



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

OCTOBER 8, 2025

Issue 41



### MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

SHELBY LAMBDIN (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

[clerks@spokanecity.org](mailto:clerks@spokanecity.org)

### INSIDE THIS ISSUE

MINUTES	1154
HEARING NOTICES	1165
GENERAL NOTICES	1167
JOB OPPORTUNITIES	1167
NOTICES FOR BIDS	1171

**The Official Gazette**

USPS 403-480

0% Advertising

Periodical postage paid at  
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

**Subscription Rates:**

Within Spokane County:

\$9.90 per year

Outside Spokane County:

\$27.50 per year

**Subscription checks made****payable to:**

City Treasurer

**Address Change:**

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, September 22, 2025****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:35 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

**Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Lambdin, and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

**INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS****Plan Commission**

The City Council interviewed Kyle Madsen, candidate for appointment to the Plan Commission.

**BRIEFING ON AGENDA ITEMS****Final Agenda for September 22, 2025**

There were no requests for staff to brief agenda items.

**Updated Draft Agenda for September 29, 2025**

There were no requests for staff to brief agenda items as the 6:00 p.m. meeting will be a District Town Hall Meeting, and no legislative action is scheduled to take place on September 29.

**Draft Agenda for October 6, 2025**

The City Council received briefings from staff on the following agenda items, and Council inquiry and commentary was held, with response by staff:

- OPR 2025-0615—Interlocal Agreement with Washington State Department of Transportation for continued homeless encampment and related impacts—Luis Garcia
- OPR 2025-0658—Subcontract with Spokane County for FY2026-2028 eviction prevention services—Keri Cederquist
- Special Budget Ordinance C36760 covering the cost of paramedic training—Fire Chief Julie O'Berg
- Special Budget Ordinance C36761 accepting a subaward grant from Spokane County—Matt Cowles
- Resolution 2025-0059 regarding adoption of the City of Spokane's Public Rule for Wastewater and Water General Facilities Charges and Incentives—Elizabeth Schoedel
- Resolution 2025-0069 setting hearing for the vacation of the alley between Central and Columbia from Freya to Sycamore—Eldon Brown
- Resolution 2025-0075 regarding the West Quadrant TIF—Kevin Freibott
- Resolution 2025-0076 regarding the West Quadrant TIF—Kevin Freibott
- Resolution 2025-0077 regarding amendment of the City of Spokane Water and Hydroelectric Rules and Regulations of Water System Installations—Elizabeth Schoedel
- Resolution 2025-0078 regarding the adoption of a Public Rule for the Wastewater Management Department for Side Sewer Installation Handbook—Elizabeth Schoedel
- Resolution 2025-0079 adopting the revised allocations and project prioritization for the 2026 Residential Street Maintenance program utilizing Transportation Benefit District funding—Abigail Martin
- Resolution 2025-0080 recognizing the Hillyard Subarea Plan as the coordinated framework and community vision for guiding future growth, economic development, and involvement in the Hillyard area—Tim Thompson

- Resolution 2025-0082 approving Development Agreement to allow for the construction of a regional wastewater pump station in the Lower Terrace Seven Mile area in Northwest Spokane—Elizabeth Schoedel
- Final Reading Ordinance C36755 regarding the Director of Accounting and the Accounting Department—Adam McDaniel
- First Reading Ordinance C36732, as amended, renaming the “Housing Local Sales Fund” to the “HEART Fund”—Chris Wright
- First Reading Ordinance C36733, as amended, establishing the Affordable Housing Permit Fee Deferral Program—Chris Wright
- First Reading Ordinance C36738 changing the day of regular meetings of the Spokane City Council—Chris Wright and Lisa Gardner
- First Reading Ordinance C36752 concerning adoption of public rules—Chris Wright
- First Reading Ordinance C36753 making technical corrections—Adam McDonald
- First Reading Ordinance C36762 granting a non-exclusive franchise to provide non-cable telecommunications service to the public to Level 3 Telecom—Tim Szambelan
- First Reading Ordinance C36763 granting a non-exclusive franchise to provide non-cable telecommunications service to the public to Forged Fiber 37—Tim Szambelan

## CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS

### September 22, 2025, Final Agenda

Change Order No. 1 to the Contract with Inland Asphalt Company (OPR 2025-0436 / ENG 2024063) (Council Sponsor: Council Member Klitzke)

**Motion** by Council Member Bingle, seconded by Council Member Lambdin, **to defer** Change Order No. 1 to the Contract with Inland Asphalt Company for the Sprague/Alki/Broadway Grind & Overlay project relating to street and water main improvements to October 6, 2025, Agenda; **carried 7-0.**

**Contract Amendments with Washington State Health Care Authority (OPR 2024-0634) (Relates to Special Budget Ordinance C36759) and CHAS (OPR 2024-1003) (Council Sponsors: Council Members Dillon and Bingle), Special Budget Ordinance C36759 (Council Sponsors: Council Members Bingle and Dillon, and Resolution 2025-0081 (Council Sponsors: Council President Wilkerson and Council Member Lambdin)**

**Motion** by Council Member Dillon, seconded by Council Member Zappone, **to suspend** Council Rules for the purposes of adding the four CHHS items (OPR 2024-0634, OPR 2024-1003, ORD C36759, and RES 2025-0081) to tonight's Consent and Legislative Agendas; **carried 5-2.**

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to add** the four CHHS items (OPR 2024-0634, OPR 2024-1003, ORD C36759, and RES 2025-0081) to tonight's Consent and Legislative Agendas; **carried 5-2.**

### September 29, 2025, Updated Draft Agenda

There were no considerations of amendments or deferrals for the September 29, 2025, Updated Draft Agenda, as the September 29 Legislative Session has been canceled due to the District 3 Town Hall Session scheduled for that date.

### October 6, 2025, Draft Agenda

Resolution 2025-0059 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to suspend** the Council Rules for purposes of adding (and considering amendment to) Resolution 2025-0059; **carried 7-0.**

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to adopt** the Cathcart Proposed Amendment 2 as circulated this afternoon (September 22) at 2:44 p.m. to amend Attachment A to Resolution 2025-0059 with proposed update; **carried 7-0.**

## Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Zappone, seconded by Council Member Dillon, **to approve** the September 22, 2025, Final Agenda; September 29, 2025, Updated Draft Agenda; and October 6, 2025, Draft Agenda, as amended; **carried 6-1.**

## Council Recess/Executive Session

The City Council recessed at 4:37 p.m. No executive session was held. The City Council reconvened at 6:01 p.m. for the Legislative Session.

**LEGISLATIVE SESSION****Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

**Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Lambdin, and Zappone were present.

Shae Blackwell, Legislative Assistant; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Proclamations or Salutations**.

There were no **Reports from Community Organizations**.

There was no **Poetry at the Podium**.

There were no **Boards and Commissions**.

**CONSENT AGENDA**

After public and Council commentary, the following actions were taken:

**Upon 6-1 Voice Vote**, the City Council **approved** Staff Recommendations for the following items:

Preapproval to purchase one ODB X-Treme Leaf Vac and one additional Henke 10' Box Spreader for the Street Department using Sourcewell contracts—\$223,723.82 (incl. tax). (OPR 2025-0623) (Council Sponsors: Council Members Dillon and Cathcart)

Preapproval to purchase ¾ inch and 1 inch Copper Pipe from M&L Supply (Spokane, WA) for Water Department inventory—\$230,457.17. (OPR 2025-0645 / RFQ 6437-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Outside Counsel Contract Amendment with Bryan Cave Leighton Paisner, LLP, (St. Louis, MO) in the legal matter of Currie, et. al. v. City of Spokane, et. al—additional \$50,000. Total contract amount: \$150,000. (OPR 2024-0835) (Council Sponsor: Council Member Dillon)

Outside Counsel Contract Amendment with Zack Pekelis of Pacifica Law Group, Seattle, WA, in the matter of Feucht v, City of Spokane, et. al, additional \$50,000. Total contract amount: \$250,000. (OPR 2024-0106) (Council Sponsor: Council Member Dillon)

Acceptance of Washington State Department of Commerce Grant for periodic update of the City of Spokane Comprehensive Plan through June 30, 2026—\$105,625. (OPR 2025-0622) (Council Sponsors: Council Members Dillon and Bingle)

Consultant Agreement with Horrocks, LLC (Pleasant Grove, UT) for Traffic Control, Planning and Design On-Call Services for 2025-2027—not to exceed \$200,000. (Various Neighborhood Councils) (OPR 2025-0644 / ENG 2025066) (Council Sponsor: Council Member Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 12, 2025, total \$7,256,713.88 (Check Nos.: 614016-614141; Credit Card Nos.: 002107-002147; ACH Nos.: 144656-144895), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,777,744.93. (CPR 2025-0002)

- b. Payroll claims of previously approved obligations through September 13, 2025: \$10,436,554.72 (Check Nos.: 578551-578674). (CPR 2025-0003)

Minutes: City Council Meeting Minutes: August 25, 2025. (CPR 2025-0013)

Contract Amendment with Washington State Health Care Authority (Olympia, WA) for street medicine from July 1, 2025, through June 30, 2027—additional \$1,432. Total annual cost of \$716,000. (OPR 2024-0634) (Council Sponsors: Council Members Dillon and Bingle) (Relates to Special Budget Ordinance C36759) (**Note:** See further action below relating to reconsideration of Consent Agenda Items OPR 2024-0634 and OPR 2024-1003.)

Contract Amendment with Community Health Association of Spokane dba CHAS (Spokane, WA) for street medicine from July 1, 2025, through June 30, 2027—not to exceed \$644,400 for Fiscal Year 2026 and \$644,400 for Fiscal Year 2027 (OPR 2024-1003) (Council Sponsors: Council Members Dillon and Bingle) (**Note:** See further action below relating to reconsideration of Consent Agenda Items OPR 2024-0634 and OPR 2024-1003.)

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCES

#### **Special Budget Ordinance C36756 (Council Sponsors: Council Members Dillon and Cathcart)**

After public and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36756** amending Ordinance No. C36626, entitled in part, “An Ordinance adopting a Biennial Budget for the City of Spokane,” and amending it to resolve the insolvency in the Criminal Justice Assistance Fund, and declaring an emergency.

**Ayes:** Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

#### **Special Budget Ordinance C36757 (Council Sponsors: Council Members Dillon and Cathcart)**

After an opportunity for public and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36757** amending Ordinance No. C36626, entitled in part, “An Ordinance adopting a biennial budget for the City of Spokane,” and amending it to establish a budget for Reprographics costs, and declaring an emergency.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

#### **Special Budget Ordinance C36758 (Council Sponsors: Council Members Dillon and Cathcart)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36758** amending Ordinance No. C36626, entitled in part, “An Ordinance adopting a biennial budget for the City of Spokane,” and amending it to increase budget to account for increased claims experience and declaring an emergency.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For Council action on Special Budget Ordinance C36759, see action further below.**

## CONSENT AGENDA (CONTINUED)

**Reconsideration of Consent Agenda Items 10 (OPR 2024-0634) and 11 (OPR 2024-1003) (As added during the 3:30 p.m. Agenda Review Session) (Taken Separately Together)**

Council Member Lambdin presented a motion to reconsider Consent Agenda Items 10 and 11 and to take them separately from the Consent Agenda. The following action was taken:

**Motion** by Council Member Lambdin, seconded by Council Member Zappone, **to reconsider** Consent Agenda Items 10 (OPR 2024-0634—Contract Amendment with Washington State Health Care Authority for street medicine) and 11 (OPR 2024-1003—Contract Amendment with Community Health Association of Spokane dba CHAS for street medicine) and to take them separately from the Consent Agenda; **carried 7-0.**

Council Member Lambdin stated she will be abstaining from voting on both Consent Agenda items (OPR 2024-0634 and OPR 2024-1003) due to conflict of interest with her employment at CHAS Health. After further Council commentary, the following action was taken:

**Motion** by Council Member Klitzke, seconded by Council Member Zappone, **to approve OPR 2024-0634**—Contract Amendment with Washington State Health Care Authority (Olympia, WA) for street medicine from July 1, 2025, through June 30, 2027—additional \$1,432 (total annual cost \$716,000) (Relates to Special Budget Ordinance C36759) **and OPR 2024-1003**—Contract Amendment with Community Health Association of Spokane dba CHAS (Spokane, WA) for street medicine from July 1, 2025, through June 30, 2027—not to exceed \$644,400 for Fiscal Year 2026 and \$644,400 for Fiscal Year 2027; **carried 5-1.**

#### **SPECIAL BUDGET ORDINANCES (continued)**

**Special Budget Ordinance C36759 (As added during the 3:30 p.m. Agenda Review Session) (Relates to OPR 2024-0634) (Council Sponsors: Council Members Bingle and Dillon)**

After public and Council commentary, the following action was taken:

**Upon 5-1 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36759** amending Ordinance No. C36626 entitled in part, “An Ordinance adopting a biennial budget for the City of Spokane,” and amending it to extend funding of the Washington State Health Care Authority (HCA) street medicine grant, and declaring an emergency. (Relates to OPR 2024-0634 under Consent Agenda)

**Ayes:** Cathcart, Dillon, Klitzke, Wilkerson, and Zappone  
**Nos:** Bingle  
**Abstain:** Lambdin  
**Absent:** None

There were no **Emergency Ordinances**.

#### **RESOLUTIONS**

**Resolution 2025-0071 (Council Sponsors: Council Members Zappone and Klitzke)**

**Motion** by Council Member Zappone, seconded by Council Member Cathcart, **to defer** Resolution 2025-0071 (approving the purchase of safe speeds signage for neighbors through the Safe Streets for All Fund) for two weeks, to October 6, 2025, Agenda; **carried 7-0.**

**Resolution 2025-0081 (As added during the 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Lambdin)**

After public and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2025-0081** setting forth the City Council’s approval and endorsement of funding for contracts for a navigation center and street outreach.

**Ayes:** Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

#### **FINAL READING ORDINANCES**

**Final Reading Ordinance C36750 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

After public and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36750** amending SMC 17C.111.205 to clarify the correct version of SMC Table 17C.111.205-2.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36718 (As amended during the September 8, 2025, 3:30 p.m. Agenda Review Session) (Deferred from the August 25, 2025, Agenda, during the August 18, 2025, 3:30 p.m. Agenda Review Session, due to First Reading being deferred to the September 15, 2025, Agenda) (Council Sponsors: Council President Wilkerson and Council Member Bingle)**

After public and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36718**, as amended, modifying the membership of the Climate Resilience and Sustainability Board to include a liaison designated by the Community Assembly, and amending Sections 04.41.020 and 04.41.030 of the Spokane Municipal Code.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For Council action on Final Reading Ordinance C36742, see section of minutes under Hearings.**

#### **FIRST READING ORDINANCES**

The following Ordinance was read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinance.

**For Council action on First Reading Ordinance C36735, see section of minutes under Hearings.**

**For Council action on First Reading Ordinance C36736, see sections of minutes under Hearings.**

**ORD C36755** Related to the Director of Accounting and the Accounting Department; correcting department and position titles; amending sections 03.01A.215, 03.04.060, 03.04.120, 03.04.250, 03.05.040, 03.05.110, 03.07.030, 07.03.020, and 17D.080.050; and repealing Section 03.07.160 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

There were no **Special Considerations**.

#### **HEARINGS**

**Hearing on Final Reading Ordinance C36742 (Deferred as amended from the September 15, 2025, Agenda, during the September 8, 2025, 3:30 p.m. Agenda Review Session, due to the First Reading being deferred to the September 15, 2025, Agenda) (Council Sponsors: Council Members Dillon and Zappone)**

The City Council held a hearing on Final Reading Ordinance C36742. There was an opportunity for staff reports, with none provided. After public testimony, the following action was taken:

**Motion** by Council Member Dillon, seconded by Council Member Cathcart, **to close** the hearing; **carried 7-0.**

After Council commentary, the following action was taken:

**Motion** by Council Member Bingle, seconded by Council Members Zappone and Dillon, **to pass Final Reading Ordinance C36742**, as amended, an interim zoning ordinance permitting daycare and childcare centers in all residential and commercial zones; amending SMC Sections 17C.111.100, 17C.111.110, and 17C.190.430; **passed on 7-0 Roll Call Vote.**

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nays:** None

**Abstain:** None

**Absent:** None

**Hearing on Vacation of the east two hundred and fifty feet of the alley between Maxwell Avenue and Sinto Avenue, and between Elm Street and Oak Street, and related First Reading Ordinance C36735 (Council Sponsors: Council President Wilkerson and Council Member Bingle)**

The Spokane City Council held a hearing on the vacation of the east two hundred and fifty feet of the alley between Maxwell Avenue and Sinto Avenue, and between Elm Street and Oak Street. After an opportunity for public testimony, with none provided, the following action was taken:

**Motion** by Council Member Dillon, seconded by Council Member Cathcart, **to close** the hearing; **carried 7-0.**

After an opportunity for Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **approved, subject to conditions** (in the Street Vacation Report dated June 23, 2025), the vacation of the alley between Maxwell Avenue and Sinto Avenue, and between Elm Street and Oak Street.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

In conjunction with the hearing, Ordinance C36735—vacating the alley between Maxwell Avenue and Sinto Avenue, and between Elm Street and Oak Street—was read for the first time, with further action deferred.

**Hearing on Vacation of Cedar Street between the south line of Carlisle Avenue and the north line of Montgomery Avenue, EXCEPT the extension of the alley through Cedar Street, and related First Reading Ordinance C36736 (Council Sponsors: Council President Wilkerson and Council Member Bingle)**

The Spokane City Council held a hearing on the vacation of Cedar Street between the south line of Carlisle Avenue and the north line of Montgomery Avenue, EXCEPT the extension of the alley through Cedar Street. After public testimony and Council commentary, the following action was taken:

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to continue** the hearing to November 3, 2025; **carried 6-1.**

**Ayes:** Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone

**Nays:** Bingle

**Abstain:** None

**Absent:** None

In conjunction with the hearing, Ordinance C36736—vacating Cedar Street between the south line of Carlisle Avenue and the north line of Montgomery Avenue, EXCEPT the extension of the alley through Cedar Street—was read for the first time, with further action deferred.

[The City Clerk left the meeting at 8:06 p.m. (pursuant to Council Rule 2.2.A). A five-minute recess was taken prior to the start of Open Forum. Open Forum speaker information and motion of adjournment and adjournment time were provided by the City Council Office for the minutes.]

## OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Cherrie Barnett
- Crystle Burgett
- Eugene Knowles
- Katherine Corrick
- Larry Andrews II
- Matt Walsh
- Mick Thompson
- Noah Dickens
- Nolan Steiner
- Rick Bocook



- Sunshine Wigen
- Will Hulings

**ADJOURNMENT**

**Motion** by Council Member Bingle, seconded by Council Member Klitzke, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 8:37 p.m.

---

**MINUTES OF SPOKANE CITY COUNCIL**

**Monday, September 29, 2025**

**AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

**Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle (attending virtually), Cathcart, Klitzke (attending virtually), Lambdin, and Zappone were present. Council Member Dillon was absent.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

**INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS****Bicycle Advisory Board**

The City Council interviewed Olga Lucia Herrera, candidate for appointment to the Bicycle Advisory Board.

**BRIEFING ON AGENDA ITEMS****Final Agenda for September 29, 2025**

There were no requests for staff to brief agenda items as the 6:00 p.m. meeting will be a District Town Hall Meeting, and no legislative action is scheduled to take place on September 29.

**Updated Draft Agenda for October 6, 2025**

There were no requests for staff to brief agenda items.

**Draft Agenda for October 13, 2025**

The October 13, 2025, 3:30 p.m. Agenda Review Session and the 6:00 p.m. Legislative Session are canceled.

**CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS****September 29, 2025, Final Agenda**

There were no considerations of amendments and deferrals for the September 29, 2025, Final Agenda, as the September 29 Legislative has been canceled due to the District 3 Town Hall Session.

**October 6, 2025, Updated Draft Agenda**

Change Order No. to the Contract with Inland Asphalt Company (OPR 2025-0436)

**Motion** by Council Member Cathcart, seconded by Council Member Zappone and Bingle, **to adopt** Wilkerson Proposed Amendment to amend OPR 2025-0436 by adding Change Order Nos. 1 and 2; **carried 6-0.**

Resolution 2025-0082—Development Agreement Relating to the Wastewater Pump Station in the Lower Terrace/Seven Mile Area

**Motion** by Council Member Zappone, seconded by Council Member Lambdin, **to adopt** Klitzke and Wilkerson Proposed Amendment to amend Resolution 2025-0082 by adding the resolution document and amending the accompanying attachment (developer agreement) with an updated revised version filed September 24, 2025; **carried 6-0.**

Resolution 2025-0071 Relating to the Purchase of Safe Speeds Signage

**Motion** by Council Member Zappone, seconded by Council Members Lambdin and Klitzke, **to adopt** Zappone Proposed Amendment to amend Resolution 2025-0071 with an updated revised version filed September 24, 2025; **carried 5-1.**

**October 13, 2025, Draft Agenda**

The October 13, 2025, 3:30 p.m. Agenda Review Session and the 6:00 p.m. Legislative Session are canceled.

**Action to Approve Agendas**

The City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Lambdin, seconded by Council Members Zappone and Klitzke, **to approve** the October 6, 2025, Updated Draft Agenda, as amended; **carried 6-0.**

**Council Recess/Executive Session**

The City Council recessed at 3:43 p.m. and immediately adjourned into an Executive Session to discuss pending litigation and labor negotiations. City Attorney Mike Piccolo and Assistant City Attorney Elizabeth Schoedel were present for the Executive Session. At 4:13 p.m., the Executive Session was extended for five minutes. The Executive Session ended at 4:15 p.m., at which time the Agenda Review Session also ended. The regularly scheduled 6:00 p.m. City Council Legislative Session was canceled. Instead, the City Council reconvened at 6:02 p.m. for the City Council District 3 Town Hall meeting. Meeting minutes for the Town Hall Meeting were prepared separately and are attached to these minutes for reference.

---

**MEETING MINUTES**  
**City of Spokane**  
**City Council District 3 Town Hall**  
**West Central Community Center (1603 N Belt St)**  
**September 29, 2025**

**Meeting Recording:** <https://vimeo.com/112328357>

**Call to Order:** 6:02 p.m.

**Attendance:**

Council Members Present: Council President Wilkerson, Council Members Cathcart, Bingle, Lambdin, Klitzke, and Zappone

Council Members Absent: Council Member Dillon

**Agenda Items:**

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

PROCLAMATIONS/SALUTATIONS (NONE)

- Welcome, Introductions, Overview of Agenda, and Expectations for Civility
- Spokane Public Schools & Spokane Parks Ballot Measure Update
  - Dr. Adam Swinyard, Superintendent of Spokane Public Schools and Garrett Jones, Spokane Parks & Recreation Director
- In-Person Questions and Comments
  - Scott Webb
  - Sunshine Wiggin
  - Claton Drake
  - Justin Haller
  - Elizabeth Goldsmith
- Written Questions and Comments
  - Gail Cropper
- Closing Remarks
  - Council Members Klitzke and Zappone
- Call to Action to Get Involved with Neighborhood Councils
  - Council President Wilkerson

**Executive Session:**

None

**Adjournment:**

Motion to adjourn: CM Zappone  
Second: CM Klitzke  
Motion carried 5-1.  
The meeting adjourned at 6:58 p.m.

---

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Safety and Community Health Committee**  
**City Council Chambers**  
**September 8, 2025**

**Call to Order:** 10:30 AM

Recording of the meeting may be viewed here: <https://vimeo.com/1116948176?fl=pl&fe=s>

**Attendance**

Committee Members Present:

Council Member Michael Cathcart, Council President Betsy Wilkerson, Council Member Zack Zappone, Council Member Kitty Klitzke, Council Member Shelby Lambdin, Council Member Paul Dillon (arrived at 11:00)

Committee Members Absent:

Council Member Jonathan Bingle

**Agenda Items****Monthly Report/Update**

1. OFFICE OF THE POLICE OMBUDS JUNE REPORT - BART LOGUE
2. OFFICE OF THE POLICE OMBUDS JULY REPORT - BART LOGUE
3. POLICE SEIZURE/FORFEITURE REPORT - 2025 SECOND QUARTER – DAVE SINGLEY
4. STRATEGIC INITIATIVES MONTHLY UPDATE - JACQUI MACCONNELL
5. PHOTO RED MONTHLY UPDATE - DAVE SINGLEY
6. MONTHLY PUBLIC SAFETY OVERTIME AND BASE WAGE REPORT - KEVIN SCHMITT

**Discussion Items**

1. POLICE CHIEF UPDATE - CHIEF HALL (10 minutes)
2. FIRE CHIEF UPDATE - CHIEF O'BERG (10 minutes)
3. OFFICE OF INDEPENDENT INVESTIGATIONS PRESENTATION - HECTOR CASTRO (15 minutes)
4. THERAPEUTIC COURT UPDATE - SARAH THOMPSON (10 minutes)
5. SUBSTANCE USE DISORDER PRESENTATION - BOB LUTZ - ANDREW OGWANG (20 minutes)
6. EMERGENCY MANAGEMENT UPDATE - SARAH NUSS (20 minutes)
7. ACCEPT JAG24 SUBAWARD - MATT COWLES (5 minutes)
8. SPECIAL BUDGET ORDINANCE – SFD PARAMEDIC SCHOOL - JULIE O'BERG (5 minutes)

**Consent Items**

1. PRE-PURCHASE APPROVAL FOR 4 PATROL MOTORCYCLES AND 1 F150 RESPONDER FOR SPD (FLEET SERVICES)
2. WTSC DUI TRAINING & OUTREACH GRANT (POLICE)
3. ACCEPT JAG24 SUBAWARD (POLICE)
4. BRUSH AND FUELS SERVICE AGREEMENT W/ DEPT. OF ECOLOGY (FIRE)
5. RESCUE WATERCRAFT UPFITTING (FIRE)

**Executive Session**

None.

**Adjournment**

The meeting adjourned at 11:56 AM

---

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**URBAN EXPERIENCE COMMITTEE**  
**City Council Chambers**  
**September 8, 2025**

**Call to Order:** 12:10PM

Recording of the meeting may be viewed here: <https://vimeo.com/1055384665>

**Attendance**

Committee Members Present:

Council President Betsy Wilkerson, Council Member Zack Zappone, Council Member Paul Dillon (CHAIR), Council Member Kitty Klitzke, Council Member Shelby Lambdin

**Public Testimony**

Zero

**Agenda Items**

**Monthly Report/Update**

**Discussion Item**

1. DSP QUARTERLY UPDATE (HOUSING STUDY UPDATE) - EMILY CAMERON (15 minutes)
2. SPOKANE ARTS QUARTERLY UPDATE - SKYLER OBERST (15 minutes)
3. MONTHLY PERMIT REPORT - TAMI PALMQUIST (10 minutes)
4. CORRECTING DEVELOPMENT SERVICES DEPARTMENT THROUGHOUT CODE - ADAM MCDANIEL (5 minutes)
5. WILLIAM & ANNE MURGITTROYD HOUSE NOMINATION TO THE REGISTER OF HISTORIC PLACES - MEGAN DUVALL (5 minutes)
6. VACATING A PORTION OF THE ALLEY BETWEEN COLLEGE AND BRIDGE AND BETWEEN SUMMIT AND LINDEKE - ELDON BROWN (10 minutes)
7. VACATING THE ALLEY BETWEEN CENTRAL AND COLUMBIA, FROM FREYA TO SYCAMORE - ELDON BROWN (5 minutes)
8. HILLYARD SUBAREA PLAN - TIM THOMPSON (10 minutes)
9. CITY OF SPOKANE 2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT - HEATHER PAGE (15 minutes)
10. UPDATES FROM WATERS MEET FOUNDATION ON HOUSING NAVIGATION CENTER TRANSITION/ SCATTERED SITES & TINY HOMES PILOT PROJECT - ARIELLE ANDERSON (20 minutes)
11. AMENDMENT TO HEALTH CARE AUTHORITY STREET MEDICINE CONTRACT - PARADIS POURZANJANI (10 minutes)
12. CONTRACT FOR CHAS STREET MEDICINE PROJECT - PARADIS POURZANJANI (10 minutes)
13. SBO – WA STATE HEALTH CARE AUTHORITY (HCA) FUNDING FOR STREET MEDICINE PROJECT - ARIELLE ANDERSON (5 minutes)
14. CHHS BOARD AWARD RECOMMENDATIONS FOR STREET OUTREACH, DAY TIME NAVIGATION CENTER AND 2026 INCLEMENT WEATHER - ARIELLE ANDERSON (10 minutes)
15. HOMELESS ENCAMPMENTS ON WSDOT RIGHT OF WAY RENEWAL - LUIS GARCIA (5 minutes)
16. HB 1220 RACIALLY DISPARATE IMPACTS ANALYSIS - MAREN MURPHY (20 minutes)
17. ACCOMMODATING AFFORDABLE HOUSING IN SPOKANE - KEVIN FREIBOTT (15 minutes)
18. RESOLUTION APPROVING USE OF WEST QUADRANT TIF FUNDS FOR LB STONE - KEVIN FREIBOTT (5 minutes)
19. AUTHORIZING TIF FUNDS FOR 2ND ROUND OF WEST CENTRAL INFRASTRUCTURE PROJECTS - KEVIN FREIBOTT (5 minutes)

**Executive Session**

None.

**Adjournment**

The meeting adjourned at 3:11PM

---

**SPECIAL MEETING MINUTES**  
**City of Spokane**  
**Community Meeting & Listening Session Regarding Safety Near 2<sup>nd</sup> and Bernard**  
**304 W. 2<sup>nd</sup> Ave**  
**October 1, 2025**

**Call to Order:** 4:41 p.m. (while three Spokane City Council members were present for the entire meeting which officially began at 4:05 p.m., a quorum of Spokane City Council members were only present after CM Zappone arrived at 4:41 p.m. and until CM Bingle left at 5:25 p.m.)

**Attendance:**

Council Members Present: Council Members Cathcart, Bingle (left at 5:25 p.m.), Klitzke, and Zappone (arrived at 4:41 p.m.)

Council Members Absent: Council President Wilkerson, Council Members Dillon and Lambdin

**Agenda Item:**

- Discussion on Concerns and Potential Solutions for Public Safety Issues in the 2<sup>nd</sup> & Bernard Area in Downtown Spokane

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 5:25 p.m. (CM Bingle left and a quorum was no longer in attendance at 5:25 p.m. The community meeting ended at 5:45 p.m.).

# Hearing Notices

**NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION**  
**File Z25-499COMP: City of Spokane Capital Improvement Program 2026-2031**

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 22, 2025, beginning at 4:00 PM in-person in the City Hall Council Chambers and online. This hearing or portions thereof may be continued at the discretion of the Plan Commission. Any person may submit written comments on the proposed action or call for additional information at:

**Planning & Economic Development Department**

Attn: Kevin Freibott, Senior Planner  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3333  
Phone (509) 625-6500  
[compplan@spokanecity.org](mailto:compplan@spokanecity.org)

**HOW TO ATTEND THE MEETING:** The Hearing will be held in-person and online using the TEAMS platform. Public testimony will be taken in-person or via the online platform or over the phone. Connection information will be posted at least one week in advance here:

<https://my.spokanecity.org/bcc/commissions/plan-commission/>

**SEPA:** A SEPA Determination of Non-Significance (DNS) was issued on October 2, 2025, under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 16, 2025, if they are intended to alter or appeal the DNS.

Documents relating to these amendments are available for viewing online at <https://my.spokanecity.org/projects/capital-programs/>

**APPLICANT/AGENT:** City of Spokane, Budget Department

**LOCATION:** City-owned properties and rights-of-way throughout the city.

**PROPOSAL:** An update to the city's six-year citywide capital improvement program (CIP), for the years 2026 through 2031, as referenced in Appendix C of the City of Spokane Comprehensive Plan. The CIP includes project descriptions and a six-year financing plan for needed capital improvements in the city. These capital improvements have been developed through numerous public engagement efforts and technical studies and are necessary to implement the vision

and values of the Comprehensive Plan. The CIP is updated each year according to the latest available information and, when adopted, supersedes the previously adopted version. CIPs are incorporated by reference into the Comprehensive Plan each year as they are updated and help to inform the eventual adoption of the City's annual budget.

**Publish: October 8 and 15, 2025**

---

### **Notice of Public Hearing and SEPA Determination Co-living Housing Code Updates**

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on **October 22, 2025**, beginning at **4:00PM** in-person in the City Hall Council Chambers and online via Microsoft Teams. This proposal concerns development code amendments regarding co-living housing, described below. Any person may submit written comments on the proposed action or call for additional information at:

Planning Services Department  
Attn: Brandon Whitmarsh, Planner II  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3333  
Phone (509) 625-6846  
[bwhitmarsh@spokanecity.org](mailto:bwhitmarsh@spokanecity.org)

Comments should be submitted no later than 5:00 PM on October 21, 2025, if they are intended to be seen by the Plan Commission prior to the hearing.

**APPLICANT:** City of Spokane

**PROPOSAL:** This proposal is a set of citywide development code amendments to implement the co-living requirements of ESHB 1998, adopted by the state legislature in 2024 and codified in RCW 36.70A.535. Proposed updates include:

- Updating definitions to be in line with RCW 36.70A.535 (SMC 17C.020);
- Allowing co-living in all zones except Residential Agriculture and portions of the industrial zones (SMC 17C.111.115);
- No minimum open space requirements for co-living (SMC 17C.111.205);
- Sleeping units counted as 0.25 dwelling units for calculating density (SMC 17C.111.210);
- Clarifying applicability of design standards for co-living (SMC 17C.111.300 and SMC 17C.111.400);
- Removing conflicting language from the Group Living use description (SMC 17C.190.100); and
- Expanding the Residential Household Living use to be inclusive of co-living (SMC 17C.190.110).

Topics also under consideration include limiting or prohibiting short-term rentals in co-living developments and adopting additional standards for sleeping units, kitchens, and bathrooms.

**SEPA:** A SEPA Determination of Non-Significance (DNS) was issued on October 2, 2025, under WAC 197-11-970. The lead agency will not act on this proposal for at least 14 days. Comments regarding the DNS must be submitted no later than 5:00 PM on October 21, 2025, if they are intended to alter or appeal the DNS.

**MORE INFO:** Documents relating to these amendments are available for viewing online at: <https://my.spokanecity.org/projects/co-living-housing-code-update/>

**HEARING:** The Hearing will be held in-person and online using Microsoft Teams. Public testimony will be taken at the hearing. Connection information and agenda materials will be posted one week in advance here: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**Only the applicant, persons submitting written comments, and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.**

**Publish: October 8 and 15, 2025**



# General Notices

## **STREET CLOSURE NOTIFICATION** **Francis and Assembly Street and Utilities Phase 2 – Project Number 2021079**

Detour signs will be in place for the following streets:

- Rifle Club Road from Nine Mile Road to Old Fort Drive on October 13, 2025, through October 20, 2025

For more information about the project, please visit:

<https://my.spokanecity.org/projects/francis-and-assembly-water/>

Publish: October 8, 2025

---

## **SUMMARY FOR PUBLICATION** **CITY OF SPOKANE PROPOSED ORDINANCE C36762**

Franchise to Level 3 Telecom of Washington, LLC., a Delaware Limited Liability Company whose home office is 931 14<sup>th</sup> Street Denver Colorado 80202, to use the public right of way to provide noncable telecommunications service within its legal authority. Franchise term: 10 years. For more information, contact Alexis Markiewicz (805) 719-6882: email: alexis.culter@lumen.com. (The Final Reading of Ordinance C36762 is anticipated to be held before Spokane City Council on November 10, 2025.)

Publish: October 8, 15, 22, and 29, 2025

---

## **SUMMARY FOR PUBLICATION** **CITY OF SPOKANE PROPOSED ORDINANCE C36763**

Franchise to Forged Fiber 37, a Delaware Limited Liability Company whose home office is 208 South Akard Street Dallas Texas 75202-4206, to use the public right of way to provide noncable telecommunications service within its legal authority. Franchise term: 10 years. For more information, contact Ken Lyons (20600) 227-0020: email: ken.lyons@wirelesspolicy.com. (The Final Reading of Ordinance C36763 is anticipated to be held before Spokane City Council on November 10, 2025.)

Publish: October 8, 15, 22, and 29, 2025

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **PARK CARETAKER SPN 692** Open Entry

**DATE OPEN:** Monday, October 6, 2025

**DATE CLOSED:** Monday, October 20, 2025

**SALARY:** \$44,850.24 annual salary, payable bi-weekly, to a maximum of \$69,572.16

### **CLASS SUMMARY:**

Performs routine maintenance work in one or more municipal parks during the summer season and general laboring tasks during the cool season.

### **EXAMPLES OF JOB FUNCTIONS:**

Summer Season in Parks or Parkways

- Waters, edges, and mows turf.
- Trims shrubbery, and weeds.
- Waters flower beds.
- Cleans tools, tool houses, and rest rooms.
- Removes litter and refuse.
- Assists the public at park picnic areas.
- Moves and arranges tables and benches, and cleans picnic areas.
- Checks the condition of facilities, and notifies the supervisor of equipment, fences, backstops, etc., in need of repair.
- Instructs and directs the work of helpers when assigned.
- Operates light trucks, small tractors, power and hand tools, and non-motorized pesticide application equipment (for use with non-regulated pesticides) as required.
- Performs related work as required.

#### Cool Season on a Labor Crew

- Cuts and cleans brush and trash from park areas.
- Clears and cleans roadways and walkways of snow and trash.
- Applies deicer or sand to walkways and parking lots.
- Rakes and picks up leaves and pine needles.
- Helps paint and repair benches, tables, and other park equipment, and assists various craft specialists.
- Maintains ball diamonds and buildings.
- Operates light trucks, small tractors, power and hand tools as required.
- Performs related work as required.

#### **MINIMUM QUALIFICATIONS:**

##### **Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in grounds work or park maintenance.

##### **License and Certifications:**

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

##### **Lift Requirement:**

- Job offer is contingent on passing a lift test.
- Enough strength to lift and carry materials weighing up to 50 lbs.

#### **EXAMINATION DETAILS:**

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with scoring weight assigned as follows:

- Multiple-Choice Test 100%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Examination links with instructions will be emailed prior to 4:00 p.m. Pacific Time on the start date and will expire at 4:00 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 6, 2025, and Monday, October 20, 2025, will test Thursday, October 23, 2025, through Monday, October 27, 2025.



**NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1 hour to complete the examination. You may take the exam only once during the open recruitment period.**

The examination may include such subjects as:

- Grounds Work
- Park Maintenance
- Tools, Equipment, Materials
- Interpersonal Skills
- Safety

**TO APPLY:**

**An application is required for applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 25<sup>th</sup> day of September 2025.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

---

**PARK CARETAKER SPN 692**  
Promotional

**DATE OPEN: Monday, October 6, 2025**

**DATE CLOSED: Monday, October 20, 2025**

**SALARY: \$44,850.24 annual salary, payable bi-weekly, to a maximum of \$69,572.16**

**CLASS SUMMARY:**

Performs routine maintenance work in one or more municipal parks during the summer season and general laboring tasks during the cool season.

**EXAMPLES OF JOB FUNCTIONS:**

Summer Season in Parks or Parkways

- Waters, edges, and mows turf.
- Trims shrubbery, and weeds.
- Waters flower beds.
- Cleans tools, tool houses, and rest rooms.
- Removes litter and refuse.
- Assists the public at park picnic areas.
- Moves and arranges tables and benches, and cleans picnic areas.
- Checks the condition of facilities, and notifies the supervisor of equipment, fences, backstops, etc., in need of repair.
- Instructs and directs the work of helpers when assigned.
- Operates light trucks, small tractors, power and hand tools, and non-motorized pesticide application equipment (for use with non-regulated pesticides) as required.
- Performs related work as required.

Cool Season on a Labor Crew

- Cuts and cleans brush and trash from park areas.
- Clears and cleans roadways and walkways of snow and trash.
- Applies deicer or sand to walkways and parking lots.
- Rakes and picks up leaves and pine needles.
- Helps paint and repair benches, tables, and other park equipment, and assists various craft specialists.
- Maintains ball diamonds and buildings.
- Operates light trucks, small tractors, power and hand tools as required.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year with the Parks Department in a lower classified position.

**Note:** Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3.

**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in grounds work or park maintenance.

**License and Certifications:**

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

**Lift Requirement:**

- Job offer is contingent on passing a lift test.
- Enough strength to lift and carry materials weighing up to 50 lbs.

**EXAMINATION DETAILS:**

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test on the computer, with weights assigned as follows:

- Multiple-Choice Test 100%

**IN-PERSON MULTIPLE-CHOICE EXAMINATION DETAILS:**

- Test Date: Thursday, October 23, 2025
- Test Time: 9:00 a.m.
- Test Method: On Computer
- Test Location: Civil Service Test Room, 4<sup>th</sup> floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 1 Hour
- Test Subjects May Include:
  - ◇ Grounds Work
  - ◇ Park Maintenance
  - ◇ Tools, Equipment, Materials
  - ◇ Interpersonal Skills
  - ◇ Safety

**NOTE:** Additional test sessions may be made available depending on the number of qualified applicants received. Candidates will be notified of appointment details via email.

**TO APPLY:**

**An application is required for applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 25h day of September 2025.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### Arterial Pedestrian Hybrid Beacons Engineering Services File No. 2022090

This project consists of the construction of 4 pedestrian hybrid beacon systems, including poles and signal conduits and equipment, 1,200 square yards of cement concrete sidewalk, 2,100 linear feet of curb or curb and gutter, 210 square feet of permanent signing, 4,100 square feet of durable striping, traffic control, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 27, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery noon to 1:00 p.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2025 Standard Specifications.

Publish: October 8, 15, and 22, 2025

---

**2024 Cure-In-Place Pipe (CIPP)  
Engineering Services File No. 2024078**

This project consists of the installation of approximately 7500 LF of cure-in-place pipe (CIPP) in the following approximate quantities: 3000 LF of 8" dia., 1700 LF of 10" - 24" dia. and 2800 LF of 30" - 36" dia. Also included are reinstatements of side sewer reconnections, CCTV and cleaning, bypass pumping, traffic control and other related items.

The City of Spokane will receive bids until 1:00 p.m. October 20, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery noon to 1:00 p.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2025 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: October 1, 8, and 15, 2025

---

**ABBREVIATED REQUEST FOR QUALIFICATIONS - CITY OF SPOKANE, WA  
2025076 – 2026-2027 Construction Management for Federal Aid Projects**

**DESCRIPTION** The City of Spokane, through its Department of Engineering Services (hereinafter “City”) is initiating this Request for Qualifications (RFQ) to solicit Proposals from Firms with expertise in public works construction contract administration project management and inspection.

**DUE DATE** Monday, October 13, 2025, no later than 1:00 p.m.

**PROJECT DESCRIPTION/SCOPE OF SERVICES** The scope of services envisioned in this RFQ may include some or all of the following as a team or as individual employees to supplement the City’s workforce: Construction management, Construction inspection, Construction staking, Field material testing.

The following is a list of federal aid projects that may require construction management/inspection services during the design or construction phase: Wellesley Ave. Reconstruction – Freya St to Havana St, Sunset Shared Use Trail - Spotted Rd. to Royal, Chestnut St. Bridge Scour Repair, Pacific Ave Greenway – Howard St to Sherman St., Arterial Pedestrian Hybrid Beacons, US 195 and Meadowlane J-turns, Fish Lake Trail – Centennial Trail Connection – Phase 1, Safe Streets for All, Millwood Trail – Greene St to Felts Field, Washington St. – 8<sup>th</sup> Ave to 3<sup>rd</sup> Ave – Grind and Overlay, 3<sup>rd</sup> Ave – Walnut St. to Stevens St & Stevens St – 8<sup>th</sup> Ave to 3<sup>rd</sup> Ave – Grind and Overlay, 3<sup>rd</sup> Ave – Stevens to Division Grind and Overlay, Bridge Deck Repair Bundle – Greene, Freya, Freya Way, Havana, Sprague & Alki/Broadway – Freya St. to Havana St. – Grind and Overlay. The consultant may also assist with non-fed funded projects not listed above.

Estimated individual project fees are expected to range from approximately \$50,000 to \$95,000 and shall be based on negotiated hourly rate for each project. The City will contract separately with the consultant selected as a result of this RFQ for each of the above-named projects for which the City requires a construction management/inspection consultant. The City does not guarantee that all work listed above will be awarded to the Firm selected as a result of this RFQ.

There is a 0% mandatory DBE requirement for these federal funded projects.

**EVALUATION CRITERIA** The following weighting will be assigned to the Proposal for evaluation purposes: Qualifications & expertise of key personnel 40%, Availability of key personnel 20%, Past performance/references relevant to areas itemized above on similar projects 40%

**SUBMITTAL REQUIREMENTS** The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to: [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

Questions about the RFQ can also be directed to Jonathan Adams at via email to: [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION** The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing City of Spokane - Engineering Services at [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling (509) 625-6700.

**TITLE VI STATEMENT** The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Publish: September 24 and October 1 and 8, 2025

---

**ABBREVIATED REQUEST FOR QUALIFICATIONS - CITY OF SPOKANE, WA  
2026-2027 STRUCTURAL ENGINEERING FOR NON-FEDERAL AID PROJECTS**

**DESCRIPTION** The City of Spokane, through its Department of Engineering Services (hereinafter “City”) is initiating this Request for Qualifications (RFQ) to solicit Proposals from Firms with expertise in structural engineering design.

**DUE DATE** Monday, October 13, 2025, no later than 1:00 p.m.

**PROJECT DESCRIPTION/SCOPE OF SERVICES** The scope of services will include structural engineering design and associated activities (potentially including construction phase support) of City of Spokane public works projects. Typical tasks/

project components could include: Reinforced concrete design and analysis (ex. tanks, retaining walls, MSE walls, foundations and structural members such as beams and columns), CMU buildings, Water reservoir foundations, Steel design and analysis of existing structures, Timber design and analysis including temporary staging, shoring and forming, Miscellaneous – signal pole bases, anchors, mast arms, sheet piling and caissons.

Individual project fees shall be based on negotiated hourly rate for each project. Total expenditures over the two-year (or three year, if extended) life of the agreement shall not exceed a total of \$750,000.

**EVALUATION CRITERIA** The following weighting will be assigned to the Proposal for evaluation purposes: Qualifications of key personnel 33%, Expertise and approach to various tasks described in Scope of Services 33%, Past performance/references relevant to areas itemized above on similar projects 34%.

**SUBMITTAL REQUIREMENTS**

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

Questions about the RFQ can also be directed to Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION** The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing City of Spokane - Engineering Services at [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling (509) 625-6700.

**TITLE VI STATEMENT** The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 24 and October 1 and 8, 2025

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### INVITATION TO BID #6438-25

### PURCHASE, INSTALLATION, UPGRADE, REPAIR AND MONITORING OF SECURITY CAMERA SYSTEMS, VIDEO SOFTWARE AND ACCESS CONTROL SYSTEMS

City of Spokane FACILITIES DEPARTMENT

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

**Bid Submittal:** Bids must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY October 27, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

The right is reserved to reject any and all Bids and to waive any informalities.

**Public Bid Opening:** Sealed Bids will be unsealed and read at the City virtual public bid opening meeting at 1:15 p.m.



on **MONDAY October 27, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Katie Hougen  
Procurement Specialist  
City of Spokane Purchasing & Contracts

Publish: October 1 and 8, 2025

---

**REQUEST FOR QUALIFICATIONS #6457-25**  
**WASTEWATER MAIN OFFICE PROGRAMMING AND SPACE PLANNING STUDY SERVICES**

City of Spokane WASTEWATER DEPARTMENT, in partnership with the City FACILITIES DEPARTMENT

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY October 27, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY October 27, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Katie Hougen  
Procurement Specialist  
City of Spokane Purchasing & Contracts

Publish: October 1 and 8, 2025

---

**REQUEST FOR QUALIFICATIONS #6460-25**  
**Silo Digester No.3 Mixing and Heating System – Design and Specifications**

City of Spokane Riverside Park Water Reclamation Facility (RPWRF)

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

**Optional Pre-proposal Conference:**

A Pre-Proposal Conference is scheduled to be held on October 22<sup>nd</sup>, 2025, at 1:00 PM PST, at 4401 A.L White Parkway, Spokane, WA 99205

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on November 3rd, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **Monday, November 3rd, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Tanya Lester  
Procurement Specialist  
City of Spokane Purchasing & Contracts

Publish: October 8 and 15, 2025