREFORE, Nadine Woodward, Mayor, do hereby order and direct:

- 1) An emergency situation exists and that the public safety and health of the community necessitates the execution of:
 - a) Emergency Use Agreement between City of Spokane and Spokane Public Facilities District; and
 - b) Home Shelter Lease Agreement between City of Spokane and Spokane County.

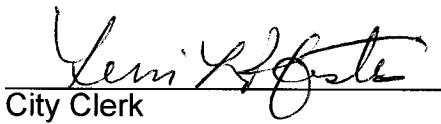
- 2) The finding of this emergency situation and the necessity for the execution of these agreements is based upon the facts set forth herein and the records and files of the City.

Dated this 20th day of May, 2020.



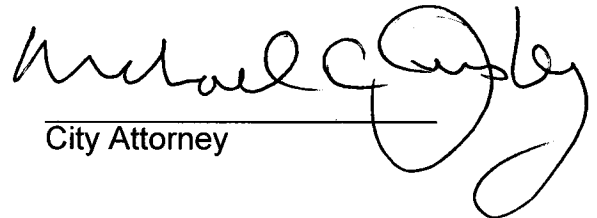
Mayor Nadine Woodward

Attest:



City Clerk

Approved as to form:



City Attorney

Date of Publication: _____

Effective Date: 5/15/2020



April 13, 2020



To: Wes Crago, City Administrator, City of Spokane
From: Amelia Clark, Administrator, Spokane Regional Health District
Subject: Approval for City of Spokane to execute contracts for regional isolation facility as part of the overall incident response to COVID-19

Background:

In early March, 2020 The City of Spokane was assigned to lead the Community Care>Vulnerable Populations branch of the EOC. This included: Identifying location for Isolation Facility, Identifying needs to operate the facility, identifying an operator(s) to support the needs of the facility, identifying team members to support execution of this task, and seeking approval from the EOC and SRHD as required by Commerce.

March 31, 2020 stakeholders from the Inland COVID-19 Response Team incident command and the Isolation Facility Operators participated in a final walk-through of the identified isolation facility and approved the plan. Spokane Regional Health District approved the multi-agency plan to establish a 100 bed isolation facility to provide 24/7 managed care space for those with COVID-19 like symptoms or tested positive. This critical need required immediate effort and emergency contract capabilities which are best served by the City of Spokane.

Recommendation: The Spokane Regional Health District recommends that the City of Spokane act as initial financial agent to establish the necessary operations and contracts to implement this isolation facility on behalf of the regional COVID-19 response. It is recommended that the one available Vulnerable Populations vendor be contracted for the initial April period and a Request for Proposal process be done for sustained resources at this isolation facility and/or future requirements to serve the public and vulnerable populations. Future efforts will be coordinated with all involved agencies to ensure this isolation requirement is sustained.

Signatory Authority: Lyndia C Wilson, Director, on behalf of Amelia Clark

Lyndia C Wilson 4/13/2020