



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 116

August 5, 2026

Issue 31



Mayor and City Council

Mayor Lisa Brown

Council President Betsy Wilkerson

Council Members:

Michael Cathcart (District 1)

Paul Dillon (District 2)

Sarah Dixit (District 1)

Kitty Klitzke (District 3)

Kate Telis (District 2)

Zack Zappone (District 3)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Tuesday, July 21, 2026****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 11:06 a.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Dixit (appearing virtually), Telis, and Zappone were present. Council Member Klitzke arrived at 11:48 a.m.

City Administrator Alex Scott; Legislative Assistant Jackson Deese; City Council Policy Advisor Chris Wright; and City Clerk Giacobbe Byrd were also present for the meeting.

Council Recess/Executive Session

The City Council recessed at 11:07 a.m. and immediately reconvened into an Executive Session to discuss labor negotiations until 11:46 a.m. City Attorney Michael Piccolo (arrived at 11:11 a.m.) and Attorney John Henry were present for the Executive Session. The Executive Session ended at 11:46 a.m. at which time the City Council reconvened at to continue the Agenda Review Session.

There were no **Interviews of nominees to boards and commissions**

BRIEFING ON AGENDA ITEMS**Proposed Items**

- None

Pending Items

The City Council received a briefing on the following agenda item(s), and Council inquiry and comment was held, with response by staff:

- SBO C36908 (911 Positions / SIP Debt Service Payments) – Stephen Williams / Matt Boston
- Cooling Centers Update – Dawn Kinder
- ORD C36877 (Cooling Ordinance) – Council Member Dillon

Final Items

The City Council received a briefing on the following agenda item(s), and Council inquiry and comment was held, with response by staff:

- OPR 2024-0289 (Police Uniform Contract) - Chief Hall
- OPR 2026-0325 (SPD body armor) – Chief Hall
- OPR 2026-0630 (911 Workspaces) –Stephen Williams
- OPR 2026-0559, 2026-0560 and OPR 2026-0561 (ICM Public Engagement contracts) – Kevin Picanco
- ORD C36894 (Boiler Inspection Program) – No staff were present to brief this item. Alex Scott asked for an indefinite deferral of the item.
- SBO C36905 (Use of IT Capital reserves for PSAP) – Matt Boston
- Boards and Commission Appointments – Adam McDaniel

CONSIDERATION OF AMENDMENTS, ADDITIONS, AND DEFERRAL REQUESTS

Proposed Items

There were no considerations of amendments, additions, or deferrals of proposed items.

Pending Items

Ordinance C36902 (As Amended on July 21, 2026) (Council Sponsors: Council President Wilkerson and Member Cathcart)

Motion by Council Member Zappone, seconded by Council Member Cathcart, **to adopt** the Wilkerson Proposed Amendment to Ordinance C36902 (Valley Springs PUD); **carried 7-0**

Ordinance C36877 (As amended July 21, 2026) (Council Sponsors: Council Members Dillon, Klitzke, and Dixit)

Motion by Council Member Zappone, seconded by Council Member Dillon, **to suspend Council Rules** to consider the Dillon Telis Amendment to Ordinance C36877 (Cooling Ordinance); **carried 6-1 (Council Member Cathcart voting “No”)**.

Motion by Council Member Dillon, seconded by Council Member Telis, **to adopt** the Dillon Telis Amendment to Ordinance C36877 (Cooling Ordinance); **carried 6-1 (Cathcart voting “No”)**. (Note: The motion to amend carried with 5 votes and results in the item appearing under the pending section of the agenda on July 22 and the final section of the agenda on July 29.)

Final Items

CPR 1981-0402 Park Bard Appointments

Motion by Council Member Zappone, seconded by Council Member Cathcart, **to defer** appointments of Dean Davis and Gregory Gordon (Park Board) to July 29, 2026; **carried 7-0**.

OPR 2026-0559, OPR 2026-0560, OPR 2026-0561 (ICM Public Engagement Contracts) (Council Sponsors: Council Members Telis and Cathcart)

Motion by Council Member Zappone to **defer indefinitely** OPR 2026-0559, 2026-0560, and OPR 2026-0561 (ICM Public Engagement Contracts). **Motion failed due to lack of a second**.

Motion by Council Member Zappone, seconded by Council Member Dillon, **to defer** OPR 2026-0559, 2026-0560, and OPR 2026-0561 (ICM Public Engagement Contracts) to August 19, 2026, Legislative Agenda; **carried 7-0**.

OPR 2026-0630 (Purchase of SUN 911 Workspaces) (Council Sponsors: Council President Wilkerson and Council Member Telis)

Motion by Council Member Telis, seconded by Council Member Zappone, to **defer** OPR 2026-0630 (Purchase of SUN 911 Workspaces) to July 29, 2026, Agenda; **carried 7-0**.

Emergency Ordinance C36894 (Council Sponsors: Council Members Telis and Zappone)

Motion by Council Member Dillon, seconded by Council Members Zappone and Telis to **defer indefinitely** Emergency Ordinance C36894 (relating to the boiler inspection program); **carried 7-0**.

Action to Approve Agenda

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Telis, seconded by Council Member Zappone, **to approve** the July 22, 2026, Council Legislative Agenda, as modified; **carried 7-0**.

ADJOURNMENT

Motion by Council Member Zappone, seconded by Council Member Dillon, **to adjourn** (at 1:02 p.m.) until Wednesday 6:00 p.m. Legislative Session; **carried 7-0**. The next Regular Legislative Session took place on July 22, 2026.

MINUTES OF SPOKANE CITY COUNCIL

Wednesday, July 22, 2026

LEGISLATIVE SESSION

The Legislative Session of the Spokane City Council held on the above date was called to order at 6:02 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda packet.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

There was no **Poetry at the Podium**.

There were no **Words of Inspiration** or **Special Introductions**.

Roll Call

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Dixit, Klitzke (appearing virtually), Telis, and Zappone (appearing virtually until 6:11 p.m. and in person thereafter) were present.

Legislative Assistant Ginny Ramos; City Council Policy Advisor Chris Wright; and City Clerk Giacobbe Byrd were also present for the meeting.

There were no **Proclamations or Salutations**.

There were no **Reports from Community Organizations**.

EXPRESS TESTIMONY

The following individual(s) spoke during Express Testimony:

- Katie Joy Newhouse
- Rockwell McKean

FINAL HEARINGS

Hearing on Ordinance C36887 (passed as amended on 6-22-2026) imposing an immediate one-year citywide moratorium on the filing, acceptance, processing, review, and approval of applications to establish or expand data centers, setting a public hearing; and declaring an emergency. (Council Sponsors: Council Members Dixit, Telis, and Dillon)

After opening the hearing and receiving public comment, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Dillon, **to continue** the hearing on Ordinance C36887 to July 29, 2026, Agenda; **carried 7-0**.

PROPOSED LEGISLATIVE ITEMS**RESOLUTIONS**

The City Clerk read the following proposed resolutions by title and further action was deferred:

RES 2026-0053 regarding amendment of the City of Spokane's Public Rule for Wastewater and Water General Facilities Charges and Incentives. (Council Sponsors: Council Members Klitzke and Zappone)

RES 2026-0054 in the matter of authorizing the Airport Board to purchase property identified as Spokane County Assessor Parcel 14011.1316 (10909 W. 53rd Ave.). (Council Sponsors: Council President Wilkerson and Council Member Telis)

RES 2026-0055 in the matter of authorizing the Airport Board to purchase property identified as Spokane County Assessor Parcel 24062.0125 (5007 S. Hayford Rd.). (Council Sponsors: Council President Wilkerson and Council Member Telis)

ORDINANCES

There were no proposed ordinances.

PENDING LEGISLATIVE ITEMS

Public comment was received on pending legislative items and further action was deferred.

FINAL LEGISLTATIVE ITEMS**BOARDS AND COMMISSIONS APPOINTMENTS**

Climate Resilience and Sustainability Board (CPR 2024-0030)

Upon 7-0 Voice Vote, the City Council **approved** (and thereby confirmed) the appointment of Elysée Kazadi to the Climate Resilience and Sustainability Board for a term of July 22, 2026, through July 21, 2028.

REPORTS, CONTRACTS, AND CLAIMS

After an opportunity for public comment and Council commentary, the following actions were taken:

Upon 6-1 Voice Vote (Council Member Cathcart voting "No") the City Council **approved** the following items (taken separately together):

OPR 2021-0722 Contract Amendment with Summit Law Group (Seattle, WA) re Bacon, et. al., v. City of Spokane, et. al. - increase of \$200,000. Total Contract Amount: \$885,000. (Council Sponsor: Council Member Dillon)

OPR 2022-0617 Value Blanket Amendment with Western Systems Inc. (Everett, WA) for purchase of signal equipment for the Pacific Greenway Project from October 4, 2025, through October 3, 2026 – additional \$205,000. (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Public Safety and Community Health Committee (PSCHC) (Final)

OPR 2024-0289 Contract Amendment with Galls, LLC (Lexington, KY) for police uniforms with fitting, repair, and inventory services, to add additional items and allow for vendor requested pricing increases-additional \$75,000. (This item went to F&A on 6-22-26) (Council Sponsors: Council Members Telis and Cathcart)

OPR 2026-0567 Contract with Honeywell International, Inc. (Tempe, AZ) for the purchase and implementation of the USDD Phoenix G2 fire station alerting system to support the City's public safety communications systems--\$702,075.94. (This item went to F&A on 6-22-26) (Council Sponsors: Council President Wilkerson and Council Member Telis)

OPR 2026-0325 Value Blanket Amendment with Galls, LLC (Lexington, KY) for the purchase of soft body armor and external carriers to allow for pricing increases at vendor request, and add additional optional ballistic body armor for executive staff - \$200,000. (OPR 2026-0325) (This item went to F&A on 6-22-26) (Council Sponsors: Council Members Telis and Cathcart)

OPR 2026-0629 Purchase from Alta Fire (Emmett, ID) of a new Hazmat Response Unit for the Spokane Fire Department - \$326,012. (Council Sponsors: Council President Wilkerson and Council Member Telis) (As added on 7-14-26)

OPR 2017-0356 Contract Renewal with ESO Solutions, Inc. (Dallas, TX) for annual subscription for incident record management system from July 21, 2026, through July 20, 2027. Annual cost will be approximately \$119,006.85 plus applicable tax. (Adding a Gold Package to the renewal which will be split between Fire IT and EMS). (Council Sponsors: Council President Wilkerson and Council Member Telis) (As added on 7-14-26)

Public Infrastructure, Environment and Sustainability Committee (PIES) (Final)

OPR 2026-0632 Low Bid of Road Products, LLC (Spokane Valley, WA) for Traffic Calming Quick Builds - \$497,995. An administrative reserve of 10% of the contract amount will be set aside. (Various Neighborhoods). (Council Sponsor: Council Member Klitzke) (As added on 7-14-26)

Urban Experience Committee (UE) (Final)

OPR 2026-0566 Conditional Multifamily Tax Exemption contract with 2430 and 2434 W. Pacific Partnership for the property located at 2430 W. Pacific Ave., to create 8 dwelling units. Following construction the project intends to finalize under the 8-yr exemption. (Council Sponsors: Council Members Dixit and Zappone)

OPR 2024-0970 Contract Amendment with Career Path Employment and Training (Spokane) to provide additional funding for supplemental cleanup and abatement services within the public right of way in coordination with City Code Enforcement and the Downtown Spokane Partnership - \$60,000 (plus tax). (This item went to F&A on 6-22-26) (Council Sponsor: Council Member Dillon)

Finance and Administration Committee (F&A) (Final)

OPR 2024-0526 Three-year Value Blanket Renewal with Pump Tire Services (Spokane) for the purchase of tires and tire related products - \$2,400,000. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

OPR 2026-0564 Purchase from Pape Machinery (Spokane) of a Trail King TKT30 Tilt Deck Equipment Trailer for the Water Department - \$53,209.10 (incl. tax). (Council Sponsors: Council President Wilkerson and Council Member Dillon)

OPR 2026-0565 Purchase from RWC Group, Ltd. (Spokane Valley, WA) of the second of 2 International HV607 6 Wheel Dump Trucks for the Street Department - \$288,165 (incl. tax). (Council Sponsors: Council President Wilkerson and Council Member Dillon)

OPR 2025-0701 Contract Amendment with Triumph Electric, LLC. (Spokane) adding funds for the City Hall generator purchase and installation from October 15, 2025, through September 30, 2026 - \$16,562.50 (plus tax). (PW ITB 6408-25) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

OPR 2025-0262 Contract Renewal 1 of 4 with Desimone Consulting Group (Puyallup, WA) for Federal Lobbying Services from April 1, 2026, through March 31, 2027 - \$80,000. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Report of the Mayor of Pending:

Claims and payments of previously approved obligations, including those of Parks and Library, through July 10, 2026, total \$15,008,509.96, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$14,686,724.03. (CPR 2026-0002)

EMERGENCY ORDINANCES

There were no final emergency ordinances.

SPECIAL BUDGET ORDINANCES**Special Budget Ordinance C36905 (Council Sponsors: Council Members Telis and Cathcart)**

After an opportunity for public comment, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36905** amending Ordinance No. C36794, entitled in part "An Ordinance adopting a Mid-biennial Modification Budget for the City of Spokane," and amending it to utilize IT capital replacement reserves for PSAP emergency communications radios, and declaring an emergency.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

RESOLUTIONS**Resolution 2026-0049 (Council Sponsors: Council President Wilkerson and Council Member Dillon)**

After an opportunity for public comment, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2026-0049** approving settlement of claims made by Cheryl Burdulis in the amount of \$250,000.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Resolution 2026-0050 (Council Sponsors: Council Members Dillon and Telis)

After an opportunity for public comment, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2026-0050** to set Hearing (for August 26, 2026) for the right-of-way vacation of Rebecca Street between Olive Ave and Alki Ave.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2026-0051 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public comment, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2026-0051** approving settlement of claims made by Larry Pond in the amount of \$105,000.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2026-0052 (Council Sponsors: Council Members Zappone and Klitzke)

After public comment and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **adopted Resolution 2026-0052** in support of Spokane Transit Authority Proposition No. 1 for Maintenance and Enhancement of Public Transportation Services, and supporting reauthorization of the 0.2% sales tax rate for the Authority to provide public transportation services.

Ayes: Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: Cathcart
Abstain: None
Absent: None

ORDINANCES**Ordinance C36892 (As amended on July 14, 2026) (Council Sponsors: Council Members Dixit and Klitzke)**

After public comment and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Ordinance C36892**, as amended, expanding and strengthening the 1% for Public Art Program; amending Sections 04.05.050, 07.06.430, and 07.08.106; repealing Sections 07.06.410 and 07.06.420; and adopting a new Section 07.06.425 of the Spokane Municipal Code.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Ordinance C36901 (As amended on July 14, 2026) (Council Sponsors: Council Members Zappone and Klitzke)

After public comment and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **passed Ordinance C36901**, as amended, relating to designated shared streets; adopting a new Section 12.08.070 to the Spokane Municipal Code.

Ayes: Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: Cathcart
Abstain: None
Absent: None

Ordinance C36900 (Council Sponsors: Council Members Dillon and Dixit)

After public comment and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Ordinance C36900** authorizing the Residential Rental Property Mitigation Fund to support the City's eviction prevention program; amending Section 07.08.157 of the Spokane Municipal Code.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Ordinance C36899 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public comment, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Ordinance C36899** of the City of Spokane, Washington, authorizing the sale, issuance and delivery of not to exceed \$53,000,000 of the City's Limited Tax General Obligation Refunding Bonds, Series 2026, to provide money to defease and/or refund all or a portion of the City's outstanding Limited Tax General Obligation Refunding Bonds, Series 2015; providing for the call, defeasance, payment and redemption of the refunded bonds; providing for the option of selling the bonds by competitive or negotiated sale; delegating authority to the designated representative to determine the manner of sale and terms of the bonds under the conditions set forth herein; authorizing the execution of an escrow agreement; designating a fiscal agent; pledging the City's full faith, credit and resources to the payment of the bonds; creating and adopting certain funds and accounts and providing for deposits therein; covenanting to comply with certain federal tax and securities laws; delegating certain actions in connection with the preliminary official statement and the official statement; and providing for other matters properly relating thereto.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Ordinance C36898 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public comment, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Ordinance C36898** of the City of Spokane, Washington authorizing the sale, issuance and delivery of not to exceed \$56,500,000 of the City's Unlimited Tax General Obligation Refunding Bonds, Series 2026, to provide money to defease and/or refund all or a portion of the City's outstanding Unlimited Tax General Obligation Bonds, Series 2015; providing for the call, defeasance, payment and redemption of the refunded bonds; providing for the option of selling the bonds by competitive or negotiated sale; delegating authority to the designated representative to determine the manner of sale and terms of the bonds under the conditions set forth herein; authorizing the execution of an escrow agreement; designating a fiscal agent; pledging the City's full faith, credit and resources to the payment of the bonds; creating and adopting certain funds and accounts and providing for

deposits therein; covenanting to comply with certain federal tax and securities laws; delegating certain actions in connection with the preliminary official statement and the official statement; and providing for other matters properly relating thereto.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Ordinance C36897 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public comment, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Ordinance C36897** of the City of Spokane, Washington, authorizing the sale, issuance and delivery of not to exceed \$106,000,000 of the City's Water and Wastewater System Revenue Refunding Bonds, Series 2026, to pay, defease, redeem and retire all or a portion of the City's outstanding Water and Wastewater System Revenue Bonds, Series 2014; providing for the defeasance, call, payment and redemption of the refunded bonds; providing for the option of selling the bonds by competitive or negotiated sale; authorizing the execution of an escrow agreement; delegating authority to the designated representative to determine the manner of sale and terms of the bonds under the conditions set forth herein; designating a fiscal agent; providing for the registration and authentication of the bonds; creating and adopting certain funds and accounts and providing for deposits therein; covenanting to comply with certain federal tax and securities laws; delegating certain actions in connection with the preliminary official statement and the official statement; and providing for other matters properly relating thereto.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Ordinance C36896 (Council Sponsors: Council Members Dillon and Dixit)

After public comment the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Ordinance C36896** making technical corrections to the notice requirements for residential evictions, and amending sections 10.57.220 and 10.57.230 of the Spokane Municipal Code.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Ordinance C36895 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

After an opportunity for public comment, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Ordinance C36895** amending ordinance C36776 entitled in part of "An Ordinance relating to municipal sewer services" chapter 13.03 of the Spokane Municipal Code; and setting an effective date.

Ayes: Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Pursuant to Council Rule 2.2 A, the City Clerk left the meeting at 7:29 p.m.

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Andrew Pittman
- Jordan Redshaw
- Margot Mejia
- Pat Castaneda
- Rick Bocook
- Sunshine Wigen

ADJOURNMENT

Motion by Council Member Dillon, seconded by Council Member Zappone, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 7:40 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
City Hall (808 W. Spokane Falls Blvd)
Council Chambers, July 21, 2026

Call to Order: 1:15 p.m.

Recording of the meeting may be viewed here: <https://vimeo.com/1211833299?fl=pl&fe=sh>

Attendance

Committee Members Present:

Council Member Paul Dillon, Council President Betsy Wilkerson, Council Member Michael Cathcart, Council Member Kitty Klitzke (virtual), Council Member Kate Telis, Council Member Sarah Dixit (virtual), Council Member Zack Zappone.

Discussion Items (No Action Taken)

1. LOW INCOME HOUSING INSTITUTE PRESENTATION - MARTA KIDANE (15 minutes)
2. MONTHLY PERMIT REPORT - STEVE MACDONALD (10 minutes)
3. 0750 - COMMUNITY & ECONOMIC DEVELOPMENT MONTHLY UPDATE – STEVE MACDONALD (10 minutes)
4. HISTORIC PRESERVATION REPORT - MEGAN DUVALL (10 minutes)
5. HOUSE OF CHARITY - LAW ENFORCEMENT / FIRE DEPARTMENT SETASIDE SHELTER BEDS EXTENSION W/COST - KERI CEDERQUIST (5 minutes)
6. EXTENSION OF INTERIM ZONING ORDINANCE FOR CHILDCARE CENTERS - SPENCER GARDNER (5 minutes)
7. EXCELSIOR WELLNESS DEVELOPMENT AGREEMENT – ORDINANCE SPENCER GARDNER (5 minutes)
8. DEMOLITION AND ASBESTOS ABATEMENT AT 101 AND 105 N MADELIA - NO COST EXTENSION - JASON RUFFING (5 minutes)
9. BEARD ADDITION PUD OVERLAY ADOPTION ORDINANCE – MELISSA OWEN (5 minutes)
10. SPECIAL BUDGET ORDINANCE – AOC THERAPEUTIC COURTS GRANT AWARD - SARAH THOMPSON (5 minutes)
11. NOTICE OF PARTNERSHIP WITH CONSISTENT CARE ON SAMHSA STREETS GRANT - COLE WICKER (5 minutes)

Consent Items - No Discussion

1. ORDINANCE FOR VACATING REBECCA STREET BETWEEN OLIVE AND ALKI (DEVELOPMENT SERVICES)
2. MFTE CONDITIONAL AGREEMENT FOR 1207 W CORA (PLANNING SERVICES)
3. ACCEPT AWARD FROM ADMINISTRATIVE OFFICE OF THE COURTS (MUNICIPAL COURT)
4. EXCELSIOR WELLNESS DEVELOPMENT AGREEMENT RESOLUTION (PLANNING SERVICES)
5. VALUE BLANKET ORDER FOR PENTAIR WATER CHLORPLUS PROTECT 10 PFOA/PFOS REPLACEMENT CARTRIDGE (PUBLIC WORKS)

Public Testimony

None.

Executive Session

None.

Adjournment

The meeting adjourned at 3:00 p.m.

**Special Meeting Minutes
Spokane City Council Study Session
City Hall, Council Chambers
808 W Spokane Falls Blvd.
July 23, 2026**

Call to order:

11:02 a.m.

Meeting recording can be viewed online at:

<https://vimeo.com/1212428627?fl=pl&fe=sh>

Meeting attendance:

Council Members present were: Council President Betsy Wilkerson, Council Member Sarah Dixit, Council Member Kate Telis (virtual), Council Member Paul Dillon, Council Member Michael Cathcart (virtual, arrived 11:09), Council Member Zack Zappone (arrived 11:12).

Council Members absent were: Council Member Kitty Kiltzke.

Meeting agenda:

1. PlanSpokane 2046 Status Update – Timeline Review, Chapter Updates, Future Land Use Plan Map – Spencer Gardner, KayCee Downey, Kevin Freibott, 45 minutes
2. BuildSpokane – Project Update – Tim Thompson, KayCee Downey, 30 minutes

Executive session:

None.

Adjournment:

The meeting adjourned at 11:53 a.m.

Hearing Notices

BUILDING OFFICIAL HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 5504 E UNION AVENUE, SPOKANE, WASHINGTON, 99212, PARCEL NUMBER 35114.0904, LEGAL DESCRIPTION PARKWATER L6 B62, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on August 18, 2026 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Russell Aldrich
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
raldrich@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

STREET CLOSURE NOTIFICATION **Project 2023123 – Greene Freya Havana Bridges Deck Maintenance**

North Freya Street (SB) from East Desmet Avenue to East Springfield Avenue will be closed on August 3, 2026, through August 24, 2026.

North Freya Way (SB) from East Mission Avenue to East Trent Avenue will be closed from August 3, 2026, through August 24, 2026.

North Freya Street (NB) from East Springfield Avenue to East Desmet Avenue will be closed from August 25, 2026, through September 17, 2026.

North Freya Way (NB) from East Trent Avenue to East Mission Avenue will be closed August 25, 2026, through September 17, 2026.

Detour signs will be in place.

Published: August 5, 2026

STREET CLOSURE NOTIFICATION **2025046 – 2025 Traffic Calming (Cycle 13)**

North Lacey Street from East Wellesley Avenue to East Wabash Avenue will be closed August 3, 2026, through September 28, 2026.

North Lacey Street from East Wellesley Avenue to East Hoffman Avenue will be closed August 3, 2026, through September 28, 2026.

East Queen Avenue from North Regal Street to North Havana Street will be closed August 3, 2026, through September 28, 2026.

East Queen Avenue from North Haven Street to North Market Street will be closed August 3, 2026, through September 28, 2026.

Detour signs will be in place.

Published August 5, 2026

STREET CLOSURE NOTIFICATION
2025046 – 2025 Traffic Calming (Cycle 13)

South Cowley Street from East 3rd Avenue to East 2nd Avenue will be closed September 10, 2026, through September 28, 2026.

East 11th from East North Altamont Boulevard to South Regal Street will be closed August 10, 2026, through September 28, 2026.

East North Altamont Boulevard from South Jaques Street to East 12th Avenue will be closed August 10, 2026, through September 28, 2026.

West 37th Avenue from South Jefferson Court to South Eastgate Court will be closed August 31, 2026, through September 11, 2026.

West 37th Avenue from South Lincoln Drive to South Bernard Street will be closed August 31, 2026, through September 11, 2026.

Detour signs will be in place.

Published August 5, 2026

STREET CLOSURE NOTIFICATION
2025046 – 2025 Traffic Calming (Cycle 13)

North F Street from West Gordon Avenue to West Northwest Boulevard will be closed August 3, 2026, through September 11, 2026.

North F Street from West Northwest Boulevard to West Glass Avenue will be closed August 3, 2026, through September 11, 2026.

West Rowan Avenue from North Oak Street to West Walnut Street will be closed September 8, 2026, through September 28, 2026.

Detour signs will be in place.

Published August 5, 2026)

Notice of Seizure and Intended Forfeiture

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane.

Report No.: **2026-20103450** Date of Seizure: 06/16/2026 Seizure No.: 26-016.

The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, **Steven D Hulme**:

You are hereby notified that **pursuant to RCW 69.50.505, property you own or may have an interest in has been seized by SPD** and is subject to seizure and forfeiture and **NO PROPERTY RIGHT EXISTS IN THEM**.

If you would like to make a claim because this property belongs to you and/or you are an interested party, you **MUST, within 60 days of the date of first publication of this notice**, notify SPD in writing of your claim of ownership or right to possession to the item(s) seized. Send your written claim (certified mail preferred) to: **Forfeiture Claim, SPD Civil Enforcement Unit, 1100 West Mallon, Spokane, WA 99260**. In your letter please identify the property you are claiming and whether you wish to request a copy of the police report documenting the seizure of the property.

Your failure to notify SPD in writing of your claim no later than 08/21/2026 constitutes a default forfeiture and a loss of your right to an adjudicative hearing regarding this matter. RCW 69.50.505(4); RCW 34.05.440.

THE FOLLOWING PROPERTY HAS BEEN SEIZED:

Item #	Description (for vehicles, do not include the VIN #)
5	Taurus TX .22 Pistol and Magazine
7	\$1,233.00 Currency from blue bag

Lt. Robert Boothe, #409
Spokane Police Department
1100 W. Mallon Ave
Spokane, WA 99260

Published weekly: July 1, 2026, through August 5, 2026

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36877

An Ordinance creating a right for cooling for residential tenants; amending section 10.57.140, enacting a new section 10.57.175 of Chapter 10.57 and repealing Section 10.57.170 of the Spokane Municipal Code.

WHEREAS, according to the memorandum “Spokane Climate Impacts and Climate Justice,” average annual temperatures in Spokane have increased by 2°F since 1950 and peak August temperatures have risen 3.5°F since 1979; and

WHEREAS, according to the same memorandum, summer temperatures are projected to increase by another 3.6°F by 2049; and

WHEREAS, according to the 2023 report “In the Hot Seat” by the University of Washington Climate Impacts Group, Washington state is expected to see an increase in extreme heat days, a projected average of 20-30 extreme heat days annually by the 2050s compared to the average of three extreme heat days per year between 1971 and 2021; and

WHEREAS, extreme heat can cause illness and death; and

WHEREAS, the 2021 Northwest Heat Dome resulted in at least 19 heat-related deaths and over 300 people seeking medical treatment for heat related illness in Spokane County; and

WHEREAS, extreme heat is the number one weather-related cause of death in the U.S., killing more people most years than hurricanes, floods, and tornadoes combined; and

WHEREAS, poor outdoor air quality due to wildfire smoke often prevents residents from safely opening windows for cooling, making adequate cooling essential to maintaining the health and safety of Spokane residents; and

WHEREAS, establishing performance-based cooling requirements ensures that all landlords operate under fair and consistent habitability standards; and

WHEREAS, according to Spokane’s “Climate Risk and Vulnerability Assessment” the elderly and youth are particularly vulnerable to health impacts resulting from extreme heat; and

WHEREAS, RCW 59.18.060 requires a residential landlord to “keep the premises fit for human habitation”; and

WHEREAS, RCW 59.18.060 also requires that a residential landlord “provide facilities adequate to supply heat and water and hot water as reasonably required by the tenant”; and

WHEREAS, just as heating is an essential service to maintain habitability in the winter months, our changing climate now requires that cooling similarly be treated as an essential service to maintain habitability in the summer months; and

WHEREAS, on June 10, 2024, the City Council adopted Ordinance C36523 and establishing a tenant right to install portable cooling devices, which right has since been incorporated into state law by the 2026 Washington State Legislature in Senate Bill 6200, effective June 11, 2026; and

WHEREAS, the Spokane Municipal Code requires the City to provide cooling centers “when necessary to protect vulnerable individuals and families from extreme cold, extreme heat, poor air quality conditions, and severe weather events” and goes on to characterize extreme heat as “any days during which the heat index is predicted by the National Weather Service to be 95 (ninety-five) degrees Fahrenheit or higher for two (2) consecutive days or more”; and

WHEREAS, that City Council finds that further measures are needed to ensure the safety of tenants in Spokane during extreme heat events;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. Chapter 10.57.140 is amended to read as follows:

Section 10.57.140 ((Private Right of Action)) Supplemental Claims, Right of Termination

- A. ~~((Any person or class of persons who claim to have been injured by a violation of sections 10.57.020(H), 10.57.110, 10.57.120, 10.57.130, 10.57.160, ((10.57.170)) 10.57.175, or 10.57.180 may commence a civil action in Superior Court, not later than three (3) years after the occurrence of the alleged violation to obtain relief with respect to such violation. Upon prevailing, such aggrieved person may be awarded reasonable attorneys’ fees and costs, and such other legal and equitable relief as appropriate to remedy the violation including, without limitation, the payment of compensatory damages, a penalty of up to \$500, and injunctive relief.))~~ Nothing in this chapter shall be deemed to prevent any person or class of persons from commencing a cause of action or raising a defense in any court of competent jurisdiction for alleged violations of sections 10.57.020(H), 10.57.110, 10.57.120, 10.57.130, 10.57.160, 10.57.175, or 10.57.180 and for harm arising therefrom. Such claims shall be in addition to any other claims or damages available under federal, state or local law.
- B. If a landlord fails to comply with the requirements of sections 10.57.020(H), 10.57.110, 10.57.120, 10.57.130, 10.57.160, ~~((10.57.170,))~~ or 10.57.180. and such failure was not caused by the tenant, the tenant may terminate the rental agreement by written notice pursuant to law.

Section 2. Chapter 10.57.170 entitled “Portable Cooling Devices” is repealed.

Section 3. There is enacted a new section 10.57.175 of the Spokane Municipal Code to read follows:

Section 10.57.175 Cooling and Tenancy Habitability

- A. The definitions in section 10.57.005 apply to the terms in this section unless a different meaning is provided. In addition, for purposes of this section, the following terms are defined:
1. “Adequate Cooling” means cooling from cooling equipment and passive cooling measures that is sufficient to avoid risks to tenant health, including, but not limited to, heat exhaustion, dehydration and worsening cardiovascular or respiratory conditions.
 2. “Cooling equipment” means central air conditioning, an evaporative cooler, or a portable cooling device.
 3. “Department” means the Department of Code Enforcement established pursuant to Section 03.01B.051 of the Spokane Municipal Code.
 4. “Dwelling unit” has the meaning set forth in RCW 59.19.030 (10), when occupied by a person or persons primarily for living or dwelling purposes under a rental agreement or lease.

5. "Portable cooling device" means an air conditioner or other cooling device, including a device mounted in a window or one that is designed to sit on the floor, but not including a device whose installation or use requires permanent alteration to the dwelling unit.
 6. "Room" means a space in the dwelling unit that is used for leisure or sleeping. It excludes kitchens or bathrooms.
- B. A landlord may not prohibit or restrict a tenant from installing or using a portable cooling device of the tenant's choosing, except as otherwise permitted under RCW 59.18.740 (Chapter 184, Laws of 2026, Washington State Legislature).
- C. Commencing on the effective date of this ordinance, at least one room in a dwelling unit shall be provided with cooling equipment that achieves adequate cooling. For purposes of this section, a lack of cooling equipment shall constitute a defective condition.
- D. If a dwelling unit property owner does not have cooling equipment that achieves adequate cooling in at least one room as required under this section, a tenant may provide a written notice of the defect given to the landlord pursuant to RCW 59.18.070(2). If, more than 72 hours following the receipt of written notice, the landlord fails to remedy the defective condition, the tenant may:
1. Terminate the rental agreement and quit the premises upon written notice to the landlord without further obligation under the rental agreement, in which case the tenant shall be (a) discharged from payment of rent for any period following the termination date, and (b) entitled to a pro rata refund of any prepaid rent, and (c) shall receive a full and specific statement of the basis for retaining any of the deposit together with any refund due in accordance with RCW 59.18.280; or
 2. Pursue any other remedies set forth in this chapter or state law; or
 3. Arrange for installation of cooling equipment and deduct the documented cost from the tenant's rent, consistent with the process and terms set forth in RCW 59.18.100(2), and not to exceed a value of five hundred dollars. For purposes of this subsection D.3, the following shall apply:
 - a. The maximum value of the rent deduction shall begin at five hundred dollars upon the effective date of this ordinance and adjusted to increase annually thereafter on June 1 according to the United States Bureau of Labor Statistics Consumer Price Index inflation calculator. This data represents changes in the prices of all goods and services purchased for consumption by urban households. The new value shall be rounded to the nearest dollar.
 - b. Where a tenant deducts the documented cost of a cooling measure under this subsection, the dwelling unit is deemed in compliance with cooling requirements under this section and the following apply: (i) the cooling measure is the property of the landlord and the tenant shall not remove it from the dwelling unit; (ii) the tenant shall maintain the cooling measure in good working order during the tenancy, ordinary wear excepted; and (iii) if, on termination of the tenancy, the cooling measure has been removed from the dwelling unit or is not in good working order for any reason other than the landlord's act or ordinary wear, the amount the tenant deducted is owed to the landlord and may be deducted from the deposit and accounted for under RCW 59.18.280 or may be recovered as a debt against the tenant. This subsection D.3.b does not apply to a cooling device the tenant installs at the tenant's own expense without deducting its documented cost from the rent.
- E. A landlord of any dwelling for which building permits for its construction were issued on or after January 1, 2027, shall provide cooling equipment in the dwelling unit that:
1. Conforms to applicable law at the time of installation, including the requirements of this chapter; and
 2. Is maintained in good working order.
- F. All new leases, or any renewal of an existing lease, signed after the effective date of this ordinance shall be accompanied by a separate and prominent notice to tenants of their rights, responsibilities, and restrictions related to installation and operation of cooling equipment.

- G. Nothing in this ordinance shall be construed to limit the responsibilities of landlords to provide reasonable accommodations under existing state and federal law.
- H. The City of Spokane may partner with energy providers, other regional partners, and state regulators to offer incentives or rebates for property owners who make energy-efficient improvements such as insulation, ventilating, air conditioning, weatherization, or heat pump installations, operations, and maintenance, on the condition that cost savings are shared with tenants.
- I. The City of Spokane may partner with energy providers and other regional partners to identify tenants who are most vulnerable to extreme heat and provide them with cooling devices, energy bill assistance, weatherization, and other services. These funds will be available to tenants, landlords and agencies needing assistance with purchase of devices and weatherization.
- J. The City of Spokane may encourage the development of heat mitigating roofs and other passive cooling site and building features by exploring code updates and incentives to reduce energy use and improve resilience to extreme heat.
- K. Consistent with its authority under Sections 10.57.010 and 10.57.040 of this Code, the Department shall enforce the requirements of this Section. The Director of the Department or the Director's designee may grant the owner of a dwelling unit an extension of time to comply with the requirements of subsection C where such owner demonstrates that:
1. Compliance with this section would cause undue hardship, including but not limited to financial hardship, the need to make major capital improvements, the need to make significant electrical upgrades, or designation of such covered dwelling as a landmark, as a landmark site, as an interior landmark, or within a historic district; and
 2. Such owner intends to install a centrally supplied cooling system or a permanent non-central cooling system in order to comply with the requirements of this section and completing such installation by the applicable deadline would be impracticable.
- L. Extensions granted pursuant to subsection K shall be in increments of no more than 2 years; provided, extensions may only be renewed where the Department determines that the owner of the dwelling unit is making meaningful progress to achieving the requirements of this ordinance.
- M. No less than 30 days after providing an extension to an owner of a dwelling unit pursuant to subsection K, the Department shall provide written notice of such extension to each tenant of such covered dwelling unit receiving an extension. The owner or manager of the dwelling shall assist the Department in providing such notice to the tenant(s) of the dwelling unit.
- N. This ordinance is intended to require safe cooling in structures intended or used for residential rental use or tenant habitability. Nothing in this ordinance shall be construed to require cooling systems that do not comply with residential and emergency building codes adopted under RCW 19.27.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 5. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council July 29, 2026
Delivered to Mayor July 30, 2026.

ORDINANCE NO. C36902

An ordinance to adopt an overlay zone for property located at 4900 Valley Springs Road in the City and County of Spokane, State of Washington, by amending the official zoning map to show a Planned Unit Development overlay zone for said property.

WHEREAS, The Hearing Examiner held a public hearing on January 6, 2011, at the request of the owner of certain property zoned RSF (Residential Single Family) and RMF (Residential Multifamily), and generally located on the south side of Wellesley Avenue east of Havana Street where Wellesley Avenue becomes Valley Springs Road within the City and County of Spokane, State of Washington, and on February 8, 2011, approved a Planned Unit Development Overlay Zone subject to conditions; and

WHEREAS, the designation is not a major action significantly affecting the quality of the environment; and

WHEREAS, the City Council, upon public hearing, adopts the Findings, Conclusions, and Decision of the Hearing Examiner, and further determines that this rezone furthers the accomplishment of the Land Use Element of the Comprehensive Plan, encourages orderly development of a type and at a time that enhances the neighborhood, and does not produce adverse effects on the local environment;

NOW, THEREFORE, the City of Spokane does ordain:

The Director of Planning Services is directed to change the Official Zoning Map adopted by Spokane Municipal Code Section 17A.040.020, so as to designate the property depicted in Exhibit B and legally described as:

A PORTION OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 2,
TOWNSHIP 25 NORTH, RANGE 43 EAST, WILLAMETTE MERIDIAN (SEE EXHIB A FOR
FULL LEGAL DESCRIPTION)

with a Planned Unit Development Overlay Zone.

Passed by City Council July 29, 2026

Delivered to Mayor July 30, 2026

ORDINANCE NO. C36903

An ordinance adjusting the remittance date of the local option commercial parking tax to better align with the Washington state filing deadlines; amending Section 08.22.040 of the Spokane Municipal Code.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 08.22.040 of the Spokane Municipal Code is amended to read as follows:

Section 08.22.040 Collection and Remittance of Commercial Parking Tax to the City

- A. A commercial parking business or person acting on behalf of a commercial parking business shall collect the amount of the commercial parking tax at the time payment for the parking fee is made.
- B. The commercial parking tax shall be stated separately from the parking fee on all instruments evidencing the parking fee.
- C. The commercial parking tax imposed by this chapter is due and payable monthly. Every commercial parking business or person subject to the commercial parking tax shall file a verified return, in such form as prescribed by the Chief Financial Officer and remit the tax due by the last day of the month. The commercial parking tax shall be deemed held in trust by the person required to collect the same until remitted to the City. Any commercial parking business or person that fails to collect the commercial parking tax, or that collects the commercial parking tax but fails to remit the commercial parking tax to the City, shall be liable to the City for the amount of such tax.
- D. The City shall be authorized to review and inspect financial records involving activities of commercial parking businesses which are taxable by this tax, at least quarterly each year.
- E. If a commercial parking business subject to this tax fails to pay any tax required by this chapter (~~within fifteen (15) days~~) by the last business day of the month after the due date thereof, there may be added to such tax a penalty of ten % (10%) of the tax per month for each month overdue, which shall be added to the amount of the tax due.

Passed by City Council July 29, 2026

Delivered to Mayor July 30, 2026

ORDINANCE NO C36906

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT GRANT FUNDING FROM THE ADMINISTRATIVE OFFICE OF THE COURTS TO SUPPORT THE COMMUNITY JUSTICE SERVICES DEPARTMENT FOR PRE-TRIAL AND POST CONVICTION SERVICES, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Miscellaneous (General Fund) Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous (General Fund) Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$18,475.
 - A) Of the increased revenue, \$11,475 is provided solely by the Administrative Office of the Courts for Post-Conviction Program for the Community Justice Services department.
 - B) Of the increased revenue, \$7,000 is provided solely by the Administrative Office of the Courts for Pretrial Program for the Community Justice Services department.
- 2) Increase appropriation by \$18,475.
 - A) Of the increased appropriation, \$3,475 is provided solely for post-conviction professional services.
 - B) Of the increased appropriation, \$4,000 is provided solely for post-conviction operational travel.
 - C) Of the increased appropriation, \$4,000 is provided solely for post-conviction registration/schooling.
 - D) Of the increased appropriation, \$2,500 is provided solely for pretrial professional services.
 - E) Of the increased appropriation, \$2,000 is provided solely for pretrial operational travel.
 - F) Of the increased appropriation, \$2,500 is provided solely for registration/ schooling.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept two Administrative Office of the Courts grants, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 29, 2026

Delivered to Mayor July 30, 2026

ORDINANCE NO. C36907

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT GRANT FUNDING AWARDED BY THE DEPARTMENT OF COMMERCE'S CONNECTING HOUSING TO INFRASTRUCTURE PROGRAM (CHIP), AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Integrated Capital Management Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Integrated Capital Management Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$289,000.
 - A) Of the increased revenue, \$289,000 is provided solely by the Department of Commerce.
- 2) Increase appropriation by \$289,000.
 - A) Of the increased appropriation, \$289,000 is provided solely for contractual services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept grant

funding awarded by the Department of Commerce's Connecting Housing to Infrastructure Program (CHIP), and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 29, 2026

Delivered to Mayor July 30, 2026

ORDINANCE NO. C36908

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO AUTHORIZE THE ADDITION OF THREE POSITIONS AND INCREASE THE BUDGET FOR DEBT SERVICE PAYMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Spokane United 911 Network Fund and the SIP Debt Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Spokane United 911 Network Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Add 1.0 classified Executive Assistant (from 0 to 1) in the Spokane United 911 Network.
- 2) Add 1.0 classified Emergency Communications Training & Quality Manager (from 0 to 1) in the Spokane United 911 Network.
- 3) Add 1.0 classified Information Technology Manager (from 0 to 1) in the Spokane United 911 Network.
- 4) Increase appropriation by \$345,400
 - A) Of the increased appropriation, \$184,000 is provided solely for a transfer out to the SIP Debt Fund for debt service payments.
 - B) Of the increased appropriation, \$161,400 is provided solely for wages and benefits.

Section 2. That in the budget of the SIP Debt Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$177,393.
 - A) Of the increased revenue, \$177,393 is provided by the Spokane United 911 Network Fund for debt service payments.
- 2) Increase appropriation by \$177,393.
 - A) Of the increased appropriation, \$177,393 is provided solely for debt service payments for financed equipment.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to authorize additional positions and increase the budget for debt service payments, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 29, 2026

Delivered to Mayor July 30, 2026

ORDINANCE NO. C36909

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT GRANT FUNDING FROM THE IDAHO OFFICE OF EMERGENCY MANAGEMENT TO PROVIDE HAZMAT RESPONSE SERVICES AND TRAINING TO THE STATE OF IDAHO, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Fire Grants Miscellaneous Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Fire Grants Miscellaneous Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$753,686.
 - A) Of the increased revenue, \$753,686 is provided solely for fire protection services provided to the state of Idaho.
- 2) Increase appropriation by \$753,686.
 - A) Of the increased appropriation, \$518,686 is provided solely for machinery and equipment in the Fire Department.
 - B) Of the increased appropriation, \$235,000 is provided solely for wages and benefits in the Fire Department

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept grant funding provided by the Idaho Office of Emergency Management for hazmat response, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 29, 2026
Delivered to Mayor July 30, 2026

ORDINANCE NO. C36910

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT AN ADMINISTRATIVE OFFICE OF THE COURTS GRANT TO SUPPORT THERAPEUTIC COURTS FOR STATE FISCAL YEAR 2027, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the General Fund and Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Add one (1) classified Community Justice Counselor (from 1 to 2) in the Municipal Court department.

Section 2. That in the budget of the Miscellaneous (General Fund) Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$559,240.
 - A) Of the increased revenue, \$559,240 is provided solely from the Administrative Office of the Courts.
- 2) Increase appropriation by \$559,240.
 - A) Of the increased appropriation, \$463,820 is provided solely for contra salaries and benefits.
 - B) Of the increased appropriation, \$3,500 is provided solely for minor equipment.
 - C) Of the increased appropriation, \$15,000 is provided solely for operational travel.
 - D) Of the increased appropriation, \$76,920 is provided solely for professional services.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept an Administrative Office of the Courts grant to support Therapeutic Courts for State Fiscal Year 2027, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 29, 2026

Delivered to Mayor July 30, 2026

ORDINANCE NO. C36911

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT A DEPARTMENT OF JUSTICE GRANT TO PURCHASE TWO EVIDENCE FREEZERS FOR THE SPOKANE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Public Safety and Judicial Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Public Safety and Judicial Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$72,500.
 - A) Of the increased revenue, \$72,500 is provided solely by the Department of Justice.
- 2) Increase appropriation by \$72,500.
 - A) Of the increased appropriation, \$72,500 is provided solely for capital machinery and equipment.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept a Department of Justice grant to purchase two evidence freezers to support the Sexual Assault Kit Initiative (SAKI) project within the Spokane Police Department, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 29, 2026

Delivered to Mayor July 30, 2026

ORDINANCE NO. C36912

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ADD ONE GEOGRAPHIC INFORMATION SYSTEMS (GIS) ANALYST I AND ONE WASTEWATER INSPECTOR TO THE WATER – WASTEWATER FUND, AND ONE WASTE TO ENERGY (WTE) POWER PLANT OPERATOR AND ONE WTE UTILITY OPERATOR TO THE SOLID WASTE FUND, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Water – Wastewater Fund and the Solid Waste Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Water - Wastewater Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Add (1) classified GIS Analyst I (from 0 to 1) in the Wastewater Management department.
- 2) Add (1) classified Wastewater Inspector (from 6 to 7) in the Wastewater Management department.

Section 2. That in the budget of the Solid Waste Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Add (1) classified WTE Power Plant Operator (from 6 to 7) in the Solid Waste Disposal department.
- 2) Add (1) classified WTE Utility Operator (from 4 to 5) in the Solid Waste Disposal department.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to add one GIS Analyst I and one Wastewater Inspector to the Water–Wastewater Fund, and one WTE Power Plant Operator and one WTE Utility Operator to the Solid Waste Fund, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 29, 2026

Delivered to Mayor July 30, 2026

Executive Orders

**CITY OF SPOKANE
EXECUTIVE ORDER**

**EO 2026-0004
LGL 2026-0008**

TITLE: EXECUTIVE ORDER FOR DECLARATION OF EMERGENCY IN RESPONSE TO THE OLD TRAILS FIRE

EFFECTIVE DATE: August 1, 2026

REVISION DATE IF APPLICABLE:

WHEREAS, the City of Spokane intends to execute any necessary procurements or agreements to continue its emergency response to the Old Trails Fire, which has led to the evacuation of thousands of Spokane residents; and

WHEREAS, the Old Trails Fire threatens to damage and destroy public property and infrastructure, which may necessitate emergency procurements to immediately protect, restore, or replace this public property and infrastructure; and

WHEREAS, in addition to the Old Trail Fire, the City of Spokane has experienced high wind gusts of up to 46 mph causing electrical power outages across the City and region; and

WHEREAS, the City's emergency response to the Old Trails Fire has extended across numerous departments and resources including but not limited to, fire suppression, law enforcement, evacuation and relocation of citizens, sheltering of vulnerable individuals, and traffic management; and

WHEREAS, SMC 2.04.030A provides that:

Whenever a civil emergency, or the imminent threat thereof, occurs in the City and results in, or threatens to result in the death or injury of persons or the destruction of or damage to property to such extent as to require, in the judgment of the mayor, extraordinary and immediate measures to protect the public peace, safety and welfare, the mayor shall forthwith proclaim in writing the existence of a

civil emergency, including in the proclamation a brief description of the facts constituting the civil emergency.

WHEREAS, Section 7.06.180 of the Spokane Municipal Code provides that if an emergency requires procurement prior to City Council action, the Mayor may declare an emergency and award necessary contracts or agreements to address the emergency situation; and

WHEREAS, Mayor Brown is prepared to execute the appropriate and necessary contracts and agreements with agencies to provide the necessary services to immediately activate an integrated response to the wildfire crisis; and

WHEREAS, after consultation with local and state officials and to ensure continuity in the City of Spokane's emergency response to the Old Trails Fire, the Mayor authorizes emergency procurements and agreements consistent with SMC 02.04.030 and SMC 07.06.180.

NOW THEREFORE, LISA BROWN, MAYOR OF CITY OF SPOKANE, HEREBY DECLARES AND ORDERS:

Section 1 – Purpose and Intent.

The purpose of this Emergency Declaration is to execute any procurements or agreements necessary to ensure continuity in the City of Spokane's emergency response to the Old Trails Fire.

Section 2 – Declaration of Emergency

Pursuant to SMC 02.04.030, a declaration of emergency is proclaimed in the City of Spokane as of 8:00 p.m. on Saturday, August 1, 2026 due to the impact on the public health, safety and welfare caused by the ongoing emergency response to the Old Trails Fire

Section 3 – Emergency Procurement

Pursuant to SMC 7.06.180, the Mayor or her designee may make emergency procurements consistent with the provisions of Chapter 7.06 SMC and may execute such contracts and/or other agreements as are necessary to respond to meet the intent of this emergency declaration.

Section 4 – Effective Date.

The Declaration shall be in full force and effect upon signature of Mayor Brown and shall continue until terminated.

Section 5 – Ratification.

This Emergency Declaration shall be submitted to the City Council for ratification pursuant to SMC 2.04.060.

**CITY OF SPOKANE
EXECUTIVE ORDER****EO 2026-0005
LGL 2026-0008****TITLE: EXECUTIVE ORDER FOR DECLARATION OF EMERGENCY IN RESPONSE TO THE OLD TRAILS FIRE****EFFECTIVE DATE: August 4, 2026****REVISION DATE IF APPLICABLE:**

WHEREAS, Mayor Lisa Brown issued Executive Order 2026-0004 in response to the Old Trails Fire; and

WHEREAS, the Autumn Lane Fire and Fairview Fire were combined with the Old Trails Fire and named the Spokane Complex fires; and

WHEREAS, the City of Spokane intends to execute any necessary procurements or agreements to continue its emergency response to the Spokane Complex fires, which has led to the evacuation of thousands of Spokane residents and damaged and destroyed public property and infrastructure, which necessitates emergency procurements to immediately respond to the impacts of the Spokane Complex fires and to protect, restore, and replace public property and infrastructure; and

WHEREAS, the City of Spokane's emergency response to the Spokane Complex fires has extended across numerous departments and resources including but not limited to fire suppression, law enforcement, public works, housing and human services, building inspection, evacuation and relocation of residents, sheltering of vulnerable individuals, and traffic management; and

WHEREAS, the City's emergency response efforts to the Spokane Complex fires have also extended to coordinating with multiple regional and state agencies at all levels of response; and

WHEREAS, Spokane Municipal Code 2.04.030A provides that:

Whenever a civil emergency, or the imminent threat thereof, occurs in the City and results in, or threatens to result in the death or injury of persons or the destruction of or damage to property to such extent as to require, in the judgment of the mayor, extraordinary and immediate measures to protect the public peace, safety and welfare, the mayor shall forthwith proclaim in writing the existence of a civil emergency, including in the proclamation a brief description of the facts constituting the civil emergency.

WHEREAS, Section 7.06.180 of the Spokane Municipal Code provides that if an emergency requires procurement prior to City Council action, the Mayor may declare an emergency and award necessary contracts or agreements to address the emergency situation; and

WHEREAS, this executive order supplements Executive Order 2026-0004 by extending the emergency declaration to the Spokane Complex fires; and

WHEREAS, after consultation with local, state, and federal officials and to ensure continuity in the City of Spokane's emergency response to the Spokane Complex fires, the Mayor authorizes emergency procurements and agreements consistent with SMC 02.04.030 and SMC 07.06.180.

NOW THEREFORE, LISA BROWN, MAYOR OF CITY OF SPOKANE, HEREBY DECLARES AND ORDERS:

Section 1 – Purpose and Intent.

The purpose of this Emergency Declaration is to supplement Executive Order 2026-0004 to allow for the execution of any procurements or agreements necessary to ensure continuity in the City of Spokane's emergency response to the Spokane Complex fires.

Section 2 – Declaration of Emergency

Pursuant to SMC 02.04.030 and Executive Order 2026-0004, a declaration of emergency was proclaimed in the City of Spokane as of 8:00 p.m. on Saturday, August 1, 2026, due to the impact on the public health, safety, and welfare caused by the ongoing emergency response to the Old Trails Fire. The emergency declaration proclaimed in Executive Order 2026-0004 remains in effect and includes the Spokane Complex fires as supplemented by this order.

Section 3 – Emergency Procurement

Pursuant to SMC 7.06.180, the Mayor or her designee may make emergency procurements consistent with the provisions of Chapter 7.06 SMC and may execute such contracts and/or other agreements as are necessary to respond to meet the intent of this emergency declaration.

Section 4 – Effective Date.

This Declaration shall be in full force and effect upon signature of Mayor Brown and shall continue until terminated.

Section 5 – Ratification.

This Emergency Declaration shall be submitted to the City Council for ratification pursuant to SMC 2.04.060.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, family status, genetic information, veteran/military status, or disability status.

Office Clerk Specialist SPN 003 Promotional

Date Open: August 3rd, 2026

Date Closed: August 17th, 2026

Salary: \$45,622.80 annual salary, payable bi-weekly, to a maximum of \$71,326.08

Class Summary:

Performs a variety of complex clerical and office support activities requiring knowledge of City policies and procedures.

Examples of Job Functions:

- Maintains or checks complex records not requiring technical training or specialized techniques.
- Reviews or audits less complex records prepared by other employees (such as personnel and payroll records) and prepares related reports.
- Explains departmental policies and regulations to other employees and the public.
- Answers complaints, and independently composes correspondence.
- Maintains office files and supervises filing procedures as necessary.
- May order and maintain office supplies.
- Types forms, statements, letters, receipts, reports, and other material from rough drafts or general instructions, which frequently require independent action and discretion on the difficulties encountered; composes routine letters.
- Operates a personal computer or visual display terminal.
- May perform secretarial work in a small office where stenographic ability is not required.

- Accepts payment of utility and other City fund accounts, reconciles cash, and makes deposits.
- Instructs new employees in their duties and supervises subordinate employees as directed.
- Operates standard office machines incidental to assignment.
- Performs related work as required.

Minimum Qualifications:**Shortage Promotional Recruitment:**

- Current employees with at least nine months of experience in the classification of Office Clerk Assistant (SPN 002) or equivalent or higher-level clerical classification may apply on a promotional basis.

Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will be conducted in person and will consist of multiple-choice questions.

Possible subjects covered in the examination:

- Computer Skills
- Math & Reasoning
- Reading & Writing
- Interpersonal Skills
- Attention to Detail

IMPORTANT DETAILS:

- Test Date: Thursday, August 20th, 2026
- Test Time: 2:00 PM
- Test Method: Computer
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 2 Hours and 15 mins

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

To Apply:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 29th day of July 2026.

SCOTT STEPHENS
Chair

KELSEY MYERS
Chief Examiner

Program Professional: HHS SPN 039

Open Entry

Date Open: August 3rd, 2026**Date Closed:** August 17th, 2026**Salary:** \$73,330.56 annual salary, payable bi-weekly, to a maximum of \$103,836.24**Class Summary:**

The Program Professional will be responsible for managing contracts and monitoring program quality related to affordable housing and homelessness services. This role involves overseeing the administration and compliance of local, state, and federal contracts, engaging with community stakeholders and partners, and ensuring the effective delivery of services. The ideal candidate will have extensive experience in social services, homelessness services, or affordable housing development, as well as strong skills in contract management and program monitoring. This position requires a commitment to promoting equitable social, economic, and environmental conditions to achieve optimal health and well-being for all individuals and communities served.

Examples of Job Functions:Managing Local, State, and Federal Contracts

- Oversee the administration and management of contracts, ensuring compliance with all applicable laws, regulations, and guidelines.
- Develop, negotiate, and execute contract agreements with service providers, vendors, and partners.
- Monitor contract performance, assess outcomes, and implement corrective actions as necessary.

Community Engagement with Stakeholders and Partners

- Establish and maintain effective working relationships with community members, government officials, non-governmental organizations, and other stakeholders.
- Facilitate community meetings, focus groups, and other engagement activities to gather input and feedback on programs and initiatives.
- Represent the department at public meetings, forums, and events to promote programs and initiatives.

Billing and Invoices Management

- Ensure accurate and timely processing of billing and invoices related to program activities.
- Review and reconcile billing statements, invoices, and financial reports.
- Collaborate with finance and accounting teams to resolve discrepancies and ensure proper documentation.

Program Monitoring

- Identify, develop, and implement program monitoring strategies to ensure program effectiveness and compliance.
- Conduct regular reviews and evaluations of programs to assess effectiveness and identify areas for improvement.
- Stay current with industry trends, research, and innovations to continuously improve program quality and impact.

Minimum Qualifications:**Open Entry Requirements**

- *Education:* Graduation from an accredited four-year college or university with a degree in Social Science, Business, Public Administration, Government, or related field; and
- *Experience:* Two years of social service case management, homeless services, or affordable housing experience to include contract management, compliance, or monitoring.

Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of a Training and Experience Evaluation (T&E).

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. Please view [this video](#) for tips to help you fill out the T&E.

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

Training and Experience Examination instructions and links will be emailed to qualified applicants on August 19th, 2026. The testing window is August 20th - August 24th.

Please note: The email will come from City of Spokane (info@governmentjobs.com).

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

To Apply:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of July 2026.

SCOTT STEPHENS
Chair

KELSEY MYERS
Chief Examiner

Senior Engineer I-II SPN 233

Open Entry

Date Open: August 3rd, 2026**Date Closed:** Continuous**Salary:** \$100,265.76 annual salary, payable bi-weekly, to a maximum of \$151,421.76**Class Summary:**

Advanced-level engineering professionals serve as project managers and provide guidance and oversight to staff and consultants performing engineering design and construction management work related to public and private infrastructure and utilities projects.

Examples of Job Functions:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Participates in the development of goals, objectives, policies, and procedures for assigned services and programs; recommends and implements policies and procedures for assigned operations.
- Monitors activities of the work unit. Identifies opportunities for improving service delivery and procedures, provides recommendations, reviews with appropriate management staff, and implements improvements.
- Performs advanced technical calculations; develops construction documents including plans, specifications, and estimates; ensures functions meet all applicable laws, regulations, and City policies. Reviews plans, design drawings, calculations, and specifications of staff and consultant engineers for conformity with City Design Standards, policies, regulations, and ordinances.
- Participates in budget preparation. Identifies resource needs, prepares detailed cost estimates with appropriate justifications, and monitors expenditures. Tracks Federal, State, and local funding related to various projects and studies.
- Supervises and gives technical advice and guidance to staff and consultants concerning project feasibility, design, or execution; provides support for design-related questions or necessary revisions throughout project work. Ensures staff observe and comply with all City and mandated safety rules, regulations, and protocols.
- Serves as a project manager. Plans, schedules, conducts, or coordinates detailed phases of work. Develops project charters and scopes, conducts project site visits and field exploration, oversees project design, construction, and implementation, and coordinates project operations with other divisions and outside agencies. Ensures projects meet mandated engineering standards, budgeted funds, best practices, and City goals and objectives.
- Prepares requests for proposals for professional and other contracted services. Evaluates proposals and recommends award, negotiates contracts, and administers contracts to ensure compliance with City specifications and service quality. Reviews change orders for errors and omissions and incorporates changes into future designs.
- Supervises and assigns work to staff and consultants performing engineering design and construction work related to public works projects and systems; trains staff in work procedures; evaluates employee performance, counsels employees, and effectively recommends initial disciplinary action; assists in selection and promotion.
- Performs complex study and analysis of issues or systems; develops and calibrates the analysis procedures for investigation to determine quality results.
- Provides staff assistance to management. Prepares and presents staff reports and other written materials. Supervises the establishment and maintenance of reports, records and files. Ensures the proper documentation of operations and activities.
- Answers questions and provides information to the public. Prioritizes, addresses, and resolves inquiries from internal and external sources, complaints, and administrative issues.; recommends corrective actions to resolve issues. Represents the City in meetings with members of other public and private organizations, community groups, contractors, developers, and the public. May testify as an expert in hearings or appeals relevant to the work.
- Performs related work as required.

Minimum Qualifications:**Open-Entry Requirements:****Senior Engineer I:**

- *Experience:* Six years of professional engineering work experience with two years as a licensed Professional Engineer (PE).
- *Licenses and Certifications:*
 - Possession of a valid State of Washington Professional Engineer (PE) license in engineering or designated specialty area, to be maintained throughout employment. Applicants licensed in other states must obtain Washington State PE license within six months of appointment.
 - Possession of a valid State of Washington Driver's License, to be maintained throughout employment.
- *Equivalency:* We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

Senior Engineer II:

- *Experience:* Ten years of professional engineering work experience with six years as a licensed Professional Engineer (PE).
- *Licenses and Certifications:*
 - Possession of a valid State of Washington Professional Engineer (PE) license in engineering or designated specialty area, to be maintained throughout employment. Applicants licensed in other states must obtain Washington State PE license within six months of appointment.
 - Possession of a valid State of Washington Driver's License, to be maintained throughout employment.

Note: Recruitments will specify areas of work specialization to determine candidate interest and qualification.

Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of a Training and Experience Evaluation (T&E).

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. Please view this video for tips to help you fill out the T&E.

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

Training and Experience Examination instructions and links will be emailed out upon passing minimum qualifications. Once you receive the link, the testing window is Thursday, 12:00 AM to the following Monday at 11:59 PM.

Please note: The email will come from City of Spokane (info@governmentjobs.com).

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

To Apply:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 29th day of July 2026.

SCOTT STEPHENS
Chair

KELSEY MYERS
Chief Examiner

Senior Engineer I-II SPN 233
Promotional

Date Open: August 3rd, 2026

Date Closed: August 17th, 2026

Salary: \$100,265.76 annual salary, payable bi-weekly, to a maximum of \$151,421.76

Class Summary:

Advanced-level engineering professionals serve as project managers and provide guidance and oversight to staff and consultants performing engineering design and construction management work related to public and private infrastructure and utilities projects.

Examples of Job Functions:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Participates in the development of goals, objectives, policies, and procedures for assigned services and programs; recommends and implements policies and procedures for assigned operations.
- Monitors activities of the work unit. Identifies opportunities for improving service delivery and procedures, provides recommendations, reviews with appropriate management staff, and implements improvements.
- Performs advanced technical calculations; develops construction documents including plans, specifications, and estimates; ensures functions meet all applicable laws, regulations, and City policies. Reviews plans, design drawings, calculations, and specifications of staff and consultant engineers for conformity with City Design Standards, policies, regulations, and ordinances.
- Participates in budget preparation. Identifies resource needs, prepares detailed cost estimates with appropriate justifications, and monitors expenditures. Tracks Federal, State, and local funding related to various projects and studies.
- Supervises and gives technical advice and guidance to staff and consultants concerning project feasibility, design, or execution; provides support for design-related questions or necessary revisions throughout project work. Ensures staff observe and comply with all City and mandated safety rules, regulations, and protocols.
- Serves as a project manager. Plans, schedules, conducts, or coordinates detailed phases of work. Develops project charters and scopes, conducts project site visits and field exploration, oversees project design, construction, and implementation, and coordinates project operations with other divisions and outside agencies. Ensures projects meet mandated engineering standards, budgeted funds, best practices, and City goals and objectives.
- Prepares requests for proposals for professional and other contracted services. Evaluates proposals and recommends award, negotiates contracts, and administers contracts to ensure compliance with City specifications and service quality. Reviews change orders for errors and omissions and incorporates changes into future designs.
- Supervises and assigns work to staff and consultants performing engineering design and construction work related to public works projects and systems; trains staff in work procedures; evaluates employee performance, counsels employees, and effectively recommends initial disciplinary action; assists in selection and promotion.

- Performs complex study and analysis of issues or systems; develops and calibrates the analysis procedures for investigation to determine quality results.
- Provides staff assistance to management. Prepares and presents staff reports and other written materials. Supervises the establishment and maintenance of reports, records and files. Ensures the proper documentation of operations and activities.
- Answers questions and provides information to the public. Prioritizes, addresses, and resolves inquiries from internal and external sources, complaints, and administrative issues.; recommends corrective actions to resolve issues. Represents the City in meetings with members of other public and private organizations, community groups, contractors, developers, and the public. May testify as an expert in hearings or appeals relevant to the work.
- Performs related work as required.

Minimum Qualifications:**Promotional Requirements:***Senior Engineer I:*

- *Experience:* Two years of work experience with the City in the classification of Associate Engineer II (SPN: 232).
- *Licenses and Certifications:*
 - Possession of a valid State of Washington Professional Engineer (PE) license in engineering or designated specialty area, to be maintained throughout employment. Applicants licensed in other states must obtain Washington State PE license within six months of appointment.
 - Possession of a valid State of Washington Driver's License, to be maintained throughout employment.
 - Departments may require additional certifications to be obtained and maintained during employment according to regulatory requirements.

Note: Recruitments will specify areas of work specialization to determine candidate interest and qualification.

Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of a Training and Experience Evaluation (T&E).

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. Please view this video for tips to help you fill out the T&E.

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

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- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 29th day of July 2026.

SCOTT STEPHENS
Chair

KELSEY MYERS
Chief Examiner

Information Technology Supervisor SPN 296
Promotional

Date Open: August 3rd, 2026

Date Closed: August 17th, 2026

Salary: \$95,609.52 annual salary, payable bi-weekly, to a maximum of \$136,012.32

Class Summary:

Supervises professional and technical staff performing similar functions in the development, implementation, and delivery of information technology (IT) systems and services and may occasionally perform the most difficult or sensitive work.

Examples of Job Functions:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

Information Technology Supervisor (all)

- Directs daily operations of subordinate staff to include prioritizing, scheduling, and reviewing work.
- Collaborates with departments to meet information technology needs, resolve issues, and establish short- and long-term plans.
- Supervises, trains, and evaluates subordinate professional and technical employees. Establishes performance requirements, completes annual performance reviews, and recommends discipline as necessary. Makes effective recommendations in hiring and promotional processes for IT staff.
- Inspects the employee's work for compliance with standard of work. Reviews work upon completion for adherence to guidelines and the standards and provide necessary feedback.
- Provides technical guidance, direction, and advice to lower-level staff to resolve complex IT issues within a work unit or function.
- Coordinates, facilitates, and plans the work of subordinates to ensure that assigned work is carried out.
- Performs related work as required.

Application Development

- Performs software product deployment and release management activities.
- Defines and designs software solutions using development industry standards and methodologies.
- Develop or updates project plans for application-related projects.
- Leads and mentors functional and project teams.

Business Systems Analysis

- Develops business cases, feasibility studies, and research analysis reports related to technology endeavors.
- Develops implementation plans including cost-benefit or return on investment analyses.
- Analyzes, develops, and recommends policies, procedures, guidelines, and standards for technology adoption and use.

Database Management

- Monitors and optimizes the performance to include SQL tuning of one or more database systems including SQL tuning; performs storage and capacity planning.
- Tests new database structures and database structural changes, using test case scenarios to ensure they meet business requirements, system requirements, and system specifications. Analyzes and plans for anticipated changes in data capacity requirements.
- Plans and implements database backup and recovery procedures; designs, administers, and maintains data replication; executes and monitors procedures for archiving operational data in compliance with data retention requirements.
- Troubleshoots, resolves, and analyzes root causes for complex database performance issues and outages; ensures compliance with database vendor license agreements; contacts database vendor for technical support.
- Plans and leads highly complex database development, enhancement and integration projects; gathers information and interviews users to analyze client needs and define business requirements; develops complex project technical criteria, software configurations and specifications; communicates with vendors and contractors to research products and services; performs cost/benefit analyses; participates in project budget development.

Information Security

- Investigates and reports security incidents.
- Analyzes business impact and exposure of emerging security threats, vulnerabilities, and risks. Recommends IT solutions.
- Designs, develops, tests, and evaluates information system security throughout the systems development life cycle.
- Collaborates with IT analysts across all domains to ensure security solutions are in place throughout all information technology systems and platforms.
- Monitors and assesses security controls, conducts security impact analyses, and reports system security statuses.
- Performs risk assessments and recommends information technology solutions.
- Implements and maintains contingency plans to recover information system services after disruptions.
- Develops IT security training for citywide use.

Network Administration

- Designs, manages, and maintains network systems to transmit and protect data.
- Monitors network capacity and performance, and recommends improvements.
- Detects, diagnoses, and resolves network problems.
- Develops network backup and recovery procedures.
- Systems Administration/Operational Technology
- Installs, configures, troubleshoots, and maintains hardware and software to ensure the availability and functionality of systems.
- Monitor IT systems using system administration tools and techniques to ensure integrity and tune the system to meet performance requirements.
- Reviews software architecture and makes recommendations regarding technical and operational feasibility.
- Manages accounts, network rights, and access to systems and equipment.

Web Development

- Develops and maintains City's Internet and intranet web applications to ensure consistency and accessibility.
- Develops technical solutions, web tools, and processes to enhance the user experience, website architecture, and search engine optimization.
- Tracks system activity and monitors and reports on trends and potential issues.

Minimum Qualifications:**Promotional Requirements:**

- *Experience:* One year as a Senior Information Technology Analyst in the specialty area.

NOTE: Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3.

Open-Entry Requirements:

- *Education:* Bachelor's degree from an accredited college or university in computer science, information science, information systems management, operations research, technology management, or related degree that provided a minimum of 24 semester hours in one or more of the fields identified above and required the development or adaptation of applications, systems, or networks.
- *Experience:* Three years of progressively responsible IT experience, with at least one year of supervisory experience within the domain.
- *Equivalency:* We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of a Training and Experience Evaluation (T&E).

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. Please view [this video](#) for tips to help you fill out the T&E.

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

Training and Experience Examination instructions and links will be emailed to qualified applicants on August 19th, 2026. The testing window is August 20th – 24th.

Please note: The email will come from City of Spokane (info@governmentjobs.com).

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

To Apply:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of July 2026.

SCOTT STEPHENS
Chair

KELSEY MYERS
Chief Examiner

Landfill/Transfer Station Foreperson SPN 551
Promotional

Date Open: August 3rd, 2026

Date Closed: August 17th, 2026

Salary: \$64,456.56 annual salary, payable bi-weekly, to a maximum of \$106,153.92

Class Summary:

Supervises daily Waste to Energy external operations, including receipt, processing, transport, export, and disposal of the City's solid waste streams.

Examples of Job Functions:

- Directs and supervises the receipt, processing, and transport, of solid waste and recyclable materials to and from multiple sites. Coordinates export of by-pass solid waste material to landfill.
- Supervises landfill staff and operations in compliance with Washington State minimum functional standards, local permits, and engineering requests.
- Participates in bid specifications for equipment/facilities under his/her control. Participates in vehicle purchasing decisions.
- Organizes and prioritizes work, and prepares work schedules for multiple duties at multiple sites for waste recovery, disposal operations, and environmental compliance monitoring.
- Directs the operation of, and operates, dozers, loaders, compactors, tractor/trailers, and related equipment used in waste recovery.
- Arranges and coordinates maintenance and repairs for all equipment and facilities associated with waste recovery operations.
- Hires, trains, and conducts annual evaluations of subordinate personnel. Provides counseling and participates in the discipline of employees as required. Recruits, hires, trains, and dismisses temporary employees.
- Prepares accident and insurance reports; coordinates safety instructions with site Safety Coordinator.
- Maintains daily logs and vital records pertaining to waste recovery/disposal operations as required by policy and law. Provides reports as needed.
- Interacts directly with customers/public to address problems and complaints, and handles various correspondences. Investigates issues and provides resolution.
- Performs related work as required.

Minimum Qualifications:

Promotional Requirements:

- *Experience:* Two years of experience with the City in the classification of Heavy Equipment Operator (SPN: 622) assigned to the Solid Waste Disposal Department.
- *Licenses:* All applicants must possess a valid Commercial Driver's License (CDL) Class A for semi-truck operations.
- *Certifications:* Employees must obtain a Manager of Landfill Operations (MOLO) and a Transfer Station Systems certification during the probationary period.

Note: Individuals in this classification must successfully complete required environmental, health and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will be conducted in person and will consist of multiple-choice questions and short answer section.

Possible subjects covered in the examination:

- Equipment Operation
- Interpersonal Skills
- Landfill/Transfer Station Operations
- Mathematics
- Safety and First Aid
- Supervision

Important Details:

- Test Date: Thursday, August 27th, 2026
- Test Time: 3:00 p.m.
- Test Method: On Paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 1.5 Hours

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

To Apply:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of July 2026.

SCOTT STEPHENS
Chair

KELSEY MYERS
Chief Examiner

**WWTP Maintenance Supervisor SPN 651
Promotional**

Date Open: August 3rd, 2026

Date Closed: August 17th, 2026

Salary: \$82,705.68 annual salary, payable bi-weekly, to a maximum of \$117,178.56

Class Summary:

Performs responsible supervisory work over the installation, maintenance and repair of equipment and facilities in a secondary sewage treatment plant.

Examples of Job Functions:

- Plans, directs, and coordinates work programs for the maintenance and repair of equipment in the treatment plant, pump stations, vehicles and related equipment.
- Supervises, trains, and evaluates the work performed by subordinate maintenance personnel.
- Establishes and directs the program for preventive maintenance.
- Estimates needs, and requests supplies, materials, tools and equipment.
- Prepares and maintains records of costs, inventories and expenditures.
- Diagnoses the cause for equipment failure from charts, graphs or by visual inspection. Establishes the priority of repairs for all plant mechanical, automotive and electrical equipment.
- Advises and Recommends alterations, extensions, and improvements in processing operations.
- Performs related work as required.

Minimum Qualifications:

Shortage Requirements:

- Two years of service with the City in the classification of Senior Wastewater Treatment Plant Maintenance Mechanic, or four years of service with the City in the classification of Wastewater Treatment Plant Maintenance Mechanic, and possession of valid certification by the Washington State Department of Ecology as a Wastewater Treatment Plant Operator II. Must obtain Washington State Department of Ecology certification as a Wastewater Treatment Plant Operator III within one year of appointment.

Licenses: All applicants must possess a valid driver's license or otherwise demonstrate ability to get to and from multiple work locations as required.

Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of a Training and Experience Evaluation (T&E).

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. Please view this video for tips to help you fill out the T&E.

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

Training and Experience Examination instructions and links will be emailed to qualified applicants on August 19th, 2026. The testing window is August 20th, 2026 - August 24th, 2026.

Please note: The email will come from City of Spokane (info@governmentjobs.com).

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

To Apply:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

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By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 29th day of July 2026.

SCOTT STEPHENS
Chair

KELSEY MYERS
Chief Examiner

Amendment**Deputy Fire Marshal: Lateral 942L**

Announcement as of July 30th, 2026

The above titled announcement is hereby amended to read:

The closing date is August 31st, 2026.

Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of a **Training and Experience Evaluation (T&E)**.

Possible subjects covered in the examination:

- Education & Training
- Experience
- Public Speaking
- Fire Code Development and Enforcement
- Plan Review

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. Please view [this video](#) for tips to help you fill out the T&E.

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

Training and Experience Examination instructions and links will be emailed to qualified applicants on:

- August 5th, 2026. The testing window is August 6th – August 10th.
- August 19th, 2026. The testing window is August 20th – August 24th.
- September 2nd, 2026. The testing window is September 3rd – September 8th.

Please note: The email will come from City of Spokane (info@governmentjobs.com)

Notice for Bids

Supplies, Equipment, Maintenance, etc.

INVITATION TO BID #6597-26 McGard Fire Hydrant Locks and Operating Wrenches – Annual Value Blanket

City of Spokane Water & Hydroelectric Services Department

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

Bid Submittal: Bids must be submitted electronically through the City of Spokane's online procurement system portal until **11:00 a.m. on TUESDAY August 18th 2026**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system, ProcureWare. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

The right is reserved to reject any and all Bids and to waive any informalities.

Public Bid Opening: Sealed Bids will be unsealed and read at the City virtual public bid opening meeting at 11:15 a.m. on **TUESDAY August 18th 2026**. For the link to attend virtually, visit the City's Purchasing website. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Tanya Lester
Procurement Specialist
City of Spokane Purchasing & Contracts

Published: July 29 and August 5, 2026

INVITATION TO BID #6598-26
Valve & Curb Boxes, Lids– Annual Value Blanket

City of Spokane Water & Hydroelectric Services Department

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

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Tanya Lester
Procurement Specialist
City of Spokane Purchasing & Contracts

Published: July 29 and August 5, 2026
