



# Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 116

June 24, 2026

Issue 25



## Mayor and City Council

Mayor Lisa Brown

Council President Betsy Wilkerson

## Council Members:

Michael Cathcart (District 1)

Paul Dillon (District 2)

Sarah Dixit (District 1)

Kitty Klitzke (District 3)

Kate Telis (District 2)

Zack Zappone (District 3)

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# Minutes

## MINUTES OF SPOKANE CITY COUNCIL

Monday, June 15, 2026

### AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:35 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

#### Roll Call

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Dixit, Klitzke, and Telis (appearing virtually) were present. Council Member Zappone arrived at 3:37 p.m.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

### SPECIAL PROCEEDINGS

#### Mayoral and Council Salutation Saluting City Clerk Terri Pfister

Council President Wilkerson read a Mayoral and Council Salutation saluting Terri Pfister for her contributions and long service to the City of Spokane and its citizens. (The salutation is attached to these minutes for reference.)

#### Mayoral and Council Salutation Saluting Deputy City Clerk Laurie Farnsworth

City Administrator Alex Scott read a Mayoral and Council Salutation saluting Laurie Farnsworth for her contributions and long service to the City of Spokane and its citizens. (The salutation is attached to these minutes for reference.)

### INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS

#### Climate Resilience and Sustainability Board (CPR 2024-0030)

The City Council interviewed Elysée Kazadi, candidate for appointment to the Climate Resilience and Sustainability Board.

### EXECUTIVE SESSION

The City Council recessed at 3:50 p.m. and immediately reconvened into an Executive Session to discuss potential litigation for 15 minutes. At 4:05 the meeting was extended 10 minutes to 4:15 p.m. At 4:15 p.m. the meeting was extended 5 minutes to 4:20 p.m. At 4:20 p.m. the meeting was extended five minutes to 4:25 p.m. At 4:25 p.m. the meeting was extended 3 minutes to 4:28 p.m., at which time the Agenda Review Session was continued. City Attorney Mike Piccolo and Assistant City Attorney Megan Kapaun (appearing virtually) were present for the Executive Session.

(Council Member Telis rejoined Agenda Review Session virtually at 4:29 p.m.)

**AGENDA REVIEW SESSION (continued)****BRIEFING ON AGENDA ITEMS****Final Agenda for June 15, 2026**

The City Council received a briefing on the following agenda item(s), and Council inquiry and comment was held, with response by staff:

- OPR 2026-0489 (Omnia Partners Contract / modular furniture) – Dave Steele / Alex Scott
- ORD C36887 (Data Centers) – Sarah Dixit / Spencer Gardner

**Updated Draft Agenda for June 22, 2026**

The City Council received a briefing on the following agenda item(s), and Council inquiry and comment was held, with response by staff:

- OPR 2026-0558 (Grant agreement – WTSC / Consent No. 9) and SBO C36888 (grant acceptance) - Trevor Nollmeyer

**Draft Agenda for June 29, 2026**

There were no requests to brief items as the June 29<sup>th</sup> meeting has been canceled.

**CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS****June 15, 2026, Final Agenda**

Emergency Ordinance C36887 (Council Sponsors: Council Members Dixit, Telis, and Dillon)

**Motion** by Council Member Dillon, seconded by Council Member Dixit, **to suspend Council Rules** to add Emergency Ordinance C36887 (data center moratorium) to tonight's (June 15, 2026) Legislative Agenda; **failed 4-3**.

(For additional actions regarding Ordinance C36887, see portion of minutes further below.)

Grant Agreement between SPD and WTSC (OPR 2026-0558) (Council Sponsors: Council Members Telis, Cathcart, and Zappone) and Special Budget Ordinance C36888 (Council Sponsors: Council Members Zappone and Dixit)

**Motion** by Council Member Zappone, seconded by Council Member Telis, **to suspend Council Rules** to add OPR 2026-0558 (Grant Agreement between SPD and WTSC) and related Special Budget Ordinance C36888 (accepting the WTSC grant) to tonight's (June 15, 2026) Legislative Agenda; **carried 7-0**.

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to add** OPR 2026-0558 (Grant Agreement between SPD and WTSC) to tonight's (June 15, 2026) Legislative Agenda; **carried 7-0**.

**Motion** by Council Member Klitzke, seconded by Council Members Zappone and Telis, **to add** Special Budget Ordinance C36888 (accepting the WTSC grant) to tonight's (June 15, 2026) Legislative Agenda; **carried 7-0**.

Emergency Ordinance C36887 (Continued) (Council Sponsors: Council Members Dixit, Telis, and Dillon)

**Motion** by Council Member Zappone, seconded by Council Member Telis, **to suspend Council Rules** to add Emergency Ordinance C36887 (data center moratorium) to June 22, 2026, Agenda; **carried 6-1**.

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to add** Emergency Ordinance C36887 (data center moratorium) to June 22, 2026, Agenda; with

**Motion** by Council Member Dixit, seconded by Council Member Klitzke, **to amend** Ordinance C36877, under Section 2, to change "20" to "25" and remove the word "generally;" **carried 4-3**.

**Motion** by Council Member Klitzke, seconded by Council Members Cathcart and Telis, **to call the question** (to cut off debate); **carried 6-1.**

**Main Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to add** Emergency Ordinance C36887, as amended, (data center moratorium) to June 22, 2026, Agenda; **carried 5-2.**

### **June 22, 2026, Updated Draft Agenda**

There were no considerations of amendments or deferrals for the June 22, 2026, Updated Draft Agenda.

### **June 29, 2026, Draft Agenda**

There were no considerations of amendments or deferrals for the June 29, 2026, Draft Agenda, as the June 29<sup>th</sup> meeting has been canceled.

### **Action to Approve Agenda**

The City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Klitzke, seconded by Council Member Zappone, **to approve** the June 22, 2026, Updated Draft Agenda, as amended, as next week's Final Agenda; **carried 7-0.**

### **Council Recess**

The City Council recessed at 5:14 p.m. The City Council reconvened at 6:00 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

### **Roll Call**

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Dixit, Klitzke, Telis (appearing virtually), and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

## **PROCLAMATIONS AND SALUTATIONS**

### **Mayoral Proclamation**

June 19, 2026 *Juneteenth*

Council President Wilkerson read the proclamation and presented it to representatives of the Pine State Golf Club. (The proclamation is attached to these minutes for reference.)

There were no **Reports from Community Organizations.**

There was no **Poetry at the Podium.**

**BOARDS AND COMMISSIONS APPOINTMENTS****Appointments to Arts Commission (CPR 1981-0043)**

Appointment of Sybil MacDonald to the Arts Commission (CPR 1981-0043)

**Motion** by Council Member Cathcart, seconded by Council Member Dillon, **to defer** the appointment of Sybil MacDonald to the Arts Commission for one week, to June 22, 2026, Agenda; **carried 7-0.**

Remaining Appointments to Arts Commission (CPR 1981-0043)

**Upon 7-0 Voice Vote**, the City Council **approved** (and thereby confirmed) the following appointments of Kayleigh Dittimore, Trevor Iwata, and Laura Rau to the Arts Commission for terms of June 15, 2026, through June 14, 2029.

(Clerical Note: The Hearing on Resolution 2026-0040 was considered first and prior to consideration of the Reports, Contracts, and Claims Agenda. For action on this item, see portion of agenda under "Hearings.")

**REPORTS, CONTRACTS, AND CLAIMS AGENDA**

After an opportunity for public testimony, with none provided, and Council commentary, the following actions were taken:

**Upon 3-4 Voice Vote** the City Council **failed to approve** the following item (taken separately):

Public Works Agreement with Contract Design (Spokane) utilizing the Omnia Partners Cooperative Purchasing Agreements, Herman Miller Contract No.2020000622 and Fellowes Inc, Contract R221001 to provide project design, project management and installation of modular furniture on the fourth floor of City Hall from July 1, 2026, through January 31, 2027—\$136,361.86 (incl. tax). (OPR 2026-0489) (Council Sponsors: Council Members Klitzke and Zappone) (Deferred to June 15, 2026, Agenda, from June 8, 2026, Agenda, during June 8, 2026, 3:30 p.m. Agenda Review Session)

**Upon 7-0 Voice Vote**, the City Council **approved** Staff Recommendations for the following items:

Contract Extension with Loomis Armored US, LLC (Houston TX) for armored car services from May 23, 2026, through May 22, 2028—\$95,000. (OPR 2024-0552) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Contract with Mitchell Humphrey & Company (Greenwood Village, CO) for annual maintenance and support of the City's Financial Management System (FMS) from July 1, 2026, through June 30, 2027—\$102,904 (plus tax). (OPR 2026-0517) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Conditional Pavement to People Contract with Millennium Monroe, LLC, for the property located at 2002 N. Monroe Street, to create 43 workforce housing units using the sales and use tax deferral for the property identified as Assessor's parcel number 35073.1212, commonly known as 2002 N. Monroe Street, Spokane, WA. (OPR 2026-0518) (Council Sponsors: Council Members Zappone and Dixit)

Multiple Family Housing Property Tax Exemption Conditional Agreement with Millennium Monroe 2 for the property located at 2002 N. Monroe Street, to create 43dwelling units. Following construction, the project intends to finalize under the 8-year exemption. The Conditional Agreement will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction. (OPR 2026-0519) (Council Sponsors: Council Members Zappone and Dixit)

Master Contract Renewal with American Onsite Services, LLC (Spokane Valley, WA) for portable toilet and hand wash station rental services to support ongoing operations for multiple departments from July 1, 2026, through June 30, 2027—estimated annual amount \$200,000 (plus tax). (OPR 2022-0304 / RFP 5933-22) (Council Sponsor: Council Member Dillon)

Three-year Master Preventative Maintenance Agreement with Pye-Barker Fire & Safety, LLC, dba Fire Protection Specialists (Liberty Lake, WA) for fire extinguisher and suppression systems annual inspections, testing, and maintenance services from June 22, 2026, through June 21, 2029—estimated annual amount \$100,000 (plus tax). (OPR 2026-0520 / ITB 6515-26) (Council Sponsor: Council Member Dillon)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 5, 2026, total \$8,306,489.10 (Check Nos.: 619836-619978; Credit Card Nos.: 003161-003194; ACH Nos.: 153054-153281), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,664,800.61. (CPR 2026-0002)
- b. Payroll claims of previously approved obligations through June 6, 2026: \$10,723,653.53 (Check Nos.: 580502-580710). (CPR 2026-0003)

Minutes:

- a. City Council Meeting Minutes: June 1, 2026. (CPR 2026-0013)
- b. City Council Special Meeting Minutes: June 5, 2026. (CPR 2026-0013)

Low Bid of Shamrock Paving, Inc., (Spokane) for 2026 Local Access Grind & Overlay & Chipseal - \$2,622,000. An administrative reserve of 10.5% of the contract will be set aside. 0.5% of that 10.5% will be used as a reward, where applicable and where payable, for contractors who meet Washington State apprenticeship requirements. (Various Neighborhoods) (OPR 2026-0494 / ENG 2026044) (Council Sponsor: Council Member Klitzke) (Deferred to the June 15, 2026, Agenda, from June 8, 2026, Agenda, during June 1, 2026, 3:30 p.m. Agenda Review Session)

Low Bid of Shamrock Paving, Inc., (Spokane) for 2026 Local Access Grind & Overlay & Chipseal - \$2,622,000. An administrative reserve of 10.5% of the contract will be set aside. 0.5% of that 10.5% will be used as a reward, where applicable and where payable, for contractors who meet Washington State apprenticeship requirements. (Various Neighborhoods) (OPR 2026-0494 / ENG 2026044) (Council Sponsor: Council Member Klitzke) (Deferred to the June 15, 2026, Agenda, from June 8, 2026, Agenda, during June 1, 2026, 3:30 p.m. Agenda Review Session)

Grant Agreement between the Spokane Police Department and Washington Traffic Safety Commission (WTSC) to provide funding for related expenses for the Dedicated DUI Enforcement Officer from July 1, 2026, through June 30, 2027—Maximum benefit \$184,991. (OPR 2026-0558) (Relates to Special Budget Ordinance C36888) (As added during today's 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Telis, Cathcart, and Zappone)

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCE

**Special Budget Ordinance C36888 (Relates to OPR 2026-0558 on the Reports, Contracts, and Claims Agenda) (As added during today's 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Zappone and Dixit)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36888** amending Ordinance No. C36794, entitled in part "An Ordinance adopting a Mid-biennial Modification Budget for the City of Spokane," and amending it to accept a grant for Dedicated DUI Officer Funding, and declaring an emergency.

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

## EMERGENCY ORDINANCE

### **Emergency Ordinance C36887 (Council Sponsors: Council Members Dixit, Telis, and Dillon)**

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to suspend** the Council Rules to reconsider the motion from this afternoon to consider an amendment to Ordinance C36887 **was withdrawn** by unanimous consent following discussion.

**For other Council actions on Emergency Ordinance C36887, see section of minutes under 3:30 p.m. Agenda Review Session.**

## RESOLUTIONS

**For Council action on Resolution 2026-0040, see section of minutes under "Hearings."**

### **Resolution 2026-0041 (Council Sponsors: Council President Wilkerson and Council Member Dillon)**

After public testimony and an opportunity for Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2026-0041** delaying HEART funding availability for housing-related and behavioral services to spring 2027 pursuant to SMC 08.07C.051.

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

There were no **Final Reading Ordinances**.

## FIRST READING ORDINANCE

The following Ordinance was read for the first time, with further action deferred. Public testimony was allowed on the First Reading Ordinance; however, no individuals spoke.

**ORD C36884** Formally establishing the Spokane Urban Native Advisory Council (SUNAC) to strengthen and guide the City of Spokane's relationship with the community's urban Native residents; creating a new Chapter 04.42 to Title 04 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Members Cathcart, Dillon, Dixit, Klitzke, Tellis, and Zappone)

**SPECIAL CONSIDERATIONS****Recommendations from the Tourism and Cultural Investment Committee for Fall 2026 funding allocations (OPR 2026-0521) (Council Sponsor: Council Member Zappone)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **approved** the recommendations from the Tourism and Cultural Investment Committee for Fall 2026 funding allocations.

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**HEARINGS****Hearing on Resolution 2026-0040 (ENG 2026015) (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

The City Council held a hearing on Resolution 2026-0040 adopting the 2027-2032 Six-Year Comprehensive Street Program. After receiving a staff report from Kevin Picanco, Director of Integrated Capital Management, and an opportunity of public testimony, with no individuals speaking, the following action was taken:

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to close** the hearing; **carried 7-0.**

There was an opportunity for Council commentary, with no individuals requesting to speak. The following action was taken:

**Motion** by Council Member Klitzke, seconded by Council Members Dillon and Telis, **to adopt Resolution 2026-0040** adopting the 2027-2032 Six-Year Comprehensive Street Program; **carried upon 7-0 voice vote.**

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

[The City Clerk left the meeting at 6:49 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by the City Council Office for the minutes.]

**OPEN FORUM**

The following individual(s) spoke during the Open Forum:

- Abigail Douglas
- Aj Allen
- Alexandra Miesch
- Anna Vuletich
- Anthony Foote

- Antone Velone
- Ari Dean
- Arin Mitchell
- Ashliegh Brokken
- Baylie Crowley
- Brian Muegge
- Ciara Totton
- Connor Williams
- Courtney Mankiller
- Dalila
- Elizabeth Melville
- Jack Dunning
- JayLee Beach
- Jen
- Jeremiah Harding
- Jorge Guerrero
- Julie Peters
- Karl Boettner
- Kathryn Butcher
- Kaylee Jackman
- Keira Allard
- Minerva Mendez
- Nancy Ocegueda
- Okicize Mato
- Randy Heckman
- Robert Teal
- Robin Miller
- Scott Ward
- Sorren Lindamood
- Sunshine Wigen
- Terrance Nelson
- Xóchitl Anaya
- Zenthia Peterson

## **ADJOURNMENT**

**Motion** by Council Member Dillon, seconded by Council Member Zappone, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 7:58 p.m.

**Note: The Mayoral Proclamation “Juneteenth” is on file with the Office of the City Clerk.**

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**Saluting Terri Pfister for Her Service to the City of Spokane**

**WHEREAS**, Terri Pfister, our revered City Clerk, is retiring from service with the **City effective on July 2, 2026**; and

**WHEREAS**, Ms. Pfister began her career with the City of Spokane in May of 1991 as a stenographer in the City Clerk's office, beginning her tenure as a city employee in an age before the internet and cellular phones, when Spokane's annual basketball tournament Hoopfest was merely a year old, and the Lilac Bloomsday run was not yet even 15 years old; and

**WHEREAS**, Ms. Pfister was appointed Acting City Clerk in January 1996 and later nominated to be City Clerk, which the City Council approved on July 1, 1996; and

**WHEREAS**, the City Clerk is an essential position in municipal government, and the office has been included in Spokane City's Charter since the year 1910; and

**WHEREAS**, since 1896 the City of Spokane has had only 12 City Clerks, and Terri Pfister is the longest serving clerk in the history of Spokane; and

**WHEREAS**, the City Clerk position has been described as "the cornerstone of municipal transparency and essential public administration," ensuring that the City's business is conducted openly and accurately; and

**WHEREAS**, an eminent political scientist once said about the City Clerk:

"No other office in municipal service has so many contacts. It serves the mayor, the city council... and all administrative departments without exception. All of them call upon it, almost daily, for some service or information. Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this office pulls together;"

and

**WHEREAS**, for more than thirty years Terri Pfister has gathered all of the City's "loose ends," serving without fanfare, and with unquestioned devotion to duty and the City of Spokane; and

**WHEREAS**, as City Clerk, Terri Pfister has shepherded the City Council through more than 1,200 meetings, quietly and professionally presiding as the rougher and raucous edges of democracy emerged in council; and

**WHEREAS**, as City Clerk, Terri Pfister was integral in the City's transition to a Strong-Mayor form of government in 2000; and

**WHEREAS**, as the chief records custodian, Terri Pfister and her staff worked tirelessly and for long hours to protect the public's right to City records and to ensure a fully open municipal government; and

**WHEREAS**, Terri Pfister has served as City Clerk for ten Spokane mayors, many of whom recognized her contribution, including Mayor Jim West, who ordained her "Ambassador of the First Order" in 2004; and

**WHEREAS**, Terri Pfister is admired among her fellow workers and City elected officials, who depend on her vast and unmatched institutional knowledge of city history, operations and legislation; and

**WHEREAS**, Terri Pfister earned her Certified Municipal Clerk (CMC) designation in 1998 and later achieved her Master Municipal Clerk (MMC) designation in 2008, through the International Institute of Municipal Clerks (IIMC), signifying her commitment to professional development and excellence in the municipal clerk

profession, and representing years of education, experience, and dedication to serving local government and the public; and

**WHEREAS**, in 2007 she was recognized by her Washington State peers, receiving the distinction of “Clerk of the Year” by the Washington Municipal Clerks Association; and

**WHEREAS**, tonight, June 15, 2026, will be Terri Pfister’s final council meeting as City Clerk; and

**WHEREAS**, Terri Pfister’s serene and unflappable demeanor will be missed by her fellow employees, her fellow citizens and all who have had the pleasure of working with her;

**NOW, THEREFORE**, WE, Lisa Brown, Mayor of City of the Spokane, and Betsy Wilkerson, Spokane City Council President, on behalf of the citizens of Spokane, hereby salute Terri Pfister for her contributions and long service to the City of Spokane and its citizens.

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### Saluting Laurie Farnsworth for Her Service to the City of Spokane

**WHEREAS**, Laurie Farnsworth, our Deputy City Clerk, is retiring from city service effective on July 2, 2026; and

**WHEREAS**, Ms. Farnsworth began her career with the City of Spokane in April 2002 as an Attorney Assistant in the City’s legal department, and in 2009 was appointed Deputy City Clerk for the City of Spokane; and

**WHEREAS**, as Deputy City Clerk, Ms. Farnsworth was responsible for fulfilling public records requests submitted to the City of Spokane and processed the majority of those requests; and

**WHEREAS**, as Deputy City Clerk, Ms. Farnsworth, with the City Clerk and her fellow staff worked tirelessly and for long hours to honor the letter and spirit of Washington’s Sunshine Laws, protecting the public’s access to City records and ensuring a fully open municipal government; and

**WHEREAS**, Ms. Farnsworth also presided regularly at City Council meetings, working to ensure the Council and the public benefitted from efficient conduct of the City’s legislative business; and

**WHEREAS**, Ms. Farnsworth enjoys the respect and gratitude of her fellow workers, the City’s elected officials, and the public for her quiet and steady devotion to her position and the City; and

**WHEREAS**, June 15, 2026, will be the final opportunity for the Mayor and City Council to bid a public and fond farewell to Laurie Farnsworth for her contributions; and

**NOW, THEREFORE**, WE, Lisa Brown, mayor of City of the Spokane, and Betsy Wilkerson, Spokane City Council President, on behalf of the citizens of Spokane, hereby salute Laurie Farnsworth for her contributions and long service to the City of Spokane and its citizens.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Urban Experience Committee**  
**City Hall (808 W. Spokane Falls Blvd)**  
**Council Chambers, May 18, 2026**

**Call to Order: 1:02 p.m.**

Recording of the meeting may be viewed here: <https://vimeo.com/1193399690?fl=pl&fe=sh>

**Attendance**

Committee Members Present:

Council Member Paul Dillon (virtual), Council Member Michael Cathcart, Council Member Kitty Klitzke (virtual), Council Member Kate Telis (virtual), Council Member Zack Zappone.

Committee Members Absent:

Council Member Sarah Dixit, Council President Betsy Wilkerson.

**Discussion Items (No Action Taken)**

1. 4700 - MONTHLY PERMIT REPORT - TAMI PALMQUIST (10 minutes)
2. MONTHLY ECONOMIC DEVELOPMENT UPDATE - STEVE MACDONALD (10 minutes)
3. MONTHLY CHHS DIRECTORS REPORT - ARIELLE ANDERSON (10 minutes)
4. RESOLUTION DELAYING HEART FUNDING AVAILABILITY FOR HOUSINGRELATED AND BEHAVIORAL SERVICES TO SPRING 2027 - ARIELLE ANDERSON (5 minutes)
5. CONTRACT AMENDMENT TO ADD FUNDS FOR COMPASSIONATE ADDICTION TREATMENT EMERGENCY SHELTER BEDS - PARADIS POURZANJANI (10 minutes)
6. WHEELSHARE CONTRACT EXTENSION - JACKIE JOHNSEN (5 minutes)
7. APPROVAL OF TOURISM AND CULTURAL INVESTMENT GRANT JACKSON DEESE (10 minutes)
8. BOARDS, COMMISSIONS, & STAFF REPORTS - ROUND TABLE (10 minutes)

**Consent Items – No Discussion**

1. PAVEMENT TO PEOPLE CONDITIONAL AGREEMENT WITH 2002 N MONROE (PLANNING SERVICES)
2. MULTI-FAMILY TAX EXEMPTION CONDITIONAL AGREEMENT FOR 2002 N. MONROE (PLANNING SERVICES)
3. CHESTNUT STREET BRIDGE SCOUR MITIGATION PROJECT CONSULTANT CONSTRUCTION PHASE ASSISTANCE (2022093) (ENGINEERING SERVICES)
4. ACCEPTANCE OF FIFA WORLD CUP FEDERAL PASSTHROUGH GRANT (GRANTS MANAGEMENT)
5. ACCEPTANCE OF FIFA WORLD CUP STATE GRANT (GRANTS MANAGEMENT)
6. RESOLUTION FOR APPROVAL OF FUTURE CONTRACT WITH SPOKANE SPORTS (GRANTS MANAGEMENT)
7. POWER, GROUNDING, AND LIGHTNING PROTECTION STUDY (SPOKANE UNITED 911 NETWORK) FREDERICK AVE CHIP SEAL PROJECT (STREET)

**Public Testimony**

None.

**Executive Session**

None.

**Adjournment**

The meeting adjourned at 2:31 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Urban Experience Committee**  
**City Hall (808 W. Spokane Falls Blvd)**  
**Council Chambers, June 15, 2026**

**Call to Order: 12:02 p.m.**

Recording of the meeting may be viewed here: <https://vimeo.com/1201571851?fl=pl&fe=sh>

**Attendance**

Committee Members Present:

Council Member Paul Dillon (arrived at 12:15), Council President Betsy Wilkerson, Council Member Michael Cathcart, Council Member Kitty Klitzke, Council Member Kate Telis (left at 12:15), Council Member Sarah Dixit, Council Member Zack Zappone.

**Discussion Items (No Action Taken)**

1. ECONOMIC DEVELOPMENT UPDATE - STEVE MACDONALD (5 minutes)
2. MONTHLY PERMIT REPORT - TAMI PALMQUIST (10 minutes)
3. BEACON HILL PUD OVERLAY ADOPTION ORDINANCE - MELISSA OWEN (5 minutes)
4. RESOLUTION TO SET HEARING FOR VACATING REBECCA STREET BETWEEN OLIVE AND ALKI - ELDON BROWN (5 minutes)
5. SPECIAL BUDGET ORDINANCE – DEDICATED DUI ENFORCEMENT GRANT- TREVOR NOLLMEYER (5 minutes)
6. DEDICATED DUI ENFORCEMENT GRANT RENEWAL (RELATED TO AGENDA ITEM #5) - TREVOR NOLLMEYER (5 minutes)
7. PARKS SBO FOR ACCOUNTANT - RICH LENTZ (5 minutes)
8. HHS DIRECTOR'S REPORT - DAWN KINDER (10 minutes)
9. AUTHORIZING THE RESIDENTIAL RENTAL PROPERTY MITIGATION FUND TO SUPPORT THE CITY'S EVICTION PREVENTION PROGRAM - DAWN KINDER/ADAM MCDANIEL (5 minutes)
10. SPECIAL BUDGET ORDINANCE- EVICTION PREVENTION PROGRAM DAWN KINDER (5 minutes)
11. ORDINANCE MAKING TECHNICAL CHANGES TO EVICTION PREVENTION PROGRAM - VIRGINIA RAMOS (10 minutes)
12. HEART / 1590 PROJECT UPDATES - HEATHER PAGE (15 minutes)
13. 2026 HEART FUNDING RECOMMENDATIONS - HEATHER PAGE (5 minutes)
14. HEART FUND - SPECIAL BUDGET ORDINANCE (RELATES TO AGENDA ITEM #13) - HEATHER PAGE (5 minutes)
15. 2026 POINT-IN-TIME COUNT - AMANDA MARTINEZ (15 minutes)
16. INTERIM ORDINANCE IMPOSING MORATORIUM ON DATA CENTERS SARAH DIXIT (10 minutes)
17. APPOINTMENT OF GIACOBBE BYRD AS THE CITY CLERK FOR THE CITY OF SPOKANE - ALEX SCOTT (5 minutes)
18. BOARDS, COMMISSIONS, & STAFF REPORTS - ROUND TABLE (10 minutes)

**Contract Items - No Discussion**

1. HOST HOMES CONTRACT AMENDMENT - JON KLAPP (0 minutes)
2. BOILER INSPECTION & LICENSING PROGRAM AMENDMENTS - TAMI PALMQUIST (0 minutes)
3. MFTE CONDITIONAL AGREEMENT FOR 2430 W PACIFIC AVENUE HOLLIS STAAL (0 minutes)
4. HOMELESS, HOUSING, OPERATIONS, AND SERVICES (HHOS) FUNDING ALLOCATION FY27 - KERI CEDERQUIST (0 minutes)

**Public Testimony**

None.

**Executive Session**

None.

**Adjournment**

The meeting adjourned at 2:08 p.m.

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**SPECIAL MEETING MINUTES****City of Spokane****City Council Study Session, City Hall, Council Chambers****808 W Spokane Falls Blvd.****June 11, 2026****Call to Order:** 11:05 a.m.**Meeting Recording:** <https://vimeo.com/1200555976?fl=pl&fe=sh>**Attendance:**

Present: Council President Betsy Wilkerson, Council Members Michael Cathcart (attended virtually and joined at 11:07 a.m.), Kitty Klitzke, Zack Zappone, Paul Dillon, Kate Telis, and Sarah Dixit.

Absent: None

**Agenda Item:*****BuildSpokane Code Modernization Project Update***

Staff and consultant briefing on the City's ongoing BuildSpokane code modernization effort. Topics will include:

- Project status and schedule
- Introduction to Module 1: Administration and Procedures
- Proposed updates to development review and permit procedures
- Next steps

**Executive Session:**

None.

**Adjournment:**

The meeting adjourned at 12:13 p.m.

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# General Notices

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**NOTICE OF PUBLIC BID OPENING DAY & TIME CHANGE**

City of Spokane - Purchasing Department

Beginning **Tuesday July 7<sup>th</sup>, 2026**, Public Bid Openings will change from **Mondays at 1:15 p.m.** to **Tuesdays at 11:15 a.m.**

The final Monday Bid opening will be held on June 29<sup>th</sup> at 1:15 p.m.

Public bid opening processes will remain the same. For questions regarding this change, please contact the Purchasing Department at: **[purchasing@spokanecity.org](mailto:purchasing@spokanecity.org)**

City of Spokane Purchasing & Contracts

Publish: June 10, 17, and 24, 2026

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# Ordinances

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These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

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## ORDINANCE NO. C36888

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT A GRANT FOR DEDICATED DUI OFFICER FUNDING, AND DECLARING AN EMERGENCY.

**WHEREAS**, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Public Safety & Judicial Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

**WHEREAS**, this ordinance has been on file in the City Clerk's Office for five days;

**NOW, THEREFORE**, the City Council of Spokane does ordain:

**Section 1.** That in the budget of the Public Safety & Judicial Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$184,991.
  - A) Of the increased revenue, \$184,991 is provided solely by the Washington State Traffic Commission.
- 2) Increase appropriation by \$184,994.
  - A) Of the increased appropriation, \$179,991 is provided solely for base wages and associated overtime.
  - B) Of the increased appropriation, \$5,000 is provided solely for airfare.

**Section 2.** It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept a grant for Dedicated DUI Officer funding, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 15, 2026**

**Delivered to Mayor June 16, 2026**

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# Job Opportunities

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We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, family status, genetic information, veteran/military status, or disability status.

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## Grants Writer SPN 073

Open Entry

**Date Open:** June 22nd, 2026

**Date Closed:** July 6th, 2026

**Salary:** \$64,957.68 annual salary, payable bi-weekly, to a maximum of \$91,684.08

### Class Summary:

Writes, organizes, and submits applications for federal, state, local, and private grants awards to fund complex and varying Citywide projects and programs.

### Examples of Job Functions:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Researches and identifies federal, state, local, and private funding sources that align with the goals and priorities of City projects and programs through databases, publications, and websites.
- Drafts and submits letters of intent and full grant proposals. Collects required components of grant applications, coordinates contributions of information or documents from stakeholders, and completes necessary forms.
- Reviews grant funding requirements with stakeholders prior to acceptance and advises stakeholders on compliance issues as grant funds are used.
- Advises and coordinates with City personnel on the award acceptance and budgeting processes.
- Develops and maintains process workflow for City personnel to request grant writing and research assistance.
- Maintains records of fund opportunities, applications submitted and accepted and commonly used data and verbiage for submissions or briefings.
- Performs related work as required.

### Minimum Qualifications:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

#### Open-Entry Requirements:

- Education: Bachelor's degree from an accredited college or university in English, business administration, or communications.
- Experience: Two years in grant writing with a record of successful completion of federal and non-federal grant application processes.

#### Licenses and Certifications:

- Must possess valid state or federal photo identification, to be maintained throughout employment. Such ID is required to access federal grants portals. Acceptable forms of ID may include a federally issued passport card or a state-issued driver's license or identity card.

### Examination Details:

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of a Training and Experience Evaluation (T&E),

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. Please view this video for tips to help you fill out the T&E.

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

Training and Experience Examination instructions and links will be emailed to qualified applicants on July 8th, 2026. The testing window is July 9th-13th.

Possible subjects covered in the examination:

- Education & Training
- Grant Writing Experience
- Research
- Administrative Support/Coordination
- Collaboration & Compliance

Please note: The email will come from City of Spokane ([info@governmentjobs.com](mailto:info@governmentjobs.com)).

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

### **To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of June 2026.

SCOTT STEPHENS  
Chair

KELSEY MYERS  
Chief Examiner

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**IT Manager SPN 298**

## Open Entry

**Date Open:** June 22nd, 2026**Date Closed:** July 6th, 2026**Salary:** \$101,142.72 annual salary, payable bi-weekly, to a maximum of \$144,009.36**Class Summary:**

Manages an information technology functional area to meet the business needs of one or more City departments

*This IT Manager eligible list will be used to fill a vacancy in the new City of Spokane SUN 911 Emergency Communications department. After the initial vacancy is filled, the list may be used for subsequent IT manager vacancies until the list expires.*

**Examples of Job Functions:**

*This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.*

- Manages operations of assigned IT systems, services, or functions, and IT contract processes, including vendor performance.
- Develops long-range and short-term planning initiatives; establishes policies, procedures, and practices related to assigned function; implements new policy proposals or revisions; and directs changes in practices and procedures to increase operating efficiency and expedite work flow.
- Supervises, trains, and evaluates subordinate professional and technical employees. Establishes performance requirements, completes annual performance reviews, and recommends discipline as necessary. Makes effective recommendations in hiring and promotional processes for IT staff.
- Coordinates, facilitates, and plans the work of subordinates to ensure that assigned work is carried out.
- Meets with vendors, appointed officials, and other clients to plan and develop technology solutions and to resolve escalated issues.
- Researches technology trends and best practices, and develops strategic plans that are aligned with business and organizational goals.
- Applies management principles to the delivery of services or functions.
- Allocates resources, sets and adjusts priorities, and evaluates the effectiveness of the overall unit or functional area.
- Performs related work as required.

**Minimum Qualifications:****Open-Entry Requirements:**

- *Education:* Bachelor's degree from an accredited college or university in computer science, information science, information systems management, or related field such as business or public administration with course work in information technology management, operations management, or project management.
- *Experience:* Six years of progressively responsible information technology experience on specialized systems or services, including three years in a supervisory role.
- *Equivalency:* We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

**Examination Details:**

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of a **Training and Experience Evaluation (T&E)**.

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. Please view [this](#) video for tips to help you fill out the T&E.

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

**Training and Experience Examination instructions and form will be emailed to qualified applicants on July 16th, 2026. The testing window is July 16th - 20th.**

**Please note:** The email will come from **City of Spokane ([info@governmentjobs.com](mailto:info@governmentjobs.com))**.

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17<sup>th</sup> day of June 2026.

SCOTT STEPHENS  
Chair

KELSEY MYERS  
Chief Examiner

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**Enforcement Specialist SPN 302**

## Open Entry

**Date Open:** June 22nd, 2026**Date Closed:** July 6th, 2026**Salary:** \$57,962.88 annual salary, payable bi-weekly, to a maximum of \$94,273.20**Class Summary:**

Responds to complaints of alleged violations of Spokane Municipal Code, performs on-site inspections of the exterior conditions of properties or rights of way, and communicates with responsible parties to achieve compliance.

**Examples of Job Functions:**

- Performs on-site inspections of the exterior conditions of properties or the public right-of-way to determine whether a violation of Spokane Municipal Code is occurring. Operates an automobile to travel to and from inspection locations.
- Advises property owners or occupants of observed violations and corrective actions required. Researches information such as legal owners of property, property and right-of-way boundaries, and zoning designations or variances.
- Performs follow-up inspections to verify that violations have been corrected, issuing further notices or civil infractions to bring violations into compliance.
- Pursues civil remedies as required by the nature of the violation. Refers cases to other departments or organizations through verbal or written communications.
- Maintains records of inspections, affidavits, and compliances for complaints or inquiries received. Gives depositions to attorneys and testifies in administrative hearings and in court.
- Receives complaints and inquiries by telephone, mail, digital correspondence, service request management software, or by personal contact.
- Operates standard office equipment, personal computer or mobile device, and standard or specialized software applications.
- Performs related work as required.

**Minimum Qualifications:**

## Open Entry Requirements:

- *Experience:* Two years of work experience with primary duties dealing directly with the public.
- *Substitution:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in a field related to planning, engineering, architecture, public relations, or law enforcement may substitute for the experience requirement.
- *Licenses:* Applicants must possess a valid driver's license, to be maintained throughout employment.

**Examination Details:**

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of multiple-choice questions.

Possible subjects covered in the examination:

- Regulations & Enforcement
- Vocabulary & Terminology
- Report Writing
- Human/Public Relations
- Reading Comprehension

This is an online examination that will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local public library.

Examination instructions and links will be emailed to qualified applicants on July 8th, 2026. The testing window is July 9th - July 13th, 2026.

Please note: The email will come from City of Spokane (info@governmentjobs.com).

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of June 2026.

SCOTT STEPHENS  
Chair

KELSEY MYERS  
Chief Examiner

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**Street Maintenance Operator I SPN 561**  
Promotional

**Date Open:** June 22nd, 2026

**Date Closed:** July 6th, 2026

**Salary:** \$47,940.48 annual salary, payable bi-weekly, to a maximum of \$75,147.12

**Class Summary:**

Performs semi-skilled or specialized street maintenance work requiring previous experience and special knowledge acquired on the job.

**Examples of Job Functions:**

- Assigned to and works on one of the following street maintenance crews; however, employee is expected to work on other crews, perform specialized or unskilled manual work or perform other duties as conditions require.
- **Asphalt crew:** Assists in preparing street surfaces for patching, repair or tarring operations; may operate a truck.
- **Street cleaning crew:** operates independently or in a team, all types of trucks, truck-mounted snow plow, street sweeper or flusher.
- Services equipment to which assigned, makes minor field repairs, reports major repairs needed, prepares necessary reports.
- May be required to serve as lead worker to a small crew, operate other types of equipment, perform manual laboring tasks during slack or seasonal periods, answer calls, perform such duties as necessary during emergency winter operations.

**Minimum Qualifications:**

**Shortage Recruitment:** Completion of six months of experience in the classification of Laborer II, Asphalt Raker, or Bridge Maintainer I. Current service in the Street Department is NOT required.

**License and Certifications:**

(Employees in this job class must meet these requirements.)

- Applicants must possess a valid Class "B" Commercial Driver's License (CDL) without restriction for air brakes.
- Street Maintenance Operator I employees must obtain a tank vehicle endorsement within six months of appointment. Employees must maintain this endorsement while they hold this job class.

**Examination Details:**

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will be conducted in person and will consist of multiple-choice questions.

Possible subjects covered in the examination:

- Safety & Vehicle Operation
- Roadwork & Pavement
- Traffic Control
- Supervision & Interpersonal Skills

**Important Details:**

- Test Date: Thursday, July 9th, 2026
- Test Time: 9:00 a.m.
- Test Method: On Paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 1 Hour and 30 Minutes

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of June 2026.

SCOTT STEPHENS  
Chair

KELSEY MYERS  
Chief Examiner

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# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

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Fish Lake Trail Connection – Phase 1  
Engineering Services File No. 2023106

**\*\*\*Please note: As of July 2026, bid due day and time has been moved to Tuesdays at 11:00 a.m. followed by the bid opening at 11:15 a.m.**

This project consists of the construction of approximately 3400 linear feet of multi-use pathway, 17,000 cubic yards of excavation and embankment, 18 pedestrian ramps, 2 push button flashing beacon crossings, tunnel lighting improvements, tunnel and intersection signalization improvements, and other related miscellaneous items.

The City of Spokane will receive bids until **11:00 a.m. July 14th**, 2026, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered **bids shall be delivered** to the first floor of the Construction Management Office **between 10:00 a.m. and 11:00 a.m.** on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery 10:00 a.m. to 11:00 a.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map:  
<https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 11:15 a.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding specifications:** The City of Spokane is using WSDOT's **2025** Standard Specifications for this project.

Publish: June 24 and July 1, 2026



**Traffic Calming (Cycle 14) Quick Builds  
Engineering Services File No. 2026045**

**Please note: As of July 2026, bid due day and time has been moved to Tuesdays at 11:00 a.m. followed by the bid opening at 11:15 a.m.**

This project consists of the construction of approximately 200 channelizing devices, 1000 SF of durable heat applied pavement parking, 4000 SF of paint pavement marking, 126 word and symbol durable heat applied pavement markings, permanent signing and other miscellaneous related items.

The City of Spokane will receive bids until **11:00 a.m. July 14th**, 2026, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered **bids shall be delivered** to the first floor of the Construction Management Office between **10:00 a.m. and 11:00 a.m.** on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery 10:00 a.m. to 11:00 a.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map:  
<https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 11:15 a.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's **2026** Standard Specifications for this project.

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# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

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### REQUEST FOR PROPOSALS #6571-26 HEAD GOLF PROFESSIONAL/MANAGER AT DOWNRIVER GOLF COURSE

City of Spokane PARKS & RECREATION DEPARTMENT

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Golf Course Tour:** A Golf Course Tour is scheduled to be held on Wednesday, July 8, 2026 at 9:00 am, local time, at **the Downriver Golf Course – 3225 N Columbia Circle, Spokane WA 99205**. All prospective Proposers should attend; however, attendance is not mandatory. Questions and answers will be issued by Addenda through the City of Spokane's online procurement system portal <https://spokane.procureware.com>. The City shall be bound only to written answers to questions. Any oral responses given at the Pre-Proposal Conference shall be considered unofficial

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **11:00 a.m. on TUESDAY, AUGUST 25, 2026**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 11:15 a.m. on **TUESDAY, August 25, 2026**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

THEA PRINCE  
Sr. Procurement Specialist  
City of Spokane Purchasing & Contracts

Publish: June 24 and July 1, 2026

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**PW INVITATION TO BIDS #6579-26  
TREE PRUNING – ON CALL – AS NEEDED**

City of Spokane Parks Department

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

**Pre-Bid Conference:**

A Pre-Proposal Conference is scheduled to be held on FRIDAY, JUNE 26, 2026, at 10:00 AM, local time, at Manito Meeting Room, 2016 S Tekoa Street, Spokane WA

**Bid Submittal:** Bids must be submitted electronically through the City of Spokane's online procurement system portal until **11:00 a.m. on Tuesday, July 7, 2026**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

The right is reserved to reject any and all Bids and to waive any informalities.

**Public Bid Opening:** Sealed Bids will be unsealed and read at the City virtual public bid opening meeting at 11:15 a.m. on **TUESDAY, July 7, 2026**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

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THEA PRINCE

Sr. Procurement Specialist

City of Spokane Purchasing & Contracts

Publish: June 17 and 24, 2026

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**PW INVITATION TO BIDS #6580-26  
TREE REMOVAL – ON CALL – AS NEEDED**

City of Spokane Parks Department

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

**Pre-Bid Conference:**

A Pre-Proposal Conference is scheduled to be held on FRIDAY, JUNE 26, 2026, at 9:00 AM, local time, at Manito Meeting Room, 2016 S Tekoa Street, Spokane WA

**Bid Submittal:** Bids must be submitted electronically through the City of Spokane's online procurement system portal until **11:00 a.m. on Tuesday, July 7, 2026**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

The right is reserved to reject any and all Bids and to waive any informalities.

**Public Bid Opening:** Sealed Bids will be unsealed and read at the City virtual public bid opening meeting at 11:15 a.m. on **TUESDAY, July 7, 2026**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

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THEA PRINCE  
Sr. Procurement Specialist  
City of Spokane Purchasing & Contracts

Publish: June 17 and 24, 2026

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**INVITATION TO BID #6583-26**  
**Copper Pipe Products**

City of Spokane Water & Hydroelectric Services Department

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

**Bid Submittal:** Bids must be submitted electronically through the City of Spokane's online procurement system portal until **11:00 a.m. on TUESDAY JULY 7<sup>TH</sup> 2026**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system, ProcureWare. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

The right is reserved to reject any and all Bids and to waive any informalities.

**Public Bid Opening:** Sealed Bids will be unsealed and read at the City virtual public bid opening meeting at 11:15 a.m. on **TUESDAY JULY 7<sup>TH</sup> 2026**. For the link to attend virtually, visit the City's Purchasing website. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

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Tanya Lester  
Procurement Specialist  
City of Spokane Purchasing & Contracts

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