



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

NOVEMBER 26, 2025

Issue 48



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

KATE TELIS (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:
<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

clerks@spokanecity.org

INSIDE THIS ISSUE

MINUTES	1402
HEARING NOTICES	1411
GENERAL NOTICES	1412
ORDINANCES	1414
JOB OPPORTUNITIES	1427
NOTICES FOR BIDS	1432

The Official Gazette

USPS 403-480

0% Advertising

Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:

\$9.90 per year

Outside Spokane County:

\$27.50 per year

Subscription checks made payable to:

City Treasurer

Address Change:

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, November 17, 2025**

The minutes for the Monday, November 17, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, December 3, 2025, issue of the *Official Gazette*.

MINUTES OF SPOKANE CITY COUNCIL**Monday, November 10, 2025****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:34 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Lambdin, and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions**.

BRIEFING ON AGENDA ITEMS**Final Agenda for November 10, 2025**

- Request to brief OPR 2017-0546 (Outside Special Counsel Contract Amendment No. 8 with Etter McMahon, Van Wert & Oreskovich, P.C. for outside counsel services in the legal matter John Durgan et al., v. City of Spokane) – Elizabeth Schoedel
- Request to brief OPR 2024-0970 (Contract Amendment with Career Path Employment and Training) – Luis Garcia
- Request to brief OPR 2025-0739 (Consultant Agreement with Kittelson & Associates, Inc. (Spokane) to provide Safe Streets for Spokane Supplemental Planning Services) – Tyler Kimbrell
- Request to brief OPR 2025-0756 (Contract with the Department of Commerce for the Encampment Resolution Program) – Keri Cederquist / Dawn Kinder
- Request to brief Community, Housing, and Human Services Department Fiscal Year 2025 formula grant agreements – Heather Page
- Request to brief OPR 2025-0750 (Approval of Compassionate Addiction Treatment (Spokane) as the New Roots Village Tiny Home Project operator) – Arielle Anderson / Dawn Kinder

Updated Draft Agenda for November 17, 2025

There were no requests for staff to brief agenda items.

Draft Agenda for November 24, 2025

- Request to brief FIN 2025-0002 (Spokane Airport Board 2026 Budget) – Rob Schultz and David Haring
- Request to brief RES 2025-0102 (Declaring the waiver of public bid requirements for the purchase of 2026 insurance premiums for specified City insurance coverages) – Matt Boston
- Request to brief OPR 2022-0481 (Outside Special Counsel Contract Amendment with Summit Law Group as outside legal counsel assisting the City in labor negotiations and HR advice) – Mike Piccolo

- Request to brief OPR 2025-0783 (Personal Services Agreement and Memorandum of Understanding between the City of Spokane, Arts Commission, and Spokane Arts) – Adam McDaniel
- Request to brief SBO C36797 (re-allocating ARPA funding) – Skyler Brown
- Request to brief SBO C36799 (Quarter 4 HR Range Changes) – Allison Adam
- Request to brief SBO C36800 (establishing a public works apprenticeship utilization program) – Jason Nechanicky
- Request to brief RES 2025-0099 (approving the appointment of Jon Snyder as the Director of Transportation and Sustainability) – Adam McDaniel
- Request to brief RES 2025-0100 (approving the appointment of Shawna Ernst as the Director of Analytics, Research, and Technology within SPD) – Adam McDaniel
- Request to brief RES 2025-0101 (Setting forth the City Council's approval and endorsement of funding for the community center contracts) – Dawn Kinder

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS

November 10, 2025, Final Agenda

Grant Agreement with the Department of Ecology (OPR 2025-0748) (Council Sponsors: Council Members Klitzke and Bingle)

Motion by Council Member Klitzke, seconded by Council Member Lambdin, to amend OPR 2025-0748 (Grant Agreement with the Department of Ecology to develop and implement a regional Stormwater Education program) with proposed Klitzke amendment; **carried 7-0.** (Automatic one-week deferral to November 17, 2025, Agenda due to amendment.)

Extensions to State Lobbying Contracts with Nick Federici (OPR 2022-0824) and Luke Esser (OPR 2022-0825) (Council Sponsor: Council President Wilkerson)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to defer** Consent Agenda Item No. 25 [Extensions to State Lobbying Contracts with Nick Federici (OPR 2022-0824) and Luke Esser (OPR 2022-0825) to November 24, 2025; **carried 4-3.**

Purchase from Safeware, Inc. (OPR 2025-0710) (Council Sponsors: Council President Wilkerson and Council Member Zappone) (Deferred from October 27, 2025, Agenda, during October 27, 2025, 3:30 p.m. Agenda Review Session)

Motion by Council Member Dillon, seconded by Council Member Lambdin, **to indefinitely defer** purchase from Safeware, Inc. of two long-range acoustical devices (LRADS); **carried 6-1.**

Emergency Ordinance C36774 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to suspend Council Rules and amend** just Ordinance C36774 (relating to City Council employees) with the Wilkerson/Dillon proposed amendment without triggering automatic deferral of the item; **carried 6-1.**

Resolution 2025-0095 (Council Sponsors: Council Member Lambdin and Dillon)

Motion by Council Member Lambdin, seconded by Council Member Klitzke, **to amend** Resolution 2025-0095 (committing the City Council to regularly hosting Community Days); **carried 6-1.** (Automatic one-week deferral to November 17, 2025, Agenda due to amendment.)

First Reading Ordinance C36752 (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to amend** First Reading Ordinance C36752 (relating to public rules) with the proposed Wilkerson amendment; **carried 7-0.** (Automatic one-week deferral to November 17, 2025, Agenda due to amendment.)

November 17, 2025, Updated Draft Agenda

Ordinance C36794 (Council Sponsors: Council Members Dillon and Cathcart)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to defer** Ordinance C36794 (adopting a Mid-Biennial Modification Budget for the City of Spokane for the year 2026) to final consideration on November 24, 2025; **carried 7-0.**

First Reading Ordinance C36778 (Council Sponsors: Council Members Zappone and Klitzke)

Motion by Council Member Zappone, seconded by Council Member Lambdin, **to amend** First Reading Ordinance C36778 (relating to algorithmic price fixing) with the Zappone proposed amendment; **carried 7-0.**

November 24, 2025, Draft Agenda

There were no considerations of amendments or deferrals for the November 24, 2025, Draft Agenda.

Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to approve** the November 10, 2025, Final Agenda, as amended, November 17, 2025, Updated Draft Agenda, as amended, and November 24, 2025, Draft Agenda; **carried 6-1**.

Council Recess/Executive Session

The City Council recessed at 4:31 p.m. and immediately reconvened into Executive Session to discuss pending litigation and labor negotiations for 30 minutes. City Attorney Mike Piccolo, Assistant City Attorney Elizabeth Schoedel, and Special Counsel Megan Clark and Ron Van Wert were present during the Executive Session. The Executive Session ended at 5:01 p.m., at which time the Agenda Review Session also ended. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson and Joe Bear, Post 92 American Legion.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Lambdin, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

PROCLAMATIONS AND SALUTATIONS

Veterans Day Salutation

Council Member Klitzke read a salutation in recognition of Veterans Day. Julio Torres, Spokane County Veterans Services Officer, accepted the proclamation.

There were no **Reports from Community Organizations**.

There was no **Poetry at the Podium**.

There were no **Boards and Commissions Appointments**.

CONSENT AGENDA

After public testimony and Council commentary, the following actions were taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Value Blanket Amendment with Consolidated Supply for purchase of service brass for the Water & Hydroelectric Services Department—additional \$100,000 annually (plus tax). Total amount over four years: \$1,200,000 (plus tax). (OPR 2025-0072 / RFQ 6287-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Purchase from M&L Supply (Spokane) of additional 1" Copper Pipe for the Water & Hydroelectric Services Department for large developments that started in the 2025 season that will continue into 2026 season— \$251,386.80 (plus tax). (OPR 2025-0736 / RFQ 6459-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Value Blanket with Wemco, Inc. (Spokane) for the as-needed purchase of mechanical crane parts for use at the Waste to Energy Facility from December 1, 2025, through November 30, 2030—not to exceed \$250,000 (plus tax). (OPR 2025-0737 / ITB 6371-25) (Council Sponsor: Council Member Klitzke)

Five-year Value Blanket with Micronics Engineered Filtration Group, Inc. (Chattanooga, TN) for the as-needed purchase of fabric filter bags for the Waste to Energy Facility from December 1, 2025, through November 30, 2030—not to exceed \$800,000 (plus tax). (OPR 2025-0738 / ITB 6391-25) (Council Sponsor: Council Member Klitzke)

Value Blanket Renewal 3 of 4 with Dykman, Inc. (Spokane Valley, WA) for the as-needed purchase of variable frequency drives (VFD's) for use at the Waste to Energy Facility from December 15, 2025, through December 14, 2026—not to exceed \$80,000 (plus tax). (OPR 2022-0900 / RFQ 5760-22) (Council Sponsor: Council Member Klitzke)

Value Blanket Renewal 3 of 4 with Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for the purchase of superheater tube panels for use at the Waste to Energy Facility from December 15, 2025, through December 14, 2026—not to exceed \$3,750,000 (plus tax). (OPR 2022-0901 / ITB 5754-22) (Council Sponsor: Council Member Klitzke)

Value Blanket Renewal 4 of 4 with Norit Americas Inc. (Marshall, TX) for the as-needed purchase of activated carbon for use at the Waste to Energy Facility from January 1, 2026, through December 31, 2026—not to exceed \$100,000 (plus tax). (OPR 2022-0007 / ITB 6173-24) (Council Sponsor: Council Member Klitzke)

Value Blanket Renewal 1 of 2 with Oxarc (Spokane) for the purchase of sodium hydroxide 50% membrane (Caustic Soda) for use at the Waste to Energy Facility from February 1, 2026, through January 31, 2027—not to exceed \$105,000 (plus tax). (OPR 2023-0053 / RFQ 5749-22) (Council Sponsor: Council Member Klitzke)

Contract Renewal 4 of 4 with Hydrotech Generator Repair Plus, Inc. dba Hydraulics Plus (Spokane Valley, WA) for the offsite rebuild of cylinders for the Waste to Energy Facility from January 1, 2026, through December 31, 2026—not to exceed \$100,000 (plus tax). (OPR 2021-0786 / IRFP 5525-21) (Council Sponsor: Council Member Klitzke)

Five-year Contract with Knight Construction & Supply, Inc. (Deer Park, WA) for as-needed grapple rebuilds for the Waste to Energy Facility from December 1, 2025, through November 30, 2030—not to exceed \$550,000 (plus tax). (OPR 2025-0746 / ITB 6372-25) (Council Sponsor: Council Member Klitzke)

Contract Renewal 3 of 4 with Deeco, Inc. (Raleigh, NC) for air emissions compliance testing at the Waste to Energy Facility from January 1, 2026, through December 31, 2026—not to exceed \$155,000 (plus tax). (OPR 2022-0709 / IRFP 5616-22) (Council Sponsor: Council Member Klitzke)

Outside Special Counsel Contract Amendment No. 8 with Etter McMahon, Van Wert & Oreskovich, P.C. (Spokane) for outside counsel services in the legal matter John Durgan et al., v. City of Spokane—increase of \$150,000. Total contract amount: \$760,000. (OPR 2017-0546) (Council Sponsor: Council Member Klitzke)

Outside Special Counsel Contract Amendment with Brendan Winslow-Nason and John Cadagan with the Firm Gordon Tilden Thomas & Cordell, LLP for outside counsel services in the legal matter involving City of Spokane Insurance Policies and Insurance Company of the State of Pennsylvania v. City of Spokane—increase of \$50,000. Total contract amount: \$100,000. (OPR 2025-0520) (Council Sponsor: Council Member Klitzke)

Contract Amendment with Career Path Employment and Training (Spokane) to provide additional funding from Washington State Department of Transportation for the Clean and Safe Program from September 15, 2025, through December 31, 2026—additional \$200,000 (plus tax). (OPR 2024-0970) (Council Sponsor: Council Member Bingle)

Consultant Agreement with Kittelson & Associates, Inc. (Spokane) to provide Safe Streets for Spokane Supplemental Planning Services from October 20, 2025, through December 31, 2026—\$345,666 (plus tax) plus \$34,566 administrative reserve. (OPR 2025-0739 / RFQu 6342-25) (Council Sponsor: Council Member Bingle)

Additional award of CDBG funds to the Northeast Community Center towards the completion of their covered walkway project—\$30,979. Total award: \$150,979. (OPR 2025-0086) (Council Sponsor: Council Member Dillon) (As amended during November 3, 2025, 3:30 p.m. Agenda Review Session)

Recommendation to list the Union Block located at 218 N. Howard Street on the Spokane Register of Historic Places. (OPR 2025-0743) (Council Sponsor: Council Member Bingle)

Multiple Family Housing Property Tax Exemption Conditional Agreement with Quartzite Ventures, LLC for the future construction of approximately 24 dwelling units at 619 S. Cedar Street. Following construction, the project intends to finalize under the 8-year exemption. The Conditional Agreement will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction. (OPR 2025-0745) (Council Sponsors: Council Members Bingle and Lambdin)

Preventative Maintenance Agreement with Redzone Robotics, Inc. (Warrendale, PA) for interceptor CCTV sonar and laser inspection of large sewer pipes from November 11, 2025, through November 10, 2026—\$107,245.30 (incl. tax). (OPR 2025-0747 / ITB 6352-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Consultant Agreement with Environmental Incentives, Inc. (Encinitas, CA) to provide consultation services to develop an RFP seeking the establishment of a Community Based Private public partnership (CBP3) that will ultimately collaborate to construct a regional stormwater facility—\$238,890. (OPR 2025-0749 / RFP 6431-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Low Bid of Allied Plumbing & Pumps LLC, DBA Allied Trenchless (Wenatchee, WA) for 2024 Cure in Place Pipe (CIPP) —\$1,295,816. An administrative reserve of \$129,581.60, which is 10% of the contract amount, will be set aside. (Various neighborhoods) (OPR 2025-0757 / ENG 2024078) (Council Sponsor: Council Member Klitzke)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 31, 2025, total \$10,715,346.58 (Check Nos.: 615008 – 615160; Credit Card Nos. 002342 – 002363; ACH Nos.: 146174 - 146331), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,471,402.73. (CPR 2025-0002)

Upon 5-2 Voice Vote, the City Council **approved Staff Recommendations** for the following items, which were considered separate from the other Consent Agenda items:

- Contract with the Department of Commerce for the Encampment Resolution Program (ERP) from July 1, 2025, through June 30, 2026, and authorization to execute subrecipient agreements with pre-approved providers—\$8,271,738. (OPR 2025-0756) (Council Sponsors: Council President Wilkerson and Council Member Dillon)
- Community, Housing, and Human Services Department Fiscal Year 2025 formula grant agreements:
 - a. HOME—\$1,138,478.43 Revenue. (OPR 2025-0740)
 - b. ESG—\$267,764 Revenue. (OPR 2025-0741)
 - c. CDBG—\$3,017,244 Revenue. (OPR 2025-0742)
(Council Sponsor: Council Member Dillon)
- Approval of Compassionate Addiction Treatment (Spokane) as the New Roots Village Tiny Home Project operator. (OPR 2025-0750) (Council Sponsor: Council Member Dillon)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

EMERGENCY ORDINANCE

Emergency Ordinance C36774 (As amended during the 3:30 p.m. Agenda Review Session) (Deferred from November 3, 2025, Agenda, during November 3, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Emergency Ordinance C36774, as amended**, relating to City Council employees, amending Sections 02.005.010, 02.005.030 and 02.005.100 of the Spokane Municipal Code, and repealing Sections 02.005.050 through 02.005.090 of the Spokane Municipal Code, and declaring an emergency.

Ayes: Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

RESOLUTIONS

Resolution 2025-0092 (As amended during November 3, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2025-0092, as amended**, declaring that a special market condition exists, waiving competitive bidding requirements, and authorizing the City to enter into contracts, in amount not to exceed \$885,565.33 for all contracts, for the purposes of providing scattered site shelter services for the CHHS Department.

Ayes: Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Resolution 2025-0093 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0093** approving the appointment of Reiner Hershaw as Director of Water & Hydroelectric Services for the City of Spokane.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0094 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2025-0094** regarding amendment to the City of Spokane Water and Hydroelectric Department – Fee & Cost Schedule (Public Rule).

Ayes: Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

For Council action on Resolution 2025-0095, see section of minutes under 3:30 p.m. Agenda Review Session.

Resolution 2025-0096 (Council Sponsors: Council Members Bingle and Dillon)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0096** setting hearing before City Council for December 15, 2025, for the vacation of the alley between Euclid Avenue and vacated Cleveland Avenue and between Nevada Street and vacated Columbus Street in the City of Spokane from owners having an interest in real estate abutting the above right-of-way

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0071 (As amended during November 3, 2025, 3:30 p.m. Agenda Review Session) (Deferred from October 27, 2025, Agenda, during October 27, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Zappone and Klitzke)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0071, as amended**, approving the purchase of safe speeds signage for neighbors through the Safe Streets for All Fund.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0104 (Amended and deferred from November 3, 2025, Agenda, during November 3, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

After public testimony and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **adopted Resolution 2025-0104, as amended**, relating to the Mayor's Executive Order 2025-0003 titled "EXECUTIVE ORDER TO IMMEDIATELY IMPLEMENT THE SAFE AND ACCESSIBLE PUBLIC SPACES ORDINANCE AND TO DIVERT INDIVIDUALS FROM HOMELESSNESS WHO MAY BECOME HOUSING INSECURE AS A RESULT OF THE LOSS OF SNAP BENEFITS DUE TO THE FEDERAL GOVERNMENT SHUTDOWN, WHICH NECESSITATES THE EMERGENCY AWARD OF NECESSARY CONTRACTS AND AGREEMENTS" and dated October 29, 2025.

Ayes: Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: Bingle
Abstain: None
Absent: None

FINAL READING ORDINANCES**Final Reading Ordinance C36762 (First Reading held October 6, 2025) (Council Sponsors: Council Members Cathcart and Klitzke)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36762** granting a non-exclusive franchise to use the public right-of-way to provide noncable telecommunications service to the public to Level 3 Telecom of Washington LLC., subject to certain conditions and duties as further provided.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36763 (First Reading held October 6, 2025) (Council Sponsors: Council Members Cathcart and Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36763** granting a non-exclusive franchise to use the public right-of-way to provide noncable telecommunications service to the public to Forged Fiber 37, LLC., a Delaware limited liability company, subject to certain conditions and duties as further provided.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36768 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36768** relating to emergency management; amending the title of Chapter 02.04 and Sections 02.04.070, 02.04.080, 02.04.090; adopting new Sections 02.04.085, 02.04.095, 02.04.096, 02.04.097, and 02.04.098; and repealing Chapter 06.02 and Section 18.11.040 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

- ORD C36775** Relating to the adoption of the Cannon Hill Park Local Historic District Overlay Zone and Design Standards and Guidelines; adopting new SMC sections 17D.100.285. (Council Sponsors: Council Members Bingle and Dillon)
- ORD C36776** Relating to municipal sewer services, amending multiple sections of Chapter 13.03, repealing section 13.03.1208, and amending sections 13.05.010, 13.05.020, and 13.05.030 of Chapter 13.05, all of the Spokane Municipal Code, and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) (As amended during November 3, 2025, 3:30 p.m. Agenda Review Session)
- ORD C36777** Relating to municipal water services, amending multiple sections of Chapter 13.04, and repealing sections 13.04.2006, 13.04.2008, and 13.04.2018, all of the Spokane Municipal Code, and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) (As amended during November 3, 2025, 3:30 p.m. Agenda Review Session)
- ORD C36780** Relating to General Facilities Charges (GFCs) for public utilities and services; amending SMC sections 13.03.0734, to chapter 13.03 of the Spokane Municipal Code; and 13.04.2044 to chapter 13.04 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council Members Klitzke and Bingle)

ORD C36781 Relating to transportation impact fees; amending SMC section 17D.075.180 to chapter 17D; of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council Members Klitzke and Bingle)

For Council action on First Reading Ordinance C36752, see section of minutes under 3:30 p.m. Agenda Review Session.

ORD C36786 Of the City of Spokane, Washington, adopting a Six-year Citywide Capital Improvement Program for the years 2026 through 2031. And amending the Citywide Capital Improvement Program (CIP) as referenced in Appendix C of the City of Spokane Comprehensive Plan. (Council Sponsors: Council President Wilkerson and Council Member Zappone) (As added during October 27, 2025, 3:30 p.m. Agenda Review Session)

ORD C36801 Adopting a local option transportation tax for commercial parking for the purpose of funding transportation system and safety improvements, and establishing incentives for efficient land use that meet the goals of the City's Comprehensive Plan; amending the title of SMC Chapter 08.07D, Section 08.07D.060, adopting a new Chapter 08.22 to Title 08 to the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council Members Klitzke and Dillon) (As added during November 3, 2025, 3:30 p.m. Agenda Review Session)

There were no **Special Considerations**.

HEARINGS

Continued Hearing on 2026 Mid-Biennium Modification Budget (FIN 2025-0001) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

The City Council held a hearing on the 2026 Mid-Biennium Modification Budget. There were no staff reports provided. Following the opportunity for public testimony, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to continue** the Mid-Biennium Modification Budget hearing to next Monday, November 17; **carried 7-0**.

[The City Clerk left the meeting at 8:01 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by the City Council Office for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Abigail Saks
- David Brookbank
- Ernest
- Evan O'Keefe
- George Taylor
- Jamie Sutherlin
- Jennifer
- Maddy
- Michael Doyle
- Monica Tittle
- Race Bloom
- Rebecca Stouff
- Robert Teal
- The Rev. Bob Feeny
- Will Neville
- Will Quinn
- William Hagy
- Zoe Van der Weide

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to adjourn**; **carried**.

There being no further business to come before the City Council, the meeting adjourned at 8:41 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Finance and Administration Committee
City Hall (808 W. Spokane Falls Blvd)
Council Chambers, November 3, 2025

Call to Order: 12:04 PM

Recording of the meeting may be viewed here: [Spokane City Council](#)

Attendance

Committee Members Present:

CM Paul Dillon (Chair), Council President Betsy Wilkerson, Council Member Michael Cathcart, Council Member Jonathan Bingle, Council Member Kitty Klitzke, Council Member Zack Zappone, Council Member Shelby Lambdin

Discussion Items (No Action Taken)

1. Q3 INVESTMENT REPORT– CONNOR THORNE
2. Q3 QUARTERLY FINANCIAL REPORT – JESSICA STRATTON
3. SBO – Q4 2025 HR RANGE CHANGES – ALISON ADAM
4. AN ORDINANCE RELATING TO THE EXECUTIVE AND ADMINISTRATIVE ORGANIZATION – ADAM MCDANIEL
5. APPROVING THE APPOINTMENT OF JON SNYDER AS THE DIRECTOR OF TRANSPORTATION AND SUSTAINABILITY – ADAM MCDANIEL
6. APPOINTMENT OF SHAWNA ERNST AS THE DIRECTOR OF ANALYTICS, RESEARCH, AND TECHNOLOGY WITHIN THE SPOKANE POLICE DEPARTMENT – ADAM MCDANIEL
7. SBO – CLEAN BUILDING AWC ENERGY AUDIT GRANT – SKYLER BROWN
8. SBO – ARPA REALLOCATION REQUEST – SKYLER BROWN
9. SBO – PUBLIC WORKS APPRENTICESHIP PROGRAM – JASON NECHANICKY
10. A RESOLUTION REQUESTING THE RESTORATION OF FEDERAL FUNDING FOR LOW-INCOME FOOD PROGRAMS – ANDRES GRAJEDA
11. LOCAL OPTION TRANSPORTATION TAX FOR COMMERCIAL PARKING FOR THE PURPOSE OF FUNDING TRANSPORTATION SYSTEM MAINTENANCE AND SAFETY IMPROVEMENTS – JON SNYDER/ADAM MCDANIEL/SPENCER GARDNER
12. SBO – FACILITIES REPLACEMENT VEHICLES – JEFF TEAL
13. 2026 SPECIAL ASSESSMENT HEARING FOR EAST SPRAGUE PBIA – AMANDA BECK
14. 2026 SPECIAL ASSESSMENT HEARING FOR DOWNTOWN PBIA – AMANDA BECK
15. A RESOLUTION ADOPTING THE CITY OF SPOKANE'S 2026 LEGISLATIVE AGENDA – ERIK POULSEN

Consent Items (No Action Taken)

1. CLEAN BUILDING ACT COMPLIANCE SERVICES – FACILITIES MANAGEMENT
2. FIVE-YEAR CONTRACTS FOR OPERATIONS OF SPOKANE COMMUNITY CENTERS – NHHS
3. SPOKANE ARTS PERSONAL SERVICES AGREEMENT FROM 1/1/26 – 12/31/27 AND MOU – MAYOR
4. 2026 SPOKANE AIRPORT BOARD BUDGET – CITY COUNCIL
5. DELL TECHNOLOGY EQUIPMENT – IT
6. CONTRACT EXTENSION FOR STATE LEGISLATIVE SERVICES WITH NICK FEDERICI – CITY COUNCIL
7. CONTRACT EXTENSION FOR STATE LEGISLATIVE SERVICES WITH LUCK ESSER – CITY COUNCIL
8. CONTRACT RENEWAL WITH DAY WIRELESS – IT
9. FACILITIES DEPARTMENT WATER DEPARTMENT SOLAR CARPORT – FACILITIES MANAGEMENT
10. OUTSIDE COUNSEL CONTRACT AMENDMENT – CITY ATTORNEY
11. OUTSIDE COUNSEL CONTRACT AMENDMENT – CITY ATTORNEY
12. 2026 CAPITAL IMPROVEMENT PROGRAM ORDINANCE – FINANCE
13. FACILITIES WEST CENTRAL COMMUNITY CENTER WALL CONSTRUCTION & DOOR INSTALLATION – FACILITIES
14. 2025-2026 MID-BIENNIUM MODIFICATION ADOPTION – MANAGEMENT
15. ACCEPTANCE OF ASSOCIATION OF WASHINGTON CITIES ENERGY AUDITS GRANT – FINANCE
16. 2026 CITY INSURANCE PREMIUMS – RISK MANAGEMENT

Public Testimony

Executive Session

None

Adjournment

The meeting adjourned at 2:09

Hearing Notices

Note: Notice of Public Hearing for Proposed Ordinance C36810 regarding Co-Living Housing Code Updates is being republished with an updated hearing date of December 8, 2025.

NOTICE OF PUBLIC HEARING Co-living Housing Code Updates PROPOSED ORDINANCE C36810

The City of Spokane City Council will hold a Public Hearing in a hybrid format on Monday, December 8, 2025, beginning at 6 p.m. in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding a proposal to amend co-living development code regulations to comply with RCW 36.70A.535. Information about the City Council agenda and how to join the meeting and testify is available on the City's website: <https://my.spokanecity.org/citycouncil/meetings/>.

Any person may testify at the hearing. Public testimony on these amendments taken at the hearing will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record.

To submit written comments or ask questions, please reach out to:

City of Spokane, Planning & Economic Development
Brandon Whitmarsh, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201
(509) 625 – 6846, bwhitmarsh@spokanecity.org

Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.

Description of the proposal: This proposal is a set of citywide development code amendments to implement the co-living requirements of ESHB 1998, adopted by the state legislature in 2024 and codified in RCW 36.70A.535.

Proposed updates include:

- Updating definitions to be in conformance with RCW 36.70A.535 (SMC 17C.020);
- Allowing co-living in all zones except Residential Agriculture and portions of the industrial zones (SMC 17C.111.115);
- No minimum open space requirements for co-living (SMC 17C.111.205);
- Sleeping units counted as 0.25 dwelling units for calculating density (SMC 17C.111.210);
- Clarifying applicability of design standards for co-living (SMC 17C.111.300 and SMC 17C.111.400);
- Removing conflicting language from the Group Living use description (SMC 17C.190.100); and
- Expanding the Residential Household Living use to be inclusive of co-living (SMC 17C.190.110).

To learn more: Contact Brandon Whitmarsh, bwhitmarsh@spokanecity.org or visit the proposal website at <https://my.spokanecity.org/projects/co-living-housing-code-update/>.

How to Attend the Meeting: The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council's webpage: <https://my.spokanecity.org/citycouncil/meetings/>.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: November 26, 2025

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1810 W GARDNER AVENUE, SPOKANE, WASHINGTON, 99201, PARCEL NUMBER 25131.5227, LEGAL DESCRIPTION IDES 3RD L24 B1, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on December 16th, 2025 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jennifer Loparco
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
jloparco@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date

Publish: November 26 and December 3, 2025

General Notices

NARCOTICS NOTICE OF SEIZURE AND INTENDED FORFEITURE

Recipient:
Ivan A. Machado-Rascon
13725 32nd Ave NE #C342,
Seattle WA 98125

SPD Report #: 2025-20206605
Date of Seizure: 10/6/2025
Seizure Number: 25-027

This is to notify you **that pursuant to RCW 69.50.505, the property listed below has been seized by the Spokane Police Department (SPD)** because they believe that it was used to facilitate the sale of controlled substances or it is proceeds acquired in whole or in part from a sale or series of sales of controlled substances in violation of RCW 69.50, RCW 69.41 or RCW 69.52 and **are subject to seizure and forfeiture and NO PROPERTY RIGHT EXISTS IN THEM.**

It is the intent of SPD to seek forfeiture of the seized property. Pursuant to RCW 69.50.505, property that is used to facilitate the sale of controlled substances, or is acquired in whole or in part with proceeds traceable to a sale or series of sales of controlled substances, or furnished or intended to be furnished in exchange for a controlled substance can be seized and kept by a law enforcement agency. If you would like to make a claim because this property belongs to you and/or you are an interested party, you **MUST, within forty-five days of the service of this notice**, notify the Spokane Police Department in writing of your claim of ownership or right to possession to the item(s) seized. Send your written claim (certified mail preferred) to:

**Forfeiture Claim,
SPD Civil Enforcement Unit,
1100 West Mallon,
Spokane, WA 99260.**

In your letter, please identify the property you are claiming and whether you wish to request a copy of the police report documenting the seizure of the property. You will then receive notice of a hearing date.

Your failure to notify the Spokane Police Department in writing of a claim of ownership or right to possession of the items specified below within forty-five days of the service of this notice constitutes a default forfeiture and a loss of your right to an adjudicative hearing regarding this matter. RCW 69.50.505(4); RCW 34.05.440.

THE FOLLOWING PROPERTY HAS BEEN SEIZED:

Item #	Description
3	\$16,630.00

Publish: November 26 and December 3, 10, 17, 24, and 31, 2025

**CITY OF SPOKANE
NOTICE OF SOLID WASTE COLLECTION AND DISPOSAL RATE INCREASE
(ORD C36813)**

Public notice is hereby given pursuant to RCW 35.21.157 that the City of Spokane plans to increase the rates for its solid waste collection and disposal services by 0.5% on January 1, 2026. The rate increase shall apply to Residential Service Rates (SMC 13.02.0502), Commercial Service Rates – Dumpsters (SMC 13.02.0504), Commercial Service Rates – Rolloffs (SMC 13.02.0506), Commercial Container Service, Placement (SMC 13.02.0508), Commercial Service Rates – Compactors (SMC 13.02.0510), Return Trip Charges (SMC 13.0512), Additional Charges for Commercial Containers (13.02.0514), Container Cleaning, Pressure Wash, Refurbishment Charge (SMC 13.02.0518), Temporary Account (SMC 13.02.0520), Rates for Equipment and Labor – Packer and Nonpacker (SMC 13.02.0528), Recycling Rates – Nonresidential – Residential Premises with Multi-unit Dwellings Premises – Additional (SMC 13.02.0552), Clean Green Yard Waste Collection (SMC 13.02.0554), General Mixed Solid Waste – Tonnage Fee (SMC 13.02.0560), Self Haul Transaction Fee (SMC 13.02.0561), Compost (SMC 13.02.0562), Waste Tires (SMC 13.02.0563), and Estimates Allowed (SMC 13.02.0568).

The new rates will take effect January 1, 2026. Questions: Please call My Spokane at 3-1-1 (inside city limits) or 509-755-2489 (outside city limits).

Pulish: November 26 and December 3, 2025

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36775

An ordinance relating to the adoption of the Cannon Hill Park Local Historic District Overlay Zone and Design Standards and Guidelines; adopting new SMC sections 17D.100.285.

WHEREAS, the City and Spokane County find that the establishment of a Landmarks Commission with specific duties to recognize, protect, enhance and preserve those buildings, districts, objects, sites and structures which serve as visible reminders of the historical, archaeological, architectural, educational and cultural heritage of the City and County is a public necessity; and

WHEREAS, the City of Spokane Comprehensive Plan requires that the city utilize zoning provisions, building regulations, and design standards that are appropriate for historic districts, sites, and structures; and

WHEREAS, property owners within the proposed district contacted the Spokane Historic Preservation Office requesting that a local historic district be formed in the neighborhood; and

WHEREAS, the Cannon Hill Park Historic District Committee formed to lead the process of district formation. They fundraised and pooled their skills and resources to create the documents required to form the Cannon Hill Park Historic District including the nomination document detailing the history and characteristics of the district, resource forms including specific information and photographs of every property within the district, and design standards and guidelines specific to the district; and

WHEREAS, the Cannon Hill Park Historic District Committee strategized their own outreach efforts, determined when the ballots should be sent to property owners, planned door-knocking campaigns, hosted neighborhood workshops, presented at a neighborhood council meeting, stayed in close contact with the Historic Preservation Office about the status of returned ballots, and led to the ultimate success of the property owner vote; and

WHEREAS, the Spokane City / County Historic Preservation Office attended and participated in two workshops and direct feedback from property owners; and

WHEREAS, after conducting extensive historic research and engaging the community for input and feedback, a Cannon Hill Park Local Historic District Nomination form, Cannon Hill Park Local Historic District Inventory Resource Forms, and Cannon Hill Park Local Historic District Design Standards and Guidelines have been developed for adoption of the district to the Spokane Register of Historic Places and for the formation of the Cannon Hill Park Local Historic District Overlay Zone; and

WHEREAS, formation of a historic district provides numerous property owners with the financial benefit associated with historic preservation tax incentives when they invest substantially in their property as well as access to a Façade Improvement Grant available through the Historic Preservation Office without the requirement of having to individually list their home or building; and

WHEREAS, ballots were sent to owners of property in the proposed district in May 2025. 135 of the owners of developable parcels within the district boundaries have voted in favor of forming the Cannon Hill Park Local Historic District Overlay Zone (135 "YES" votes out of 193 possible votes which exceeds the 50% +1 required by SMC17D.100.100B);

AND THEREFORE, The City of Spokane does ordain:

Section 1. That there is adopted a new section 17D.100.285 to Chapter 17D.100 SMC to read as follows:

17D.100.285 Cannon Hill Park Local Historic District Overlay Zone

- A. Purpose.
This special overlay zone establishes a local historic district in Manito/Cannon Hill under section 17D.100.020. This overlay zone sets forth standards and guidelines that will maintain the historic character of the district through a landmark's commission design review process.
- B. Designation of Districts.
Along with individual properties, contiguous groups of properties can be designated as local historic districts on the Spokane Register of Historic Places.
1. The process for designation of local historic districts is detailed in Chapter 17D.100.
 2. Local historic districts are displayed as an overlay zone on the official zoning map and its title and purpose are adopted as an ordinance under Title 17C. See the Cannon Hill Park Local Historic District Overlay Zone Map 17D.100.285-M1.
- C. Certificate of Appropriateness Review.
The certificate of appropriateness review process for the Cannon Hill Park Local Historic District helps ensure any alterations to a building do not adversely affect that building's historic character and appearance, or that of the historic district. The process is conducted by the Spokane Historic Landmarks Commission as detailed in "Cannon Hill Park Local Historic District Design Standards and Guidelines."
1. The District Design Standards and Guidelines assist property owners through the design review process by providing the following:
 - a. District-wide design standards and guidelines,
 - b. Specific design standards and guidelines for single-family contributing structures,
 - c. Specific design standards and guidelines for multi-family contributing structures,
 - d. Specific design standards and guidelines for non-contributing structures,
 - e. Design standards and guidelines for new construction, and
 - f. Demolition review criteria for properties within the district.
 2. The Cannon Hill Park Local Historic District Design Standards and Guidelines require property owners to apply for and receive a Certificate of Appropriateness for proposed exterior changes to properties within the district as outlined in the Cannon Hill Park Local Historic District Design Standards and Guidelines and under sections 17D.100.200-220.

- D. The Cannon Hill Park Local Historic District Design Standards and Guidelines are intended to provide guidance for decision making by both the property owner when undertaking work within the Cannon Hill Park Local Historic District and the historic preservation officer and commission when issuing certificates of appropriateness in the district. The Cannon Hill Park Local Historic District Design Standards and Guidelines are not development regulations but are instead used to assist the historic preservation officer and commission to make decisions in accordance with the Secretary of Interior's Standards Rehabilitation. Final decisions of the HPO or the commission are based on the Secretary of Interior Standards for Rehabilitation (Department of Interior regulations, 36 CFR 67). The following Standards for Rehabilitation are the criteria used to determine if a rehabilitation project qualifies for a certificate of appropriateness. The intent of the Standards is to assist the long-term preservation of a property's significance through the preservation of historic materials and features. The following Standards are to be applied to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.
1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
 2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
 3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
 4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
 5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
 6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
 7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
 8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
 9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
 10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
- E. The Cannon Hill Park Local Historic District Design Standards and Guidelines, which are incorporated by reference and included as Appendix A are adopted.

Passed by City Council November 17, 2025
Delivered to Mayor November 20, 2025

ORDINANCE NO. C36780

AN ORDINANCE relating to General Facilities Charges (GFCs) for public utilities and services; amending SMC sections 13.03.0734, to chapter 13.03 of the Spokane Municipal Code; and 13.04.2044 to chapter 13.04 of the Spokane Municipal Code; and setting an effective date.

NOW, THEREFORE,

The City of Spokane does ordain:

Section 1: That SMC section 13.03.0734 is amended to read as follows:

13.03.0734 Appendix B – General Facilities Charge Schedule

Appendix B – Wastewater General Facilities Charge Schedule

The ((2025)) 2026 ENR Adjusted rates will go into effect January 1, ((2025)) 2026. ((The 2026 ENR Adjusted Rates are only representative; and the actual rate will be published prior to January 1, 2026. The 2026 Rate will be updated in with the ENR CCI increase from October 2024 to October 2025 to account for 2025 inflation rate.))

Wastewater General Facilities Charge Updated for ((2025)) 2026	
Meter Size	City-Wide Calculated Charge
	2026
5/8"	(((\$4,733)) <u>\$4,887</u>
3/4"	(((\$7,100)) <u>\$7,330</u>
1"	(((\$11,833)) <u>\$12,216</u>
1.5"	(((\$23,667)) <u>\$24,434</u>
2"	(((\$37,867)) <u>\$39,094</u>
3"	(((\$82,834)) <u>\$85,518</u>
4"	(((\$142,002)) <u>\$146,603</u>
6"	(((\$319,503)) <u>\$329,855</u>
8" *Based on needed flowrates	To be Calculated
10" *Based on needed flowrates	To be Calculated

Section 2: That SMC section 13.04.2044 is amended to read as follows:

13.04.2044 Appendix B – General Facilities Charge Schedule

Appendix B – Water General Facilities Charge Schedule

The ((2025)) 2026 ENC Adjusted rates will go into effect January 1, ((2025)) 2026. ((The 2026 ENR Adjusted rates are only representative and the actual rate will be published prior to January 1, 2026. The 2026 Rate will be updated in with the ENR CCI increase from October 2024 to October 2025 to account for 2025 inflation.))

Water General Facilities Charge Updated for ((2025)) 2026	
Meter Size	City-Wide Calculated Charge
	2026
5/8"	(((\$3,366)) <u>\$3,475</u>
3/4"	(((\$5,049)) <u>\$5,213</u>
1"	(((\$8,415)) <u>\$8,688</u>
1.5"	(((\$16,834)) <u>\$17,376</u>
2"	(((\$26,930)) <u>\$27,803</u>
3"	(((\$58,909)) <u>\$60,818</u>
4"	(((\$100,988)) <u>\$104,260</u>
6"	(((\$227,222)) <u>\$234,584</u>
8" *Based on needed flowrates	To be Calculated
10" *Based on needed flowrates	To be Calculated

Section 7: Effective Date. This Ordinance shall take effect and be in force on January 1, 2026.

Passed by City Council November 17, 2025
Delivered to Mayor November 20, 2025

ORDINANCE NO. C36781

AN ORDINANCE relating to transportation impact fees; amending SMC section 17D.075.180 to chapter 17D; of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 17D.075.180 is amended to read as follows:

17D.075.180 Appendix A – Impact Fee Schedule

Appendix A – Impact Fee Schedule



Effective January 1st, ~~((2025))~~ 2026

~~((2025))~~ 2026 Downtown District Transportation Impact Fee Schedule

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Residential			
Single Family Detached	210	dwelling	(((\$239.33)) \$249.65
Single Family Attached (duplex, townhouse)	215	dwelling	(((\$145.13)) \$151.39
Multi-Family 1-2 level	220	dwelling	(((\$129.84)) \$135.45
Multi-Family 3-10 level	221	dwelling	(((\$99.29)) \$103.58
ADU	-	dwelling	(((\$99.29)) \$103.58
Multi Family Low-Income 1-2 level	223	dwelling	(((\$17.14)) \$122.17
Assisted Living	254	bed	(((\$48.67)) \$50.67
Continuing Care Retirement Comm	255	dwelling	(((\$28.45)) \$40.11
Nursing Home	620	bed	(((\$28.33)) 29.56
Commercial - Services			
Hotel (3 Levels or More)	310	room	(((\$179.75)) \$178.13
Hotel/Motel	320	room	(((\$126.02)) \$141.90
Movie Theater	444	sq ft/GFA	(((\$0.49)) \$0.51
Health Club	492	sq ft/GFA	(((\$0.59)) \$0.62
Day Care	565	sq ft/GFA	(((\$1.24)) \$1.26
Bank	912	sq ft/GFA	(((\$1.32)) \$1.38
Commercial - Institutional			
Elementary School	520	sq ft/GFA	(((\$0.13)) \$0.14
Middle School	522	sq ft/GFA	(((\$0.99)) \$0.10
High School	530	sq ft/GFA	(((\$0.14)) \$0.11
University/College	550	ASF	(((\$0.15)) \$0.15
Religious Institute	560	sq ft/GFA	(((\$0.12)) \$0.12
Library	590	sq ft/GFA	(((\$0.89)) \$0.83
Hospital	610	sq ft/GFA	(((\$0.27)) \$0.28
Commercial - Administrative Office			
Veterinary Clinic	640	sq ft/GFA	(((\$1.14)) \$1.16
General Office	710	sq ft/GFA	(((\$0.38)) \$0.40
Medical Office / Clinic	720	sq ft/GFA	(((\$0.84)) \$0.88
Office Park	750	sq ft/GFA	(((\$0.38)) \$0.39

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Commercial - Retail			
Free-Standing Discount Superstore	813	sq ft/GFA	(((\$0.49)) \$0.41
Specialty Retail Center	826	sq ft/GLA	(((\$0.23)) \$0.24
Hardware/Paint Store	816	sq ft/GFA	(((\$0.44)) \$0.42
Nursery/Garden Center	817	sq ft/GFA	(((\$0.74)) 0.77
Shopping Center	820	sq ft/GLA	(((\$0.24)) \$0.35
Car Sales - New/Used	841	sq ft/GFA	(((\$0.59)) \$0.525
Tire Store	848	Service bay	(((\$443.79)) \$462.86
Supermarket	850	sq ft/GFA	(((\$0.87)) \$0.90
Convenience Market	851	sq ft/GFA	(((\$1.96)) \$2.05
Pharmacy	881	sq ft/GFA	(((\$0.64)) \$0.64
Furniture Store	890	sq ft/GFA	(((\$0.93)) \$0.93
Quick Lubrication Vehicle Shop	941	Service Bay	(((\$72.79)) \$754.00
Auto Parts & Service Center	943	sq ft/GFA	(((\$0.54)) \$0.57
Service Station/Minimart/Carwash	853	VFP	(((\$746.94)) \$779.20
Industrial			
Light Industry/High Technology	110	sq ft/GFA	(((\$0.32)) \$0.33
Heavy Industrial	120	sq ft/GFA	(((\$0.22)) \$0.23
Industrial Park	132	sq ft/GFA	(((\$0.28)) \$1.01
Manufacturing	140	sq ft/GFA	(((\$0.24)) \$1.67
Warehousing	150	sq ft/GFA	(((\$0.10)) \$2.48
Mini-Storage	151	sq ft/GFA	(((\$0.95)) \$0.97
Commercial – Restaurant			
Drinking Establishment	925	sq ft/GFA	(((\$0.99)) \$1.03
Quality Restaurant	931	sq ft/GFA	(((\$0.95)) \$0.99
High Turnover Restaurant	932	sq ft/GFA	(((\$0.96)) \$1.01
Fast Casual	-	sq ft/GFA	(((\$1.64)) \$1.67
Fast Food Restaurant	934	sq ft/GFA	(((\$2.28)) \$2.48
Coffee Shop with Drive-Thru	937	sq ft/GFA	(((\$0.93)) \$0.97

Notes:

Residential uses based on the Institute of Transportation Engineers (ITE) Trip Generation Manual, 11th Edition
 Other uses based on the ITE Trip Generation Manual, 9th Edition

Definitions:

VFP- Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously)

GFA= Gross Floor Area

Single Family Attached (duplex, townhouse) = dwelling units with a common wall between units. Units separated by a ceiling are multi-family.

ASF= Assignable Square Feet (aka Net Assignable Area): the sum of all areas on all floors of a building assigned to, or available for assignment to, an occupant or specific use. It can be subdivided into Classroom, labs, offices, study facilities, special use, general use, support, health care, residential and unclassified. Areas defined

Drinking Establishment = contains a bar, serves alcohol and food, may have TV screens, pool tables, and other entertainment. Restaurants that specialize in food but also have a bar are considered High-Turnover Restaurants.

Quality Restaurant = duration of stay > 1 hour, not a chain, serves dinner and sometimes lunch, patrons wait to be seated, order from menu, pay after (Ex. Clinkerdagger, Anthony's, Luna)

High-Turnover Restaurant = duration of stay approx. 1 hour, often a chain restaurant, may be open 24 hours, patrons wait to be seated, order from menu (Ex. Applebee's, Denny's, Buffalo Wild Wings, The Onion, Twigs)

Fast Casual Restaurant = duration of stay < 1 hour, patrons order at counter and eat in the restaurant. Food is typically made to order. Most do not have a drive-through. (Ex. Chipotle, Panera Bread, Five Guys, Qdoba, Mod Pizza)



**((2025)) 2026 Northwest
District Transportation Impact Fee
Schedule**

Effective January 1st, ((2025)) 2026

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Residential			
Single Family Detached	210	dwelling	((\$278.26) \$913.93
Single Family Attached (duplex, townhouse)	215	dwelling	((\$532.56) \$554.19
Multi-Family 1-2 level	220	dwelling	((\$476.50) \$495.86
Multi-Family 3-10 level	221	dwelling	((\$364.30) \$379.19
ADU	-	dwelling	((\$364.39) \$379.19
Multi Family Low-Income 1-2 level	223	dwelling	((\$429.79) \$447.24
Assisted Living	254	bed	((\$178.24) \$185.48
Continuing Care Retirement Comm	255	dwelling	((\$141.41) \$146.84
Nursing Home	620	bed	((\$103.07) \$108.20
Commercial – Services			
Hotel (3 Levels or More)	310	room	((\$626.64) 652.09
Hotel/Motel	320	room	((\$409.18) \$519.46
Movie Theater	444	sq ft/GFA	((\$1.84) \$1.88
Health Club	492	sq ft/GFA	((\$2.18) \$2.27
Day Care	565	sq ft/GFA	((\$4.43) \$4.61
Bank	912	sq ft/GFA	((\$4.85) \$5.05
Commercial – Institutional			
Elementary School	520	sq ft/GFA	((\$0.49) \$0.51
Middle School	522	sq ft/GFA	((\$0.34) \$0.35
High School	530	sq ft/GFA	((\$0.49) \$0.42
University/College	550	ASF	((\$0.53) \$0.55
Religious Institute	560	sq ft/GFA	((\$0.44) \$0.46
Library	590	sq ft/GFA	((\$2.03) \$3.05
Hospital	610	sq ft/GFA	((\$0.99) \$1.03
Commercial - Administrative Office			
Veterinary Clinic	640	sq ft/GFA	((\$4.97) \$4.24
General Office	710	sq ft/GFA	((\$1.30) \$1.45
Medical Office / Clinic	720	sq ft/GFA	((\$3.08) \$3.20
Office Park	750	sq ft/GFA	((\$1.38) \$1.44

BASE RATE PER PM TRIP ((~~\$799~~) \$831

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Commercial - Retail			
Free-Standing Discount Superstore	813	sq ft/GFA	((\$1.46) \$1.52
Specialty Retail Center	826	sq ft/GFA	((\$0.83) \$0.87
Hardware/Paint Store	816	sq ft/GFA	((\$1.49) \$1.55
Nursery/Garden Center	817	sq ft/GFA	((\$2.72) \$2.83
Shopping Center	820	sq ft/GFA	((\$1.24) \$1.29
Car Sales - New/Used	841	sq ft/GFA	((\$1.84) \$1.92
Tire Store	848	Service bay	((\$1,628.31) \$1,694.44
Supermarket	850	sq ft/GFA	((\$3.18) \$3.31
Convenience Market	851	sq ft/GFA	((\$7.20) \$7.49
Pharmacy	881	sq ft/GFA	((\$2.26) \$2.35
Furniture Store	890	sq ft/GFA	((\$0.42) \$0.13
Quick Lubrication Vehicle Shop	941	Service Bay	((\$2,652.52) \$2,760.25
Auto Parts & Service Center	943	sq ft/GFA	((\$1.99) \$2.08
Service Station/Minimart/Carwash	853	VFP	((\$2,741.46) \$2,852.49
Industrial			
Light Industry/High Technology	110	sq ft/GFA	((\$1.16) \$1.21
Heavy Industrial	120	sq ft/GFA	((\$0.84) \$0.85
Industrial Park	132	sq ft/GFA	((\$1.02) \$1.06
Manufacturing	140	sq ft/GFA	((\$0.87) \$0.91
Warehousing	150	sq ft/GFA	((\$0.38) \$0.40
Mini-Storage	151	sq ft/GFA	((\$0.20) \$0.21
Commercial – Restaurant			
Drinking Establishment	925	sq ft/GFA	((\$3.64) \$3.79
Quality Restaurant	931	sq ft/GFA	((\$3.59) \$3.64
High Turnover Restaurant	932	sq ft/GFA	((\$2.54) \$3.68
Fast Casual	-	sq ft/GFA	((\$5.99) \$6.13
Fast Food Restaurant	934	sq ft/GFA	((\$3.73) \$9.09
Coffee Shop with Drive-Thru	937	sq ft/GFA	((\$3.42) \$3.56

Notes:

Residential uses based on the Institute of Transportation Engineers (ITE) Trip Generation Manual, 11th Edition
Other uses based on the ITE Trip Generation Manual, 9th Edition

Definitions:

VFP- Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously)

GFA= Gross Floor Area

Single Family Attached (duplex, townhouse) = dwelling units with a common wall between units. Units separated by a ceiling are multi-family.

ASF= Assignable Square Feet (aka Net Assignable Area): the sum of all areas on all floors of a building assigned to, or available for assignment to, an occupant or specific use. It can be subdivided into Classroom, labs, offices, study facilities, special use, general use, support, health care, residential and unclassified. Areas defined

Drinking Establishment = contains a bar, serves alcohol and food, may have TV screens, pool tables, and other entertainment. Restaurants that specialize in food but also have a bar are considered High-Turnover Restaurants.

Quality Restaurant = duration of stay > 1 hour, not a chain, serves dinner and sometimes lunch, patrons wait to be seated, order from menu, pay after (Ex. Clinkerdagger, Anthony's, Luna)

High-Turnover Restaurant = duration of stay approx. 1 hour, often a chain restaurant, may be open 24 hours, patrons wait to be seated, order from menu (Ex. Applebee's, Denny's, Buffalo Wild Wings, The Onion, Twigs)

Fast Casual Restaurant = duration of stay < 1 hour, patrons order at counter and eat in the restaurant. Food is typically made to order. Most do not have a drive-through. (Ex. Chipotle, Panera Bread, Five Guys, Qdoba, Mod Pizza).



**((2025)) 2026 South District
Transportation Impact Fee Schedule**

Effective January 1st, ((2025)) 2026

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Residential			
Single Family Detached	210	dwelling	(((\$2,972.44)) \$3,093.74
Single Family Attached (duplex, townhouse)	215	dwelling	(((\$1,802.42)) \$1,875.99
Multi-Family 1-2 level	220	dwelling	(((\$1,612.60)) \$1,678.52
Multi-Family 3-10 level	221	dwelling	(((\$1,233.23)) \$1,283.57
ADU	-	dwelling	(((\$1,233.23)) \$1,283.57
Multi Family Low-Income 1-2 level	223	dwelling	(((\$1,454.58)) \$1,513.96
Assisted Living	254	bed	(((\$603.24)) \$627.86
Continuing Care Retirement Comm	255	dwelling	(((\$477.56)) \$497.06
Nursing Home	620	bed	(((\$351.80)) \$366.25
Commercial – Services			
Hotel (3 Levels or More)	310	room	(((\$2,420.80)) \$2,207.36
Hotel/Motel	320	room	(((\$1,689.45)) \$1,758.41
Movie Theater	444	sq ft/GFA	(((\$6.42)) \$6.37
Health Club	492	sq ft/GFA	(((\$7.37)) \$7.67
Day Care	565	sq ft/GFA	(((\$15.04)) \$15.62
Bank	912	sq ft/GFA	(((\$16.42)) \$17.09
Commercial – Institutional			
Elementary School	520	sq ft/GFA	(((\$1.65)) \$1.72
Middle School	522	sq ft/GFA	(((\$1.14)) \$1.19
High School	530	sq ft/GFA	(((\$1.36)) \$1.42
University/College	550	ASF	(((\$1.90)) \$1.88
Religious Institute	560	sq ft/GFA	(((\$1.40)) \$1.55
Library	590	sq ft/GFA	(((\$9.04)) \$10.32
Hospital	610	sq ft/GFA	(((\$2.36)) \$3.50
Commercial - Administrative Office			
Veterinary Clinic	640	sq ft/GFA	(((\$13.78)) \$14.34
General Office	710	sq ft/GFA	(((\$4.74)) \$4.90
Medical Office / Clinic	720	sq ft/GFA	(((\$10.42)) \$10.85
Office Park	750	sq ft/GFA	(((\$4.68)) \$4.87

BASE RATE PER PM TRIP \$2,703

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Commercial - Retail			
Free-Standing Discount Superstore	813	sq ft/GFA	(((\$4.94)) \$5.14
Specialty Retail Center	826	sq ft/GLA	(((\$2.82)) \$2.93
Hardware/Paint Store	816	sq ft/GFA	(((\$5.04)) \$5.24
Nursery/Garden Center	817	sq ft/GFA	(((\$9.19)) \$9.57
Shopping Center	820	sq ft/GLA	(((\$4.24)) \$4.38
Car Sales - New/Used	841	sq ft/GFA	(((\$6.23)) \$6.49
Tire Store	848	Service bay	(((\$5,510.88)) \$5,735.82
Supermarket	850	sq ft/GFA	(((\$10.76)) \$11.20
Convenience Market	851	sq ft/GFA	(((\$24.36)) \$25.36
Pharmacy	881	sq ft/GFA	(((\$7.62)) \$7.94
Furniture Store	890	sq ft/GFA	(((\$9.42)) \$9.43
Quick Lubrication Vehicle Shop	941	Service Bay	(((\$8,077.23)) \$9,343.66
Auto Parts & Service Center	943	sq ft/GFA	(((\$6.75)) \$7.03
Service Station/Minimart/Carwash	853	VFP	(((\$9,277.23)) \$9,655.90
Industrial			
Light Industry/High Technology	110	sq ft/GFA	(((\$3.03)) \$4.09
Heavy Industrial	120	sq ft/GFA	(((\$2.76)) \$2.87
Industrial Park	132	sq ft/GFA	(((\$3.45)) \$3.59
Manufacturing	140	sq ft/GFA	(((\$2.96)) \$3.08
Warehousing	150	sq ft/GFA	(((\$1.39)) \$1.35
Mini-Storage	151	sq ft/GFA	(((\$0.67)) \$0.69
Commercial – Restaurant			
Drinking Establishment	925	sq ft/GFA	(((\$12.32)) \$12.82
Quality Restaurant	931	sq ft/GFA	(((\$11.84)) \$12.33
High Turnover Restaurant	932	sq ft/GFA	(((\$11.98)) \$12.47
Fast Casual	-	sq ft/GFA	(((\$10.94)) \$20.75
Fast Food Restaurant	934	sq ft/GFA	(((\$20.56)) \$30.77
Coffee Shop with Drive-Thru	937	sq ft/GFA	(((\$11.67)) \$12.04

Notes:

Residential uses based on the Institute of Transportation Engineers (ITE) Trip Generation Manual, 11th Edition
Other uses based on the ITE Trip Generation Manual, 9th Edition

Definitions:

VFP- Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously)

GFA= Gross Floor Area

Single Family Attached (duplex, townhouse) = dwelling units with a common wall between units. Units separated by a ceiling are multi-family.

ASF= Assignable Square Feet (aka Net Assignable Area): the sum of all areas on all floors of a building assigned to, or available for assignment to, an occupant or specific use. It can be subdivided into Classroom, labs, offices, study facilities, special use, general use, support, health care, residential and unclassified. Areas defined
Drinking Establishment = contains a bar, serves alcohol and food, may have TV screens, pool tables, and other entertainment. Restaurants that specialize in food but also have a bar are considered High-Turnover Restaurants.

Quality Restaurant = duration of stay > 1 hour, not a chain, serves dinner and sometimes lunch, patrons wait to be seated, order from menu, pay after (Ex. Clinkerdagger, Anthony's, Luna)

High-Turnover Restaurant = duration of stay approx. 1 hour, often a chain restaurant, may be open 24 hours, patrons wait to be seated, order from menu (Ex. Applebee's, Denny's, Buffalo Wild Wings, The Onion, Twigs)

Fast Casual Restaurant = duration of stay < 1 hour, patrons order at counter and eat in the restaurant. Food is typically made to order. Most do not have a drive-through. (Ex. Chipotle, Panera Bread, Five Guys, Qdoba, Mod Pizza).



**((2025)) 2026 Northeast
District Transportation Impact Fee
Schedule**

Effective January 1st, ((2025)) 2026

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Residential			
Single Family Detached	210	dwelling	((\$733.44)) \$763.26
Single Family Attached (duplex, townhouse)	215	dwelling	((\$444.73)) \$462.83
Multi-Family 1-2 level	220	dwelling	((\$307.04)) \$414.11
Multi-Family 3-10 level	221	dwelling	((\$304.29)) \$316.67
ADU	-	dwelling	((\$304.29)) \$316.67
Multi Family Low-Income 1-2 level	223	dwelling	((\$358.09)) \$373.51
Assisted Living	254	bed	((\$148.84)) \$154.90
Continuing Care Retirement Comm	255	dwelling	((\$117.82)) \$122.63
Nursing Home	620	bed	((\$86.82)) \$90.36
Commercial – Services			
Hotel (3 Levels or More)	310	room	((\$523.28)) \$544.58
Hotel/Motel	320	room	((\$116.85)) \$133.82
Movie Theater	444	sq ft/GFA	((\$1.54)) \$1.57
Health Club	492	sq ft/GFA	((\$1.82)) \$1.89
Day Care	565	sq ft/GFA	((\$3.79)) \$3.85
Bank	912	sq ft/GFA	((\$4.05)) \$4.22
Commercial – Institutional			
Elementary School	520	sq ft/GFA	((\$0.41)) \$0.42
Middle School	522	sq ft/GFA	((\$0.28)) \$0.29
High School	530	sq ft/GFA	((\$0.34)) \$0.35
University/College	550	ASF	((\$0.45)) \$0.46
Religious Institute	560	sq ft/GFA	((\$0.37)) \$0.38
Library	590	sq ft/GFA	((\$2.45)) \$2.55
Hospital	610	sq ft/GFA	((\$0.82)) \$0.86
Commercial - Administrative Office			
Veterinary Clinic	640	sq ft/GFA	((\$3.49)) \$3.54
General Office	710	sq ft/GFA	((\$1.16)) \$1.21
Medical Office / Clinic	720	sq ft/GFA	((\$2.57)) \$2.68
Office Park	750	sq ft/GFA	((\$1.15)) \$1.20

BASE RATE PER PM TRIP ((~~\$667~~)) 694

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Commercial - Retail			
Free-Standing Discount Superstore	813	sq ft/GFA	((\$1.22)) \$1.27
Specialty Retail Center	826	sq ft/GFA	((\$0.79)) \$0.72
Hardware/Paint Store	816	sq ft/GFA	((\$1.24)) \$1.29
Nursery/Garden Center	817	sq ft/GFA	((\$2.27)) \$2.36
Shopping Center	820	sq ft/GFA	((\$1.04)) \$1.08
Car Sales - New/Used	841	sq ft/GFA	((\$1.54)) \$1.60
Tire Store	848	Service bay	((\$1,359.74)) \$1,415.09
Supermarket	850	sq ft/GFA	((\$2.66)) \$2.76
Convenience Market	851	sq ft/GFA	((\$6.01)) \$6.26
Pharmacy	881	sq ft/GFA	((\$1.88)) \$1.96
Furniture Store	890	sq ft/GFA	((\$0.10)) \$0.11
Quick Lubrication Vehicle Shop	941	Service Bay	((\$2,215.02)) \$2,305.19
Auto Parts & Service Center	943	sq ft/GFA	((\$1.67)) \$1.73
Service Station/Minimart/Carwash	853	VFP	((\$2,389.06)) \$2,382.22
Industrial			
Light Industry/High Technology	110	sq ft/GFA	((\$0.07)) \$1.01
Heavy Industrial	120	sq ft/GFA	((\$0.68)) \$0.71
Industrial Park	132	sq ft/GFA	((\$0.85)) \$0.88
Manufacturing	140	sq ft/GFA	((\$0.73)) \$0.76
Warehousing	150	sq ft/GFA	((\$0.22)) \$0.33
Mini-Storage	151	sq ft/GFA	((\$0.16)) \$0.17
Commercial – Restaurant			
Drinking Establishment	925	sq ft/GFA	((\$3.04)) \$3.16
Quality Restaurant	931	sq ft/GFA	((\$2.02)) \$3.04
High Turnover Restaurant	932	sq ft/GFA	((\$2.06)) \$3.08
Fast Casual	-	sq ft/GFA	((\$4.92)) \$5.12
Fast Food Restaurant	934	sq ft/GFA	((\$7.29)) \$7.59
Coffee Shop with Drive-Thru	937	sq ft/GFA	((\$2.85)) \$2.97

Notes:

Residential uses based on the Institute of Transportation Engineers (ITE) Trip Generation Manual, 11th Edition
Other uses based on the ITE Trip Generation Manual, 9th Edition

Definitions:

VFP- Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously)

GFA= Gross Floor Area

Single Family Attached (duplex, townhouse) = dwelling units with a common wall between units. Units separated by a ceiling are multi-family.

ASF= Assignable Square Feet (aka Net Assignable Area): the sum of all areas on all floors of a building assigned to, or available for assignment to, an occupant or specific use. It can be subdivided into Classroom, labs, offices, study facilities, special use, general use, support, health care, residential and unclassified. Areas defined Drinking Establishment = contains a bar, serves alcohol and food, may have TV screens, pool tables, and other entertainment. Restaurants that specialize in food but also have a bar are considered High-Turnover Restaurants.

Quality Restaurant = duration of stay > 1 hour, not a chain, serves dinner and sometimes lunch, patrons wait to be seated, order from menu, pay after (Ex. Clinkerdagger, Anthony's, Luna)

High-Turnover Restaurant = duration of stay approx. 1 hour, often a chain restaurant, may be open 24 hours, patrons wait to be seated, order from menu (Ex. Applebee's, Denny's, Buffalo Wild Wings, The Onion, Twigs)

Fast Casual Restaurant = duration of stay < 1 hour, patrons order at counter and eat in the restaurant. Food is typically made to order. Most do not have a drive-through. (Ex. Chipotle, Panera Bread, Five Guys, Qdoba, Mod Pizza).



**((2025)) 2026 West Plains
District Transportation Impact Fee
Schedule**

Effective January 1st, ((2025)) 2026

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Residential			
Single Family Detached	210	dwelling	(\$4,277.26) \$4,451.99
Single Family Attached (duplex, townhouse)	215	dwelling	(\$2,593.66) \$2,699.61
Multi-Family 1-2 level	220	dwelling	(\$2,320.64) \$2,415.44
Multi-Family 3-10 level	221	dwelling	(\$1,774.64) \$1,847.10
ADU	-	dwelling	(\$1,774.64) \$1,847.10
Multi Family Low-Income (1-2 level)	223	dwelling	(\$2,003.43) \$2,178.63
Assisted Living	254	bed	(((\$268.05)) \$903.51
Continuing Care Retirement Comm	255	dwelling	(((\$687.24)) \$715.28
Nursing Home	620	bed	(((\$506.36)) \$527.05
Commercial – Services			
Hotel (3 Levels or More)	310	room	(\$3,051.80) \$3,176.47
Hotel/Motel	320	room	(\$2,431.00) \$2,530.40
Movie Theater	444	sq ft/GFA	(((\$2.80)) \$9.16
Health Club	492	sq ft/GFA	(((\$10.64)) \$11.04
Day Care	565	sq ft/GFA	(((\$21.60)) \$22.48
Bank	912	sq ft/GFA	(((\$23.63)) \$24.59
Commercial – Institutional			
Elementary School	520	sq ft/GFA	(((\$2.47)) \$2.47
Middle School	522	sq ft/GFA	(((\$1.64)) \$1.71
High School	530	sq ft/GFA	(((\$1.06)) \$2.04
University/College	550	ASF	(((\$2.60)) \$2.70
Religious Institute	560	sq ft/GFA	(((\$2.44)) \$2.23
Library	590	sq ft/GFA	(((\$14.27)) \$14.85
Hospital	610	sq ft/GFA	(((\$4.93)) \$5.03
Commercial - Administrative Office			
Veterinary Clinic	640	sq ft/GFA	(((\$10.83)) \$20.64
General Office	710	sq ft/GFA	(((\$6.78)) \$7.06
Medical Office / Clinic	720	sq ft/GFA	(((\$14.99)) \$15.61
Office Park	750	sq ft/GFA	(((\$6.73)) \$7.01

BASE RATE PER PM TRIP (((\$3.999)) \$4.048

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Commercial - Retail			
Free-Standing Discount Superstore	813	sq ft/GFA	(((\$7.44)) \$7.40
Specialty Retail Center	826	sq ft/GLA	(((\$4.06)) \$4.22
Hardware/Paint Store	816	sq ft/GFA	(((\$7.25)) \$7.54
Nursery/Garden Center	817	sq ft/GFA	(((\$13.23)) \$13.77
Shopping Center	820	sq ft/GLA	(((\$6.06)) \$6.31
Car Sales - New/Used	841	sq ft/GFA	(((\$8.97)) \$9.33
Tire Store	848	Service bay	(((\$7,930.00)) \$3,254.03
Supermarket	850	sq ft/GFA	(((\$15.48)) \$16.12
Convenience Market	851	sq ft/GFA	(((\$35.06)) \$36.49
Pharmacy	881	sq ft/GFA	(((\$10.98)) \$11.43
Furniture Store	890	sq ft/GFA	(((\$0.60)) \$0.62
Quick Lubrication Vehicle Shop	941	Service Bay	(((\$12,918.42)) \$13,445.84
Auto Parts & Service Center	943	sq ft/GFA	(((\$9.74)) \$10.11
Service Station/Minimart/Carwash	853	VFP	(((\$13,340.84)) \$13,895.16
Industrial			
Light Industry/High Technology	110	sq ft/GFA	(((\$5.66)) \$5.89
Heavy Industrial	120	sq ft/GFA	(((\$3.07)) \$4.13
Industrial Park	132	sq ft/GFA	(((\$4.06)) \$5.16
Manufacturing	140	sq ft/GFA	(((\$4.26)) \$4.43
Warehousing	150	sq ft/GFA	(((\$1.87)) \$1.94
Mini-Storage	151	sq ft/GFA	(((\$0.96)) \$1.00
Commercial – Restaurant			
Drinking Establishment	925	sq ft/GFA	(((\$17.73)) \$18.45
Quality Restaurant	931	sq ft/GFA	(((\$17.04)) \$17.74
High Turnover Restaurant	932	sq ft/GFA	(((\$17.24)) \$17.94
Fast Casual	-	sq ft/GFA	(((\$23.69)) \$29.86
Fast Food Restaurant	934	sq ft/GFA	(((\$42.54)) \$44.28
Coffee Shop with Drive-Thru	937	sq ft/GFA	(((\$46.65)) \$17.33

Notes:

Residential uses based on the Institute of Transportation Engineers (ITE) Trip Generation Manual, 11th Edition Other uses based on the ITE Trip Generation Manual, 9th Edition

Definitions:

VFP- Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously) GFA= Gross Floor Area

Single Family Attached (duplex, townhouse) = dwelling units with a common wall between units. Units separated by a ceiling are multi-family.

ASF= Assignable Square Feet (aka Net Assignable Area): the sum of all areas on all floors of a building assigned to, or available for assignment to, an occupant or specific use. It can be subdivided into Classroom, labs, offices, study facilities, special use, general use, support, health care, residential and unclassified. Areas defined

Drinking Establishment = contains a bar, serves alcohol and food, may have TV screens, pool tables, and other entertainment. Restaurants that specialize in food but also have a bar are considered High-Turnover Restaurants.

Quality Restaurant = duration of stay > 1 hour, not a chain, serves dinner and sometimes lunch, patrons wait to be seated, order from menu, pay after (Ex. Clinkerdagger, Anthony's, Luna)

High-Turnover Restaurant = duration of stay approx. 1 hour, often a chain restaurant, may be open 24 hours, patrons wait to be seated, order from menu (Ex. Applebee's, Denny's, Buffalo Wild Wings, The Onion, Twigs)

Fast Casual Restaurant = duration of stay < 1 hour, patrons order at counter and eat in the restaurant. Food is typically made to order. Most do not have a drive-through. (Ex. Chipotle, Panera Bread, Five Guys, Qdoba, Mod Pizza).



**((2025)) 2026 Latah District
Transportation Impact Fee Schedule**

Effective January 1st, ((2025)) 2026

BASE RATE PER PM TRIP ((~~\$6,632~~))
\$7,159

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Residential			
Single Family Detached	210	dwelling	((\$7,564.48)) \$7,873.47
Single Family Attached (duplex, townhouse)	215	dwelling	((\$4,586.97)) \$4,774.34
Multi-Family 1-2 level	220	dwelling	((\$4,404.43)) \$4,271.78
Multi-Family 3-10 level	221	dwelling	((\$3,438.45)) \$3,266.65
ADU	-	dwelling	((\$3,438.45)) \$3,266.65
Multi Family Low-Income 1-2 level	223	dwelling	((\$3,794.77)) \$3,852.97
Assisted Living	254	bed	((\$4,525.48)) \$1,597.89
Continuing Care Retirement Comm	255	dwelling	((\$1,245.35)) \$1,265.00
Nursing Home	620	bed	((\$395.52)) \$932.10
Commercial – Services			
Hotel (3 Levels or More)	310	room	((\$5,397.29)) \$5,617.67
Hotel/Motel	320	room	((\$4,299.47)) \$4,475.09
Movie Theater	444	sq ft/GFA	((\$15.57)) \$16.21
Health Club	492	sq ft/GFA	((\$18.76)) \$19.52
Day Care	565	sq ft/GFA	((\$38.49)) \$39.75
Bank	912	sq ft/GFA	((\$44.73)) \$43.49
Commercial – Institutional			
Elementary School	520	sq ft/GFA	((\$4.49)) \$4.36
Middle School	522	sq ft/GFA	((\$2.99)) \$3.02
High School	530	sq ft/GFA	((\$3.47)) \$3.61
University/College	550	ASF	((\$4.59)) \$4.78
Religious Institute	560	sq ft/GFA	((\$3.73)) \$3.94
Library	590	sq ft/GFA	((\$26.23)) \$26.26
Hospital	610	sq ft/GFA	((\$8.55)) \$8.89
Commercial - Administrative Office			
Veterinary Clinic	640	sq ft/GFA	((\$35.96)) \$36.49
General Office	710	sq ft/GFA	((\$14.99)) \$12.48
Medical Office / Clinic	720	sq ft/GFA	((\$26.52)) \$27.60
Office Park	750	sq ft/GFA	((\$14.94)) \$12.40

Land Use	ITE Land Use Code	Unit of Measure	Fee per Unit
COST PER TRIP			
Commercial - Retail			
Free-Standing Discount Superstore	813	sq ft/GFA	((\$42.57)) \$13.08
Specialty Retail Center	826	sq ft/GFA	((\$7.48)) \$7.47
Hardware/Paint Store	816	sq ft/GFA	((\$12.82)) \$13.34
Nursery/Garden Center	817	sq ft/GFA	((\$23.39)) \$24.34
Shopping Center	820	sq ft/GFA	((\$49.72)) \$11.16
Car Sales - New/Used	841	sq ft/GFA	((\$45.86)) \$16.51
Tire Store	848	Service bay	((\$14,924.64)) \$14,597.49
Supermarket	850	sq ft/GFA	((\$27.39)) \$28.50
Convenience Market	851	sq ft/GFA	((\$62.09)) \$64.53
Pharmacy	881	sq ft/GFA	((\$49.43)) \$20.22
Furniture Store	890	sq ft/GFA	((\$1.96)) \$1.10
Quick Lubrication Vehicle Shop	941	Service Bay	((\$22,846.42)) \$23,779.33
Auto Parts & Service Center	943	sq ft/GFA	((\$17.48)) \$17.88
Service Station/Minimart/Carwash	853	VFP	((\$22,609.58)) \$24,573.98
Industrial			
Light Industry/High Technology	110	sq ft/GFA	((\$49.04)) \$10.42
Heavy Industrial	120	sq ft/GFA	((\$7.92)) \$7.30
Industrial Park	132	sq ft/GFA	((\$8.77)) \$9.13
Manufacturing	140	sq ft/GFA	((\$7.53)) \$7.84
Warehousing	150	sq ft/GFA	((\$3.39)) \$3.44
Mini-Storage	151	sq ft/GFA	((\$1.79)) \$1.77
Commercial – Restaurant			
Drinking Establishment	925	sq ft/GFA	((\$31.35)) \$32.64
Quality Restaurant	931	sq ft/GFA	((\$39.14)) \$31.37
High Turnover Restaurant	932	sq ft/GFA	((\$39.49)) \$31.73
Fast Casual	-	sq ft/GFA	((\$59.74)) \$52.81
Fast Food Restaurant	934	sq ft/GFA	((\$75.23)) \$78.30
Coffee Shop with Drive-Thru	937	sq ft/GFA	((\$29.44)) \$30.64

Notes:

Residential uses based on the Institute of Transportation Engineers (ITE) Trip Generation Manual,

11th Edition Other uses based on the ITE Trip Generation Manual, 9th Edition

Definitions:

VFP- Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously) GFA= Gross Floor Area

Single Family Attached (duplex, townhouse) = dwelling units with a common wall between units. Units separated by a ceiling are multi-family.

ASF= Assignable Square Feet (aka Net Assignable Area): the sum of all areas on all floors of a building assigned to, or available for assignment to, an occupant or specific use. It can be subdivided into Classroom, labs, offices, study facilities, special use, general use, support, health care, residential and unclassified. Areas defined

Drinking Establishment = contains a bar, serves alcohol and food, may have TV screens, pool tables, and other entertainment. Restaurants that specialize in food but also have a bar are considered High-Turnover Restaurants.

Quality Restaurant = duration of stay > 1 hour, not a chain, serves dinner and sometimes lunch, patrons wait to be seated, order from menu, pay after (Ex. Clunkerdagger, Anthony's, Luna)

High-Turnover Restaurant = duration of stay approx. 1 hour, often a chain restaurant, may be open 24 hours, patrons wait to be seated, order from menu (Ex. Applebee's, Denny's, Buffalo Wild Wings, The Onion, Twigs)

Fast Casual Restaurant = duration of stay < 1 hour, patrons order at counter and eat in the restaurant. Food is typically made to order. Most do not have a drive-through. (Ex. Chipotle, Panera Bread, Five Guys, Qdoba, Mod Pizza).

Section 2: Effective Date. This ordinance shall take effect and be in force on _____, 2026.

**Passed by City Council November 17, 2025
Delivered to Mayor November 20, 2025**

ORDINANCE NO. C36786

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, ADOPTING A SIX-YEAR CITYWIDE CAPITAL IMPROVEMENT PROGRAM FOR THE YEARS 2026 THROUGH 2031. AND AMENDING THE CITYWIDE CAPITAL IMPROVEMENT PROGRAM (CIP) AS REFERENCED IN APPENDIX C OF THE CITY OF SPOKANE COMPREHENSIVE PLAN.

WHEREAS, in accordance with the Growth Management Act (“GMA”), the City of Spokane previously adopted a Comprehensive Plan that includes a Capital Facilities Plan (“CFP”) that includes an inventory, analysis, and a six-year financing plan for needed capital facilities otherwise referred to as the Six-Year Capital Improvement Program; and

WHEREAS, the City formed a Capital Improvement Program Team which has assembled proposed amendments to the CIP, which amendments consist of an updated six-year plan (years 2026 through 2031) identifying the proposed locations and capacities of expanded or new capital facilities and a plan to finance such capital facilities within projected funding capacities (the “Six-Year Citywide Capital Improvement Program” or “CIP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 23, 2025 by Council Resolution 2025-0045, and that program is incorporated into the CIP; and

WHEREAS, GMA provides that proposed amendments to a comprehensive plan may be considered by the governing body of a city no more frequently than once per year, but further provides that amendments to the capital facilities element of a comprehensive plan may be considered outside of this annual process where the amendment is considered concurrently with the adoption or amendment of a city budget; and

WHEREAS, on October 2, 2025, the City’s responsible official issued a Determination of Non-Significance for the CIP; and

WHEREAS, the Spokane City Plan Commission conducted a public workshop regarding the CIP on September 24, 2025; and

WHEREAS, after providing appropriate public notices, on October 22, 2025, the Spokane City Plan Commission, conducted a public hearing to take testimony on the CIP, and at the close of the hearing, and after considering public input, the SEPA determination, and required decision criteria, found that the CIP is consistent with the Comprehensive Plan and voted unanimously to recommend that the City Council approve the CIP; and

Now, Therefore,

The City of Spokane does ordain:

Section 1. Amendment. The City of Spokane Comprehensive Plan and its capital facilities element are hereby amended to reflect a six-year plan for capital improvement projects (2026-2031), as set forth in the attached Citywide Capital Improvement Program (2026-2031).

A. Any vehicle procurement must comply with Spokane Municipal Code 07.06.175A regarding the procurement of clean fuel vehicles.

Section 2. Authorization to Seek Funding. City staff are authorized to apply for state and federal grants and low-interest loans in support of the projects identified in the Citywide Capital Improvement Program (2026-2031).

Section 3. Effective Date. This ordinance shall take effect and be in force on _____.

**Passed by City Council November 17, 2025
Delivered to Mayor November 20, 2025**

ORDINANCE NO C36790

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, “AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE”, AND AMENDING IT TO INCREASE FIRE’S OVERTIME BUDGET, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Fire/EMS Fund and Pension Contributions Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Pension Contributions Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$2,200,000.
- A) Of the increased appropriation, \$2,200,000 is provided solely for an operating transfer out to the Fire/EMS Fund.

Section 2. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 2) Increase revenue by \$2,200,000.
 - A) Of the increased revenue, \$2,200,000 is provided solely from an operating transfer in from the Pension Contributions Fund.
- 3) Increase appropriation by \$2,200,000.
 - A) Of the increased appropriation, \$2,200,000 is provided solely for overtime – uniform.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase the Fire Department's overtime budget, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 17, 2025
Delivered to Mayor November 20, 2025

ORDINANCE NO. C36791

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO REALIZE WILDFIRE MOBILIZATION REIMBURSEMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$150,000.
 - A) Of the increased revenue, \$150,000 is provided solely for wildfire mobilization reimbursement from the Department of Natural Resources and other agencies.
- 2) Increase appropriation by \$150,000.
 - A) Of the increased appropriation, \$150,000 is provided solely for overtime of firefighters deployed to wildfire events.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to realize wildfire mobilization reimbursements, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 17, 2025
Delivered to Mayor November 20, 2025

ORDINANCE NO. C36792

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT A LEMHWA GRANT, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Public Safety and Judicial Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Public Safety and Judicial Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$186,250.
 - A) Of the increased revenue, \$186,250 is provided solely from the Department of Justice.
- 2) Increase appropriation by \$186,250.
 - A) Of the increased appropriation, \$182,250 is provided solely for contractual services.
 - B) Of the increased appropriation, \$4,000 is provided solely for operating supplies.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept a Law Enforcement Mental Health and Wellness Act (LEMHWA) grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 17, 2025

Delivered to Mayor November 20, 2025

ORDINANCE NO. C36793

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT A MENTAL HEALTH FIELD RESPONSE GRANT, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Public Safety and Judicial Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Public Safety and Judicial Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$620,000.
 - A) Of the increased revenue, \$620,000 is provided solely from other state agencies, specifically the Washington Association of Sheriffs and Police Chiefs (WASPC).
- 2) Increase appropriation by \$620,000.
 - A) Of the increased appropriation, \$620,000 is provided solely for contractual services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept a Mental Health Field Response grant from WASPC, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 17, 2025

Delivered to Mayor November 20, 2025

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

ENGINEERING TECHNICIAN III

SPN 203

(Announcement of 11/17/2025)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This examination consists of a computer-based multiple-choice exam and a pass/fail performance test. Scoring weights are assigned as follows:

- Multiple-choice Exam: 100%
- Performance Exam: Pass/Fail

MULTIPLE-CHOICE AND PERFORMANCE EXAMINATION DETAILS

The passing candidates based on multiple-choice exam scores will take a break and then must complete a performance examination. This is a pass/fail examination that is required.

- Test Date: December 4, 2025
- Test Time: 11:30 AM
- Test Method: On Computer
- Test Location: Civil Service Test Room, 4th Floor, City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Examination:
 - ◇ Multiple-Choice Examination: 2 hours
 - ◇ Break: 15-30 minutes
 - ◇ Performance Examination: 1 Hour

The multiple-choice examination may include such subjects as:

- Plan Reading
- Mathematics
- Standards and Specifications

The performance examination will include:

- AutoCAD

FUEL FACILITIES TECHNICIAN SPN 509

Open Entry

DATE OPEN: Monday, November 24, 2025**DATE CLOSED: Monday, December 8, 2025****SALARY: \$50,132.88 annual salary, payable bi-weekly, to a maximum of \$78,884.64****CLASS SUMMARY:**

Holds primary responsibility for the service quality, reliability, and regulatory compliance of City fueling and storage tank facilities; performs semi-skilled technical and manual work in the installation, on-site repair, and inspection of equipment at City fueling and wash sites.

EXAMPLES OF JOB FUNCTIONS:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Performs maintenance, troubleshooting, and repair of equipment at the main City fuel site and wash site, compressed natural gas (CNG) fueling site, and other related facilities and equipment.
- Maintains cleanliness and appearance at all work sites including cleanup of minor spills and leakage in accordance with state and federal environmental regulations. Maintains inventory and keeps site products, supplies, and chemicals filled as necessary.
- Services, cleans, and performs maintenance on fuel pumps. Maintain records of fuel pump maintenance performed. Checks for proper placement of leak detectors and sensors and ensures proper working condition; installs and tests mechanical line/leak detectors.
- Troubleshoots minor electrical, electronic, mechanical, and plumbing issues with malfunctioning equipment; repairs and/or replaces equipment such as circuit boards, electrical conduits, fuel dispensers, fuses, hoses, motors and pumps, nozzles, filters, vapor recovery systems, and water and air lines.
- Ensures proper operation and maintenance of underground storage tanks (UST) and their associated piping systems. Monitors and inspects both aboveground and underground storage facilities and maintains and repairs dispensing systems, peripheral station equipment, machines, and tools. Performs and documents compliance inspections and testing of storage tank and fuel dispensing systems. Visually inspects systems, examines monitor histories, and verifies alarm status.
- Installs, sets and resets point of sale systems, dispensers, tank monitors, and other equipment. Repairs and troubleshoots hardware and software related to fuel and wash site technology.
- Contacts outside service vendors and coordinates work as needed; receives information from vendors regarding updated equipment specification sheets and training provided by equipment manufacturers.
- Ensures safety and environmental inspections and compliance at all sites. Coordinates State inspections as required by law. Ensures proper safety signage on all sites.
- Performs remote equipment fueling at various sites.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open-Entry Requirements:

- Experience: Three years of experience in the operation, maintenance, and repair of petroleum or CNG fuel site equipment.
- Substitution: An equivalent combination of closely related education/certification, training, and experience may be qualifying.
- Equivalency: We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

Licenses and Certifications:

- A valid Washington driver's license is required, to be maintained throughout employment.
- Must possess UST AB Operator Certification or obtain within six months of employment and maintain as required.

Lift Requirement:

- Job offer is contingent on passing a lift test.
- Maximum weight lifted is approximately 70 lbs.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, November 24, 2025, and Monday, December 8th, 2025, will test Thursday, December 11, 2025, through Monday, December 15, 2025.

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of November 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

BRIDGE MAINTAINER I SPN 565
Open Entry

DATE OPEN: Monday, November 24, 2025

DATE CLOSED: Monday, December 8, 2025

SALARY: \$49,047.12 annual salary, payable bi-weekly, to a maximum of \$77,005.44

CLASS SUMMARY:

Performs semi-skilled to skilled manual work in preventive maintenance, reconstruction and repair of municipal bridges, trestles, guard rails, and related structures.

EXAMPLES OF JOB FUNCTIONS:

- Assigned to and works on the bridge repair crew; however, employee is expected to work on other street maintenance crews, do unskilled manual work or perform other duties as conditions and weather require.
- Assists in the inspection, repair, reconstruction and preventative maintenance of all bridge elements, guardrails, trestles and related structures.
- Assists in removing, cutting, shaping and replacing damaged timbers, girders and plates which involve working over water and land at various heights and in tight confined spaces inhabited by bats and bugs.
- Cuts timbers and steel beams to size; drills, cuts and connects steel girders and expansion plates.
- Assists in the installation, repair and fabrication of rails, sidewalks, curbs, gates and fences, etc.
- Mixes and pours concrete, forms and ties rebar, builds and places concrete forms, sandblasts, mixes and applies gunite, applies sealers and paints as directed.
- Operates hand, mechanical and power tools as the job requires.

- May operate equipment including dump trucks, front-end loaders and other equipment as the job requires.
- Performs related work as required and assists in snow removal operations.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

Abilities & Experience: Able to read and write **and** must have one year of experience in construction performing carpentry, steel and concrete work.

License and Certifications:

(Employees in this job class must meet these requirements within one year of employment.)

- Class A Commercial Driver's License (CDL) with tank vehicle endorsement.
- NCCCO Certifications: Articulating Boom Crane, Articulating Boom Crane with Winch.

Lift Requirement:

- Job offer is contingent on passing a lift test.
- Enough strength to lift and carry material, such as concrete, weighing up to 100 lbs.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice and short-answer test, with weights assigned as follows:

- Multiple-Choice 80%
- Short-Answer 20%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Examination links with instructions will be emailed prior to 4:00 p.m. Pacific Time on the start date and will expire at 4:00 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, November 24, 2025, and Monday, December 8, 2025, will test Thursday, December 11, 2025, through Monday, December 15, 2025.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Building & Construction
- Interpersonal Skills
- Road Work and Vehicle Operation
- Safety & Occupational Hazards

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of November 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

BRIDGE MAINTAINER I SPN 565
Promotional

DATE OPEN: Monday, November 24, 2025

DATE CLOSED: Monday, December 8, 2025

SALARY: \$49,047.12 annual salary, payable bi-weekly, to a maximum of \$77,005.44

CLASS SUMMARY:

Performs semi-skilled to skilled manual work in preventive maintenance, reconstruction and repair of municipal bridges, trestles, guard rails, and related structures.

EXAMPLES OF JOB FUNCTIONS:

- Assigned to and works on the bridge repair crew; however, employee is expected to work on other street maintenance crews, do unskilled manual work or perform other duties as conditions and weather require.
- Assists in the inspection, repair, reconstruction and preventative maintenance of all bridge elements, guardrails, trestles and related structures.
- Assists in removing, cutting, shaping and replacing damaged timbers, girders and plates which involve working over water and land at various heights and in tight confined spaces inhabited by bats and bugs.
- Cuts timbers and steel beams to size; drills, cuts and connects steel girders and expansion plates.
- Assists in the installation, repair and fabrication of rails, sidewalks, curbs, gates and fences, etc.
- Mixes and pours concrete, forms and ties rebar, builds and places concrete forms, sandblasts, mixes and applies gunite, applies sealers and paints as directed.
- Operates hand, mechanical and power tools as the job requires.
- May operate equipment including dump trucks, front-end loaders and other equipment as the job requires.
- Performs related work as required and assists in snow removal operations.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- Experience: One year of experience with the City in the classification of Laborer II (SPN: 502) in the Streets Department. OR One year of experience with the City in the classification of Laborer II (SPN 502); AND one year of experience in construction performing carpentry, steel and concrete work.
- License: Possession of a valid driver's license.

Note: Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3.

Open Entry Requirements:

Abilities & Experience: Able to read and write **and** must have one year of experience in construction performing carpentry, steel and concrete work.

License and Certifications:

(Employees in this job class must meet these requirements within one year of employment.)

- Class A Commercial Driver's License (CDL) with tank vehicle endorsement.
- NCCCO Certifications: Articulating Boom Crane, Articulating Boom Crane with Winch.

Lift Requirement:

- Job offer is contingent on passing a lift test.
- Enough strength to lift and carry material, such as concrete, weighing up to 100 lbs.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice and short-answer test, with weights assigned as follows:

- Multiple-Choice 80%
- Short-Answer 20%

IN-PERSON EXAMINATION DETAILS:

- Test Date: Thursday, December 11, 2025
- Test Time: 2:00 p.m.
- Test Method: On Paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 1.5 Hours
- Test Subjects May Include:
 - ◇ Building & Construction
 - ◇ Interpersonal Skills
 - ◇ Road Work and Vehicle Operation
 - ◇ Safety & Occupational Hazards

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of November 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

US 195/Meadowlane Engineering Services File No. 2023105

This project consists of the construction of approximately 4,600 cubic yards of excavation and embankment, 7,200 cubic yards of common borrow, 3,900 cubic yards of crushed surfacing, 15,500 square yards of 8-inch thick HMA pavement, 500 linear feet of sidewalk and curb or curb and gutter, 13,300 linear feet of pavement markings, 220 square feet of signs, 18 luminaires, 300 linear feet of high-tension cable barrier removal, 4 cable barrier terminals, traffic control, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 15, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:
Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Publish: November 19 and 26, 2025

**ABBREVIATED REQUEST FOR QUALIFICATIONS
GEOTECHNICAL ENGINEERING CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2026-2027**

CITY OF SPOKANE, WA

DESCRIPTION: Geotechnical Engineering Consultant Services for Federal Aid Projects 2026-2027

DUE DATE: Tuesday, December 9, 2025
No later than 1:00 p.m.

DELIVERY: via email to: jradams@spokanecity.org

SCOPE OF SERVICES

The scope of services may include tasks associated with geotechnical engineering both during design and construction. Sample types of tasks/project components include:

- Classification of soils by appropriate methods
- Determination of soil properties by appropriate means
- Determination of foundation and wall design parameters
- Pavement subgrade characterization and pavement design
- Evaluation of Water mounding in relationship to stormwater injections
- Conducting geophysical studies, test borings, test excavations, infiltration testing, aquifer testing
- Identification of restrictive infiltration layers below the ground surface
- Slope stability and groundwater seepage analysis
- Geotechnical report preparations
- Phase 1 and Phase 2 environmental site assessments
- Conducting special inspections or other geotechnical related construction phase inspections

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Freya – Palouse Roundabout
- Sunset Shared Use Trail – Deer Heights to Spotted Rd.
- Millwood Trail – Greene St to Felts Field
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Riverside Ave. – Monroe to Wall
- Safe Streets for Spokane
- Flett Middle School SRTS – Wellesley Ave & Assembly Blvd
- Sacajawea Middle School SRTS – Grand Blvd. – 37th to 29th Ave
- Driscoll Blvd. Sidewalk – Garland to Wellesley
- Division St BRT Active Transportation

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to areas itemized above on similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700.

Submittals shall be submitted via email to jradams@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 19, 26, and December 3, 2025 (RFQ 2025080)

ABBREVIATED REQUEST FOR QUALIFICATIONS HISTORICAL RESOURCE CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2026-2027

CITY OF SPOKANE, WA

DESCRIPTION: Historical Resource Consultant Services for Federal Aid Projects 2026-2027

DUE DATE: Tuesday, December 9, 2025
No later than 1:00 p.m.

DELIVERY: via email to: jradams@spokanecity.org

SCOPE OF SERVICES

The scope of services will include tasks associated with cultural resources both during design and construction. Sample types of tasks/project components include:

- Preparation of cultural and historic resources studies including field exploration as required
- Coordination with area Indian tribes and DAHP
- Consultation with City of Spokane design engineers to recommend ways to eliminate project effects on cultural/historic resources
- Construction phase monitoring

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Freya – Palouse Roundabout
- Sunset Shared Use Trail – Deer Heights to Spotted Rd.
- Millwood Trail – Greene St to Felts Field
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Riverside Ave. – Monroe to Wall
- US 195/ Inland Empire Way
- Safe Streets for Spokane
- Flett Middle School SRTS – Wellesley Ave & Assembly Blvd
- Sacajawea Middle School SRTS – Grand Blvd. – 37th to 29th Ave
- Driscoll Blvd. Sidewalk – Garland to Wellesley

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%
Cost Containment	25%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700.

Submittals shall be submitted via email to jradams@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 19, 26, and December 3, 2025 (RFQ 2025081)

**ABBREVIATED REQUEST FOR QUALIFICATIONS
REAL ESTATE CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2026-2027
CITY OF SPOKANE, WA**

DESCRIPTION: Real Estate Consultant Services for Federal Aid Projects 2026-2027

DUE DATE: Tuesday, December 9, 2025
No later than 1:00 p.m.

DELIVERY: via email to: jradams@spokanecity.org

SCOPE OF SERVICES

The scope of services may include tasks associated with real estate acquisition both during design and construction. Sample types of tasks/project components include:

- Appraisals & review appraisals
- Negotiate with property owners
- Prepare offer letters and administrative offer summaries
- Obtain property owner signatures
- Prepare ROW certification packages
- Relocation assistance

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Freya – Palouse Roundabout
- Sunset Shared Use Trail – Deer Heights to Spotted Rd.
- Millwood Trail – Greene St to Felts Field
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Safe Streets for Spokane

- Flett Middle School SRTS – Wellesley Ave & Assembly Blvd
- Sacajawea Middle School SRTS – Grand Blvd. – 37th to 29th Ave
- Driscoll Blvd. Sidewalk – Garland to Wellesley
- Division St BRT Active Transportation
- Ash, Maple and Monroe Streets Preservation - G&O
- Mission Ave – Napa St. to Greene St. G&O
- Ray St. – 18th Ave. to 29th Ave G&O
- 29th and Sprague Avenues Preservation - G&O

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel	25%
Expertise and approach to various tasks described in Scope of Services	25%
Past performance/references relevant to areas itemized above on similar projects	25%
Cost Containment	25%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700.

Submittals shall be submitted via email to jradams@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 19, 26, and December 3, 2025 (RFQ 2025082)

**ABBREVIATED REQUEST FOR QUALIFICATIONS
SURVEYING CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2026-2027**

CITY OF SPOKANE, WA

DESCRIPTION: Surveying Consultant Services for Federal Aid Projects 2026-2027

DUE DATE: Tuesday, December 9, 2025
No later than 1:00 p.m.

DELIVERY: via email to: jradams@spokanecity.org

SCOPE OF SERVICES

The scope of services may include tasks associated with surveying both during design and construction. Sample types of tasks/project components include:

- Boundary surveying
- Topographical and site surveying
- Mapping

- Construction staking
- Writing of parcel or easement legal descriptions
- Monument preservation and DNR permit processing

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Freya – Palouse Roundabout
- Sunset Shared Use Trail – Deer Heights to Spotted Rd.
- Millwood Trail – Greene St to Felts Field
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Safe Streets for Spokane
- Flett Middle School SRTS – Wellesley Ave & Assembly Blvd
- Sacajawea Middle School SRTS – Grand Blvd. – 37th to 29th Ave
- Driscoll Blvd. Sidewalk – Garland to Wellesley
- Division St BRT Active Transportation
- Ash, Maple and Monroe Streets Preservation - G&O
- Mission Ave – Napa St. to Greene St. G&O
- Ray St. – 18th Ave. to 29th Ave G&O
- 29th and Sprague Avenues Preservation - G&O

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700.

Submittals shall be submitted via email to jradams@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 19, 26, and December 3, 2025 (RFQ 2025083)

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Upcoming NOFA Information Grant #6468-25

Culturally Specific Treatment of Opioid Use Disorder

Deadline for application is December 15, 2025 at 1:00 pm.

Funding Availability (NOFA) to solicit applications from Organizations that have the capacity and experience to provide Culturally Specific Treatment for Opioid Use Disorder. This program's project goals and desired outcomes are:

- Support the planning and launch of culturally specific, evidence-based behavioral health treatment to ensure treatment options provide everyone with the same opportunity for success, stabilization, and recovery. The proposal may also invest in prevention for historically marginalized communities.

This Notice of Funding of Availability will award a grant up to \$500,000 to provide the above

NOFA Opens: Wednesday, November 19, 2025 – <https://spokane.procureware.com/>

NOFA Closes: Monday, December 15, 2025 at 1:00 p.m.

Workshop: Week of December 1, 2025 – notification will be posted in Procureware <https://spokane.procureware.com/> and sent out through ProcureWare.

Publish: November 19 and 26, 2025

REQUEST FOR QUALIFICATIONS # 6470-25 2026-2029 ON-CALL LANDSCAPE ARCHITECTURE SERVICES City of Spokane PARKS & RECREATION DEPARTMENT

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on Monday, December 15, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, December 15, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Thea Prince
Sr. Procurement Specialist
City of Spokane Purchasing & Contracts

Publish: November 19 and 26, 2025

**REQUEST FOR QUALIFICATIONS # 6471-25
2026-2029 ON-CALL ARCHITECTURE SERVICES**

City of Spokane PARKS & RECREATION DEPARTMENT

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on Monday, December 15, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, December 15, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Thea Prince
Sr. Procurement Specialist
City of Spokane Purchasing & Contracts

Publish: November 19 and 26, 2025
