



# City of Spokane

## Minor Contract Summary

OPR # OPR 2014 - 0240  
 Cross Ref \_\_\_\_\_  
 Destruct Date Perm  
 Clerk's Dist. 03/28/14 589

**Incomplete submissions will be returned to the Department until all requirements are met.**  
 (Summary to be printed on blue paper)

Department Name Accounting/Purchasing  
 Department Project # \_\_\_\_\_

New Contract   
 CR # \_\_\_\_\_  
 Date: 2/24/2014

### Contractor/Consultant

Name: Lincoln County  
 Address: 27234 SR 25 N.  
 City, State, Zip: Davenport, WA 99122

Remittance Address:  
 City, State, Zip

### Summary of Services

Interlocal Procurement Agreement with Lincoln County to allow either party to piggyback on each other's properly competed contracts.

Amount: 0.00

Budget Code:

Maximum Amount

Beginning Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Open-Ended:

- N/A Quotes (per Purchasing Policy to be kept on file in Dept.)  N/A Insurance Certificate (as per contract)  
 City Business License  If Public Works Contract, Contractor has been notified of State Law requirements.  
 Department Verification Statement: My signature below verifies that all documentation has been completed.

Requestor/Verifier/Contact: Shea Prince

Funds are available in the appropriate budget account

Accountant	<u>Sam Miller</u>	<u>3/18/14</u>
	Signature	Date
Department Head	<u>Sam Miller</u>	<u>3/18/14</u>
	Signature	Date
Other	_____	_____
	Signature	Date
Other	_____	_____
	Signature	Date

### Distribution List

<del>Contractor E-mail: <u>pnollmeyer@co.lincoln.wa.us</u></del>	<del>Contract Accounting: <u>mloccena@spokanecity.org</u></del>
Dept. Contact E-mail: <u>tprince@spokanecity.org</u>	Taxes and Licenses

**RECEIVED**

**MAR 26 2014**

**CITY CLERK'S OFFICE  
 SPOKANE, WA**

## INTERLOCAL PROCUREMENT AGREEMENT

THIS AGREEMENT is between the CITY OF SPOKANE, a Washington State municipal corporation, and LINCOLN COUNTY, Washington, a political subdivision of the State of Washington, whose business address is 27234 SR 25 N, Davenport, WA 99122.

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in chapter 39.34 of the Revised Code of Washington provides for interlocal cooperation between governmental agencies; and

WHEREAS, chapter 39.33 of the Revised Code of Washington provides for the intergovernmental disposition of property; and

WHEREAS, the parties desire to utilize each other's procurement agreements when it is in their mutual interest; -- Now, Therefore,

The parties agree as follows:

1. PURPOSE. The purpose of this Agreement is to acknowledge the parties' mutual interest to jointly bid the acquisition of goods and services and/or jointly dispose of property where such mutual effort can be planned in advance, jointly acquire goods and services, and to purchase or acquire goods and services under contracts where a price is extended by either party's bidder to other governmental agencies.
2. ADMINISTRATION. No new or separate legal or administrative entity is created to administer the provisions of this Agreement.
3. SCOPE. This Agreement shall allow the following activities:
  - A. Purchase or acquisition of goods and services by each party acting as agent for either or both parties when agreed to in advance, in writing; and
  - B. Purchase or acquisition of goods and services by each party where provision has been provided in contracts for other governmental agencies to avail themselves of goods and services offered under the contract and/or where either party's bidder is willing to extend prices to other governmental agencies.
  - C. Disposal of goods by each party acting as agent for the other, or both parties when agreed to in advance, in writing.
4. DURATION AGREEMENT - TERMINATION. This Agreement shall remain in force until terminated by either party in writing. Either party may terminate this Agreement for any cause upon thirty (30) days advance written notice. Termination shall not alter the obligations of the parties regarding payment and/or disbursement of property in a joint purchase that was undertaken prior to termination.

5. RIGHT TO CONTRACT INDEPENDENT ACTION PRESERVED. Each party reserves the right to contract independently for the acquisition of goods or services or disposal of any property without notice to the other party and shall not bind or otherwise obligate the other party to participate in the activity.

6. COMPLIANCE WITH LEGAL REQUIREMENTS. Each party accepts responsibility for compliance with federal, state or local laws and regulations including, in particular, bidding requirements applicable to its acquisition of goods and services or disposal of property.

7. FINANCING. The method of financing of payment shall be through budgeted funds or other available funds of the party for whose use the property is actually acquired or disposed. Each party accepts no responsibility for the payment of the acquisition price of any goods or services intended for use by the other party.

8. FILING. Executed copies of this Agreement shall be filed as required by Section 39.34.040 of the Revised Code of Washington or alternatively listed on the parties' web sites or other electronically retrievable public source, prior to this Agreement becoming effective.

9. INTERLOCAL COOPERATION DISCLOSURE. Each party may insert in its solicitations for goods and services a provision disclosing that other authorized governmental agencies may also wish to procure the goods being offered to the party and allowing the bidder the option of extending its bid to other agencies at the same bid price, terms and conditions.

10. NON-DELEGATION/NON-ASSIGNMENT. Neither party may delegate the performance of any contractual obligation, to a third party, unless mutually agreed in writing. Neither party may assign this Agreement without the written consent of the other party.

11. HOLD-HARMLESS. Each party shall be liable and responsible for the consequence of any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement.

12. SEVERABILITY. Any provision of this Agreement, which is prohibited or unenforceable, shall be ineffective to the extent of such prohibition or unenforceability, without invalidating the remaining provisions or affecting the validity or enforcement of such provisions.

Dated: March 26, 2014

CITY OF SPOKANE  
By: [Signature]  
Title: City Administrator

Attest:  
[Signature]  
City Clerk

Approved as to form:  
[Signature]  
Assistant City Attorney

Dated: 1/21/2014

LINCOLN COUNTY  
By: [Signature]  
Title: CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS

Attest:  
[Signature]  
Clerk of the Board - Deputy

Approved as to form:  
[Signature]  
Legal Counsel

