


6/13/11

 <b>Agenda Sheet for City Council Meeting of*</b> <input type="text" value="06/13/2011"/>		<input checked="" type="checkbox"/> <b>Date Rec'd</b> <small>(Clerk use only)</small> <input type="text" value="06/01/2011"/>
<input checked="" type="checkbox"/> <b>Status: CLERK REVIEW</b>		<input checked="" type="checkbox"/> <b>Clerk's File #</b> <input type="text" value="OPR 2011-0483"/>
<b>Submitting Dept*:</b> <input type="text" value="ACCOUNTING"/>	<input checked="" type="checkbox"/> <b>Renews #</b> <input type="text"/>	
<b>Contact Name &amp; Phone*:</b> <input type="text" value="CONNIE WAHL"/> <input type="text" value="625-6411"/>	<input checked="" type="checkbox"/> <b>Cross Ref #</b> <input type="text"/>	
<input checked="" type="checkbox"/> <b>Contact E-Mail*</b> <input type="text" value="CWAHL@SPOKANECITY.ORG"/>	<input checked="" type="checkbox"/> <b>Project #</b> <input type="text"/>	
<input checked="" type="checkbox"/> <b>Add'l Docs Attached?</b> <input checked="" type="checkbox"/>	<input type="text" value="Contract Item"/>	<input checked="" type="checkbox"/> <b>Bid #</b> <input type="text"/>
<input checked="" type="checkbox"/> <b>Requisition #</b> <input type="text"/>		

**Agenda Item Name:** Begin with Dept #

**Agenda Wording\*:** ( character max)  Additional attached?  
 Interlocal Procurement Agreement with City of Yakima, State of Washington, per the Washington State Interlocal Cooperation Act (Chapter 39.34 RCW). No City expenditure or revenue is involved.

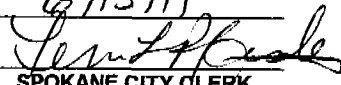
**Summary (Background)\*:** ( character max.)  Additional attached?  
 It is of benefit to both parties to utilize each other's procurement contracts when it is of mutual interest. This Interlocal Procurement Agreement is being put in place to enable future cooperative purchasing efforts. Staff recommends implementation of this agreement.

<input checked="" type="checkbox"/> <b>Fiscal Impact</b>	<input type="checkbox"/> <b>Budget Account</b> <input type="checkbox"/> Additional attached?
Select <input type="text"/> \$ <input type="text"/>	# <input type="text"/>
Select <input type="text"/> \$ <input type="text"/>	# <input type="text"/>
Select <input type="text"/> \$ <input type="text"/>	# <input type="text"/>
Select <input type="text"/> \$ <input type="text"/>	# <input type="text"/>

<input checked="" type="checkbox"/> <b>Approvals</b>		<input checked="" type="checkbox"/> <b>Council Notifications (Date)</b>	
Dept Head	<input type="text" value="DOLAN, PAM"/>	Study Session	<input type="text"/>
Division Director	<input type="text" value="DOLAN, PAM"/>	Other	<input type="text"/>
Finance	<input type="text" value="LESESNE, MICHELE"/>	<input checked="" type="checkbox"/> <b>Distribution List</b> (Emails preferred) <input type="checkbox"/> Additional?	
Legal	<input type="text" value="BURNS, BARBARA"/>	<input type="text" value="cwahl@spokanecity.org"/>	
For the Mayor	<input type="text" value="WEBSTER, DOROTHY"/>	<input type="text" value="mmayhue@ci.yakima.wa.us"/>	

<input checked="" type="checkbox"/> <b>Additional Approvals</b>	
Purchasing	<input type="text"/>
Select Dept 1	<input type="text"/>
Select Dept 2	<input type="text"/>
Select Dept 3	<input type="text"/>

APPROVED BY SPOKANE CITY COUNCIL

on  
 6/13/11  
  
 SPOKANE CITY CLERK

Return to:

Purchasing Division  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 West Spokane Falls Boulevard  
Spokane, Washington 99201

## INTERLOCAL PROCUREMENT AGREEMENT

THIS AGREEMENT is between the CITY OF SPOKANE, a Washington State municipal corporation, whose business address is 808 West Spokane Falls Boulevard, Spokane, Washington 99201, and City of Yakima, whose address is 129 N 2<sup>nd</sup> Street, Yakima, WA 98901.

### WITNESSETH:

WHEREAS, the Washington State Interlocal Cooperation Act (Chapter 39.34 of the Revised Code of Washington) provides for interlocal cooperation between governmental agencies; and

WHEREAS, both parties are required to make certain purchases by formal advertisement and bid process, which is a time consuming and expensive process; and it is in the public interest to cooperate in the combination of bidding requirements to obtain the most favorable bid for each party where it is in their mutual interest; and

WHEREAS, the parties also wish to utilize each other's contracts where it is in their mutual interest; --

NOW, THEREFORE, the parties agree as follows:

1. PURPOSE. The purpose of this agreement is to acknowledge the parties' mutual interest to jointly bid the acquisition of goods and services and to disposition of property where such mutual effort can be planned in advance and to authorize the acquisition of goods and services and the purchase or acquisition of goods and services under contracts where a price is extended by either party's bidder to other governmental agencies.
2. ADMINISTRATION. No new or separate legal or administrative entity is created to administer the provisions of this agreement.
3. SCOPE. This agreement shall allow the following activities:

- A. Purchase or acquisition of goods and services by each party acting as agent for either or both parties when agreed to in advance, in writing;
- B. Purchase or acquisition of goods and services by each party where provision has been provided in contracts for other governmental agencies to avail themselves of goods and services offered under the contract.
- C. Disposal of goods by each party acting as agent for either, or both parties when agreed to in advance, in writing.

4. DURATION AGREEMENT - TERMINATION. This agreement shall remain in force until canceled by either party in writing.

5. RIGHT TO CONTRACT INDEPENDENTLY. Each party reserves the right to contract independently for the acquisition of goods or services or disposal of any property without notice to the other party and shall not bind or otherwise obligate the other party to participate in the activity.

6. COMPLIANCE WITH LEGAL REQUIREMENTS. Each party accepts responsibility for compliance with federal, state or local laws and regulations including, in particular, bidding requirements applicable to its acquisition of goods and services or disposal of property.

7. FINANCING. The method of financing of payment shall be through budgeted funds or other available funds of the party for whose use the property is actually acquired or disposed. Each party accepts no responsibility for the payment of the acquisition price of any goods or services intended for use by the other party.

8. FILING. Executed copies of this agreement shall be filed as required by Section 39.34.040 of the Revised Code of Washington prior to this agreement becoming effective.

9. INTERLOCAL COOPERATION DISCLOSURE. Each party may insert in its solicitations for goods a provision disclosing that other authorized governmental agencies may also wish to procure the goods being offered to the party and allowing the bidder the option of extending its bid to other agencies at the same bid price, terms and conditions.

10. NON-DELEGATION/NON-ASSIGNMENT. Neither party may delegate the performance of any contractual obligation, to a third party, unless mutually agreed in writing. Neither party may assign this agreement without written consent of the other party.

11. HOLD-HARMLESS. Each party shall be liable and responsible for the consequence of any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the

consequences of any act or omission of any person, firm or corporation not a party to this agreement.

12. SEVERABILITY. Any provision of this agreement, which is prohibited or unenforceable, shall be ineffective to the extent of such prohibition or unenforceability, without invalidating the remaining provisions or affecting the validity or enforcement of such provisions.

Dated: 6/17/11

CITY OF SPOKANE



*[Handwritten signature]*

Thomas E. Danek, Jr.  
City Administrator  
City of Spokane

Attest: City of Yakima

Approved as to form:

Deborah Kloster  
City Clerk

[Handwritten signature]  
Assistant City Attorney

Dated: 5/18/11

Attest: [Handwritten signature]  
Spokane City Clerk

CITY OF YAKIMA



By: [Handwritten signature]  
Michael A. Morales, Acting  
Title: City Manager

Attest: \_\_\_\_\_

Title: City Clerk

CITY CONTRACT NO: 2011-49  
RESOLUTION NO: R-2011-73