



# City of Spokane

## Minor Contract Summary

**Clerk File #**  
OPR 2026-0168

**Destruct Date**  
01/01/2047

**Cross Ref**

**Alt File #**

**Department Name \***  
PURCHASING & CONTRACTS

**Department Project #**

**CR #**

**Starting Date**

**Submitter** LAGA      **Primary Contact** JASON NECHANICKY      **Primary Contact Email** JNECHANICKY@SPOKANECITY.ORG

### Contractor/Consultant

**Name\Contractor\Firm \***  
SPOKANE REGIONAL EMERGENCY COMMUNICATIONS

**Contact Name** LORI MARKHAM      **Contact Email** LORI.MARKHAM@SREC911.ORG

**Address** 12809 E. MIRABEAU PKWY,  
**City, State, Zip** SPOKANE VALLEY, WA 99217

**Remittance Address**  
**Remittance City, State, Zip**

### Summary of Services

**Description \***  
Interlocal Agreement between City of Spokane and Spokane Regional Emergency Communications for cooperative purchasing

**Special Instructions for Clerks Office**  
Effective upon date last party signs agreement

### Contract Cost

Amount	Budget Code	Notes
		RUN UNTIL TERMINATED

**Total Amount \*** \$0.00      **Effective Date \*** 02/20/2026      **Expiration Date \*** 02/29/2040

**Contract Type \***  
NEW CONTRACT

**If new vendor, W-9 and ACH form has been submitted to Accounting \***  
NO

NO

**Insurance Certificate (attach to the contract) \***

NO

**City Business Registration (attach verification that a current business license number exists) \***

NO

**If Public Works Contract, Contractor has been notified of State Law requirements. \***

NO

**Grant Related (If the contract is grant related, the Accounting – Grants Department must approve) \***

NO

**Is this a Lease? \***

NO

### Electronic Approvals

**Accountant for Review \***

DDANIELS

**Additional Review (Optional)**

<b>Accountant</b>	<b>Date</b>
DANIELS, DERREK	02/16/2026

<b>Department Head</b>	<b>Date</b>
NECHANICKY, JASON	02/16/2026

<b>Division Head</b>	<b>Date</b>
----------------------	-------------

<b>Grants (If applicable)</b>	<b>Date</b>
-------------------------------	-------------

### Distribution List

**Contractor Email**  
lori.markham@srec911.org

**Dept Contact Email**  
jNechanicky@spokanecity.org

**Additional Email**  
dloucks@spokanepolice.org

**Additional Email**  
sernst@spokanepolice.org

**Additional Email**  
laga@spokanecity.org

**Contract Accounting Email**  
accountspayable@spokanecity.org

**Taxes and Licenses Email**  
tax&licenses@spokanecity.org

**Additional Email**

**Additional Email**

**Additional Email**



**INTERLOCAL AGREEMENT BETWEEN  
CITY OF SPOKANE AND SPOKANE  
REGIONAL EMERGENCY  
COMMUNICATIONS (SREC)**

**COOPERATIVE PURCHASING  
OF GOODS AND SERVICES**

This Agreement is between the CITY OF SPOKANE, a Washington State municipal corporation whose address is 808 W Spokane Falls Blvd, Spokane, WA 99201 (hereinafter "CITY"), and SPOKANE REGIONAL EMERGENCY COMMUNICATIONS, a public corporation created by the County of Spokane pursuant to RCW 35.21.730 through RCW 35.21.759 and Spokane County Resolutions 2018-0245 and 2018-0772 whose address is 12809 E. Mirabeau Pkwy, Spokane Valley, WA 99217 (hereinafter "SREC"), each individually referred to as a PARTY and jointly referred to as the PARTIES.

WHEREAS, the PARTIES from time to time purchase goods and services pursuant to competitive bidding and wish to provide for cooperative purchasing.

NOW THEREFORE, the PARTIES do hereby agree as follows:

1. Pursuant to RCW 39.34.030(5), each PARTY hereby extends to the other the right to cooperatively purchase goods and services under contracts awarded through competitive bidding.
2. Each notice issued by a PARTY requesting competitive bids for goods or services shall inform bidders that other public agencies shall have the right to cooperatively purchase the goods and/or services upon the same accepted price, terms and conditions.
3. The PARTY soliciting competitive bids shall comply with its own statutory and internal purchasing requirements and, in addition, shall post the solicitation notice as required by RCW 39.34.030(5).
4. The PARTY soliciting competitive bids shall not be liable to or responsible for specifications, delivery, payment, or any other aspect of cooperative purchase by the other PARTY.
5. This Agreement shall commence on the date the last party signs this agreement and shall remain effective indefinitely, and may be terminated by a PARTY on thirty (30) days prior written notice to the other PARTY.

IN WITNESS WHEREOF, the PARTIES have caused this Agreement to be executed on the date and year opposite their respective signatures.

**CITY OF SPOKANE**

By Matt Boston 2/19/2026  
Signature Date

Jason Nechanicky 2/24/2026

Matt Boston  
Type or Print Name

Jason Nechanicky

Chief Financial Officer  
Title

Director of Purchasing & Contracts

**SPOKANE REGIONAL EMERGENCY COMMUNICATIONS**

By Lori Markham 2/19/2026  
Signature Date

Lori Markham  
Type or Print Name

Executive Director  
Title



Attest:

Approved as to form:

Lori Markham  
City Clerk

Tim Szambelan  
Assistant City Attorney

26.042

### Certificate Of Completion

Envelope Id: B6A12476-D34A-4F50-B28F-C87F17DE6E97  
 Subject: OPR 2026-0168 - CONTRACT - SPOKANE REGIONAL EMERGENCY COMMUNICATIONS  
 Source Envelope:  
 Document Pages: 4  
 Certificate Pages: 5  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed  
 Envelope Originator:  
 Daniel Rose  
 808 W. Spokane Falls Blvd.  
 Spokane, WA 99201  
 drose@spokanecity.org  
 IP Address: 198.1.39.252

### Record Tracking

Status: Original  
 2/17/2026 11:42:36 AM  
 Holder: Daniel Rose  
 drose@spokanecity.org  
 Location: DocuSign

### Signer Events

Lori Markham  
 LORI.MARKHAM@SREC911.ORG  
 Executive Director  
 Security Level: Email, Account Authentication (None)

**Signature**  
  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 72.10.70.162  
 Signed using mobile

**Timestamp**  
 Sent: 2/17/2026 11:45:21 AM  
 Resent: 2/19/2026 10:02:06 AM  
 Viewed: 2/19/2026 11:02:09 AM  
 Signed: 2/19/2026 11:02:30 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/5/2024 3:22:03 PM  
 ID: a6675b6f-df8d-4b4d-b24b-b01516f09c98

Tim Szambelan  
 tszambelan@spokanecity.org  
 Timothy E. Szambelan Assistant City Attorney  
 City of Spokane  
 Security Level: Email, Account Authentication (None)

  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 155.190.3.7

Sent: 2/19/2026 11:02:32 AM  
 Viewed: 2/19/2026 11:46:53 AM  
 Signed: 2/19/2026 11:47:19 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Matt Boston  
 mboston@spokanecity.org  
 Chief Financial Officer  
 Security Level: Email, Account Authentication (None)

  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 184.169.46.4

Sent: 2/19/2026 11:47:20 AM  
 Viewed: 2/19/2026 2:20:14 PM  
 Signed: 2/19/2026 2:21:21 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 2/19/2026 2:20:14 PM  
 ID: c5c58a45-765d-4b72-ae06-13677c04525e

Terri L. Pfister  
 tpfister@spokanecity.org  
 City Clerk  
 City of Spokane  
 Security Level: Email, Account Authentication (None)

  
  
 Signature Adoption: Uploaded Signature Image  
 Using IP Address: 155.190.3.8

Sent: 2/19/2026 2:21:22 PM  
 Viewed: 2/23/2026 9:05:23 AM  
 Signed: 2/23/2026 9:05:59 AM

**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
---------------	-----------	-----------

Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	2/17/2026 11:45:21 AM
Certified Delivered	Security Checked	2/23/2026 9:05:23 AM
Signing Complete	Security Checked	2/23/2026 9:05:59 AM
Completed	Security Checked	2/23/2026 9:05:59 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

## **CONSUMER DISCLOSURE**

From time to time, SHI International Corp OBO City of Spokane (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

**How to contact SHI International Corp OBO City of Spokane:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [klund@spokanecity.org](mailto:klund@spokanecity.org)

**To advise SHI International Corp OBO City of Spokane of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from SHI International Corp OBO City of Spokane**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with SHI International Corp OBO City of Spokane**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify SHI International Corp OBO City of Spokane as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI International Corp OBO City of Spokane during the course of my relationship with you.

### Certificate Of Completion

Envelope Id: ABFC5B04-770A-41A1-A643-2CE980B38261	Status: Completed
Subject: OPR 2026-0168 - CONTRAT - SPOKANE REGIONAL EMERGENCY COMMUNICATIONS	
Source Envelope:	
Document Pages: 9	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Daniel Rose
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	808 W. Spokane Falls Blvd.
	Spokane, WA 99201
	drose@spokanecity.org
	IP Address: 155.190.3.7

### Record Tracking

Status: Original	Holder: Daniel Rose	Location: DocuSign
2/24/2026 1:38:59 PM	drose@spokanecity.org	

### Signer Events

Signer Events	Signature	Timestamp
Jason Nechanicky jnechanicky@spokanecity.org Director of Purchasing & Contracts Security Level: Email, Account Authentication (None)		Sent: 2/24/2026 1:42:07 PM Viewed: 2/24/2026 2:14:04 PM Signed: 2/24/2026 2:15:39 PM
	Signature Adoption: Pre-selected Style Using IP Address: 155.190.3.5	

**Electronic Record and Signature Disclosure:**  
 Accepted: 2/24/2026 2:14:04 PM  
 ID: 7e445375-f323-4da3-b7bf-4c5e29e25bcf

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/24/2026 1:42:07 PM
Certified Delivered	Security Checked	2/24/2026 2:14:04 PM
Signing Complete	Security Checked	2/24/2026 2:15:39 PM
Completed	Security Checked	2/24/2026 2:15:39 PM

Payment Events	Status	Timestamps

### Electronic Record and Signature Disclosure

## **CONSUMER DISCLOSURE**

From time to time, SHI International Corp OBO City of Spokane (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

**How to contact SHI International Corp OBO City of Spokane:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [klund@spokanecity.org](mailto:klund@spokanecity.org)

**To advise SHI International Corp OBO City of Spokane of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from SHI International Corp OBO City of Spokane**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with SHI International Corp OBO City of Spokane**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify SHI International Corp OBO City of Spokane as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI International Corp OBO City of Spokane during the course of my relationship with you.