



City of Spokane

Minor Contract Summary

OPR # OPR 2015-0658
 Cross Ref _____
 Destruct Date 2021
 Clerk's Dist. 07/25/15 *SP*

Incomplete submissions will be returned to the Department until all requirements are met.
 (Summary to be printed on blue paper)

Department Name Police
 Department Project # _____

New Contract
 CR # _____
 Date: 06/11/2015

Contractor/Consultant
 Name: Department of Veterans Affairs
 Address: 4815 N. Assembly Street
 City, State, Zip: Spokane, WA 99205

Remittance Address:
 City, State, Zip

RECEIVED
JUL 22 2015
 CITY CLERK'S OFFICE
 SPOKANE, WA

Summary of Services

Memorandum of Understanding between Spokane Police Department and the Department of Veterans Affairs outlining agency responsibilities and expectations when exercising law enforcement functions on VA medical center grounds. The VA may require SPD's assistance in armed hostage taking situations, crimes involving armed robberies of funds and any major incident that would require additional officers for traffic control to allow emergency vehicles a clear access to the facility. The agreement is open ended and shall remain in effect until either party notifies the other of new requirements or change guidance.

Amount: _____ Budget Code: _____

Maximum Amount

Beginning Date: upon signature Expiration Date: _____ Open-Ended:

- Quotes (per Purchasing Policy to be kept on file in Dept.) Insurance Certificate (as per contract)
 - City Business License If Public Works Contract, Contractor has been notified of State Law requirements.
- Department Verification Statement: My signature below verifies that all documentation has been completed.

Requestor/Verifier/Contact: Mary Muramatsu

Funds are available in the appropriate budget account

Accountant [Signature]
 Signature _____
 Department Head [Signature]
 Signature _____
 Other _____
 Signature _____
 Other _____
 Signature _____

6/11/15
 Date _____
6/11/15
 Date _____

 Date _____

 Date _____

Distribution List

Contractor E-mail:	Contract Accounting: <u>jsalstrom@spokanecity.org</u>
Dept. Contact E-mail:	Taxes and Licenses



DEPARTMENT OF VETERANS AFFAIRS
Mann-Grandstaff VA Medical Center
4815 N. Assembly Street
Spokane, WA 99205

Dear Chief Straub;

The Department of Veterans Affairs requires (VA) Police to maintain current written support agreements with all local law enforcement agencies.

All properties under the control or ownership of the Department of Veterans Affairs located in Spokane, Washington are under concurrent jurisdiction with the Spokane Police Department. This jurisdiction grants local civil police agencies full rights to exercise law enforcement functions on VA medical center grounds.

For clarity it is imperative that we maintain a current memorandum of understanding outlining agency responsibilities and expectations.

Although our VA Police Officers are highly trained and experienced meeting most disturbances and other related police functions without the need for civil intervention or assistance, we may still encounter certain situations that would require your department's assistance.

These needs would include, but may not be limited to, the following situations where your department's assistance would be required:

- a. Armed hostage taking situations that would require an armed response to assist VA Police in containing the situation until appropriate federal agencies (such as the Federal Bureau of Investigation - FBI) can respond to assume control.
- b. Crimes involving armed robberies of funds, drugs or properties where the individuals committing the crimes leave VA police jurisdiction.
- c. Vehicle accident investigations, which may result in non-injuries, injuries, or death involving the VA Police patrol vehicle.
- d. Any major incident that would require additional Officers for traffic control to allow emergency vehicles a clear access to the facility.
- e. To assist confirming the identification of wanted subjects, arrest and/or detain individuals who have outstanding warrants issued for their arrest by civil law enforcement agencies. VA Police would execute the detention and physical arrest of subjects under federal warrants.

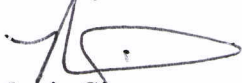
f. To provide additional Officers when needed to assist with the physical arrest of a violent/disorderly person(s) who poses a serious threat to patients, visitors, medical staff or themselves.

Should any VA Police Officer be involved in a shooting, the FBI will be notified immediately. If the FBI declines investigation, or if the FBI response is delayed, this agreement establishes inter-agency support for the VA Police to receive investigative assistance from your department. This assistance may range from establishing, preserving and controlling the crime scene, to performing as the lead investigative agency.

Please sign both copies as indicated below if you concur with this support agreement (retaining one copy for your files and returning the second copy to us). This memorandum of agreement shall remain in effect until either party notifies the other party of new requirements or change guidance.

If you should have any questions or concerns regarding this matter or any issue, please feel free to contact me at 434-7913. We look forward to maintaining a close and professional working relationship with your department.

Sincerely Yours,



Martin Sizemore
Chief, VA Police

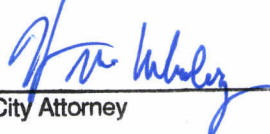


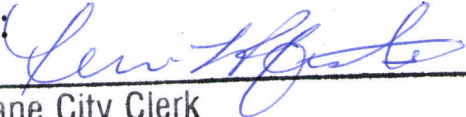
I concur with this agreement,

 6/11/15

Frank G. Straub
Chief, Spokane Police

Approved as to form:


Assistant City Attorney

Attest: 
Spokane City Clerk