



**Agenda Sheet for City Council:**

**Committee:** PIES **Date:** 08/19/2024

**Committee Agenda type:** Consent

**Date Rec'd**

8/8/2024

**Clerk's File #**

OPR 2023-0849

**Cross Ref #**

OPR 2019-0534

**Project #**

**Council Meeting Date:** 09/09/2024

**Submitting Dept**

PUBLIC WORKS

**Bid #**

**Contact Name/Phone**

MARLENE FEIST 625-6505

**Requisition #**

**Contact E-Mail**

MFEIST@SPOKANECITY.ORG

**Agenda Item Type**

Contract Item

**Council Sponsor(s)**

BWILKERSON KKLITZKE

**Agenda Item Name**

5200 - AMENDMENT OF INTERLOCAL FOR SCHOOL BASED HEALTH

**Agenda Wording**

Amendment No. 1 and Extension to the Interlocal Agreement (ILA) between the City and Spokane School District #81 to support the creation of an additional health clinic.

**Summary (Background)**

This amendment to the ILA would support the creation of an additional health clinic with up to \$200,000 from the City with an equal match from SPS. As with the original agreement, this funding would be for the capital costs. The additional health center will be located at either Lewis & Clark High School or Ferris High School - to be determined by SPS. The amendment also extends the expiration date of the agreement.

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact**

Approved in Current Year Budget? N/A

Total Cost \$ 200,000.00

Current Year Cost \$ N/A

Subsequent Year(s) Cost \$ N/A

**Narrative**

**Amount**

Expense \$ 200,000.00

Select \$

Select \$

Select \$

\$

\$

**Budget Account**

# 1425-88155-57215-54201-97345

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# Approved by Spokane City Council on: 9/9/2024

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City Clerk



**Continuation of Wording, Summary, Approvals, and Distribution**

**Agenda Wording**

**Summary (Background)**

**Approvals**

**Dept Head**

FEIST, MARLENE

**Division Director**

FEIST, MARLENE

**Accounting Manager**

ALBIN-MOORE, ANGELA

**Legal**

SZAMBELAN, TIMOTHY

**For the Mayor**

PICCOLO, MIKE

**Additional Approvals**

**Distribution List**

SPS Email: Michael Pfeiger -

jrhall@spokanecity.org

eraea@spokanecity.org

publicworksaccounting@spokanecity.org

Mfeist@spokanecity.org

eshoedel@spokanecity.org


## Committee Agenda Sheet

### Public Infrastructure, Environment & Sustainability Committee

<b>Committee Date</b>	August 19, 2024
<b>Submitting Department</b>	Public Works
<b>Contact Name</b>	Marlene Feist
<b>Contact Email &amp; Phone</b>	<a href="mailto:mfeist@spokanecity.org">mfeist@spokanecity.org</a> ; (509) 625-6505
<b>Council Sponsor(s)</b>	Wilkerson, Bingle, Klitzke, Zappone
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	School Based Health Investment Agreement Amendment
<b>Proposed Council Action</b>	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The City Council previously allocated ARPA funding for School-based health initiatives. As part of that funding, the Council determined that it would like to support the creation of school health centers at two high schools. Council and the Spokane Public Schools (SPS) Board approved an interlocal agreement (ILA) to support capital construction of facilities at North Central and Shadle high schools. That work has been completed.</p> <p>This amendment to the ILA would support the creation of an additional health clinic with up to \$200,000 from the City with an equal match from SPS. As with the original agreement, this funding would be for the capital costs. The additional health center will be located at either Lewis &amp; Clark High School or Ferris High School – to be determined by SPS. The amendment also extends the expiration date of the agreement.</p>
<p><b>Fiscal Impact</b></p> <p><b>Approved in current year budget?</b>    <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input checked="" type="checkbox"/> N/A</p> <p>Total Cost: <u>up to \$200,000</u></p> <p>    Current year cost:</p> <p>    Subsequent year(s) cost:</p> <p><b>Narrative:</b> <u>This funding is from ARPA dollars as allocated by the City Council.</u></p> <p><b>Funding Source</b>    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring    <input type="checkbox"/> N/A</p> <p>Specify funding source: Select Funding Source*</p> <p>Is this funding source sustainable for future years, months, etc? <a href="#">Click or tap here to enter text.</a></p> <p><b>Expense Occurrence</b>    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring    <input type="checkbox"/> N/A</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><b>Operations Impacts (If N/A, please give a brief description as to why)</b></p> <ul style="list-style-type: none"> <li>What impacts would the proposal have on historically excluded communities?</li> </ul> <p>This ILA supports health services to students in our community. SPS has identified locations that need these services most.</p>	

- How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?  
N/A
- How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?  
N/A This is for capital expense only. SPS would track their student use.
- Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?  
This work is consistent with Council's allocation of ARPA funding.

**Council Subcommittee Review**

- Please provide a summary of council subcommittee review. If not reviewed by a council subcommittee, please explain why not.

N/A



**City of Spokane**

**AMENDMENT #1 & EXTENSION  
INTERLOCAL AGREEMENT BETWEEN THE CITY OF  
SPOKANE AND SPOKANE SCHOOL DISTRICT NO. 81  
FOR CAPITAL COSTS FOR SCHOOLS-BASED HEALTH  
CENTERS**

**THIS INTERLOCAL AGREEMENT AMENDMENT #1 / EXTENSION** is between the **City of Spokane**, a Washington State municipal corporation, as ("**City**"), and **Spokane School District No. 81**, a Washington State municipal corporation, as ("**SPS**"), whose address for this transaction is 2815 East Garland Avenue, Spokane, Washington 99207, hereinafter referred to jointly as the "**Parties**".

*WHEREAS, the Parties have entered into an Interlocal Cooperation Agreement (OPR 2019-0534) between Spokane Public Schools, City of Spokane, Spokane Public Library, and Spokane Parks and Recreation involving agreements relating to certain real property, joint use of facilities, and allocation of responsibility for operating costs ("Joint ILA"); and*

*WHEREAS, the Joint ILA provides for collaboration to make the most efficient use of powers and resources between the Parties to provide services and public facilities that accord with the geographic, economic, population, and other factors influencing the needs and development of the communities served by the Parties; and*

*WHEREAS, the Parties entered into an Interlocal Agreement Between the City of Spokane and Spokane Public Schools on September 7, 2023 to collaborate and partner to create space for School-Based Health Centers in two (2) high schools; and*

*WHEREAS, the Parties agree to amend the Interlocal Agreement to reflect an additional high school added to the School-Based Health Centers, bringing the total to three (3) high schools; amend the original Interlocal Agreement to reflect the additional terms and extend the term of the original agreement; and*

*NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The Interlocal Agreement, dated February 19, 2014, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE / EXTENSION.**

This Interlocal Agreement Amendment / Extension shall become effective on September 1, 2023, and shall end October 31, 2026.

**3. AMENDMENT.**

Section 2A of the Agreement is hereby amended to read as follows:

**A. Design Space:**

SPS will design and create useable space for School-Based Health Centers in North Central High School, Shadle Park High School, and Ferris High School or Lewis & Clark High School, with input and review by the City regarding the space and permit requirements.

**4. COMPENSATION.**

The City shall pay an additional amount not to exceed **TWO HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00)** for everything furnished and done under this Contract Amendment / Extension. This is the maximum amount to be paid under this Amendment / Extension and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally binding representatives affix their signatures below.

**SPOKANE SCHOOL DISTRICT NO. 81**

**CITY OF SPOKANE**

By: Cindy Coleman 9/26/2024  
Signature Date

By: Garrett Jones 9/26/2024  
Signature Date

Title: Chief Finance and Business Services Officer Title: Interim City Administrator

Attest:

Approved as to form:

Laurie Farnsworth  
City Clerk (Acting)

Elizabeth Schoedel  
Assistant City Attorney

**Attachments that are part of this Agreement:**



U2024-083a


**Certificate Of Completion**

Envelope Id: 51A6CD104EF540F98100E31282058BBC	Status: Completed
Subject: OPR 2023-0849 AMENDMENT SCHOOL DISTRICT 81 INTERLOCAL AGREEMENT	
Source Envelope:	
Document Pages: 6	Signatures: 5
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Stamps: 1
Envelope Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Daniel Rose
	808 W. Spokane Falls Blvd.
	Spokane, WA 99201
	drose@spokanecity.org
	IP Address: 198.1.39.252


**Record Tracking**

Status: Original	Holder: Daniel Rose	Location: DocuSign
9/11/2024 2:58:46 PM	drose@spokanecity.org	


**Signer Events**

Signer Events	Signature	Timestamp
Terri L. Pfister tpfister@spokanecity.org City Clerk City of Spokane Security Level: Email, Account Authentication (None)		Sent: 9/11/2024 3:13:57 PM Viewed: 9/11/2024 4:21:49 PM Signed: 9/11/2024 4:22:27 PM
	Signature Adoption: Uploaded Signature Image Using IP Address: 198.1.39.252	

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Cindy Coleman MichaelPf@spokaneschools.org Chief Finance and Business Services Officer Security Level: Email, Account Authentication (None)		Sent: 9/11/2024 4:22:28 PM Resent: 9/16/2024 2:32:17 PM Resent: 9/18/2024 8:09:38 AM Resent: 9/20/2024 9:00:08 AM Resent: 9/23/2024 9:05:33 AM Resent: 9/25/2024 8:11:47 AM Resent: 9/25/2024 10:56:45 AM Viewed: 9/26/2024 3:22:06 PM Signed: 9/26/2024 3:23:46 PM
	Signature Adoption: Pre-selected Style Using IP Address: 206.193.5.5	

**Electronic Record and Signature Disclosure:**  
Accepted: 9/12/2024 8:38:24 AM  
ID: db38a7ce-cfc3-458a-a284-e10547011a0d

Elizabeth Schoedel eschoedel@spokanecity.org Assistant City Attorney - approved as to form only Security Level: Email, Account Authentication (None)		Sent: 9/26/2024 3:23:47 PM Viewed: 9/26/2024 3:33:43 PM Signed: 9/26/2024 3:33:48 PM
	Signature Adoption: Pre-selected Style Using IP Address: 198.1.39.252	

**Electronic Record and Signature Disclosure:**  
Accepted: 9/26/2024 3:33:43 PM  
ID: 902c508e-6fdd-4560-9143-bad153727e6b

Garrett Jones gjones@spokanecity.org Interim City Administrator City of Spokane Parks Security Level: Email, Account Authentication (None)		Sent: 9/26/2024 3:33:50 PM Viewed: 9/26/2024 3:37:58 PM Signed: 9/26/2024 3:38:12 PM
	Signature Adoption: Pre-selected Style Using IP Address: 174.215.112.190 Signed using mobile	

**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
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Accepted: 9/26/2024 3:37:58 PM  
 ID: 8341b586-940a-4d02-bd26-17d65f467429

Laurie Farnsworth  
 lfarnsworth@spokanecity.org  
 Acting City Clerk  
 City of Spokane  
 Security Level: Email, Account Authentication  
 (None)

Laurie Farnsworth



Sent: 9/26/2024 3:38:13 PM  
 Resent: 9/27/2024 9:30:13 AM  
 Viewed: 9/27/2024 9:37:29 AM  
 Signed: 9/27/2024 9:37:48 AM

Signature Adoption: Pre-selected Style  
 Using IP Address: 198.1.39.252

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/11/2024 3:13:57 PM
Envelope Updated	Security Checked	9/27/2024 9:30:12 AM
Envelope Updated	Security Checked	9/27/2024 9:30:12 AM
Envelope Updated	Security Checked	9/27/2024 9:30:12 AM
Certified Delivered	Security Checked	9/27/2024 9:37:29 AM
Signing Complete	Security Checked	9/27/2024 9:37:48 AM
Completed	Security Checked	9/27/2024 9:37:48 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

**How to contact SHI International Corp OBO City of Spokane:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [klund@spokanecity.org](mailto:klund@spokanecity.org)

**To advise SHI International Corp OBO City of Spokane of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

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- ii. send us an e-mail to [klund@spokanecity.org](mailto:klund@spokanecity.org) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

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- Until or unless I notify SHI International Corp OBO City of Spokane as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI International Corp OBO City of Spokane during the course of my relationship with you.