



# Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 116

June 3, 2026

Issue 22



## Mayor and City Council

Mayor Lisa Brown

Council President Betsy Wilkerson

## Council Members:

Michael Cathcart (District 1)

Paul Dillon (District 2)

Sarah Dixit (District 1)

Kitty Klitzke (District 3)

Kate Telis (District 2)

Zack Zappone (District 3)

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# Minutes

**NOTICE****NO MEETING MINUTES OF SPOKANE CITY COUNCIL  
Monday, May 25, 2026**

The Monday, May 25, 2026, regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, May 25, 2026, due to the observance of the Memorial Day holiday.)

# General Notices

**STREET CLOSURE NOTIFICATION****2023123 - BRIDGE DECK REPAIR BUNDLE  
GREENE ST, FREYA WAY, FREYA ST, HAVANA ST**

Greene Street South Bound from Marshall Avenue to Carlisle Avenue will be closed June 8 through June 26.

Greene Street North Bound from Marshall Avenue to Carlisle Avenue will be closed July 6 through July 31.

Detour signs will be in place.

Publish: June 3, 2026

# Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, family status, genetic information, veteran/military status, or disability status.

**Field Engineer SPN 214  
Promotional**

**Date Open:** June 1<sup>st</sup>, 2026

**Date Closed:** June 15<sup>th</sup>, 2026

**Salary:** \$80,826.48 annual salary, payable bi-weekly, to a maximum of \$114,568.56

**Class Summary:**

Performs administrative, supervisory and technical engineering work managing public works construction contracts; to ensure conformance to plans, standards and specifications.

**Examples of Job Functions:**

- Manages several concurrent public works construction projects.
- Directs the work of a team of surveyors and inspectors.
- Reviews materials, submittals and requests to subcontract work. Interprets and ensures adherence to specifications.

- Authorizes start work and stop work; approves contractor requested changes to items such as work sequence, access and traffic control.
- Responsible for documentation, records, reports, and all project correspondence relating to project progress. Ensures all documentation meets standards to maintain Certified Acceptance certification.
- Maintains construction records and files, survey data, vertical and horizontal survey control records, and pre and post construction photos.
- Reviews erosion control plans, storm water pollution protection plans, temporary traffic control and detour plans and ensures proper implementation of these plans.
- Authorizes field changes, negotiates contract change orders, reconciles contractor claims, and consults with supervisor on major decisions.
- Monitors project budget and schedule; determines working days, grants extensions, and substantial and physical completion of projects. Prepares final acceptance documents. Directs preparation of final as built; drawings.
- Performs warranty inspection and coordinates with the contractor to provide necessary repairs.
- Coordinates with the various affected utility companies, City departments, and other governmental agencies and citizens.
- Prepares informational letters and flyers for residents and businesses.
- Contacts and informs citizens and businesses regarding construction restrictions and chairs public construction progress meetings. Resolves access impacts and other concerns for citizens.
- Operates an automobile, computer, and calculator.
- Performs related work as required.

**Minimum Qualifications:****Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

*Experience:* Completion of two years of experience in the classification of Engineering Technician III (SPN: 203), Engineering Technician IV (SPN: 204), Public Works Journey Level Inspector (SPN: 216), Public Works Lead Inspector (SPN: 217), Public Works Materials Laboratory Assistant (SPN: 222), or a combination thereof.

*License:* Possession of a valid driver's license.

**Examination Details:**

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of the following:

- Multiple Choice 50%
- Oral Board 50%

**IN-PERSON MULTIPLE-CHOICE EXAMINATION DETAILS:**

- Test Date: Wednesday, June 17th, 2026
- Test Time: 10:00 a.m.
- Test Method: On Paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 2 Hours
- Test Subjects May Include:
  - Technical Competence
  - Civil Engineering
  - Organizational Awareness
  - Mathematical Reasoning

**Oral Board Details:**

The oral board is tentatively scheduled for June 24th, 2026, in the Civil Service Test Room (4th floor, City Hall). This is an in-person process in which a structured set of questions is asked of each candidate by a panel of expert evaluators. Qualified candidates will be notified via email when to appear for the oral board.

Please see our [Oral Board FAQ](#).

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of May 2026.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

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**Emergency Communications Training & Quality Manager SPN 275**

Open Entry

**Date Open:** May 25, 2026**Date Closed:** June 8, 2026**Salary:** \$90,493.92 annual salary, payable bi-weekly, to a maximum of \$128,599.92**Class Summary:**

Directs, manages, and coordinates training and quality assurance programs for Emergency Communications.

**Examples of Job Functions:**

*This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.*

- Program management responsibility for Emergency Communications training and quality programs. Develop, implement, evaluate, and oversee ongoing related programs.
- Hires, manages, and mentors training and quality assurance staff. Recommends inclusion or removal of mentors from the mentor program as new hires move to independent call taking.
- Develop, implement, evaluate, and maintain a new hire training and mentor program that prepares new hires for success.
- Coordinate with Human Resources for disciplinary actions to include termination of new hire employees who do not successfully complete training.
- Establish policies and procedures in accordance with applicable laws, and industry best practices.
- Conduct quality assurance audits on calls, chats, and systems. Ensuring compliance with policies, and guidelines, and best practices.
- Review work conducted by Spokane 911 team by engaging in day-to-day operations of the department.
- Conducts needs assessments to identify training needs and create ongoing training. Implementing and evaluating training effectiveness.
- Track and analyze call data, training records and audit outputs. Identifying trends in issues that impact outcomes and mitigating issues.
- Works with operations to schedule ongoing training for existing staff. Coordinates outside trainings as necessary.
- Develop staffing through training, coaching, and mentoring to improve outcomes.
- Provides input and manages training and quality budgets.
- Participates in public education programs.
- Performs related work as required.

**Minimum Qualifications:**

*Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.*

**Open-Entry Requirements:**

- *Education:* A bachelor's degree from an accredited four-year college or university with major course work in business administration, public administration, operations management, psychology, communications or a closely related field; and
- *Experience:* Two years of call center training and quality management experience OR four years of training and quality experience with a public safety agency with supervisory responsibility.

**Background Check:**

All applicants are subject to a thorough background investigation, including but not limited to criminal history and pre-employment drug screening.

**Licenses and Certifications:**

Individuals in this classification must obtain and maintain all required certifications in approved emergency communications protocols and software to include: the Washington State Public Safety Telecommunicator certification, Emergency Dispatch certification, ED-Q certification, and ACCESS II certification.

**Note:** Certification and training is paid for by the City of Spokane.

**Examination Details:**

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of the following:

- Supplemental Questionnaire Training and Experience Evaluation
- Oral Board 100%

Supplemental Questionnaire Training & Experience Evaluation:

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "QUESTIONS" on the job announcement page. The T&E must be submitted online, at the time of application. Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

Oral Board Details:

**The top 16 candidates from the T&E will move on to the Oral Board.** The oral board is tentatively scheduled for the week of June 22nd, 2026, in the Civil Service Test Room (4th floor, City Hall). This is an in-person process in which a structured set of questions is asked of each candidate by a panel of expert evaluators. Qualified candidates will be notified via email when to appear for the oral board.

Please see our Oral Board FAQ document here.

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 20th day of May 2026.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

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**WTE Electrical & Instrumentation Technician SPN 590**

## Open Entry

**Date Open:** June 1<sup>st</sup>, 2026**Date Closed:** June 15<sup>th</sup>, 2026**Salary:** \$58,818.96 annual salary, payable bi-weekly, to a maximum of \$96,904.08**Class Summary:**

Performs skilled journey level work in the installation, maintenance and repair of waste to energy plant electrical, instrumentation, and distributive control equipment.

**Examples of Job Functions:**

- Performs journey level preventive, repair and calibration maintenance of all plant electrical instrumentation and control equipment on a scheduled basis; including, but not limited to: steam turbine, generator, and instruments used to measure and control variables such as pressure, flow, temperature, motion, and force.
- Troubleshoots, installs, maintains, or repairs the following: low and high voltage electrical distribution equipment, plant conduit, lighting and power systems, motors and associated control equipment.
- Operates voltmeters, ammeters, megohm meters, and high voltage test equipment.
- Operates other equipment throughout the plant including, but not limited to, industrial forklifts, manlifts, and other mobile equipment.
- Performs related work as required.

**Minimum Qualifications:****Open Entry** (Must be met at time of application.)

- *Education:* High school diploma or equivalent.
- *Experience:* Two years of experience in the maintenance and repair of electrical instrumentation and distributive control equipment, such as hydraulic/pneumatic systems, steam turbine, turbine generator, air dampers, and related control devices.

**Licenses and Certifications** (Applies to all applicants.)

- Possession of a valid driver's license.

**Examination Details:**

Applicants must first meet the minimum qualifications to be invited to take the examination. Those who pass the examination will then go on the hiring list.

The examination will consist of the following:

- Supplemental Questionnaire Training and Experience Evaluation 20%
- Multiple Choice 80%

**Supplemental Questionnaire Training & Experience Evaluation:**

A Training and Experience Evaluation (T&E) is a written test where the applicant answers structured questions based on their previous experience and training or education. The questions may be viewed online under the tab marked "QUESTIONS" on the job announcement page. The T&E must be submitted online, at the time of application. Please view [this](#) video for tips to help you fill out the T&E.

**Multiple Choice:**

Possible subjects covered in the examination:

- Electrical/Instrumentation
- Safety
- Motors & Generators
- Blueprint/Schematic Reading

This is an online examination that will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local public library.

**Examination instructions and links will be emailed to qualified applicants on June 17<sup>th</sup>, 2026. The testing window is June 18<sup>th</sup>– 22<sup>nd</sup>.**

**Please note:** The email will come from City of Spokane ([info@governmentjobs.com](mailto:info@governmentjobs.com)).

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our [website](#).

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**To Apply:**

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 28th day of May 2026.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

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# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

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### Washington G&O – 8th to 3rd Engineering Services File No. 2023118

This project consists of the construction of approximately 12,000 square yards of 2" thick HMA milling and repaving, 1,200 linear feet of 6"-12" water main installation and associated pavement repair, 17 wheelchair ramp replacements, signal replacement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until **1:00 p.m. June 22, 2026**, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery noon to 1:00 p.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2026 Standard Specifications.

Publish: June 3 and 10, 2026

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# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

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**PUBLIC WORKS INVITATION TO BID #6570-26  
SPOKANE POLICE ACADEMY ADDITION  
City of Spokane FACILITIES DEPARTMENT**

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

**Pre-Bid Conference:**

A Pre-Proposal Conference is scheduled to be held on THURSDAY JUNE 04, 2026, at 08:30AM, local time, at 2302 N. Waterworks St, Spokane, WA 99212.

**Bid Submittal:**

Bids must be submitted electronically through the City of Spokane's online procurement system portal until 1:00 p.m. on MONDAY JUNE 22, 2026. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

The right is reserved to reject any and all Bids and to waive any informalities.

**Public Bid Opening:**

Sealed Bids will be unsealed and read at the City virtual public bid opening meeting at 1:15 p.m. on MONDAY JUNE 22, 2026. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Katie Archer  
Procurement Specialist  
City of Spokane Purchasing & Contracts

Publish: May 27 and June 03, 2026

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