



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

OCTOBER 15, 2025

Issue 42



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

SHELBY LAMBDIN (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

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The Official Gazette

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, October 6, 2025**

The minutes for the Monday, October 6, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, October 22, 2025, issue of the *Official Gazette*.

STANDING COMMITTEE MINUTES**City of Spokane****Finance and Administration Committee****City Hall (808 W. Spokane Falls Blvd)****Council Chambers, June 23, 2025****Call to Order: 12:05 PM**

Recording of the meeting may be viewed here: Spokane City Council

Attendance

Committee Members Present:

CM Paul Dillon (Chair), Council Member Michael Cathcart, Council Member Jonathan Bingle, Council Member Zack Zappone, Council Member Lili Navarrete

Discussion Items (No Action Taken)

1. 0410 - SAO ENTRANCE CONFERENCE – KRISTI BAIRD, STATE AUDITORS OFFICE
2. RESOLUTION RELATING TO PROCUREMENT TO IMPROVE PARTICIPATION -ALEX GIBILISCO
3. ORDINANCE RELATING PUBLIC WORKS PROJECTS ABOVE \$5 MILLION -PAUL DILLON
4. ORDINANCE RELATING TO ALCOHOL SIGNAGE - CM PAUL DILLON
5. 0650 - SBO - COMMERCE GRANT CLIMATE PLANNING PHASE 2 - MAREN MURPHY
6. 0520 ORDINANCE RELATING TO IMPREST FUNDS AMENDING CHAPTER 07.03 OF THE SMC - ADAM MCDANIEL
7. RESOLUTION SETTING BUDGET PRIORITIES - CHRIS WRIGHT
8. UPDATE ON ARPA FUNDED LANGUAGE ACCESS WORK FROM WEB AND OCREI - JERRALL HAYNES
9. LETTER FROM SERS BOARD CHAIR - CHRISTINE SHISLER
10. RESOLUTION APPOINTING NEW MEMBER TO CITY COUNCIL - GIACOBBE BYRD
11. 1680- 1590 SERVICES RFP- URGENT HUD CERTIFIED HOUSING COUNSELOR RFP - DAWN KINDER
12. ORDINANCE AMENDING LANGUAGE ACCESS TIMELINES - CHRIS WRIGHT
13. HOMELESSNESS ORDINANCE DISCUSSION - DILLON (15 minutes)
14. STAFF REPORTS

Consent Items (No Action Taken)

1. 5830 ALLIANT INSURANCE SERVICES FOR EMPLOYEE BENEFITS CONTRACT RENEWAL (HUMAN RESOURCES)
2. 0650 - ACCEPTANCE OF WA COMMERCE FUNDS OF \$280,000 FOR PHASE 2 CLIMATE PLAN (PLANNING & ECONOMIC DEVELOPMENT)
3. 5300 - DATA CENTER USE AGREEMENT (INFORMATION TECHNOLOGY)
4. 5100- CONTRACT AMENDMENT WITH DOBBS PETERBILT (FLEET SERVICES)
5. 5100 - CONTRACT AMENDMENT WITH SWS EQUIPMENT (FLEET SERVICES)
6. 5100 - CONTRACT AMENDMENT WITH RWC GROUP (FLEET SERVICES)
7. 5100 - CONTRACT AMENDMENT WITH POMP'S TIRE (FLEET SERVICES)
8. 5100 - CONTRACT AMENDMENT WITH KENWORTH SALES (FLEET SERVICES)
9. 5800 SETTLEMENT RESOLUTION (CITY ATTORNEY)

Public Testimony

MARSHALL POWELL

CHERYL STEWART

TONY EDWARDS

DANIEL VALEJO
OZEL WILKINS
JOSH VALLE

Executive Session

None

Adjournment

The meeting adjourned at 2:50

STANDING COMMITTEE MINUTES
City of Spokane
Finance and Administration Committee
City Hall (808 W. Spokane Falls Blvd)
Council Chambers, August 25, 2025

Call to Order: 12:02 PM

Recording of the meeting may be viewed here: [Spokane City Council](#)

Attendance

Committee Members Present:

CM Paul Dillon (Chair), Council President Betsy Wilkerson, Council Member Michael Cathcart, Council Member Jonathan Bingle, Council Member Kitty Klitzke, Council Member Zack Zappone

Discussion Items (No Action Taken)

1. RESOLUTION RELATED TO COUNCIL FUNDING PRIORITIES ON CYCLE 14 TRAFFIC CALMING PROJECTS - JACKSON DEESE
2. PARTNERSHIP GRANT FOR MLK JR FAMILY OUTREACH CENTER HVAC RENOVATION - SKYLER BROWN
3. BENEFIT PLAN PERFORMANCE UPDATE - ALLISON ADAM
4. SPECIAL BUDGET ORDINANCE – CRIMINAL JUSTICE ASSISTANCE FUND SOLVENCY - MATT BOSTON
5. SPECIAL BUDGET ORDINANCE – REPROGRAPHICS FUNDING - MATT BOSTON
6. SPECIAL BUDGET ORDINANCE – INSURANCE FUNDS CLAIMS – MATT BOSTON
7. DIRECTOR OF ACCOUNTING AND ACCOUNTING DEPARTMENT CODE CLEANUP - ADAM MCDANIEL
8. CLARIFYING TABLE IN SMC 17C.111.205-2 - ADAM MCDANIEL
9. ORDINANCE AMENDING COUNCIL MEETING DAY (NEW MEETING DAY CURRENTLY UNDETERMINED) - CHRIS WRIGHT
10. AN ORDINANCE CONCERNING ADOPTION OF PUBLIC RULES BY THE CITY OF SPOKANE - CHRIS WRIGHT
11. RESOLUTION APPOINTING AND RE-APPOINTING EQUITY SUBCOMMITTEE MEMBERS - ALEX GIBILISCO
12. COMMITTEE & STAFF REPORTS

Consent Items (No Action Taken)

1. OUTSIDE COUNSEL CONTRACT AMENDMENT (CITY ATTORNEY)
2. OUTSIDE COUNSEL CONTRACT AMENDMENT (CITY ATTORNEY)
3. PURCHASE OF SPREADER AND LEAF VAC FOR STREET DEPARTMENT (FLEET SERVICES)
4. PERIODIC UPDATE TO COMPREHENSIVE PLAN 2026 – ACCEPTANCE OF WA COMMERCE GRANT FOR WA FISCAL YEAR 2025/2026 (PLANNING & ECONOMIC DEVELOPMENT)
5. STRUCTURED VMWARE RENEWAL (INFORMATION TECHNOLOGY)
6. STRUCTURED COMMUNICATIONS NUTANIX RENEWAL (INFORMATION TECHNOLOGY)

Public Testimony

No public testimony

Executive Session

None

Adjournment

The meeting adjourned at 2:01

STANDING COMMITTEE MINUTES
City of Spokane
Finance and Administration Committee
City Hall (808 W. Spokane Falls Blvd)
Council Chambers, September 22, 2025

Call to Order: 12:12 PM

Recording of the meeting may be viewed here: [Spokane City Council](#)

Attendance

Committee Members Present:

CM Paul Dillon (Chair), Council President Betsy Wilkerson, Council Member Michael Cathcart, Council Member Jonathan Bingle, Council Member Kitty Klitzke, Council Member Zack Zappone, Council Member Shelby Lambdin

Discussion Items (No Action Taken)

1. 2026 SPECIAL ASSESSMENT FOR EAST SPRAGUE PBIA – AMANDA BECK
2. 2026 SPECIAL ASSESSMENT FOR DOWNTOWN PBIA – AMANDA BECK
3. RESOLUTION APPROVING THE CITY OF SPOKANE'S 2025-2026 FEDERAL PRIORITIES – MAYOR BROWN
4. UPDATE ON THE FINANCIAL AUDIT DONE BY THE WASHINGTON STATE AUDITOR – MATT BOSTON
5. SIP REFINANCING RESOLUTION – MATT BOSTON
6. SIP REFINANCING RESOLUTION – MATT BOSTON
7. INTERNAL BORROWING GUIDELINES AMENDMENT - MATT BOSTON
8. CITY INVESTMENT POLICY – MATT BOSTON
9. MID-BIENNIAL PROCESS (RE: CONSENT ITEMS 3, 4, 5, 8) – MATT BOSTON
10. SREC UPDATE – CHIEF O'BERG
11. RESOLUTION APPOINTING TRACE BRADBURN AS DIRECTOR OF SOLID WASTE – CHRIS AVERYT
12. SBO – GOLF SERIES 2018 SILP LOAN PAYOFF – RICH LENTZ
13. SPOKANE EMPLOYEES RETIREMENT SYSTEM (SERS) SMC CODE AMENDMENT – CHRISTINE SHISLER
14. RESOLUTION DESIGNATING SAFE STREETS FOR ALL FUNDING PRIORITIES – JACKSON DEESE
15. COMMITTEE & STAFF REPORTS

Consent Items (No Action Taken)

1. FACILITIES MASTER HVAC MECHANICAL SYSTEMS & CONTROLS UPGRADES ADDING ADDITIONAL SITES (FACILITIES MANAGEMENT)
2. 5900 – FACILITIES WATER DEPARTMENT MAIN CAMPUS PHASE 2 REDESIGN (FACILITIES MANAGEMENT)
3. SET BUDGET HEARINGS (FINANCE, TREASURY & ADMIN)
4. SET CIP HEARING
5. SET REVENUE HEARING (FINANCE, TREASURY & ADMIN)
6. FACILITIES ELEVATOR & ESCALATORS MASTER PREVENTATIVE MAINTENANCE AGREEMENT (FACILITIES MANAGEMENT)
7. FACILITIES WATER DEPARTMENT MAIN OFFICE DIRT WALLS AND DOORS (FACILITIES MANAGEMENT)
8. 2026 PROPERTY TAX ORDINANCE (FINANCE, TREASURY & ADMIN)
9. CITY HALL – BUILDING BACKUP GENERATOR REPLACEMENT (FACILITIES MANAGEMENT)
10. FACILITIES MASTER HVAC MECHANICAL SYSTEMS & CONTROLS VALUE BLANKET (FACILITIES MANAGEMENT)

Public Testimony

Eric Lowe

Executive Session

None

Adjournment

The meeting adjourned at 2:01

Hearing Notices

Notice of Public Hearing and SEPA Determination Co-living Housing Code Updates

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on **October 22, 2025**, beginning at **4:00PM** in-person in the City Hall Council Chambers and online via Microsoft Teams. This proposal concerns development code amendments regarding co-living housing, described below. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department
Attn: Brandon Whitmarsh, Planner II
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6846
bwhitmarsh@spokanecity.org

Comments should be submitted no later than 5:00 PM on October 21, 2025, if they are intended to be seen by the Plan Commission prior to the hearing.

APPLICANT: City of Spokane

PROPOSAL: This proposal is a set of citywide development code amendments to implement the co-living requirements of ESHB 1998, adopted by the state legislature in 2024 and codified in RCW 36.70A.535. Proposed updates include:

- Updating definitions to be in line with RCW 36.70A.535 (SMC 17C.020);
- Allowing co-living in all zones except Residential Agriculture and portions of the industrial zones (SMC 17C.111.115);
- No minimum open space requirements for co-living (SMC 17C.111.205);
- Sleeping units counted as 0.25 dwelling units for calculating density (SMC 17C.111.210);
- Clarifying applicability of design standards for co-living (SMC 17C.111.300 and SMC 17C.111.400);
- Removing conflicting language from the Group Living use description (SMC 17C.190.100); and
- Expanding the Residential Household Living use to be inclusive of co-living (SMC 17C.190.110).

Topics also under consideration include limiting or prohibiting short-term rentals in co-living developments and adopting additional standards for sleeping units, kitchens, and bathrooms.

SEPA: A SEPA Determination of Non-Significance (DNS) was issued on October 2, 2025, under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 21, 2025, if they are intended to alter or appeal the DNS.

MORE INFO: Documents relating to these amendments are available for viewing online at: <https://my.spokanecity.org/projects/co-living-housing-code-update/>

HEARING: The Hearing will be held in-person and online using Microsoft Teams. Public testimony will be taken at the hearing. Connection information and agenda materials will be posted one week in advance here: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.

Publish: October 8 and 15, 2025

NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION
File Z25-499COMP: City of Spokane Capital Improvement Program 2026-2031

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 22, 2025, beginning at 4:00 PM in-person in the City Hall Council Chambers and online. This hearing or portions thereof may be continued at the discretion of the Plan Commission. Any person may submit written comments on the proposed action or call for additional information at:

Planning & Economic Development Department

Attn: Kevin Freibott, Senior Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6500
compplan@spokanecity.org

HOW TO ATTEND THE MEETING: The Hearing will be held in-person and online using the TEAMS platform. Public testimony will be taken in-person or via the online platform or over the phone. Connection information will be posted at least one week in advance here:

<https://my.spokanecity.org/bcc/commissions/plan-commission/>

SEPA: A SEPA Determination of Non-Significance (DNS) was issued on October 2, 2025, under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 16, 2025, if they are intended to alter or appeal the DNS.

Documents relating to these amendments are available for viewing online at <https://my.spokanecity.org/projects/capital-programs/>

APPLICANT/AGENT: City of Spokane, Budget Department

LOCATION: City-owned properties and rights-of-way throughout the city.

PROPOSAL: An update to the city's six-year citywide capital improvement program (CIP), for the years 2026 through 2031, as referenced in Appendix C of the City of Spokane Comprehensive Plan. The CIP includes project descriptions and a six-year financing plan for needed capital improvements in the city. These capital improvements have been developed through numerous public engagement efforts and technical studies and are necessary to implement the vision and values of the Comprehensive Plan. The CIP is updated each year according to the latest available information and, when adopted, supersedes the previously adopted version. CIPs are incorporated by reference into the Comprehensive Plan each year as they are updated and help to inform the eventual adoption of the City's annual budget.

Publish: October 8 and 15, 2025

General Notices

SUMMARY FOR PUBLICATION
CITY OF SPOKANE PROPOSED ORDINANCE C36762

Franchise to Level 3 Telecom of Washington, LLC., a Delaware Limited Liability Company whose home office is 931 14th Street Denver Colorado 80202, to use the public right of way to provide noncable telecommunications service within its legal authority. Franchise term: 10 years. For more information, contact Alexis Markiewicz (805) 719-6882: email: alexis.culter@lumen.com. (The Final Reading of Ordinance C36762 is anticipated to be held before Spokane City Council on November 10, 2025.)

Publish: October 8, 15, 22, and 29, 2025

SUMMARY FOR PUBLICATION
CITY OF SPOKANE PROPOSED ORDINANCE C36763

Franchise to Forged Fiber 37, a Delaware Limited Liability Company whose home office is 208 South Akard Street Dallas Texas 75202-4206, to use the public right of way to provide noncable telecommunications service within its legal authority. Franchise term: 10 years. For more information, contact Ken Lyons (20600) 227-0020: email: ken.lyons@wirelesspolicy.com. (The Final Reading of Ordinance C36763 is anticipated to be held before Spokane City Council on November 10, 2025.)

Publish: October 8, 15, 22, and 29, 2025

Regular Meeting Notice/Agenda
The Civil Service Commission
9:30 AM – October 21, 2025

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on October 21, 2025, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org or to request by 5:00 P.M. the day before the meeting, (Monday, October 20, 2025) so the Commission can make arrangements for you to participate telephonically at the meeting.

Dated this 8th day of October 2025.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Debbie DeCorde at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Agenda
Regular Meeting of the Civil Service Commission
9:30 AM – October 21, 2025
City Hall – City Council Chambers – Lower Level
808. W Spokane Falls Blvd., Spokane, WA 99201

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - a. September 16, 2025, Minutes
3. **CHIEF EXAMINER UPDATE**
4. **NEW BUSINESS**
 - a. Classification Actions
5. **OTHER BUSINESS**
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO C36755

An ordinance related to the Director of Accounting and the Accounting Department; correcting department and position titles; amending sections 03.01A.215, 03.04.060, 03.04.120, 03.04.250, 03.05.040, 03.05.110, 03.07.030, 07.03.020, and 17D.080.050; and repealing Section 03.07.160 of the Spokane Municipal Code.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 03.01A.215 of the Spokane Municipal Code is amended to read as follows:

Section 03.01A.215 Accounting (~~(and Grants)~~) Department

The Accounting (~~(and Grants)~~) Department is a financial administrative department responsible for preparing financial statements, maintaining the general ledger, paying bills, billing customers, payroll, inventory management, disseminating and monitoring financial policies and internal controls, financial analysis, administration of some joint governmental agencies, receipt, and technical review of grant applications and the close out of grants and financial assistance awards. The (~~(department)~~) Accounting Department is managed by the Director of Accounting.

Section 2. That Section 03.04.060 of the Spokane Municipal Code is amended to read as follows:

Section 03.04.060 Payroll Certification

Each department head or designated supervisor indicates on each time card the absence of an employee with pay because of sickness. The (~~(accounting and grants department)~~) Accounting Department (~~(has the duty to)~~) shall ensure that no payment is made to an employee for absence exceeding the current accrual.

Section 3. That Section 03.04.120 of the Spokane Municipal Code is amended to read as follows:

Section 03.04.120 Maintaining Records

The (~~(department of accounting and grants)~~) Accounting Department has the responsibility to maintain the official City records of accumulated sick leave for all departments.

Section 4. That Section 03.04.250 of the Spokane Municipal Code is amended to read as follows:

Section 03.04.250 Maintaining Records

The (~~(accounting and grants department)~~) Accounting Department has the responsibility to maintain the official City records of accrued vacation leave for all departments.

Section 5. That Section 03.05.040 of the Spokane Municipal Code is amended to read as follows:

Section 03.05.040 Contributions

A. The normal rates of contributions of members are those adopted by the board, subject to the approval of the City Council. The rates so adopted remain in full force and effect until revised or changed by the board in the manner provided in chapter 4.14 SMC.

1. Contributions by Members.

Prior to January 1, 2009, each member shall contribute six and seventy-two one-hundredths percent (6.72%) of the member's compensation. Effective January 1, 2009, the rate of contribution was prospectively increased to seven and seventy-five hundredths percent (7.75%). Effective September 1, 2014, the rate of contribution is prospectively increased to eight and twenty-five hundredths percent (8.25%). Effective December 17, 2017, the rate of contribution is prospectively increased to nine percent (9.00%). Although designated as employee contributions that reduce the member's salary, the City government (and, where applicable, SREC and SPFD), as the employer, shall pay such contributions to the retirement fund pursuant to Internal Revenue Code section

414(h). The member will not have an option of choosing to receive the contributed amounts directly instead of having them paid by the City government (and, where applicable, by SREC and SPFD) to the retirement fund. The picked-up contributions will be included as Social Security wages up to the Social Security wage base, and will also be included in calculating the member's final compensation. It is contemplated that the aggregate normal contributions made by the City (and SREC and SPFD) into the retirement fund will be enough to properly fund the retirement benefits payable hereunder.

2. Contribution by the City Government.

The City government will make contributions in an amount that matches the members' (other than SREC Members' and SPFD Members') in-lieu contributions. SREC will make contributions in an amount that matches the SREC Members' in-lieu contributions. SPFD will make contributions in an amount that matches the SPFD Members' in-lieu contributions.

3. Contribution Rate Review

In the event that an official actuarial report for a given fiscal year, prepared at the direction of the board, indicates that the Actuarially Determined Employer Contribution Rate (within the meaning of GASB) is greater than the City's (and SREC's and SPFD's) contributions, the City shall, subject to approval by the board and City Council, prospectively increase both the employee contribution rate and the City's (and SREC's and SPFD's) matched contribution rate by up to 1.00% of the member's compensation without further bargaining unit negotiation. Increases are limited to once per fiscal year. In the event that an official actuarial report for a given fiscal year, prepared at the direction of the Board, indicates that the retirement system is fully funded (within the meaning of GASB), the City may, subject to approval by the board and City Council, prospectively decrease both the employee contribution rate and the City's (and SREC's and SPFD's) matched contribution rate by up to 1.00% of the member's compensation without further bargaining unit negotiation. Decreases are limited to once per fiscal year.

- B. Subject to the provisions of this chapter and chapter 4.14 SMC, the board certifies to the head of each office or department the normal rate of contribution for each member provided for in subsection (A) of this section. The head of the department applies such rate of contribution to the compensation of each and every payroll; and each of said in-lieu amounts are paid by the ~~((director of accounting and grants))~~ Director of Accounting into the ~~((retirement fund))~~ Retirement Fund, hereinafter provided for, and are credited by the board, together with contribution interest, to an individual account of the member for whom the contribution was made. Contribution interest is credited to each individual account at such periods as the board may determine. Any in-lieu payments contributed by the City (and SREC) are fully and immediately vested for the benefit of the employee immediately upon payment into the retirement fund.
- C. The ~~((director of accounting and grants))~~ Director of Accounting transfers to the ~~((retirement fund))~~ Retirement Fund an amount equal to the aggregate normal contributions as soon as administratively practicable following each payroll period.

Section 6 . That Section 03.05.110 of the Spokane Municipal Code is amended to read as follows:

Section 03.05.110 Administration of Social Security Act

- A. The ~~((director of accounting and grants))~~ Director of Accounting is designated as the officer to administer such accounting, reporting, and other functions as are required for the effective operation for extending the Federal Old Age and Survivors Insurance program to members of the retirement system approved by said employees on June 5, 1956. The ~~((director))~~ Director of Accounting shall make such reports in such form and containing such information as the governor from time to time may require, and shall comply with such provisions as the governor or the secretary of health, education and welfare of the United States may from time to time find necessary to assure the correctness and verification of such reports. The governor is authorized to terminate said plan if it is found that there has been failure to comply substantially with its provisions, such termination to take effect at the expiration of such notice and on such conditions as may be provided by regulations of the governor consistent with the provisions of the Social Security Act.
- B. The ~~((director of accounting and grants))~~ Director of Accounting deducts from the salary of each employee and elected official the amount of tax imposed by the Federal Insurance Contributions Act, and the amount so deducted from such salaries shall be paid into the contributions fund as provided in chapter 4, Laws of Washington, extraordinary session, 1955, section 4(1). Failure to make such deductions does not relieve the employees or elected officials from liability for such deductions.

Section 7 . That Section 03.07.030 of the Spokane Municipal Code is amended to read as follows:

Section 03.07.030 Deposit of Salary Warrants

An employee of the City may, in writing, authorize and direct the ~~((accounting and grants department))~~ Accounting Department to deposit his payroll warrant directly to ~~((his))~~ their financial institution account. The ~~((division director of~~

~~finance, treasury and administration~~)) Chief Financial Officer or their designee has the authority to prescribe the regulations and arrange the agreements with the financial institutions to accomplish direct deposit of warrants under the section.

Section 8 . That Section 03.07.160 of the Spokane Municipal Code is hereby repealed.

Section 9 . That Section 07.03.020 of the Spokane Municipal Code is amended to read as follows:

Section 07.03.020 Amount

A. The amount of any imprest fund shall not exceed the amount fixed in the table below:

Department	Amount not to exceed
Accounting ((and Grants)) Department Imprest Fund	\$1,000.00
City Attorney Imprest Fund	\$1,000.00
Development Services Center Imprest Fund	\$1,500.00
My Spokane Imprest Fund	\$4,800.00
Parks and Recreation Imprest Fund	\$2,500.00
Parks and Recreation Imprest Fund – Riverfront Park	\$25,000.00
Risk Management Imprest Fund	\$300,000.00
Solid Waste Collection Department Imprest Fund	\$200.00
Solid Waste Disposal Department Imprest Fund	\$9,000.00
Spokane Fire Department Imprest Fund	\$700.00
Spokane Municipal Court Imprest Fund	\$1,300.00
Spokane Municipal Court Imprest Fund – Parking Violations	\$300.00
Spokane Police Department Imprest Fund – Administration	\$1,500.00
Spokane Police Department Imprest Fund – Investigations	\$60,000.00
((Spokane Police Department Imprest Fund – Patrol Anti Crime Team (PACT)))	(((\$10,000.00)))
Spokane Police Department Imprest Fund – Records	\$3,000.00
Spokane Police Department – Travel Expense Cash Advance Fund	\$20,000.00
Spokane Public Library – Imprest Fund	\$3,000.00
Spokane Public Library – Travel Expense Cash Advance Fund	\$10,000.00
Street Department Imprest Fund	\$500.00
Water and Hydroelectric Services Department Imprest Fund	\$1,000.00

B. The Mayor may increase, subject to subsection (A) of this section, or decrease the amount in an imprest fund from time to time.

Section 10 . That Section 17D.080.050 of the Spokane Municipal Code is amended to read as follows:

Section 17D.080.050 Grant of Authority to Impose Fees

A. The ~~((departments of construction services))~~ Development Services Center, ~~((planning))~~ Planning and Economic Development Services Department, ~~((transportation))~~ Public Works Division, ~~((fire))~~ Fire Department, and ~~((parks and recreation))~~ Parks and Recreation Division are authorized to impose impact fees on development pursuant to state law.

B. The impact fees:

1. are only imposed to mitigate a direct impact upon public facilities that has been identified as a consequence of the proposed development.
2. may not exceed a proportionate share of the cost of the public facilities that are reasonably related to the development.

3. are used for public facilities that will reasonably benefit the development.
 4. are not used to correct existing deficiencies.
 5. are not imposed to mitigate the same off-site direct impacts that are being mitigated pursuant to any other law or City requirement.
 6. are held in a reserve account and may only be expended to fund the construction of public facilities agreed to be necessary to mitigate the identified direct impacts.
 7. must be expended within five years of collection.
- C. Any payment not so expended is refunded with interest, at the rate applied to judgments, to the property owners of record at the time of the refund; however, if the payment is not expended within five years due to delay attributable to the developer, the payment is refunded without interest.
- D. The ~~((departments of construction services, planning, fire, and parks and recreation,))~~ Development Services Center, Planning and Economic Development Services Department, Public Works Division, Fire Department, and Parks and Recreation Division along with the ~~((department of accounting and grants))~~ Accounting Department, are instructed and authorized to adopt administrative rules to implement this chapter.

Section 11. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 12. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council October 06, 2025
Delivered to Mayor October 10, 2025

ORDINANCE NO. C36760

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO COVER THE COST OF PARAMEDIC TRAINING, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Emergency Medical Services Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Emergency Medical Services Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$46,750.
 - A) Of the increased revenue, \$46,750 is provided by the East Region EMS Council for fire protection and emergency medical services in the CARES program.
- 2) Increase appropriation by \$46,750.
 - A) Of the increased appropriation, \$46,750 is provided solely for registration/schooling in the EMS program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from increased need to cover the cost of paramedic training, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 06, 2025
Delivered to Mayor October 10, 2025

ORDINANCE NO. C36761

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT A SUBAWARD GRANT FROM SPOKANE COUNTY, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Public Safety and Judicial Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Public Safety and Judicial Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$76,478.
A) Of the increased revenue, \$76,478 is provided by the Spokane County via a Department of Justice subaward through the JAG grant program.
- 2) Increase appropriation by \$76,478.
A) Of the increased appropriation, \$76,478 is provided solely for minor equipment.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from accepting a DOJ subaward grant from Spokane County, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 06, 2025
Delivered to Mayor October 10, 2025**

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Arterial Pedestrian Hybrid Beacons Engineering Services File No. 2022090

This project consists of the construction of 4 pedestrian hybrid beacon systems, including poles and signal conduits and equipment, 1,200 square yards of cement concrete sidewalk, 2,100 linear feet of curb or curb and gutter, 210 square feet of permanent signing, 4,100 square feet of durable striping, traffic control, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 27, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:
Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be

simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Publish: October 8, 15, and 22, 2025

**2024 Cure-In-Place Pipe (CIPP)
Engineering Services File No. 2024078**

This project consists of the installation of approximately 7500 LF of cure-in-place pipe (CIPP) in the following approximate quantities: 3000 LF of 8" dia., 1700 LF of 10" - 24" dia. and 2800 LF of 30" - 36" dia. Also included are reinstatements of side sewer reconnections, CCTV and cleaning, bypass pumping, traffic control and other related items.

The City of Spokane will receive bids until 1:00 p.m. October 20, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:
Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: October 1, 8, and 15, 2025

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS #6464-25 Transformer Electrical Design and Evaluation City of Spokane Water & Hydroelectric Services Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **11:00 a.m. on October 27th, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Tanya Lester
Procurement specialist
City of Spokane Purchasing & Contracts

Publish: October 15, 2025

REQUEST FOR QUALIFICATIONS #6460-25
Silo Digester No.3 Mixing and Heating System – Design and Specifications
City of Spokane Riverside Park Water Reclamation Facility (RPWRF)

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Optional Pre-proposal Conference:

A Pre-Proposal Conference is scheduled to be held on October 22nd, 2025, at 1:00 PM PST, at 4401 A.L White Parkway, Spokane, WA 99205

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on November 3rd, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **Monday, November 3rd, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Tanya Lester
Procurement Specialist
City of Spokane Purchasing & Contracts

Publish: October 8 and 15, 2025
