



City of Spokane

Minor Contract Summary

Clerk File #
OPR 2025-0314

Destruct Date
01/01/2032

Cross Ref

Alt File #

Department Name *
CONTRACTS & PURCHASING

Department Project #

CR #

Starting Date

Submitter
LAGA

Primary Contact
THEA PRINCE

Primary Contact Email
TPRINCE@SPOKANECITY.
ORG

Contractor/Consultant

Name\Contractor\Firm *
FLORIDA SHERIFFS ASSOCIATION COOPERATIVE PURCHASING PROGRAM

Contact Name
SARRAH CARROLL

Contact Email
CPP@FLSHERIFFS.ORG

Address
2617 MAHAN DRIVE

Remittance Address
Remittance City, State, Zip

City, State, Zip
TALLAHASSEE, FL 32308

Summary of Services

Description *
Interlocal Procurement Agreement

Special Instructions for Clerks Office
Please route to City Administrator for City signature

Contract Cost

Amount	Budget Code	Notes
		RUNS UNTIL TERMINATED

Total Amount *
\$0.00

Effective Date *
03/01/2025

Expiration Date *
02/28/2035

Contract Type *
OTHER

If new vendor, W-9 and ACH form has been submitted to Accounting *
NO

NO

Insurance Certificate (attach to the contract) *

NO

City Business Registration (attach verification that a current business license number exists) *

NO

If Public Works Contract, Contractor has been notified of State Law requirements. *

NO

Grant Related (If the contract is grant related, the Accounting – Grants Department must approve) *

NO

Is this a Lease? *

NO

Electronic Approvals

Accountant for Review *

DDANIELS

Additional Review (Optional)

Accountant

Date

DANIELS, DERREK

04/03/2025

Department Head

Date

NECHANICKY, JASON

04/07/2025

Division Head

Date

Grants (If applicable)

Date

Distribution List

Contractor Email

cpp@flsheriffs.org

Contract Accounting Email

jrhall@spokanecity.org; rgraybeal@spokanecity.org

Dept Contact Email

tprince@spokanecity.org

Taxes and Licenses Email

tax&licenses@spokanecity.org

Additional Email

laga@spokanecity.org

Additional Email

Additional Email

Additional Email

Additional Email

Additional Email

INTERLOCAL PROCUREMENT AGREEMENT

THIS AGREEMENT is between the CITY OF SPOKANE, a Washington State municipal corporation, and FLORIDA SHERRIFS ASSOCIATION COOPERATIVE PURCHASING PROGRAM a not -for-profit 501(c) (3) corporation, whose business address is 2617 Mahan Drive, Tallahassee, FL 32308.

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in chapter 39.34 of the Revised Code of Washington provides for interlocal cooperation between governmental agencies; and

WHEREAS, chapter 39.33 of the Revised Code of Washington provides for the intergovernmental disposition of property; and

WHEREAS, the parties desire to utilize each other's procurement agreements when it is in their mutual interest; -- Now, Therefore,

The parties agree as follows:

1. PURPOSE. The purpose of this Agreement is to acknowledge the parties' mutual interest to jointly bid the acquisition of goods and services and/or jointly dispose of property where such mutual effort can be planned in advance, jointly acquire goods and services, and to purchase or acquire goods and services under contracts where a price is extended by either party's bidder to other governmental agencies.
2. ADMINISTRATION. No new or separate legal or administrative entity is created to administer the provisions of this Agreement.
3. SCOPE. This Agreement shall allow the following activities:
 - A. Purchase or acquisition of goods and services by each party acting as agent for either or both parties when agreed to in advance, in writing; and
 - B. Purchase or acquisition of goods and services by each party where provision has been provided in contracts for other governmental agencies to avail themselves of goods and services offered under the contract and/or where either party's bidder is willing to extend prices to other governmental agencies.
 - C. Disposal of goods by each party acting as agent for the other, or both parties when agreed to in advance, in writing.
4. DURATION AGREEMENT - TERMINATION. This Agreement shall remain in force until terminated by either party in writing. Either party may terminate this Agreement for any cause upon thirty (30) days advance written notice. Termination shall not alter the obligations of the parties regarding payment and/or disbursement of property in a joint

purchase that was undertaken prior to termination.

5. RIGHT TO CONTRACT INDEPENDENT ACTION PRESERVED. Each party reserves the right to contract independently for the acquisition of goods or services or disposal of any property without notice to the other party and shall not bind or otherwise obligate the other party to participate in the activity.

6. COMPLIANCE WITH LEGAL REQUIREMENTS. Each party accepts responsibility for compliance with federal, state or local laws and regulations including, in particular, bidding requirements applicable to its acquisition of goods and services or disposal of property.

7. FINANCING. The method of financing of payment shall be through budgeted funds or other available funds of the party for whose use the property is actually acquired or disposed. Each party accepts no responsibility for the payment of the acquisition price of any goods or services intended for use by the other party.

8. FILING. Executed copies of this Agreement shall be filed as required by Section 39.34.040 of the Revised Code of Washington or alternatively listed on the parties' web sites or other electronically retrievable public source, prior to this Agreement becoming effective.

9. INTERLOCAL COOPERATION DISCLOSURE. Each party may insert in its solicitations for goods and services a provision disclosing that other authorized governmental agencies may also wish to procure the goods being offered to the party and allowing the bidder the option of extending its bid to other agencies at the same bid price, terms and conditions.

10. NON-DELEGATION/NON-ASSIGNMENT. Neither party may delegate the performance of any contractual obligation, to a third party, unless mutually agreed in writing. Neither party may assign this Agreement without the written consent of the other party.

11. HOLD-HARMLESS. Each party shall be liable and responsible for the consequence of any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement.

12. SEVERABILITY. Any provision of this Agreement, which is prohibited or unenforceable, shall be ineffective to the extent of such prohibition or unenforceability, without invalidating the remaining provisions or affecting the validity or enforcement of such provisions.

Dated: 4/14/2025

CITY OF SPOKANE



By: Maggie Yates

Title: Assistant City Administrator

Attest:

Approved as to form:

Jini K. [Signature]
City Clerk

Tim Szambelan
Assistant City Attorney

Dated: 4/22/2025

FLORIDA SHERIFFS ASSOCIATION
COOPERATIVE PURCHASING
PROGRAM

By: SARAH CARROLL

Title: Deputy Executive Director

Attest:

Approved as to form:

Megan Taber

[Signature]

Title: Cooperative Purchasing Coordinator

Legal Counsel

Certificate Of Completion

Envelope Id: 6572E420-0279-4453-954F-DAAFCC520460	Status: Completed
Subject: OPR 2025-0314 - CONTRACT - FLORIDA SHERIFFS ASSOCIATION COOPERATIVE PURCHASING PROGRAM	
Source Envelope:	
Document Pages: 5	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Stamps: 1
Envelopeld Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Daniel Rose
	808 W. Spokane Falls Blvd.
	Spokane, WA 99201
	drose@spokanecity.org
	IP Address: 198.1.39.252

Record Tracking

Status: Original	Holder: Daniel Rose	Location: DocuSign
4/8/2025 11:50:08 AM	drose@spokanecity.org	

Signer Events

Signer Events	Signature	Timestamp
Tim Szambelan tszambelan@spokanecity.org Timothy E. Szambelan Assistant City Attorney City of Spokane Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 198.1.39.252	Sent: 4/8/2025 1:27:29 PM Viewed: 4/8/2025 1:28:15 PM Signed: 4/8/2025 1:30:14 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Maggie Yates myates@spokanecity.org Assistant City Administrator Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 198.1.39.252	Sent: 4/8/2025 1:30:15 PM Resent: 4/8/2025 1:38:22 PM Resent: 4/10/2025 10:16:04 AM Viewed: 4/14/2025 11:36:38 AM Signed: 4/14/2025 11:37:33 AM
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Electronic Record and Signature Disclosure:
Accepted: 4/8/2025 1:47:49 PM
ID: 6a0fe778-ef13-402e-a58d-cc030077ded4

Terri L. Pfister tpfister@spokanecity.org City Clerk City of Spokane Security Level: Email, Account Authentication (None)	 Signature Adoption: Uploaded Signature Image Using IP Address: 198.1.39.252	Sent: 4/14/2025 11:37:34 AM Viewed: 4/15/2025 2:19:26 PM Signed: 4/15/2025 2:20:33 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	4/8/2025 1:27:29 PM
Envelope Updated	Security Checked	4/8/2025 1:38:21 PM
Envelope Updated	Security Checked	4/8/2025 1:38:21 PM
Certified Delivered	Security Checked	4/15/2025 2:19:26 PM
Signing Complete	Security Checked	4/15/2025 2:20:33 PM
Completed	Security Checked	4/15/2025 2:20:33 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at klund@spokanecity.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- ii. send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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Certificate Of Completion

Envelope Id: 6A6DD607-E8E2-445C-8403-B5C35C5FB388

Status: Completed

Subject: OPR 2025-0314 - CONTRACT - FLORIDA SHERIFFS ASSOCIATION COOPERATIVE PURCHASING PROGRAM

Source Envelope:

Document Pages: 10

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

Daniel Rose

AutoNav: Enabled

808 W. Spokane Falls Blvd.

Envelopeld Stamping: Enabled

Spokane, WA 99201

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

drose@spokanecity.org

IP Address: 198.1.39.252

Record Tracking

Status: Original

Holder: Daniel Rose

Location: DocuSign

4/21/2025 1:07:09 PM

drose@spokanecity.org

Signer Events

Wayne Evans

revans@anblaw.com

Security Level: Email, Account Authentication
(None)

Signature

Signature Adoption: Drawn on Device

Using IP Address: 71.220.150.179

Signed using mobile

Timestamp

Sent: 4/21/2025 1:15:11 PM

Viewed: 4/21/2025 4:09:34 PM

Signed: 4/21/2025 4:11:54 PM

Electronic Record and Signature Disclosure:

Accepted: 4/21/2025 4:09:34 PM

ID: eab2c779-bfe2-458d-b513-79f348bdb74c

SARRAH CARROLL

scarroll@flsheriffs.org

Deputy Executive Director

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 108.144.8.10

Sent: 4/21/2025 4:11:55 PM

Viewed: 4/22/2025 5:27:12 AM

Signed: 4/22/2025 5:27:39 AM

Electronic Record and Signature Disclosure:

Accepted: 4/22/2025 5:27:12 AM

ID: 5a44abc3-495f-486f-9726-b42720edc32c

Megan Taber

mtaber@flsheriffs.org

Cooperative Purchasing Coordinator

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 216.82.59.154

Sent: 4/22/2025 5:27:41 AM

Viewed: 4/22/2025 5:29:10 AM

Signed: 4/22/2025 5:29:53 AM

Electronic Record and Signature Disclosure:

Accepted: 4/22/2025 5:29:10 AM

ID: 9b966c27-6f2a-4681-b3ed-9318f8fded5c

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Sent	Hashed/Encrypted	4/21/2025 1:15:11 PM
Certified Delivered	Security Checked	4/22/2025 5:29:10 AM
Signing Complete	Security Checked	4/22/2025 5:29:53 AM
Completed	Security Checked	4/22/2025 5:29:53 AM

Payment Events	Status	Timestamps
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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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