



# Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 116

June 10, 2026

Issue 23



## Mayor and City Council

Mayor Lisa Brown

Council President Betsy Wilkerson

## Council Members:

Michael Cathcart (District 1)

Paul Dillon (District 2)

Sarah Dixit (District 1)

Kitty Klitzke (District 3)

Kate Telis (District 2)

Zack Zappone (District 3)

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# Minutes

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**MINUTES OF SPOKANE CITY COUNCIL**

**Monday, June 1, 2026**

**AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

**Roll Call**

On roll call, Council President Pro Tem Klitzke and Council Members Cathcart, Dillon, Dixit, Telis, and Zappone were present. Council President Wilkerson arrived at 3:47 p.m.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions**.

**BRIEFING ON AGENDA ITEMS****Final Agenda for June 1, 2026**

- OPR 2026-0158 (Compassionate Addition Treatment Shelter Beds) – Arielle Anderson
- OPR 2026-0424 (Monroe Street PSA) – Adam McDaniel

**Updated Draft Agenda for June 8, 2026**

- OPR 2026-0491 (Power Grounding Study) – Stephen C. Williams
- OPR 2026-0494 (2026 Grind & Overlay) – Chris Wright

**Draft Agenda for June 15, 2026**

- ORD C36884 [Establishing the Spokane Urban Native Advisory Council (SUNAC)] – Alex Scott

**CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS****June 1, 2026, Final Agenda**

Purchase and Sale Agreement - 824 N. Monroe Street (OPR 2026-0424) (Deferred to June 1, 2026, Agenda, from May 18, 2026, Agenda, during May 18, 2026, 3:30 p.m. Agenda Review Session) (Council Sponsor: Council Member Telis)

**Motion** by Council Member Telis, seconded by Council President Pro Tem Klitzke, **to approve** the Telis Proposed Amendment to OPR 2026-0424 (Purchase and Sale Agreement for the City of Spokane property

located at 824 N. Monroe Street) filed May 27, 2026; **carried 6-0.** (Note: The adoption of the amendment without rules suspension results in an automatic deferral of the item to June 8, 2026.)

### **June 8, 2026, Updated Draft Agenda**

2026 Grind and Overlay Contract (OPR 2026-0494) (Council Sponsor: Council Member Klitzke)

**Motion** by Council Member Dillon, seconded by Council Member Telis, **to defer** OPR 2026-0494 (2026 Grind and Overlay Contract) to June 8, 2026, Agenda; **carried 6-0.**

### **June 15, 2026, Draft Agenda**

First Reading Ordinance C36884 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

**Motion** by Council Member Telis, seconded by Council Member Dillon, **to approve** adding all City Council members as sponsors to First Reading Ordinance C36884 [establishing the Spokane Urban Native Advisory Council (SUNAC)]; **carried 6-0.**

**(Council President Wilkerson arrived at 3:47 p.m., during discussion on First Reading Ordinance C36877.)**

### **June 22, 2026, Agenda**

First Reading Ordinance C36877 (First Reading deferred to June 22, 2026, Agenda, from June 1, 2026, Agenda, during May 18, 2026, 3:30 p.m. Agenda Review Session, thereby deferring Second Reading to July 15, 2026.) (Council Sponsors: Council Members Dillon, Dixit, and Klitzke)

**Motion** by Council Member Dillon, seconded by Council Member Tellis, **to approve** the Telis/Dillon/Dixit Proposed Amendment to First Reading Ordinance C36877 (relating to cooling for residential tenants) filed May 28, 2026; **carried 5-2.**

### **Presentation of Five-Year Pin**

Council President Wilkerson recognized Abigail Martin, Manager of Neighborhood Connectivity Initiatives-City Council Office, for her five years of service and presented her a five-year pin.

### **Action to Approve Agenda**

The City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Zappone, seconded by Council Member Dixit, **to approve** the June 8, 2026, Updated Draft Agenda, as amended, as next week's Final Agenda; **carried 7-0.**

### **Council Recess/Executive Session**

The City Council recessed at 4:05 p.m. No executive session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

### **Roll Call**

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Dixit, Klitzke, Telis, and Zappone were present.

Shae Blackwell, Legislative Assistant-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Proclamations and Salutations**.

There were no **Reports from Community Organizations**.

There was no **Poetry at the Podium**.

There were no **Boards and Commissions Appointments**.

**(Clerical Note: City Council held Hearing Item H1. (Hearing on Emergency Ordinance C36865) before considering the Reports, Contracts, and Claims Agenda.)**

### **REPORTS, CONTRACTS, AND CLAIMS AGENDA**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Voice Vote**, the City Council **approved** Staff Recommendations for the following items:

Purchase of up to 4 new or used vehicles for the Spokane Police SIU Unit using 5 undercover vehicles that have exceeded their useful life and 3 vehicles that were seized due to criminal activity as trade. (OPR 2026-0470) (Council Sponsors: Council Members Telis and Cathcart)

Value Blanket for purchase from Ergon Asphalt and Emulsions, Inc. (Spokane) for emulsified asphalt (CSS-1H and CSS-1) and fog seal as needed over a five-year period from June 1, 2026 through May 31, 2031—not to exceed \$500,000 (incl. tax). (OPR 2026-0471 / ITB 6498-26) (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

Value Blanket for purchase from AAA Concrete, Inc. (Spokane, WA) for concrete mix as needed over a five-year period from June 29, 2026, through June 28, 2031—not to exceed \$350,000 (incl. tax). (OPR 2026-0472 / RFQ 6510-26) (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

Contract Renewal 2 of 2 with Environment Control (Spokane) for ongoing janitorial services for SFD Facilities from July 1, 2026, through June 30, 2027—\$88,320. (OPR 2022-0589 / IPWQ 5679-22) (Council Sponsors: Council President Wilkerson and Council Member Telis)

Amendments 1, 2, and 3 to Interagency Agreement number IAA26858 between Washington State Administrative Office and Spokane Municipal Court for Therapeutic Courts. Amendment 1: Updates Attachment A to Agreement – No change in dollar amount; Amendment 2: \$8,000 increase in benefit costs; and Amendment 3: \$26,000 increase for recovery support. Total award with increases: \$464,330. (OPR 2025-0506) (Relates to Special Budget Ordinance C36880)

Grant Agreement with the State of Washington Department of Ecology for the 2025-2027 Biennial Stormwater Capacity Grant (WQSWCAP-2527-Spokane-00222)—Total Grant amount \$120,000. (OPR 2026-0464) (Council Sponsor: Council President Wilkerson)

Public Works Agreement with Colvico, Inc., (Spokane) for the installation of a previously purchased generator at the Spokane Central Service Center—\$148,600 (plus tax). (OPR 2026-0465 / PW ITB 6520-26) (Council Sponsor: Council Member Klitzke)

Public Works agreement with Greystone Construction Company (Shakopee, MN) for the purchase and installment of a material storage building—\$141,825 (not incl. additional tariff costs at time of shipping). (OPR 2026-0466) (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

Low Bid of Shamrock Paving, Inc. (Spokane) for 3rd Avenue and Stevens Street Grind and Overlays project—\$2,774,000. An administrative reserve of 10% of the contract price will be set aside. (Riverside and Cliff-Cannon Neighborhoods) (OPR 2026-0467 / EGN 2024062) (Council Sponsor: Council Member Klitzke)

Low Bid of N.A. Degerstrom, Inc. (Spokane Valley, WA) for Chestnut Street Bridge Scour project—\$1,314,295. An administrative reserve of 10% of the contract price will be set aside. (Latah Neighborhood) (OPR 2026-0468 / ENG 2022093) (Council Sponsor: Council Member Klitzke)

Purchase Agreement with Hughes Fire Equipment Inc., (Springfield, OR) for a new Pierce Tiller Ladder through cooperative contract HGACbuy contract #FS12-23—\$2,586,517.94 (incl. tax). (OPR 2026-0469) (Council Sponsors: Council President Wilkerson and Council Member Telis)

Contract Amendment A with Compassionate Addition Treatment DBA CAT Spokane to support emergency shelter beds at CAT's Recovery Options Center scattered site for the full 18-month contract period—additional \$286,722.50. (OPR 2026-0158) (Council Sponsors: Council Members Dixit and Zappone)

Acceptance of FIFA World Cup Federal passthrough grant funds—\$1,052,900. (OPR 2026-0482) (Relates to OPR 2026-0483 on the Reports, Contracts, and Claims Agenda, Special Budget Ordinance C36879, and Resolution 2026-0037) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Acceptance of FIFA World Cup State grant funds—\$112,492. (OPR 2026-0483) (Relates to OPR 2026-0482 on the Reports, Contracts, and Claims Agenda, Special Budget Ordinance C36879, and Resolution 2026-0037) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through May 15, 2026, total \$16,564,077.98 (Check Nos.: 619334-619549; Credit Card Nos.: 003072-003114; ACH Nos.: 152226-152577), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$15,887,002.54. (CPR 2026-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through May 22, 2026, total \$8,609,785.96 (Check Nos.: 619550-619693; Credit Card Nos.: 003115-003139; ACH Nos.: 152578-152848), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,949,821.33. (CPR 2026-0002)
- c. Payroll claims of previously approved obligations through May 23, 2026: \$10,217,017.81 (Check Nos.: 580390-580501). (CPR 2026-0003)

Minutes:

- a. City Council Meeting Minutes: May 11 and May 18, 2026. (CPR 2026-0013)
- b. City Council Special Meeting Minutes: May 14 and May 21, 2026. (CPR 2026-0013)

- c. City Council Public Infrastructure, Environment and Sustainability Standing Committee Meeting Minutes: May 11, 2026. (CPR 2026-0019)

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCES

#### **Special Budget Ordinance C36879 (Relates to OPR 2026-0482 and OPR 2026-0483 on the Reports, Contracts, and Claims Agenda and Resolution 2026-0037) (Council Sponsors: Council Members Cathcart and Telis)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36879** amending Ordinance No. C36794, entitled in part "An Ordinance adopting a Mid-biennial Modification Budget for the City of Spokane," and amending it to accept two FIFA Grants, and declaring an emergency.

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

#### **Special Budget Ordinance C36880 (Relates to OPR 2025-0506 on the Reports, Contracts, and Claims Agenda) (Council Sponsors: Council President Wilkerson and Council Members Telis and Cathcart)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36880** amending Ordinance No. C36794, entitled in part "An Ordinance adopting a Mid-biennial Modification Budget for the City of Spokane," and amending it to accept additional funding from the Administrative Office of the Courts, and declaring an emergency.

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

#### **Special Budget Ordinance C36881 (Council Sponsors: Council President Wilkerson and Council Member Dillon)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36881** amending Ordinance No. C36794, entitled in part "An Ordinance adopting a Mid-biennial Modification Budget for the City of Spokane," and amending it to purchase a transformer for Upriver Dam, and declaring an emergency.

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**EMERGENCY ORDINANCE****Emergency Ordinance (Deferred from May 18, 2026, Agenda, during May 18, 2026, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Cathcart)**

After an opportunity for public testimony, with no individuals speaking, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Emergency Ordinance C36875** of the City of Spokane making technical corrections recently enacted eviction prevention provisions, amending Section 10.57.160 of the Spokane Municipal Code, and declaring an emergency.

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**RESOLUTION****Resolution 2026-0037 (Relates to OPR 2026-0482 and OPR 2026-0483 on the Reports, Contracts, and Claims Agenda and Special Budget Ordinance C36879) (Council Sponsors: Council President Wilkerson and Council Member Zappone)**

After an opportunity for public testimony and Council commentary, with no individuals speaking, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2026-0037** setting forth the City Council's approval and endorsement of funding for a one-time FIFA World Cup Grant, and authorizing execution of related contracts without further City Council review and action.

**Ayes:** Cathcart, Dillon, Dixit, Klitzke, Telis, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

There were no **Final Reading Ordinances**.

**FIRST READING ORDINANCE**

The following Ordinance was read for the first time, with further action deferred. Public testimony was allowed on the First Reading Ordinance; however, no individuals spoke on the ordinance.

**ORD C36883** Regulating aggressive speeding and street racing, and enacting a new Chapter 16A.85 of the Spokane Municipal Code. (Council Sponsors: Council Members Dillon and Cathcart)

There were no **Special Considerations**.

**HEARINGS****Hearing on Emergency Ordinance C36865 (Passed by City Council on April 13, 2026) (Council Sponsors: Council Members Klitzke and Zappone)**

The City Council held a hearing on Emergency Ordinance C36865 imposing an immediate moratorium on building permit applications for Drive-Through Facilities and Quick Vehicle Servicing uses near existing and

planned frequent transit stops; setting a public hearing (on June 1, 2026); and declaring an emergency. After a staff report by Planning Director Spencer Gardner and an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to close** the hearing; **carried 7-0.**

There was an opportunity for Council commentary, with none provided. As there was no change to the findings for Ordinance C36865, no further action was taken.

[The City Clerk left the meeting at 6:20 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by the City Council Office for the minutes.]

### OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Margo Hill
- Sunshine Wigen

### ADJOURNMENT

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 6:25 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance and Administration Committee**  
**City Hall (808 W. Spokane Falls Blvd)**  
**Council Chambers, May 28, 2026**

### Call to Order: 11:04 AM

Recording of the meeting may be viewed here: [Spokane City Council](#)

### Attendance

Committee Members Present: Council President Betsy Wilkerson (Chair), Council Member Michael Cathcart, Council Member Zack Zappone, Council Member Kitty Klitzke, Council Member Kate Telis, Council Member Sarah Dixit

### Discussion Items (No Action Taken)

1. AIRPORT UPDATE – DAVE HARING
2. ESTABLISHING THE SPOKANE URBAN NATIVE ADVISORY COUNCIL (SUNAC) – ALEX SCOTT
3. NOTICE OF PARTNERSHIP WITH YWCA ON SPD SCIP GRANT – JAKE JENSEN
4. EQUITY SUBCOMMITTEE PRESENTATION – ALEX GIBILISCO
5. COUNCIL RESOLUTION ON BIENNIAL BUDGET PRIORITIES – KATE FAIRBORN
6. COUNCIL BOARD, COMMISSION, COMMITTEE & STAFF REPORTS – CITY COUNCIL

**Consent Items (No Action Taken)**

1. 0410 – ARMORED CAR SERVICE – LOOMIS
2. MITCHELL HUMPHREY FMS ANNUAL SOFTWARE MAINTENANCE AND SUPPORT – INFORMATION TECHNOLOGY
3. SETTLEMENT RESOLUTION – CITY ATTORNEY
4. PORTABLE TOILET/HAND WASH STATION RENTAL SERVICES – PURCHASING & CONTRACTS
5. MASTER CONTRACT – FIRE EXTINGUISHER & SUPPRESSION SYSTEMS ANNUAL INSPECTIONS, TESTING AND MAINTENANCE SERVICES – PURCHASING & CONTRACTS

**Public Testimony**

No public testimony

**Executive Session**

None

**Adjournment**

The meeting adjourned at 12:49 PM

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**Standing Committee Meeting Minutes  
Spokane City Council  
Public Safety and Community Health Committee  
Council Chambers, City Hall  
808 W Spokane Falls Blvd.  
June 1st, 2026**

**Call to order:** 12:04 P.M.

**Meeting recording can be viewed online at:**

June 1st, 2026, Public Safety & Health Committee | Videos & Movies on Vimeo

**Meeting attendance:**

Council Members present were: Kate Telis, Betsy Wilkerson, Kitty Klitzke, Michael Cathcart, Zack Zappone, Paul Dillon (arrived at 12:05), Sarah Dixit

**Meeting agenda:**

- Public Comment
  1. Will Hulings
  
- Monthly Reports / Updates
  1. PHOTO RED MONTHLY UPDATE - DAVE SINGLEY (0 minutes)
  
  2. STRATEGIC INITIATIVES MONTHLY UPDATE - JACQUI MACCONNELL (0 minutes)
  
- Discussion Items
  1. SPD MONTHLY UPDATE - CHIEF HALL (10 minutes)
    - CM Dixit asked for the causes of serious collisions
    - CM Cathcart suggested partnering with traffic schools to talk about good and bad decisions when driving

2. PERSONAL PROTECTIVE EQUIPMENT - SBO - CHIEF HALL (5 minutes)
  3. SFD MONTHLY UPDATE - CHIEF WILLIAMS (10 minutes)
  4. IDAHO-SPOKANE HAZMAT TEAM INTERAGENCY AGREEMENT – CHIEF WILLIAMS (5 minutes)
  5. FIRE DISTRICT PRESENTATION - KATE FAIRBORN & CHIEF WILLIAMS (15 minutes)
  6. EMERGENCY MANAGEMENT QUARTERLY UPDATE - SARAH NUSS (10 minutes)
    - CM Cathcart asked if the translation tool was used for translating emergency communications
    - CP Wilkerson asked if there are funds budgeted for sign language
  7. SPECIAL BUDGET ORDINANCE – PUBLIC SAFETY SIP LOANS FOR POLICE AND FIRE - MATT BOSTON (5 minutes)
  8. BOARDS, COMMISSION AND STAFF UPDATES - CITY COUNCIL (10 minutes)
- Consent Items
    1. PUBLIC SAFETY SIP LOAN (FINANCE & ADMINISTRATION)
    2. FACILITIES - POLICE DEPARTMENT - POLICE ACADEMY ADDITION CONTRACT (FACILITIES MANAGEMENT)
  - Executive Session
  - None

**Adjournment:**

The meeting adjourned at 1:53 P.M.

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# General Notices

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## STREET CLOSURE NOTIFICATION 2022096 – Maple Street/Walnut Street Grind and Overlay

Maple Street from 2nd Avenue to Dean Avenue and Walnut Street from 2nd Avenue to Mallon Avenue will be closed June 11, 2026, through June 25, 2026.

Detour signs will be in place.

Publish: June 10, 2026

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## Regular Meeting Notice/Agenda The Civil Service Commission 9:30 AM – June 19, 2026

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on June 16, 2026, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The

purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in person and open to the public with commission members, staff and presenters attending in-person.

Dated this 4th day of June 2026.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Debbie DeCorde at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

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**Agenda**  
**Regular Meeting of the Civil Service Commission**  
**9:30 AM – June 16, 2026**

City Hall – City Council Chambers – Lower Level  
808. W Spokane Falls Blvd., Spokane, WA 99201

**CALL TO ORDER/ROLL CALL**

**APPROVAL OF MINUTES**

- May 19, 2026, Minutes

**CHIEF EXAMINER UPDATE**

**NEW BUSINESS**

- None

**OTHER BUSINESS**

- S. Richmond Appeal Hearing

**ADJOURN**

**Note:** The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

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**NOTICE OF PUBLIC BID OPENING DAY & TIME CHANGE**

City of Spokane - Purchasing Department

Beginning **Tuesday July 7<sup>th</sup>, 2026**, Public Bid Openings will change from **Mondays at 1:15 p.m.** to **Tuesdays at 11:15 a.m.**

The final Monday Bid opening will be held on June 29<sup>th</sup> at 1:15 p.m.

Public bid opening processes will remain the same. For questions regarding this change, please contact the Purchasing Department at: [purchasing@spokanecity.org](mailto:purchasing@spokanecity.org)

City of Spokane Purchasing & Contracts

Publish: June 10, 17, and 24, 2026



Spokane City/County Historic Landmarks  
Preliminary Agenda  
Wednesday, June 17, 2026  
3:00 PM  
**Hybrid Meeting**  
Microsoft Teams/City Council Briefing Center

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**TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE**

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3:00 PM **Public Hearing:**

- A. **Special Valuation Application (per SMC 17D.100.310):**
1. Wolfle-Trunkey House – 415 East Twelfth Avenue

3:45 PM **Commission Briefing Session:**

1. Call to Order
2. Approve 5/20/2026 meeting minutes
3. Old Business
4. New Business
5. Chairman's Report
6. HPO Staff Report
7. Other (Announcement and events)

**Adjournment:**

The next SHLC meeting will be held on Wednesday, July 15, 2026

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Updates to this agenda may occur prior to the meeting – please see <https://www.historicspokane.org/current-agenda-items> for the most current agenda and details to join the meeting virtually.

**Members of the public are encouraged to join the online meeting using the following information. To participate via video follow the hyperlink below on your computer or mobile device (click on “Join the meeting now”)**

Microsoft Teams meeting

**Join the meeting now**

Meeting ID: 262 603 992 298 7

Passcode: qe7ka2yH

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**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets

may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

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# Ordinances

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**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

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## ORDINANCE NO. C36875

An Ordinance of the City of Spokane making technical corrections recently enacted eviction prevention provisions, amending Section 10.57.160 of the Spokane Municipal Code, and declaring an emergency.

**WHEREAS**, on February 2, 2026, the City Council enacted Ordinance C36808, establishing new provisions for eviction prevention; and

**WHEREAS**, as enacted, Ordinance C36808 was intended to become effective on June 1, 2026; and

**WHEREAS**, as enacted, Ordinance C36808 amended Section 10.57.160.B of the Spokane Municipal Code relating to notice of residential rent increases, but also created a potential conflict with the existing code language relating to the effective date; and

**WHEREAS**, the City Council desires to correct the potential conflict before the effective date of Ordinance C36808; and

**WHEREAS**, the potential conflict in code language was only recently discovered, and consequently is sudden, unexpected, and requires immediate action to prevent or mitigate the threat of conflicting code provisions on June 1; and

**WHEREAS**, the City Council finds also that the normal course of legislative procedures of the City Council cannot timely address the resulting confusion and harm from the code conflict without causing or exacerbating harm to the community or government functions; and

**WHEREAS**, the Spokane City Council finds that this ordinance is necessary for the protection of the public peace, health, or safety and for the immediate support of City government and its existing public institutions; and

**NOW, THEREFORE**, the City of Spokane does ordain as follows:

**Section 1.** That section 10.57.160 of the Spokane Municipal Code is amended to read as follows:

### **Section 10.57.160 Minimum Notice to Increase Rent**

A landlord may not increase residential rent except in accordance with this section.

- A. Any rental agreement or renewal of a rental agreement entered into after ~~((the effective date of this ordinance))~~ June 23, 2024 shall include, or shall be deemed to include, a provision requiring not less than:
1. One hundred twenty days' written notice for rent increases equal to or less than three percent; or
  2. One hundred eighty days' written notice for rent increases greater than three percent.
  3. In a subsidized tenancy where the amount of rent is based on the income of the tenant or circumstances specific to the subsidized household, the rental agreement shall instead provide at least 30 days' prior written notice of an increase in the amount of rent to each affected tenant.
- B. Any notice of residential rent increase shall specify the percentage of the rent increase, the amount of the new rent, and the date on which the increase becomes effective ~~((and shall contain a notice of eviction prevention pursuant to SMC 10.57.220))~~.
- Commencing June 1, 2026, the notice of residential rent increase shall contain a notice of eviction prevention resources pursuant to SMC 10.57.220.
- C. Any notice of a residential rent increase shall be served in accordance with RCW 59.12.040.
- D. For purposes of this section, the term "rent" shall have the meaning set forth in RCW 59.18.030 (29), as amended from time to time.

**Section 2.** Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 3.** Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Section 4.** Emergency Clause. The City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately under Section 01.01.080 of the Spokane Municipal Code and Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

**Passed by City Council June 1, 2026**  
**Delivered to Mayor June 4, 2026**

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### ORDINANCE NO. C36879

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT TWO FIFA GRANTS, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the various Funds listed below, which changes could not have been anticipated or known at the time of making such budget ordinance; and

**WHEREAS**, this ordinance has been on file in the City Clerk's Office for five days;

**NOW, THEREFORE**, the City Council of Spokane does ordain:

**Section 1.** That in the budget of the Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$109,728.
  - A) Of the increased revenue, \$105,576 is provided solely from a Federal grant award for Federation Internationale de Football Association (FIFA) support.
  - B) Of the increased revenue, \$4,152 is provided solely from a State grant award for FIFA support.
- 2) Increase appropriation by \$109,728.
  - A) Of the increased appropriation, \$54,958 is provided solely for contra salaries and benefits.
  - B) Of the increased appropriation, \$54,770 is provided solely for contractual services.

**Section 2.** That in the budget of the Fire Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$449,004.
  - A) Of the increased revenue, \$341,453 is provided solely from a Federal grant award for FIFA support.
  - B) Of the increased revenue, \$107,551 is provided solely from a State grant award for FIFA support.
- 2) Increase appropriation by \$449,004.
  - A) Of the increased appropriation, \$254,630 is provided solely for overtime and associated benefits.
  - B) Of the increased appropriation, \$82,050 is provided solely for capital machinery and equipment.
  - C) Of the increased appropriation, \$112,324 is provided solely for contra other expenses.

**Section 3.** That in the budget of the Public Safety & Judicial Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$594,585.
  - A) Of the increased revenue, \$593,274 is provided solely from a Federal grant award for FIFA support.
  - B) Of the increased revenue, \$1,311 is provided solely from a State grant award for FIFA support.
- 2) Increase appropriation by \$594,585.
  - A) Of the increased appropriation, \$229,920 is provided solely for overtime and associated benefits.
  - B) Of the increased appropriation, \$212,500 is provided solely for capital machinery and equipment.
  - C) Of the increased appropriation, \$1,000 is provided solely for operating supplies.
  - D) Of the increased appropriation, \$151,165 is provided solely for contra other expenses.

**Section 4.** It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept two FIFA grants, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 1, 2026**

**Delivered to Mayor June 4, 2026**

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**ORDINANCE NO. C36880**

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT ADDITIONAL FUNDING FROM THE ADMINISTRATIVE OFFICE OF THE COURTS, AND DECLARING AN EMERGENCY.

**WHEREAS**, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Miscellaneous (General Fund) Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

**WHEREAS**, this ordinance has been on file in the City Clerk's Office for five days;

**NOW, THEREFORE**, the City Council of Spokane does ordain:

**Section 1.** That in the budget of the Miscellaneous (General Fund) Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$34,000.
  - A) Of the increased revenue, \$34,000 is provided by the Administrative Office of the Courts for the therapeutic courts in the Municipal Courts department.
- 2) Increase appropriation by \$34,000.
  - A) Of the increased appropriation, \$8,000 is provided solely for base wages and benefits.
  - B) Of the increased appropriation, \$26,000 is provided solely for professional services.

**Section 2.** It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept an increase to the Administrative Office of the Courts therapeutic court grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 1, 2026**

**Delivered to Mayor June 4, 2026**

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**ORDINANCE NO. C36881**

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO PURCHASE A TRANSFORMER FOR UPRIVER DAM, AND DECLARING AN EMERGENCY.

**WHEREAS**, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Water – Wastewater Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

**WHEREAS**, this ordinance has been on file in the City Clerk's Office for five days;

**NOW, THEREFORE**, the City Council of Spokane does ordain:

**Section 1.** That in the budget of the Water – Wastewater Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$2,200,000.

A) Of the increased appropriation, \$2,200,000 is provided solely for construction of fixed assets in the Water Capital program.

**Section 2.** It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase a transformer for Upriver Dam, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 1, 2026**

**Delivered to Mayor June 4, 2026**

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# Job Opportunities

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We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, family status, genetic information, veteran/military status, or disability status.

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## Amendment

Emergency Communications Training & Quality Manager SPN 275  
Announcement as of June 4<sup>th</sup>, 2026

**The above titled announcement is hereby amended to read:**

The closing date is June 15<sup>th</sup>, 2026, at 4:00 p.m.

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## Mail Center Specialist SPN 007 Promotional

**Date Open:** June 8th, 2026

**Date Closed:** June 15th, 2026

**Salary:** \$46,729.44 annual salary, payable bi-weekly, to a maximum of \$72,954.72

### Class Summary:

Performs specialized technical Mail Center procedures and information processing functions in compliance with USPS and City rules and regulations.

### Examples of Job Functions:

*This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.*

- Serves as main point of contact for employees and vendors regarding Mail Center functions and ensures compliance with USPS regulations and department policies. Coordinates internal services/programs with departments and vendors. Provides subject matter expertise for related projects and problem-solving.
- Plans and coordinates workflows and routing. Trains new and current employees and distributes work. Participates in purchasing supplies and office equipment. Contributes information to budget estimates for management.
- Processes incoming/outgoing mail for City Hall. Receives and sorts incoming mail for employees and departments. Arranges courier services and schedules to outside offices. Assures that all outgoing mail and courier service deliveries are ready for pick-up at designated times. Verifies security of mail prior to delivery. Prepares and processes overnight express mail using a variety of carriers.

- Process customer's bills by operating inserter. Coordinates and schedules large volume special mailing projects which involves planning, processing, and delivery to the Business Mail Entry Unit (BMEU) of presort standard, presort, and first-class mail for domestic and foreign destinations.
- Monitors postal accounts/balances for postage meters, presort standard, and postage due. Initiates requests for vouchers to replenish accounts. Calculates additional postage for presort and first class mail to be applied over and above the Zip+4 rate. Calculates and prepares monthly billing for individual departments.
- Tracks UPS, USPS, and Federal Express packages using the internet. Operates UPS online system to perform transactions. Addresses presort standard mailings using desktop computer program.
- Performs software user maintenance duties and digital transaction processing such as background processes to complete incoming and outgoing file transfers.
- Operates standard office machines and personal computer. Operates, maintains, and adjusts 7-station inserting machine, mailing machine, tabbing machine, desktop labeling/ mailing program, and automobile.
- Routinely handles confidential material, warrants, and notices.
- Delivers or picks-up mail at the US Post Office to meet critical schedules.
- Performs related work as required.

**Minimum Qualifications:****Promotional Requirements:**

- *Experience:* One year of experience in a lower-level classification in the Mail Center.
- *License:* All applicants must possess a valid driver's license

**Lift Requirement:**

- Job offer is contingent on passing a lift test.
- Enough strength to carry material weighing up to 50 lbs, such as mail trays and packages.

**Examination Details:**

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will be conducted in person and will consist of multiple-choice questions.

Possible subjects covered in the examination:

- Attention to Detail
- Computer Skills
- Interpersonal Skills
- Mail Operations
- Communication Skills

**Important Details:**

- Test Date: Wednesday, June 17, 2026
- Test Time: 9:00 a.m.
- Test Method: On Computer
- Test Location: Civil Service Test Room, 4<sup>th</sup> floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 1 Hour, 15 Minutes

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website. (<https://my.spokanecity.org/jobs/classified/>)

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of June 2026.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

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**Cash Accounting Clerk II SPN 102**  
Promotional

**Date Open:** June 8th, 2026

**Date Closed:** June 22nd, 2026

**Salary:** \$46,729.44 annual salary, payable bi-weekly, to a maximum of \$72,954.72

**Class Summary:**

Performs cashier and supervisory work in the receipt and disbursement of money.

**Examples of Job Functions:**

- Functions as head cashier: Supervises and participates in the receipt of money from the public, calculates change and issues receipts, and cashes warrants and other authorized negotiables.
- Reviews the daily cash receipts of subordinates: Balances receipts, reconciles daily cash receipts and disbursements, and prepares trial balance on daily cash flow for utilities, LID's, and miscellaneous receipts.
- May prepare monthly and yearly reports.
- Supervises and assists with handling the daily payments which are received by mail. Supervises bank deposits, balances the accounts, and replenishes cash fund.
- Determines procedures to be followed in a cashier's cage or scale house. Hires and trains subordinates on procedures, and counsels on problems they encounter.
- May prepare schedules for up to two shifts per day, 7 days per week and may verify time cards of subordinate staff.
- Provides general or technical information for public requests.
- Operates a cash register, calculator, OCR, encoder, computer and other office machines. May be required to drive a City vehicle to multiple sites.
- Performs related work as required.

**Minimum Qualifications:****Promotional Requirements:**

- *Experience:* Completion of the probationary period with the City in the classification of Cash Accounting Clerk I or a similar classification in which the receiving and handling of currency and checks is involved.
- *License:* Applicants must possess a valid driver's license.

**Examination Details:**

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will be conducted in person and will consist of computer skills simulations and multiple-choice questions.

Possible subjects covered in the examination:

- Attention to Detail
- Business Mathematics
- Computer Skills
- Interpersonal Skills
- Records & Internal Controls
- Supervision & Training

**Important Details:**

- Test Date: Thursday, June 25, 2026
- Test Time: 9:00 a.m.
- Test Method: On Computer
- Test Location: Civil Service Test Room, 4<sup>th</sup> floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 1 Hour, 51 Minutes

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website. (<https://my.spokanecity.org/jobs/classified/>)

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of June 2026.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

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# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

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**Washington G&O – 8th to 3rd  
Engineering Services File No. 2023118**

This project consists of the construction of approximately 12,000 square yards of 2" thick HMA milling and repaving, 1,200 linear feet of 6"-12" water main installation and associated pavement repair, 17 wheelchair ramp replacements, signal replacement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until **1:00 p.m. June 22, 2026**, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery noon to 1:00 p.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2026 Standard Specifications.

Publish: June 3 and 10, 2026

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**Pacific Avenue Greenway  
Engineering Services File No. 2022069**

This project consists of the construction of approximately 3,760 square yards of pavement repair excavation, 920 linear feet of storm sewer, 27 drainage structures, 3,000 square yards of sidewalk, 4,780 linear feet of curb, 1,150 square yards of driveway, 2 new signal installations, 2 new RRFB installations, 3,760 square yards of 1/2-inch medium traffic, 4" thick pavement, and other related miscellaneous items.

The City of Spokane will receive bids until **1:00 p.m. June 29, 2026**, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery noon to 1:00 p.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map:

<https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2026 Standard Specifications.

**Note regarding funding source:**

The Maxwell from Pettet to Walnut WSDOT Bike-Ped project received funding from Washington's Climate Commitment Act (CCA). To strengthen public awareness of how CCA funding is used, the Office of the Governor is directing state agencies that administer funding or manage a CCA-support program to ensure consistent branding and funding acknowledgements are used in all communications and included in funding agreements and contracts. The "Climate Commitment Act" logo and funding acknowledgement make it easy for consumers and the public to see how the state is using CCA funds to reduce climate pollution, create jobs, and improve public health and the environment, particularly for low-income and overburdened populations.

Refer to **Appendix C** for a list of provision that apply to all contractors, subcontractors, service providers and others who assist the City of Spokane in implementing the Pacific Ave Greenway WSDOT Bike-Ped project.

Advertisement Dates:

Publish: June 10 and June 17, 2026

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# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

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### REQUEST FOR PROPOSALS #6572-26 ASSET MANAGEMENT AND COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM

City of Spokane Information Technology Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until 11:00 a.m. on Tuesday, July 21, 2026. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 11:15 a.m. on **Tuesday, July 21, 2026**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Katie Archer  
Procurement Specialist  
City of Spokane Purchasing & Contracts

Publish: June 10 and June 17, 2026

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