



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

OCTOBER 1, 2025

Issue 40



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

SHELBY LAMBDIN (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, September 22, 2025**

The minutes for the Monday, September 22, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, October 8, 2025, issue of the *Official Gazette*.

MINUTES OF SPOKANE CITY COUNCIL**Monday, September 15, 2025****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Lambdin, and Zappone were present. Council Member Klitzke was absent.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions**.

BRIEFING ON AGENDA ITEMS**Final Agenda for September 15, 2025**

There were no requests for staff to brief agenda items.

Updated Draft Agenda for September 22, 2025

Eldon Brown, Development Services Center, and Jon Snyder, Director of Transportation and Sustainability, briefed City Council on First Reading Ordinance C36736 (vacation of Cedar Street) and responded to Council inquiries.

Draft Agenda for September 29, 2025

Giacobbe Byrd, Director-City Council Office, briefed City Council on the District 3 Town Hall Meeting to be held on September 29.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS**September 15, 2025, Final Agenda**

Consent Agenda Item No. 10—Change Order No. 1 to the Contract with Inland Asphalt Company (OPR 2025-0436 / ENG 2024063) (Deferred from the September 8, 2025, during the September 8, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsor: Council Member Klitzke)

Motion by Council Member Bingle, seconded by Council Member Zappone, **to defer** Consent Agenda Item No. 10 [Change Order No. 1 to the Contract with Inland Asphalt Company (Spokane) for the Sprague/Alki/Broadway Grind & Overlay project relating to street and water main improvements] to September 22, 2025, Agenda; **carried 6-0**.

First Reading Ordinance C36742 (Deferred as amended from the September 8, 2025, Agenda, during the September 8, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Dillon and Zappone)

Motion by Council Member Cathcart, seconded by Council Member Dillon, **to suspend** the Council Rules for purposes of considering the amendment to Ordinance C36742 (interim zoning ordinance permitting daycare and childcare centers in all residential and commercial zones); **carried 5-1**.

Motion by Council Member Dillon, seconded by Council Member Lambdin, **to accept** Wilkerson Proposed Amendment and add to the September 15 Final Agenda; **carried 5-1.**

September 22, 2025, Updated Draft Agenda

First Reading Ordinance C36732 (First Reading of Ordinance C36732 deferred from the September 15, 2025, Agenda, during the September 8, 2025, 3:30 p.m. Agenda Review Session, with Final Reading scheduled to take place on October 6, 2025) (Council Sponsors: Council Members Zappone and Dillon)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to adopt** the Cathcart Proposed Amendment to amend First Reading Ordinance C36732 with an updated revised version filed August 13, 2025; **failed 2-4.**

Motion by Council Member Dillon, seconded by Council Member Zappone, **to adopt** Wilkerson/Dillon Proposed Amendment to amend First Reading Ordinance C36732 with a corrected updated revised version filed September 12, 2025, **with**

Motion by Council Member Dillon, seconded by Council Member Lambdin **to fix** the underlining of the 70-30 in the amendment (clerical formatting error on page 4); **carried 6-0.**

Main Motion (as amended) by Council Member Dillon, seconded by Council Member Zappone, to adopt Wilkerson/Dillon Proposed Amendment to amend First Reading Ordinance C36732 with a corrected updated revised version filed September 12, 2025; **carried 4-2.** (Note: The adoption of the amendment without a rules suspension results in an automatic deferral of the ordinance to October 6, 2025.)

First Reading Ordinance C36733 (First Reading of Ordinance C36733 deferred from the September 15, 2025, Agenda, during the September 8, 2025, 3:30 p.m. Agenda Review Session)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to adopt** the Cathcart Proposed Amendment to amend first Reading Ordinance C36733 with proposed updates filed August 13, 2025; **failed 2-4.**

Motion by Council Member Dillon, seconded by Council Member Lambdin, **to adopt** the Wilkerson Proposed Amendment No. 2 to amend First Reading Ordinance C36733 with proposed updates filed September 12, 2025; **carried 4-2.** (Note: The adoption of the amendment without a rules suspension results in an automatic deferral of the ordinance to October 6, 2025.)

September 29, 2025, Draft Agenda

There were no considerations of amendments or deferrals for the September 29, 2025, Draft Agenda as the 6:00 p.m. meeting will be a District Town Hall Meeting, and no legislative action is scheduled to take place on September 29.

Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Dillon, seconded by Council Member Zappone, **to approve** the September 15, 2025, Final Agenda and September 22, 2025, Updated Draft Agenda, both as modified, and September 29, 2025, Draft Agenda; **carried 6-0.**

Council Recess/Executive Session

The City Council recessed at 4:10 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Lambdin, and Zappone were present. Council Member Klitzke was absent.

Jackson Deese, Legislative Assistant-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Moment of Silence

At the request of Council Member Bingle, a moment of silence was held for Charlie Kirk (a political activist who died this past week in a shooting while speaking at an event in Utah).

There were no **Proclamations and Salutations**.

There were no **Reports from Community Organizations**.

There was no **Poetry at the Podium**.

BOARDS AND COMMISSIONS APPOINTMENTS**Community, Housing and Human Services Board (CPR 2012-0033)**

Upon 4-2 Voice Vote, the City Council **approved** (and thereby confirmed) the appointment of Ali Moghaddasi to the Community, Housing and Human Services Board for a term of September 15, 2025, to September 15, 2028.

Upon 6-0 Voice Vote, the City Council **approved** (and thereby confirmed) the appointment of Ashley Erickson to the Community, Housing and Human Services Board for a term of September 15, 2025, to September 15, 2028.

Office of Police Ombuds Commission (CPR 2015-0034)

Upon 4-2 Voice Vote, the City Council **approved** (and thereby confirmed) the reappointment of Amy McColm to her first full term, from September 16, 2025, to September 15, 2028, (as the representative of City Council District 2 per SMC 04.32.150).

CONSENT AGENDA

After public comment from one individual and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 6-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Five-year Master Value Blanket with Linde Gas & Equipment, Inc. (Spokane, WA) for the as-needed purchase of welding supplies and vendor managed inventory from October 1, 2025 through September 30, 2030—total cost not to exceed \$297,500 (plus tax). (OPR 2025-0611 / RFQ 6426-25) (Council Sponsor: Council Member Klitzke)

Five-year Value Blanket with Mazella Lifting Technologies, Inc. (Woodland, WA) for the as-needed purchase of crane and hoist brake assemblies and associated repair parts needed at the Waste to Energy Facility from September 1, 2025, to August 31, 2030—total cost not to exceed \$160,000 (plus tax). (OPR 2025-0612 / RFQ 6413-25) (Council Sponsor: Council Member Klitzke)

Five-year Value Blanket with Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for the as-needed purchase of boiler tubes for use at the Waste to Energy Facility from November 1, 2025 through October 31, 2030—total cost not to exceed \$5,000,000 (plus tax). (OPR 2025-0613 / ITB 6336-25) (Council Sponsor: Council Member Klitzke)

Architectural & Engineering Contract with Knight Const. & Supply, Inc. (Deer Park, WA) for the engineering and design of a replacement bottom ash pan at the Waste to Energy Facility from October 1, 2025, through September 30, 2026—\$58,332 (plus tax). (OPR 2025-0614 / A&E 25-02) (Council Sponsor: Council Member Klitzke)

Contract renewal 1 of 2 with Action Materials Inc. (Spokane, WA), for transportation of topsoil to the Northside Landfill from November 15, 2025, through November 14, 2026—\$65,000 (plus tax). (OPR 2024-0927 / RFQ 6237-24) (Council Sponsor: Council Member Klitzke)

Contract Renewal with Structured Communications Inc. (Clackamas, OR) for Nutanix Acropolis Hardware Support license renewal utilizing GSA Contract # 47QSWA18D008F from October 13, 2025 through October 12, 2026—\$56,712.76 (plus tax). (OPR 2019-0586) (Council Sponsors: Council Members Dillon and Cathcart)

Contract Renewal with Structured Communications Inc. (Clackamas, OR) for VMware - vSphere Foundation 8 Subscription renewal utilizing GSA Contract # 47QSWA18D008F from October 13, 2025 through October 12, 2026—\$54,028.80 (plus tax). (OPR 2024-0710) (Council Sponsors: Council Members Dillon and Cathcart)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 29, 2025, total \$5,509,440.90 (Check Nos. 613711-613883, Credit Card Nos.: 002041-002070, ACH Payment

Nos. 144266-144474), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,121,212.70. (CPR 2025-0002)

- b. Claims and payments of previously approved obligations, including those of Parks and Library, through September 5, 2025, total \$13,918,986.60 (Check Nos.: 613884-614015, Credit Card Nos.: 002071-002106, ACH Payment Nos.: 144475-144655), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$13,589,102.67. (CPR 2025-0002)

Minutes: City Council Meeting Minutes: August 18 and September 5, 2025. (CPR 2025-0013)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2025-0066 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2025-0066** approving the appointment of Assistant Police Chief Dave Singley as the Director of Administration and Investigation within the Spokane Police Department.

Ayes: Bingle, Cathcart, Dillon, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: Klitzke

Resolution 2025-0067 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2025-0067** approving the appointment of Assistant Police Chief Steve Wohl as the Director of Patrol within the Spokane Police Department.

Ayes: Bingle, Cathcart, Dillon, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: Klitzke

Resolution 2025-0068 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2025-0068** regarding the adoption of a Public Rule for Water and Hydroelectric Department for Cross Connection Control Program.

Ayes: Bingle, Cathcart, Dillon, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: Klitzke

Resolution 2025-0072 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 4-2 Roll Call Vote, the City Council **adopted Resolution 2025-0072** appointing members to the Equity Subcommittee of the City Council's Finance and Administration Committee.

Ayes: Dillon, Lambdin, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: Klitzke

FINAL READING ORDINANCES**Final Reading Ordinance C36747 (Council Sponsors: Council Members Zappone and Dillon)**

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36747** updating the name and duties of existing departments within the Spokane Police division; amending Sections 03.01A.370, 03.01A.375, and 03.01A.400 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: Klitzke

For Council action on Final Reading Ordinance C36749, see section of minutes under “Hearings.”

Final Reading Ordinance C36743 (Deferred as amended from the September 8, 2025, Agenda, during the August 25, 2025, 3:30 p.m. Agenda Review Session, due to the First Reading being deferred to the September 8, 2025, Agenda) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36743** establishing the Spokane United 911 Network to serve as the City of Spokane’s primary public safety answering point; amending Section 03.01A.430 and 07.08.132; and repealing Chapters 03.12 and 06.10 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: Klitzke

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C36750 Amending SMC 17C.111.205 to clarify the correct version of SMC Table 17C.111.205-2. (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

ORD C36718 Modifying the membership of the Climate Resilience and Sustainability Board to include a liaison designated by the Community Assembly, and amending Sections 04.41.020 and 04.41.030 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Bingle)
(As amended during the September 8, 2025, 3:30 p.m. Agenda Review Session) (First Reading of ORD C36718 deferred to September 15, 2025, from the August 25, 2025, Agenda during the August 18, 2025, 3:30 p.m. Agenda Review Session, with Final Reading scheduled to take place on September 22, 2025)

ORD C36742 (As amended during the 3:30 p.m. Agenda Review Session) An interim zoning ordinance permitting daycare and childcare centers in all residential and commercial zones; amending SMC Sections 17C.111.100, 17C.111.110, and 17C.190.430. (Council Sponsors: Council Members Dillon and Zappone)
(First reading of Ordinance C36742 deferred as amended from the September 8, 2025, Agenda, during the September 8, 2025, 3:30 p.m. Agenda Review Session, with Final Reading and Hearing scheduled to take place on September 22, 2025)

There were no **Special Considerations**.

HEARINGS**Hearing on Final Reading Ordinance C36749 (Council Sponsors: Council Members Bingle and Klitzke)**

The City Council held a hearing on Final Reading Ordinance C36749. There was an opportunity for staff reports, with none provided. After an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Dillon, **to close** the hearing; **carried 6-0**.

After Council commentary, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to pass Final Reading Ordinance C36749** to extend the duration of interim zoning ordinance C36646 concerning height limits; setting a public hearing; and reiterating a work program; **carried upon 6-0 Roll Call Vote.**

Ayes: Bingle, Cathcart, Dillon, Lambdin, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: Klitzke

[The City Clerk left the meeting at 6:21 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Clayton Drake
- Derek Azzaro
- Eugene Knowles
- Jackson Dines
- Justin Haller (appearing virtually)
- Katherine Corrick
- Kyle Osborn
- Mick Thompson
- Sunshine Wigen
- Will Hulings

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to adjourn; carried 6-0.**

There being no further business to come before the City Council, the meeting adjourned at 6:43 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment & Sustainability Committee
City Council Chambers
September 15, 2025

Call to Order: 12:00 PM

Recording of the meeting may be viewed here: <https://vimeo.com/1118878308?fl=pl&fe=sh>

Attendance

Committee Members Present: Paul Dillon (arrived at 12:12 PM), Michael Cathcart, Jonathan Bingle, Zack Zappone, Kitty Klitzke (arrived at 12:06, virtual), Shelby Lambdin
Absent: Betsy Wilkerson,

Discussion Items

1. PUBLIC WORKS MONTHLY DIRECTOR'S REPORT FOR SEPTEMBER 2025 - MARLENE FEIST (5 minutes)
 - ◇ **No action taken, Presentation Only**
2. 5200 – DEVELOPMENT AGREEMENT – LOWER TERRACE SEWER PUMP STATION - MARLENE FEIST (5 minutes)
 - ◇ **No action taken, Presentation Only**
3. PUBLIC RULE - REGULATIONS AND SPECIFICATIONS FOR SIDE SEWER INSTALLATION - MARLENE FEIST (2 minutes)
 - ◇ **No action taken, Presentation Only**
4. PUBLIC RULE RULES AND REGULATIONS FOR WATER SERVICE INSTALLATIONS - MARLENE FEIST (2 minutes)
 - ◇ **No action taken, Presentation Only**

5. WASTE TO ENERGY CARBON CAPTURE STUDY PRESENTATION - CHRIS AVERYT (30 minutes)
◇ **No action taken, Presentation Only**
6. SOLID WASTE DISPOSAL SPECIAL HANDLING RATES ORDINANCE - CHRIS AVERYT (2 minutes)
◇ **No action taken, Presentation Only**
7. PACIFIC AVENUE GREENWAY DESIGN 2022069 - DAN BULLER (5 minutes)
◇ **No action taken, Presentation Only**
8. PURCHASE OF MASTIC PATCHER FOR STREET DEPARTMENT - CLINT HARRIS (5 minutes)
◇ **No action taken, Presentation Only**
9. RESOLUTION APPROVING USE OF TBD FUNDS FOR 2026 PROJECTS -ABIGAIL MARTIN (10 minutes)
◇ **No action taken, Presentation Only**
10. BROADLINING PUBLIC DEVELOPMENT AUTHORITY UPDATE - ARIANE SCHMIDT, EXECUTIVE DIRECTOR (10 minutes)
◇ **No action taken, Presentation Only**
11. BOARD AND COMMISSION UPDATES - (10 minutes)

Consent Items

1. FORGED FIBER 37 LLC FRANCHISE (CITY ATTORNEY)
2. LEVEL 3 TELECOM OF WASHINGTON LLC FRANCHISE (CITY ATTORNEY)
3. VALUE BLANKET RENEWAL FOR TRAFFIC CONTROL CABINETS (STREETS)
4. VALUE BLANKET FOR SA PREMIER CRACK SEALANT (STREETS)
5. VALUE BLANKET RENEWAL FOR TRAFFIC SIGNAL STANDARDS (STREETS)
6. VALUE BLANKET FOR NUVO GAP MATERIAL (STREETS)
7. RATE STRUCTURE ANALYSIS CONTRACT RENEWAL (PUBLIC WORKS) CONTRACT RENEWAL FOR MECHANICAL REPAIRS (SOLID WASTE DISPOSAL)
8. MASTER VALUE BLANKET FOR THE PURCHASE OF COMPRESSED AND CALIBRATION GASES (SOLID WASTE DISPOSAL)
9. CONTRACT RENEWAL FOR ON-SITE VALVE REPAIRS (SOLID WASTE DISPOSAL)
10. CONTRACT RENEWAL FOR ANALYTICAL TESTING SERVICES (SOLID WASTE DISPOSAL)
11. REVISION OF SMC SECTIONS 17D.060.070, 17D.060.140, 17D.060.220, AND 17D.090.350 (WASTEWATER MANAGEMENT)
12. WATER DEPARTMENT PURCHASE OF COPPER PIPE (WATER & HYDROELECTRIC SERVICES)
13. WATERWORKS EBAA IRON MEGA LUG VALUE BLANKET (WATER & HYDROELECTRIC SERVICES)

Executive Session

None.

Adjournment

The meeting adjourned at 1:32 PM

Hearing Notices

NOTICE OF PUBLIC HEARING REVISIONS TO PROJECT NOTICING REQUIREMENTS

Notice is hereby given that there will be a **public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on October 8, 2025 beginning at 4:00pm.** the hearing will be held in City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing will be conducted in a hybrid format, please email to receive the meeting login information; or refer to the meeting agenda when posted: <https://my.spokanecity.org/bcc/commissions/plan-commission/>. This hearing or portions thereof may be continued to a later date at the discretion of the Plan Commission.

Any person may submit written comments on the proposed action or request additional information:

*City of Spokane, Planning & Economic Development
Spencer Gardner, Planning Director, 808 W. Spokane Falls Blvd., Spokane, WA 99201
(509) 625 – 6500, sgardner@spokanecity.org*

SUBJECT: Amendments to requirements for public notice of proposed amendments to the development code and comprehensive plan; and notice of proposed plats.
APPLICANT: City of Spokane
LOCATION: Citywide
SEPA: Exempt from SEPA under WAC 197-11-800
COMMENT: Written comments may be submitted via mail or email on this application by October 8, 2025 at 4:00pm. Written comments will be made a part of the record. Written comments should be mailed or emailed to the Planning & Economic Development Department contact listed above.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.


AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: October 1, 2025

General Notices

SUMMARY – CITY OF SPOKANE PROPOSED ORDINANCE C36751

Franchise to Marathon Pipe Line LLC, a limited liability company chartered in the State of Delaware, whose home office is 200 East Hardin Street, Findlay, Ohio 45840, the nonexclusive right, privilege, authority and franchise to use the public right of way to construct, operate, maintain, remove, replace and repair existing pipeline facilities together with equipment and appurtenances thereto, for the transportation of petroleum products and byproducts in the public right-of-way within and through the City of Spokane. Franchise term: 25 years. For more information, contact Midge Kline, Senior Right of Way Specialist (208) 373-2141, email: MAKline2@marathonpetroleum.com. (The Final Reading of Ordinance C36751 is anticipated to be held before Spokane City Council on October 20, 2025.)

	<p style="text-align: right;">Spokane City/County Historic Landmarks Preliminary Agenda Wednesday, October 15, 2025 3:00 PM</p> <p style="text-align: center;">Hybrid Meeting - https://www.historicspokane.org/current-agenda-items Microsoft Teams/City Council Briefing Center</p>
TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE	
3:00 PM	Public Hearing:
	<p>A. Spokane Register Nomination (per SMC 17D.100.020):</p> <p style="padding-left: 40px;">1. Kiernan House – 620 West 16th Avenue</p> <p>B. Special Valuation Application (per SMC 17D.100.310):</p> <p style="padding-left: 40px;">1. Union Block – 220 North Howard Street</p>
4:00 PM	Commission Briefing Session:
	<ol style="list-style-type: none"> 1. Call to Order 2. Approve 9/17/2025 meeting minutes 3. Old Business 4. New Business 5. Chairman's Report 6. HPO Staff Report 7. Other (Announcement and events)
	Adjournment:
	The next SHLC meeting will be held on Wednesday, November 19, 2025

Updates to this agenda may occur prior to the meeting – please see <https://www.historicspokane.org/current-agenda-items> for the most current agenda.

Members of the public are encouraged to join the online meeting using the following information. To participate via video follow the hyperlink below on your computer or mobile device (click on “Join the meeting now”)

Microsoft Teams meeting

Join the meeting now

Meeting ID: 262 603 992 298 7

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Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

MAYORAL PARTIAL VETO MESSAGE REGARDING ORDINANCE C36723



Mayor Lisa Brown

September 12, 2025

Re: Ordinance C-36723

Dear Councilmembers,

I appreciate your interest in creating pathways for high-quality, skilled jobs for people who have historically been underrepresented in the construction workforce. It is a priority of my Administration to connect more people to pre-apprenticeship and apprenticeship opportunities, and I am hopeful the Public Dollars for Public Benefit ordinance (Ordinance C-36723) will lead to more of those opportunities on the City's largest public works projects.

I have heard from many stakeholders about this ordinance and listened to the public testimony at the August 25th legislative session. We all share a common goal. We want local labor and local contractors building the community projects and infrastructure that keep pollutants out of our Spokane River and improve the safety and accessibility of our streets. My Administration is committed to keeping our dollars local and expanding access to City contracting and workforce opportunities within the City's authority under local, state, and federal law.

Although I am approving the Public Dollars for Public Benefit ordinance, I am also issuing a partial veto of two sections.

Section 07.06.850 Specific Community Workforce Agreements

Section 07.06.800 of the adopted ordinance establishes the policy intent to "develop a model community workforce agreement and priority hire policy to promote training and career opportunities for individuals in the construction trades and to establish priorities for the hiring of residents in economically distressed areas..." Section 07.06.840 of the Public Dollars for Public Benefit ordinance establishes the provisions for this model community workforce agreement. The addition of Section 07.06.850, establishing a *specific* community workforce agreement made through the Council's July 14th amendment, is duplicative and unnecessary to carry out the policy intent of the ordinance. For that reason, I am vetoing this section.

A Better Way Starts Here

808 W. Spokane Falls Blvd. • Spokane, Washington 99201-3335
Phone: 509.625.6250 FAX: 509.625.6563

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Mayor Lisa Brown

Section 07.06.890 Penalty

Section 07.06.890 establishes a penalty on contractors who violate the Public Dollars for Public Benefit ordinance. The penalties prescribed by this section are nearly identical to the penalties for contractors who violate the City's apprenticeship utilization requirements. The adopted ordinance, however, does not include incentives for achieving the priority hire goals. While I appreciate the intent to align the two penalty schedules, I believe the complexity and regional uniqueness of this new program require an incentive and penalty structure that helps both contractors and City staff achieve the policy intent of this ordinance. For that reason, I am vetoing this section. I look forward to working with the City Council to develop incentive and penalty criteria before executing the community workforce agreement.

Next Steps

I am grateful to Councilmember Dillon for listening to stakeholders and his commitment to work with my Administration to refine this law so that we can build the construction workforce of the future right here at home.

Sincerely,

A handwritten signature in black ink that reads "Lisa Brown". The script is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Lisa Brown
Mayor, City of Spokane

A Better Way Starts Here

808 W. Spokane Falls Blvd. • Spokane, Washington 99201-3335
Phone: 509.625.6250 FAX: 509.625.6563

ORDINANCE NO. C36723

An ordinance titled "Public Dollars For Public Benefit," relating to City public works; enacting a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code, and setting an effective date.

WHEREAS, the City of Spokane funds and contracts for construction projects to construct, repair and maintain municipal facilities and infrastructure; and

WHEREAS, the City of Spokane protects the City and public interest by ensuring all such projects under its purview are constructed and administered in accordance with plans, specifications, contract provisions, and provisions protecting the social and economic justice policies of the City; and

WHEREAS, the City of Spokane will continue major construction project bids and awards in future years; and

WHEREAS, Washington is facing a critical workforce gap in an economy where the state is poised to see growing demand for eligible employees trained in industry sectors, specifically construction and skilled trades; and

WHEREAS, the City of Spokane is a strong supporter of and has found construction job training programs, including apprentice and pre-apprenticeship programs, to be an effective way to prepare individuals for entry into construction jobs, and to ensure women, people of color, and otherwise vulnerable individuals, particularly those who are Spokane residents, can acquire the necessary job skills and be prepared to successfully pursue construction careers; and

WHEREAS the City of Spokane supports the aspirations and wellbeing of all our families and creating increased opportunities for all of our children to work, play and stay in Spokane; and

WHEREAS, the City of Spokane commits to the participating in the training of the workforce of tomorrow, ensuring equal opportunity and access for underrepresented communities seeking to develop job skills in the building trades, and creating and building a sustainable environment that improves the health of our families, our workforce, and our community; and

WHEREAS, the City of Spokane is committed to strengthening the promise of providing increased employment opportunities for veterans; and

WHEREAS, the City Council seeks to increase and enhance the skilled construction labor force for City public works, utilizing a Community Workforce Agreement ("CWA") and strategies to recruit individuals who are underrepresented in the construction trades into training and job placements especially those individuals residing in economically distressed areas of Spokane; and

WHEREAS, the city will not mandate that other entities comply with the Public Dollars for Public Benefit ordinance, but encourages the Spokane Park Board, the Spokane Library Board, and the Spokane Public School Board to adopt the community workforce agreement and priority hire program; and

WHEREAS, Community Workforce Agreements and Project Labor Agreements are known to prevent waste, maximize public return, ensure equity while delivering measurable benefits to workers, communities, and taxpayers.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code is created to read as follows:

Article XI – Priority Hire Program

Section 07.06.800 Title and Intent

Section 07.06.810 Definitions

Section 07.06.820 Procurement Authority and Competitive Bidding

Section 07.06.830 Public Benefit Hiring

Section 07.06.840 Model Community Workforce Agreement

Section 07.06.850 Specific Community Workforce Agreements

Section 07.06.860 Program Evaluation

Section 07.06.870 Program Compliance

Section 07.06.880 Exceptions and Waivers

Section 07.06.890 Penalty

Section 07.06.800 Title and Intent

This Chapter 07.06.800 shall be known as the "Public Dollars For Public Benefit Act". The intent of this act is to develop a model community workforce agreement and priority hire policy to promote training and career opportunities for individuals in the construction trades and to establish priorities for the hiring of residents in economically distressed areas. The City is directed to execute a project labor agreement for public works projects estimated to cost \$5 million or more.

Section 07.06.810 Definitions

Where used in this chapter, unless the context clearly requires otherwise, the following terms shall have the meaning and construction set forth herein:

- A. "Apprentice" means, a person who has signed a written apprenticeship agreement and is an active participating apprentice in good standing, with and enrolled in an active registered apprenticeship program approved by the Washington State Apprenticeship and Training Council.
- B. "Community workforce agreement" means an executed agreement signed by the City of Spokane, and representatives of the NE Washington/N Idaho Building & Construction Trades Council, and other labor organizations, as applicable, under this chapter. The community workforce agreement is a project labor agreement for a single construction project that contains terms and conditions for social impact as directed by city policy including but not limited to priority hiring requirements, as well as, standards for work hours, wages, working conditions, safety conditions, union recognition and representation, apprenticeship requirements, and settlement of both jurisdictional and other dispute procedures.
- C. "Contractor" means a person or business entity that enters into a contract with the city or a subcontractor performing services under such a contract. A contractor employs individuals to perform work on construction projects, including general contractors, subcontractors of all tiers without regard to union status.
- D. "Competitive bidding compliance" means all procurement under this ordinance shall comply with competitive bidding requirements of RCW 39.04. The city may establish supplemental responsible bidder criteria under RCW 39.04.350 that includes workforce development commitments, apprenticeship utilization plans, and local hiring good faith efforts. Such criteria shall be objective, clearly defined, and related to the contractor's ability to perform the work efficiently and effectively.
- E. "Economically distressed area" means a geographic area within the City of Spokane, as defined by the federally recognized economically disadvantaged markers identified in this section, and found by the city to be in the top thirty percent of all zip codes in the City of Spokane in terms of the concentration of individuals who meet at least two of the following criteria:
 - a. have income at or below two hundred percent of the federal poverty level;
 - b. are unemployed; or
 - c. are at least twenty-five years old and without a college degree.

The City may add zip codes that meet these criteria for construction projects that are part of the city's wastewater service area in the City of Spokane. The City may adjust the list of economically distressed areas in order to enhance regional uniformity with other local jurisdictions implementing priority hire programs.

- F. "Good faith efforts" means a reasonable and sincere effort made by the contractor and its subcontractor to meet the established apprentice requirement, priority hiring requirement and other hiring goals. This effort will be documented using a standardized method, signed by the contractor representative and craft labor representatives(s).
- G. "Journey level" means that an individual has successfully completed a State approved Registered Apprenticeship program and has the necessary skills and knowledge of an occupation, or documented on-the-job work experience, that is recognized by any combination of a State registration agency or a Federal registration agency.
- H. "Labor hours" refers to the total number of hours worked by all workers receiving an hourly wage who are directly employed at the site of a City Public Works project including hours performed by workers employed by the contractor and all subcontractors working on the project, but excluding hours worked by superintendents, owners and workers who are not subject to prevailing wage requirements.
- I. "Market participation authority" means the city's proprietary capacity to establish terms and conditions for public works contracts that serve legitimate governmental interests while maintaining competitive processes open to all qualified contractors.
- J. "Model community workforce agreement" means a template agreement that would be anticipated to serve as a starting point for all construction projects required to utilize economic impact criteria under this chapter and sets forth terms and conditions for hiring requirements to include priority hire workers and similar policies, signed by the city and representatives of the NE Washington/N. Idaho Building & Construction Trades Council, and other labor organizations, as applicable.
- K. "Open-shop contractor" means a construction employer that is not already signatory with an affiliate of the NE Washington/N Idaho Building & Construction Trades Council, or other, similar labor organization.
- L. "Pre-apprentice graduate" means an individual who successfully completed a State recognized pre-apprenticeship program and is readily available to enter a registered apprenticeship program or has been accepted into a

Washington State registered apprenticeship program, including individuals who are completing the first or second year of apprenticeship training.

- M. "Pre-apprenticeship program" means an education-based apprenticeship preparation program that is formally recognized by the Washington State Apprenticeship and Training Council and endorsed by one or more registered apprenticeship sponsors with a focus on educating and training students to meet or exceed minimum qualifications for entry into a registered apprenticeship program.
- N. "Pre-construction meeting" means a meeting held between the City, builders, contractors, subcontractors, and other essential personnel prior to a construction project's start date to go over important information, such as, but not limited to project timelines, permits, goals, establishing of authority, communication, responsibility clarification, schedules, cost estimates, quality control, key stakeholders, and job site safety.
- O. "Pre-job meeting" means a meeting held between general contractor(s), relevant subcontractors, the NE Washington/N. Idaho Building & Construction Trades Council, and other labor organizations, as applicable where work assignments are discussed and made.
- P. "Priority hire program" means the program created in this chapter to prioritize the recruitment and placement of qualified priority hire workers for training and employment in the construction trades on public works projects where the estimated cost to construct is over five (\$5) million dollars.
- Q. "Priority hire worker" means an individual prioritized for recruitment, training, and employment opportunities because the individual meets any one or more of the following criteria:
 - 1. a resident of an economically distressed area;
 - 2. A graduate of a state recognized pre-apprenticeship program; or
 - 3. An individual who demonstrates barriers to stable employment or training access, such as prior justice involvement, unstable housing history, limited workforce participation due to historical exclusion, or transition from military service.
- R. "Public works" or "public works project", for the purpose of this portion of code, refers to city construction projects with an estimated cost to construct of five million dollars (\$5,000,000) or more, including all phases of multi-phase projects. Contracts for public works projects shall not be fragmented to avoid the requirements of this chapter.
- S. "Registered apprenticeship program" means an apprenticeship program that is approved by the Washington State Apprenticeship and Training Council. Registered apprenticeship programs may include both union and non-union programs.
- T. "Responsible bidder" means a contractor that meets all qualification requirements established under RCW 39.04.350, including technical competence, financial capability, workforce development capacity, and commitment to apprenticeship utilization goals.

Section 07.06.820 Procurement Authority and Competitive Bidding

- A. All procurement under this chapter shall comply with competitive bidding requirements of RCW 39.04. Competitive bidding processes shall remain open to all qualified contractors, with workforce development goals serving as performance criteria rather than bidder exclusions.
- B. The city may establish responsible bidder criteria under RCW 39.04.350 that includes workforce development commitments, provided such criteria are objective, clearly defined, and related to the contractor's ability to perform the work efficiently and effectively.

Section 07.06.830 Public Benefit Hiring

To administer the priority hire program, the City of Spokane shall:

- A. Analyze the indicators for economically distressed areas and prepare a list of zip codes that are found to be economically distressed areas and update that list at least once every five years. Any changes proposed by the manager to the criteria for determining economically distressed areas are subject to approval by public rule.
- B. Provide technical assistance to contractors on the recruitment and reporting requirements of the priority hire program to promote participation in the priority hire programs.

Section 07.06.840 Model Community Workforce Agreement

- A. The City of Spokane shall develop, via good faith negotiations with NE Washington/N Idaho Building & Construction Trades Council, its affiliates, and any other labor organization performing work covered by a CWA, a model CWA to

serve as a template for each public works project requiring the utilization of priority hire and similar social impact requirements under this chapter. The model community workforce agreement shall:

1. Include terms and conditions for the utilization of priority hire workers;
 2. Include a provision that the NE Washington/N Idaho Building & Construction Trades Council, its affiliates, and any other labor organization performing work covered by a CWA, are the exclusive representatives for workers on applicable projects;
 3. Include a dispute resolution procedure;
 4. Require that a minimum twenty-five (25%) percent of all labor hours in each trade on a construction project requiring the utilization of priority hire under this chapter be performed by priority hire workers. Labor hours completed by priority hire apprentices pursuant to a community workforce agreement may also be counted towards fulfillment of apprenticeship labor hour requirements under an apprentice utilization plan as described in SMC 07.06.750;
 5. Include provisions for pre-construction meetings;
 6. Include provisions for pre-job meetings;
 7. Include provisions to ensure a respectful workplace that is inclusive and focuses on nondiscrimination and antiharassment behaviors and provides procedures for workers to address concerns;
 8. Include provision for the recruitment, retention and mentoring of construction workers, including priority hire workers, and workers who reside in the City of Spokane as they advance from apprentice positions into journey level positions;
 9. Include an order of precedence provision that includes any applicable collective bargaining agreements in the order of precedence after the model community workforce agreement;
 10. Where free and ample parking is not available at a public works construction project, include provisions to ensure vehicle parking at or nearby, or alternatively, at a dedicated parking area from which the contractor provides transportation, all at no cost to workers;
 11. Be structured to streamline paperwork and reporting requirements;
 12. Include a requirement that all contractors provide full-family health care benefits and company-paid retirement benefits under an established plan in accordance with the Employee Retirement Income Security Act (ERISA) that is adequate and commensurate with industry standards;
 13. Ensure full prevailing wage compliance. Design a model that allows for the verification of employer contributions of the benefit requirements listed above and allows the city the ability to track the contributions for compliance reporting;
- B. If the City of Spokane is unable to negotiate and execute a model community workforce agreement despite good faith efforts, the City will develop and execute a community workforce agreement specific to each public works project, which must contain terms and conditions for the use of priority hire workers as well as provisions related to a respectful workplace.
- C. Contractors who submit work bids on public works construction projects requiring the utilization of priority hire under this chapter shall evidence good faith efforts that the contractor can reasonably make to meet the requirements of this chapter, including the percentage labor hour requirements, that are consistent with the terms and conditions set forth in the applicable community workforce agreement.

Section 07.06.850 Specific Community Workforce Agreements (CWA)

The City of Spokane shall negotiate in good faith and execute CWA's that are applicable to covered public works projects, with the NE Washington/N Idaho Building & Construction Trades Council, its affiliates, and any other labor organization performing work covered by a CWA. Each CWA shall comply with and include the applicable terms of this ordinance and any applicable rules and standards developed by the City of Spokane, and will include, at minimum, the requirements described in SMC 07.06.830. Each CWA shall require that all contractors agree to abide by the terms of the CWA to compete and serve on the covered public works project.

The following shall be considered during negotiations.

- A. The City of Spokane shall include a requirement in each CWA that a minimum twenty-five (25%) percent of all labor hours in each trade on a construction project requiring the utilization of priority hire under this chapter be performed by priority hire candidates.
- B. The City of Spokane shall establish provisions within the CWA that encourage open-shop subcontractors to compete and participate in covered projects. This may include a mechanism to reimburse open-shop contractors for documented, employer-sponsored health and pension contributions that qualify as dual-benefit costs, provided such costs are verified as a double payment of benefits for the same employee during the period of their participation in work covered by the CWA. Such reimbursement shall only apply to benefit payments that the city determines to be compliant with the definition of usual benefits under WAC 296-127-014 and shall not exceed the amount paid into the corresponding trust funds under the CWA.

- C. The CWA may include a provision allowing a waiver from the trust fund contribution requirements for contractors who demonstrate that they maintain a bona fide, ongoing employer-sponsored benefit plan that provides health and/or pension benefits substantially equivalent to those required under the CWA. To be eligible for such a waiver, the contractor must submit: (1) sufficient documentation verifying that the benefit plan is ERISA-compliant or otherwise meets the definition of usual benefits under WAC 296-127-014; (2) proof that the plan has been in continuous operation for a minimum of twelve (12) months prior to the date of contract award; and (3) a sworn attestation that the plan is not established solely to meet CWA obligations. The city or its designated CWA administrator shall have sole discretion to approve or deny such waivers based on the criteria established herein.
- D. The CWA may permit an open shop contractor to employ as many as five core employees on each contract in a covered project, provided the core employees meet the core employee criteria set forth in the CWA. Open shop contractors are allowed to select and hire up to five core employees before filling any further hiring needs through dispatch. Open shop contractors must notify the union and identify their core employees. The City of Spokane has authority, at any time, to verify that the employees meet the definition of core employee as established in the CWA.
- E. The CWA shall include full family healthcare and multi-employer retirement for all workers.
- F. No contractor shall be required to become affiliated with a union to be eligible for work on a project under a CWA with the City of Spokane.
- G. The City of Spokane may provide technical assistance to a Women or Minority Business Enterprise (WMBE) and open shop contractors in transitioning to a CWA environment.
- H. All craft jurisdictions under the CWA will be governed by the decisions of the Plan for the Settlement of Jurisdictional Disputes in the Construction Industry, and agreements therein.

Section 07.06.860 Program Evaluation

- A. The City of Spokane shall establish benchmarks and metrics to evaluate the priority hire program, such as project costs; completion times; workplace safety; utilization rates and graduation rates of priority workers, women and racial minorities from pre apprenticeship and apprenticeship training programs; and changes in the percentage of dollars paid to WMBE contractors working on covered projects. Metrics should also include the economic impact and the return on investment resulting from implementing the Community Workforce Agreement.
- B. The City of Spokane shall report findings to the Mayor and the Spokane City Council annually and make these findings available on a public dashboard.
- C. The Mayor and City Council will review program results during 2028 to determine if the program should be expanded or amended by increasing or decreasing thresholds.

Section 07.06.870 Program Compliance

The Administration shall implement a system for monitoring the use of apprentices and priority hire workers in construction projects subject to this chapter. Such monitoring may include identifying individual apprentices and priority hire workers by apprenticeship registration number, reviewing standardized documents provided by the contractor, determining the apprentice and priority hire hours worked by minorities, women, and veterans; and assessing whether the contractor has complied with the apprenticeship or priority hire requirement established in the negotiated contract.

Section 07.06.880 Exceptions and Waivers

- A. During the term of a construction contract subject to this chapter, the City of Spokane may reduce or waive the apprentice and/or priority hire labor hour goals upon their determination that at least three of the below conditions are met as documented by the contractor and reviewed by the executive or designee:
 - 1. The contractor has demonstrated that it has utilized good faith efforts to meet the established percentage requirement but remains unable to fulfill the goal;
 - 2. In order to meet the requirement, the contractor will be forced to displace members of its workforce;
 - 3. The reasonable and necessary requirements of the contract render apprentice or priority hire utilization infeasible at the required levels;
 - 4. The contractor has demonstrated in writing that it has contacted the trade-specific registered apprenticeship program or attempted to hire priority hire workers, yet an insufficient number of apprentices or priority hire workers are available to meet the contract requirements; or
 - 5. The contractor has demonstrated that it has met or is meeting apprenticeship or priority hire requirements on all existing city construction projects during the 12 months prior to execution of a new contract with the city.

Section 07.06.890 Penalty

- A. For each unmet labor hour required by this Article XI there shall be imposed a penalty equal to thirty percent (30%) of the highest paid craft hourly rate on the Public Works project as determined by prevailing wages on each contractor who violates the provisions of this article. For a second violation within five years of the first violation, the penalty shall be sixty percent (60%), and for a third or subsequent violation within five years of the first violation, the penalty shall be ninety percent (90%). General contractors shall only be liable for penalties based on their failure to meet the “per craft” requirements established in SMC 07.06.720(A).
- B. The specific facts and circumstances and the existence and extent of any good faith efforts to comply shall be considered when determining whether a contractor is subject to debarment under SMC 07.06.610(B).
- C. The City Administrator shall dedicate all revenues derived from penalties imposed for violation of this Article XI for grants to state-recognized pre-apprenticeship programs to assist priority hire workers as defined in this Article XI.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance. In the event of conflict between this ordinance and any other provision of the Spokane Municipal Code, with respect to employee information, this ordinance shall control. This ordinance shall not be construed or applied with any conflicting federal or state law.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 4. Effective Date. This ordinance shall be effective October 12, 2025 or on that date set forth in Section 19.B of the Spokane City Charter, whichever is later.

Passed by City Council August 25, 2025

Delivered to Mayor September 2, 2025

ORDINANCE NO. C36718

An ordinance modifying the membership of the Climate Resilience and Sustainability Board to include a liaison designated by the Community Assembly, and amending Sections 04.41.020 and 04.41.030 of the Spokane Municipal Code.

WHEREAS, the Community Assembly was created in 2000 by the voters of Spokane to establish “a coalition of independent neighborhood councils [to serve] as a forum for discussion of issues of broad interest” in the Spokane community; and

WHEREAS, in 2024 the City Council enacted Ordinance C36557, which established the Climate Resilience and Sustainability Board with the stated purpose “to provide advice and recommendations to the Mayor, City Council, and community on the actions necessary to achieve the community’s sustainability and climate goals”; and

WHEREAS, the composition of the Climate Resilience and Sustainability Board, as established by Ordinance C36557, included members of the community from diverse backgrounds, including members of impacted communities facing disproportionate environmental and health disparities; individuals with expertise in public health, emergency management, climate planning, or sustainability and resiliency initiatives; business leaders and entrepreneurs with experience implementing sustainability and resiliency initiatives; and students of secondary and postsecondary education institutions within the city of Spokane; and

WHEREAS, the composition of the Climate Resilience and Sustainability Board consists of up to 15 voting members; and

WHEREAS, the Climate Resilience and Sustainability Board includes one non-voting liaison position, a member of the City Council; and

WHEREAS, in a letter dated May 1, 2025, the Community Assembly requested the City Council amend the enabling ordinance for the Climate Resilience and Sustainability Board to include a liaison position; and

WHEREAS, the Community Assembly Admin Committee has since formally requested a non-voting position that is nominated by the Community Assembly, and then confirmed by the Mayor and appointed by the City Council;

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That Section 04.41.020 of the Spokane Municipal Code is amended to read as follows:

Section 04.41.020 Membership

- A. The Climate Resilience and Sustainability Board shall consist of up to fifteen (15) voting members committed to achieving the goals of SMC Chapter 15.05 and implementing the policies and recommendations of the Sustainability Action Plan and the Climate Component of the Comprehensive Plan.
- B. The Climate Resilience and Sustainability Board membership will consist of diverse and broad representation including but not limited to:
 - 1. members of impacted communities facing disproportionate environmental and health disparities;
 - 2. individuals with expertise in public health, emergency management, climate planning, or sustainability and resiliency initiatives;
 - 3. business leaders and entrepreneurs with experience implementing sustainability and resiliency initiatives; and
 - 4. students of secondary and postsecondary education institutions within the city of Spokane.
- C. Climate Resilience and Sustainability Board members shall be at least sixteen years of age.
- D. The City Council may appoint a city council member to serve as a liaison to the Board.
- E. The Community Assembly may nominate a qualified neighborhood council member to serve as a liaison to the Board, subject to confirmation by the Mayor and appointment by the City Council.
- F. The liaisons shall be non-voting participants in Board business.

Section 2. That Section 04.41.030 of the Spokane Municipal Code is amended to read as follows:

Section 04.41.030 Appointment and Term

- A. Term
 - 1. Board members are nominated by the Mayor and appointed by the City Council.
 - 2. The term of office shall be two years.
 - 3. The terms of eight of the Board members shall expire in odd-numbered years.
 - 4. The terms of seven of the Board members shall expire in even-numbered years.
 - 5. The Community Assembly liaison shall serve a maximum of three (3) consecutive years.
 - ~~((5-))~~ 6. Initial and subsequent Board members may be appointed to such shorter and/or longer terms as are necessary to achieve this term cycle.
 - ~~((6-))~~ 7. No Board member shall serve more than four consecutive full terms.
- B. Vacancy
 - 1. Any vacancy may be filled for an unexpired term in the same manner as for an original appointment under this section as amended.
 - 2. Appointment to fill the balance of an unexpired term where more than half of the unexpired term remains shall be considered a full term.
- C. To achieve broad representation, city residency shall not be required to serve on the Climate Resilience and Sustainability Board; provided, however, a majority of the Board members shall consist of residents of the city, students of secondary or post-secondary institutions located within the city of Spokane, or business owners or non-profit employees located within the city limits of Spokane.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council September 22, 2025
Delivered to Mayor September 25, 2025

ORDINANCE NO. C36742

An interim zoning ordinance permitting daycare and childcare centers in all residential and commercial zones; amending SMC Sections 17C.111.100, 17C.111.110, and 17C.190.430.

WHEREAS, the City's H.O.M.E. Starts Here Initiative seeks to improve economic security and housing stability by removing barriers to employment; and

WHEREAS, access and the cost of childcare are significant barriers to employment for some families in Spokane; and

WHEREAS, 2025 Senate Bill 5509 requires cities to permit daycare facilities in residential areas; and

WHEREAS, implementation of Senate Bill 5509 is a required part of the City's periodic update to its Comprehensive Plan under the Growth Management Act, which is due in December 2026; and

WHEREAS, according to a study from the Washington State Department of Children, Youth, and Families (DCYF), less than 30% of families in Spokane County with pre-school children have their childcare needs met; and

WHEREAS, a study published by the University District found that nearly 7,000 children lack the childcare they need in the zip codes surrounding the University District; and

WHEREAS, the Brown Administration and City Council seek to remove barriers to childcare by allowing daycares and childcare centers in all residential and commercial zones; and

WHEREAS, pursuant to RCW 36.70A.390, the City Council may adopt an interim official control that may be effective for one year if a work plan is developed for related studies; and

WHEREAS, RCW 36.70A.390 authorizes the enactment of an interim official control after a public hearing; and

WHEREAS, pursuant to RCW 36.70A.390, the City Council intends to adopt an interim official control after a hearing on the expected date of adoption of this ordinance.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. Findings of Fact, Hearing. The recitals set forth above are hereby adopted as the City Council's findings of fact in support of the interim official control established by this ordinance. The hearing at the time of adoption of this ordinance fulfills the requirement of RCW 36.70A.390 to hold a hearing in connection with this interim official control.

Section 2. Interim Zoning Ordinance Adopted. An interim zoning ordinance is adopted as specified in Sections 5, 6, and 7 of this ordinance.

Section 3. Purpose. The purpose of this interim zoning ordinance is to remove barriers to establishing daycare and childcare centers by allowing these uses in all residential zones.

Section 4. Duration of Interim Zoning Ordinance. This interim zoning ordinance shall be in effect for one year after adoption. It is anticipated that while this interim zoning ordinance is in effect, the City will evaluate how to make these measures permanent, pursuant to SB 5509 adopted by the state legislature in 2025. This evaluation will be consistent with the public notice and participation processes set forth in SMC 17G.025.

Section 5. Work Plan. Pursuant to RCW 36.70A.390, a work plan for studies related to this ordinance shall include continued public participation and noticing pursuant to SMC 17G.025, modifications to the Comprehensive Plan, and evaluation of the effects of this ordinance with respect to expanded access to childcare.

Section 6. That Section 17C.111.040 of the Spokane Municipal Code is amended to read as follows:

Section 17C.111.100 Residential Zone Primary Uses

A. Permitted Uses (P).

Uses permitted in the residential zones are listed in Table 17C.111.100-1 with a "P." These uses are allowed if they comply with the development standards and other standards of this chapter.

B. Limited Uses (L).

Uses permitted that are subject to limitations are listed in Table 17C.111.100-1 with an "L." These uses are allowed if they comply with the limitations as listed in the footnotes following the table and the development standards and other standards of this chapter. In addition, a use or development listed in SMC 17C.320.080, Decision Criteria, is also subject to the standards of this chapter. The paragraphs listed below contain the limitations and correspond with the bracketed [] footnote numbers from Table 17C.111.100-1.

C. Conditional Uses (CU).

Uses that are allowed if approved through the conditional use review process are listed in Table 17C.111.100-1 with a "CU." These uses are allowed provided they comply with the conditional use approval criteria for that use, the development standards and other standards of this chapter. Uses listed with a "CU" that also have a footnote number in the table are subject to the standards cited in the footnote. In addition, a use or development listed in SMC 17C.320.080, Decision Criteria, is also subject to the standards of this chapter. The conditional use review process and approval criteria are stated in SMC 17C.320, Conditional Uses.

D. Uses Not Permitted (N).

Uses listed in Table 17C.111.105-1 with an "N" are not permitted. Existing uses in categories listed as not permitted are subject to the standards chapter 17C.210 SMC, Nonconforming Situations.

TABLE 17C.111.100-1 RESIDENTIAL ZONE PRIMARY USES (Click here to view PDF)					
Use is: P - Permitted N - Not Permitted L - Allowed, but special limitations CU - Conditional Use review required	RA	R1	R2	RMF	RHD
RESIDENTIAL CATEGORIES					
Group Living [1]	L/CU	L/CU	L/CU	L/CU	L/CU
Residential Household Living	P	P	P	P	P
COMMERCIAL CATEGORIES					
Adult Business	N	N	N	N	N
Commercial Outdoor Recreation	N	CU	CU	CU	CU
Commercial Parking	N	N	N	N	N
Drive-through Facility	N	N	N	N	N
Major Event Entertainment	N	N	CU	CU	CU
Office	N	N	N	CU[2]	CU[2]
Quick Vehicle Servicing	N	N	N	N	N
Retail Sales and Service	N	N	N	N	N
Mini-storage Facilities	N	N	N	N	N
Vehicle Repair	N	N	N	N	N
INDUSTRIAL CATEGORIES					
High Impact Uses	N	N	N	N	N
Industrial Service	N	N	N	N	N
Manufacturing and Production	N	N	N	N	N
Railroad Yards	N	N	N	N	N
Warehouse and Freight Movement	N	N	N	N	N
Waste-related	N	N	N	N	N
Wholesale Sales	N	N	N	N	N

INSTITUTIONAL CATEGORIES					
Basic Utilities [3]	L	L	L	L	L
Colleges	CU	CU	CU	P	P
Community Service	L[4]/CU	L[4]/CU	C[4]/CU	P	P
Daycare (([5]))	((L)) P	((L)) P	((L)) P	P	P
Medical Center	CU	CU	CU	CU	CU
Parks and Open Areas	P	P	P	P	P
Religious Institutions	L[([6])5]/CU	L[([6])5]/CU	L[([6])5]/CU	P	P
Schools	L[([7])6]/CU	L[([7])6]/CU	L[([7])6]/CU	P	P
OTHER CATEGORIES					
Agriculture	L[([8])7]	N	N	N	N
Aviation and Surface Passenger Terminals	N	N	N	N	N
Detention Facilities	N	N	N	CU	CU
Essential Public Facilities	CU	CU	CU	CU	CU
Mining	N	N	N	N	N
Rail Lines and Utility Corridors	CU	CU	CU	CU	CU
Notes: *The use categories are described in chapter 17C.190 SMC. * Standards that correspond to the bracketed numbers [] are stated in SMC 17C.111.110. * Specific uses and development may be subject to the standards in SMC 17C.320.080.					

Section 7. That Section 17C.111.040 of the Spokane Municipal Code is amended to read as follows:

Section 17C.111.110 Limited Use Standards

The uses listed below contain the limitations and correspond with the bracketed [] footnote numbers from Table 17C.111.100-1.

((A))1. Group Living.

This regulation applies to all parts of Table 17C.111.100-1 that have a note [1]. Group living uses are also subject to the standards of chapter 17C.330 SMC, Group Living.

((4))a. General Standards.

All group living uses in RA, R1, R2, RMF₁ and RHD zones, except for alternative or post incarceration facilities, are regulated as follows:

((a)) i. All group living uses are subject to the requirements of chapter 17C.330 SMC, Group Living, including the maximum residential density provisions of Table 17C.330.120-1.

((b)) ii. Group living uses for more than six residents are a conditional use in the RA and R1 zones, subject to the standards of chapter 17C.320 SMC, Conditional Uses, and the spacing requirements of SMC 17C.330.120(B)(2).

((c)) iii. Group living uses for more than twelve residents are a conditional use in the R2 and RMF zones, subject to the standards of chapter 17C.320 SMC, Conditional Uses, and the spacing requirements of SMC 17C.330.120(B)(2).

((d)) iv. Exception.

Normally all residents of a structure are counted to determine whether the use is allowed or a conditional use as stated in subsections (A)(1)(a), (b) and (c) of this section. The only exception is residential facilities licensed by or under the authority of the state of Washington. In these cases, staff persons are not counted as residents to determine whether the facility meets the twelve-resident cut-off above, for which a conditional use permit is required.

((2))b. Alternative or Post Incarceration Facilities.

Group living uses₁ which consist of alternative or post incarceration facilities₁ are conditional uses regardless of size and are subject to the provisions of chapter 17C.320 SMC, Conditional Uses. They are also subject to the standards of chapter 17C.330 SMC, Group Living.

~~((B))~~2. Office.

1. This regulation applies to all parts of Table 17C.111.100-1 that have a note [2]. Offices in the RMF and RHD zones and are subject to the provisions of chapter 17C.320 SMC, Conditional Uses and are processed as a Type III application.

~~((G))~~3. Basic Utilities.

This regulation applies to all parts of Table 17C.111.100-1 that have a note [3]. Basic utilities that serve a development site are accessory uses to the primary use being served. In the RA, R1, and R2 zones, a one-time addition to an existing base utility use is permitted, provided the addition is less than fifteen hundred square feet and five or less parking stalls located on the same site as the primary use. The addition and parking are subject to the development standards of the base zone and the design standards for institutional uses. New buildings or larger additions require a conditional use permit and are processed as a Type III application. New buildings or additions to existing base utilities uses are permitted in the RMF and RHD zones.

~~((D))~~4. Community Service Facilities.

This regulation applies to all parts of Table 17C.111.100-1 that have a note [4]. In the RA, R1, and R2 zones, a one-time addition to an existing community services use is permitted, provided the addition is less than fifteen hundred square feet and three or less parking stalls located on the same site as the primary use. The addition and parking are subject to the development standards of the base zone and the design standards for institutional uses. New buildings or larger additions require a conditional use permit and are processed as a Type III application. New buildings or additions to existing community services uses are permitted in the RMF and RHD zones.

~~((E- Daycare-))~~

~~((This regulation applies to all parts of Table 17C.111.100-1 that have a note [5]. Daycare uses are allowed by right if locating within a building or residence and providing services to no more than twelve (children or clients). Daycare facilities for more than twelve children are a conditional use and are processed as a Type II application in the RA, R1, and R2 zones. However, in the R1 zone, daycare centers up to forty children are permitted if locating within a building that currently contains or did contain a college, medical center, school, religious institution, or a community service facility.))~~

~~((F))~~ 5. Religious Institutions.

This regulation applies to all parts of Table 17C.111.100-1 that have a note [6]. In the RA, R1, and R2 zones, a one-time addition to religious institutions is permitted, provided the addition is less than one thousand five hundred square feet and fifteen or less parking stalls located on the same site as the primary use. The addition and parking are subject to the development standards of the base zone and the design standards for institutional uses. New buildings or larger additions require a conditional use permit and are processed as a Type II application. The Planning Director may require a Type II conditional use permit application be processed as a Type III application when the Director issues written findings that the Type III process is in the public interest. Applicants must comply with the community meeting requirements set forth in SMC 17G.061.110 prior to submitting an application. New buildings or additions to existing religious institutions uses are permitted in the RMF and RHD zones.

~~((G))~~ 6. Schools.

This regulation applies to all parts of the Table 17C.111.100-1 that have a note [7]. In the RA, R1, and R2 zones, a one-time addition to schools is permitted, provided the addition is less than five thousand square feet and five or less parking stalls located on the same site as the primary use. The addition and parking are subject to the development standards of the base zone and the design standards for institutional uses. New buildings or larger additions require a conditional use permit and are processed as a Type II application. The Planning Director may require a Type II conditional use permit application be processed as a Type III application when the Director issues written findings that the Type III process is in the public interest. Applicants must comply with the community meeting requirements set forth in SMC 17G.061.110 prior to submitting an application.

~~((H))~~ 7. Agriculture.

This regulation applies to all parts of Table 17C.111.100-1 that have a note [8]. The keeping of large and small domestic animals, including bees, is permitted in the RA zone. See chapter 17C.310 SMC, Animal Keeping, for specific standards.

Section 8. That Section 17C.190.430 of the Spokane Municipal Code is amended to read as follows:

Section 17C.190.430 Daycare

A. Characteristics.

Daycare use includes ~~((day or evening care for two or more children outside of the children's homes for a fee))~~ childcare centers and family day care providers as defined in RCW 43.216.010. Daycare uses also include the daytime care of teenagers or adults who need assistance or supervision.

B. Accessory Uses.

Accessory uses include offices, play areas, and parking.

C. Examples.

Examples include preschools, early learning centers, nursery schools, ~~((latch-key))~~ latchkey programs, and adult daycare programs.

~~((D. Exceptions.))~~

~~((Daycare use does not include care given by the parents, guardians, or relatives of the children or by babysitters. Daycare use also does not include care given by a "family daycare" provider as defined by RCW 74.15.020 if the care is given to twelve or fewer children at any one time including the children of the provider. Family daycare is care regularly given in the family living quarters of the provider's home.))~~

Section 9. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 10. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council September 22, 2025

Delivered to Mayor September 25, 2025

ORDINANCE NO. C36750

An ordinance amending SMC 17C.111.205 to clarify the correct version of SMC Table 17C.111.205-2.

WHEREAS, on November 20, 2023, City Council adopted ORD C36459, which increased housing options by permitting and encouraging the construction of Middle Housing in more residential zoning districts; and

WHEREAS, ORD C36459 created Table 17C.111.205-2 Building and Siting Standards; and

WHEREAS, on August 12, 2024, City Council adopted ORD C36552, which amended Table 17C.111.205-2; and

WHEREAS, on January 27, 2025, City Council adopted ORD C36629, which further amended Table 17C.111.205-2; and

WHEREAS, on June 2, 2025, City Council adopted ORD C36696, which further amended Table 17C.111.205-2; and

WHEREAS, ORD C36696 included a version of Table 17C.111.205-2 which had been superseded by previous action of City Council, requiring clarification as to the official version of Table 17C.111.205-2; and

WHEREAS, this ordinance serves to clarify the official version of Table 17C.111.205-2 and is intrinsically connected to ORD C36696; -- Now, Therefore,

The City of Spokane does ordain:

Section 1. Findings of Fact: The City Council adopts the recitals set forth herein as its findings and conclusions in support of the adoption of this ordinance and further adopts the findings and conclusions from ORD C36459, ORD C36552, ORD C36629, and ORD C36696 for the same purposes.

Section 2. That Section 17C.111.205 is amended to read as follows:

Development standards that apply within the residential zones are provided in Tables 17C.111.205-1 through 17C.111.205-3.

**TABLE 17C.111.205-1
LOT DEVELOPMENT STANDARDS [1]**

	RA	R1	R2	RMF	RHD
DENSITY STANDARDS					
Maximum density on sites 2 acres or less [2][3]	No maximum	No maximum	No maximum	No maximum	No maximum
Maximum density on sites larger than 2 acres [2]	10 units/acre	10 units/acre	20 units/acre	No maximum	No maximum
Minimum density [2]	4 units/acre	4 units/acre	10 units/acre	15 units/acre	15 units/acre
LOT DIMENSIONS FOR SUBDIVISIONS AND SHORT SUBDIVISIONS					
Minimum lot area	7,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.
Minimum lot width [4]	40 ft.	15 ft.	15 ft.	15 ft.	15 ft.
Minimum lot width within Airfield Overlay Zone	40 ft.	40 ft.	36 ft.	25 ft.	25 ft.
Minimum lot depth	80 ft.	80 ft.	40 ft.	N/A	N/A
Minimum lot frontage	40 ft.	Same as minimum lot width	Same as minimum lot width	Same as minimum lot width	Same as minimum lot width
MINIMUM LOT DIMENSIONS FOR UNIT LOT SUBDIVISIONS					
Minimum parent lot area	No minimum	No minimum	No minimum	No minimum	No minimum
Maximum parent lot area	2 acres	2 acres	2 acres	2 acres	2 acres
Minimum child lot area	No minimum	No minimum	No minimum	No minimum	No minimum
Minimum child lot depth	No minimum	No minimum	No minimum	No minimum	No minimum
LOT COVERAGE					
Maximum total building coverage [5][6][7]	50%	65%	80%	100%	100%
Maximum lot impervious coverage without engineer's stormwater drainage plan - not in ADC [5][8][9]	50%	60%	60%	N/A	N/A
Maximum lot impervious coverage without engineer's stormwater drainage plan - inside ADC [5][8][9]	40%	40%	40%	N/A	N/A

Notes:

[1] Plan district, overlay zone, or other development standards contained in Title 17C SMC may supersede these standards.

[2] See SMC 17C.111.210 for applicability of minimum and maximum density standards in the residential zones.

[3] Development within Airfield Overlay Zones is further regulated as described in SMC 17C.180.090, Limited Use Standards.

[4] Requirements associated with driveways such as minimum approach separation and driveway coverage maximums may limit driveways on narrow lots.

[5] Lot and building coverage calculation includes all primary and accessory structures.

[6] Building coverage for attached housing is calculated based on the overall development site, rather than individual lots.

[7] Developments meeting certain criteria relating to transit, Centers & Corridors, or housing affordability are given a bonus for building coverage. See SMC 17C.111.225 for detailed eligibility criteria.

[8] Projects may exceed impervious coverage requirements by including an engineer's drainage plan in submittals, subject to review by the City Engineer as described in SMC 17D.060.135. "ADC" means Area of Drainage Concern.

[9] Projects in the RMF and RHD zones that are exempted from review under the Spokane Regional Stormwater Manual shall follow the impervious coverage requirements of the R1 zone.

Note: Remove existing table 17C.111.205-2

TABLE 17C.111.205-2 BUILDING AND SITING STANDARDS [1]					
	RA	R1	R2	RMF	RHD
PRIMARY BUILDINGS					
Floor area ratio	N/A	N/A	N/A	N/A	N/A
Maximum building footprint per primary building—lot area 7,000 sq. ft. or less	N/A	2,450 sq. ft.	2,450 sq. ft.	N/A	N/A
Maximum building footprint per primary building—lot area more than 7,000 sq. ft.	N/A	35%	35%	N/A	N/A
Maximum building height [2]	35 ft.	40 ft.	40 ft.	40 ft.	40 ft.
Minimum Setbacks	-	-	-	-	-
Front [3]	15 ft.	10 ft.	10 ft.	10 ft.	10 ft.
Interior side lot line—lot width 40 ft or less [4]	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.
Interior side lot line—lot width more than 40 ft [4]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Street side lot line—all lot widths	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Attached garage or carport entrance from street	20 ft.	20 ft.	20 ft.	20 ft.	20 ft.
Rear	25 ft.	15 ft.	15 ft.	10 ft.	10 ft.
ACCESSORY DWELLING UNITS					
Maximum building footprint for accessory dwelling unit	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.
Maximum building height	25 ft.	25 ft.	25 ft.	25 ft.	25 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley [4] [5] [6]	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OTHER ACCESSORY STRUCTURES					
Maximum lot coverage for accessory structures—lots 5,500 sq. ft. or less	20%	20%	20%	See Primary Structure	See Primary Structure
Maximum lot coverage for accessory structures—lots larger than 5,500 sq. ft.	20%	15%	15%	See Primary Structure	See Primary Structure
Maximum building height	30 ft.	20 ft.	20 ft.	35 ft.	35 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley [5]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OPEN SPACE					
Minimum outdoor area per unit [7]	250 sq. ft.	250 sq. ft.	250 sq. ft.	200 sq. ft.	48 sq. ft.
Minimum common outdoor area per unit as a substitute for private area—first six units	200 sq. ft.	200 sq. ft.	200 sq. ft.	150 sq. ft.	48 sq. ft.
Minimum common outdoor area per unit as a substitute for private area—all units after six	150 sq. ft.	150 sq. ft.	150 sq. ft.	100 sq. ft.	48 sq. ft.
Notes: [1] Plan district, overlay zone, or other development standards contained in Title 17C SMC may supersede these standards. [2] Base zone height may be modified according to SMC 17C.111.230 , Height. [3] Certain elements such as covered porches may extend into the front setback. See SMC 17C.111.235 , Setbacks. [4] There is an additional angled setback from the interior side lot line. Refer to SMC 17C.111.230(C) and 17C.111.235(E) for more detail. [5] Setbacks for a detached accessory structure and a covered accessory structure may be reduced to zero feet with a signed waiver from the neighboring property owner as specified in SMC 17C.111.240(C) . [6] Accessory structures may be subject to an additional side setback adjacent to streets as specified in 17C.111.240(C)(5) . [7] Common outdoor area may be substituted for private outdoor area according to SMC 17C.111.310 .					

Note: Insert new table 17C.111.205-2 provided below.

TABLE 17C.111.205-2 BUILDING AND SITING STANDARDS [1]					
	RA	R1	R2	RMF	RHD
PRIMARY BUILDINGS					
Floor area ratio	N/A	N/A	N/A	N/A	N/A
Maximum building footprint per primary building - lot area 7,000 sq. ft. or less	N/A	2,450 sq. ft.	2,450 sq. ft.	N/A	N/A
Maximum building footprint per primary building - lot area more than 7,000 sq. ft.	N/A	35%	35%	N/A	N/A
Maximum building height [2]	35 ft.	40 ft.	40 ft.	55 ft.	75 ft.
Minimum Setbacks					
Front [3]	15 ft.	10 ft.	10 ft.	10 ft.	10 ft.
Interior side lot line - lot width 40 ft or less [4] [5]	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.
Interior side lot line - lot width more than 40 ft [4] [5]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Street side lot line – all lot widths	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Attached garage or carport entrance from street	20 ft.	20 ft.	20 ft.	20 ft.	20 ft.
Rear	25 ft.	15 ft.	15 ft.	10 ft.	10 ft.
ACCESSORY DWELLING UNITS					
Maximum building footprint for accessory dwelling unit	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.
Maximum building height	25 ft.	25 ft.	25 ft.	25 ft.	25 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley [4] [5] [6]	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OTHER ACCESSORY STRUCTURES					
Maximum lot coverage for accessory structures – lots 5,500 sq. ft. or less	20%	20%	20%	See Primary Structure	See Primary Structure
Maximum lot coverage for accessory structures – lots larger than 5,500 sq. ft.	20%	15%	15%	See Primary Structure	See Primary Structure
Maximum building height	30 ft.	20 ft.	20 ft.	35 ft.	35 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley [5]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OPEN SPACE [7]					
Minimum open space per unit [8]	250 sq. ft.	250 sq. ft.	250 sq. ft.	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit 2+ bedrooms: 150 sq. ft. per unit	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit 2+ bedrooms: 100 sq. ft. per unit Sites 20,000 sq. ft. or less: 36 sq. ft. per unit

Minimum common open space per unit as a substitute for private open space - first six units	200 sq. ft.	200 sq. ft.	200 sq. ft.	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit 2+ bedrooms: 150 sq. ft. per unit	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit 2+ bedrooms: 100 sq. ft. per unit Sites 20,000 sq. ft. or less: 36 sq. ft. per unit
Minimum common open space per unit as a substitute for private open space - all units after six	150 sq. ft.	150 sq. ft.	150 sq. ft.	Studio: 36 sq. ft. per unit 1-bedroom: 48 sq. ft. per unit 2+ bedrooms: 48 sq. ft. per unit	Studio: 36 sq. ft. per unit 1-bedroom: 48 sq. ft. per unit 2+ bedrooms: 48 sq. ft. per unit Sites 20,000 sq. ft. or less: 25 sq. ft. per unit

Notes:

[1] Plan district, overlay zone, or other development standards contained in [Title 17C](#) SMC may supersede these standards.

[2] Base zone height may be modified according to [SMC 17C.111.230](#), Height.

[3] Certain elements such as covered porches may extend into the front setback. See [SMC 17C.111.235](#), Setbacks.

[4] There is an additional angled setback from the interior side lot line. Refer to [SMC 17C.111.230\(C\)](#) and [17C.111.235\(E\)](#) for more detail.

[5] Setbacks for a detached accessory structure and a covered accessory structure may be reduced to zero feet with a signed waiver from the neighboring property owner as specified in [SMC 17C.111.240\(C\)](#).

[6] Accessory structures may be subject to an additional side setback adjacent to streets as specified in [17C.111.240\(C\)\(5\)](#).

[7] Residential units with a continuous pedestrian route as defined in SMC Section 17C.111.420(B) from the property boundary to a public park within 800 feet shall have a minimum of not more than 36 square feet of open space per unit.

[8] Common open space may be substituted for private open space according to [SMC 17C.111.310](#).

**TABLE 17C.111.205-3
DEVELOPMENT STANDARDS FOR PROPERTIES QUALIFYING FOR DEVELOPMENT BONUS [1] [2]**

	RA	R1	R2	RMF	RHD
LOT COVERAGE					
Maximum total building coverage	N/A	80%	90%	100%	100%
PRIMARY BUILDINGS					
Floor area ratio	N/A	N/A	N/A	N/A	N/A
Maximum building footprint per primary building - lot area 7,000 sq. ft. or less	N/A	2,450 sq. ft.	2,450 sq. ft.	N/A	N/A
Maximum building footprint per primary building - lot area more than 7,000 sq. ft.	N/A	35%	35%	N/A	N/A

Notes:

[1] Standards not addressed in this table are consistent with the general standards in Tables 17C.111.205-1 and 17C.111.205-2.

[2] Criteria to qualify for Development Bonuses is outlined in SMC 17C.111.225.

Section 3. Severability: If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Clerical Errors: Upon approval by the City Attorney, the City Clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council September 22, 2025
Delivered to Mayor September 25, 2025**

ORDINANCE NO. C36756

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO RESOLVE THE INSOLVENCY IN THE CRIMINAL JUSTICE ASSISTANCE FUND, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the General Fund and the Criminal Justice Assistance Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Decrease appropriation by \$2,456,000.
 - A) Of the decreased appropriation, \$2,356,000 is removed solely from base wages in the Police department.
 - B) Of the decreased appropriation, \$100,000 is removed solely from social security in the Police department.
- 2) Increase revenue by \$1,200,000.
 - A) Of the increased revenue, \$1,200,000 is provided solely for law enforcement services in the Police department for extra duty assignments.
- 3) Increase appropriation by \$3,656,000.
 - A) Of the increased appropriation, \$2,000,000 is provided solely for an operating transfer-out to the Criminal Justice Assistance Fund.
 - B) Of the increased appropriation, \$1,200,000 is provided solely for extra duty in the Police department.
 - C) Of the increased appropriation, \$456,000 is provided solely for vehicles in the Police department.

Section 2. That in the budget of the Criminal Justice Assistance Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$2,000,000.
 - A) Of the increased revenue, \$2,000,000 is provided solely for an operating transfer-in from the General Fund.
- 2) Increase appropriation by \$2,000,000.
 - A) Of the increased appropriation, \$2,000,000 is provided solely for the City's share of Spokane County jail cost.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to resolve the insolvency in the Criminal Justice Assistance Fund, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 22, 2025
Delivered to Mayor September 25, 2025**

ORDINANCE NO. C36757

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ESTABLISH A BUDGET FOR REPROGRAPHICS COSTS, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the various Funds listed below, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$62,416.
- A) Of the increased appropriation, \$5,901 is provided solely for Interfund Reprographics Charges in the Police Ombuds Office.
- B) Of the increased appropriation, \$629 is provided solely for Interfund Reprographics Charges in the Civil Service department.
- C) Of the increased appropriation, \$1,700 is provided solely for Interfund Reprographics Charges in the City Clerk's Office.
- D) Of the increased appropriation, \$1,882 is provided solely for Interfund Reprographics Charges in the City Council's Office.
- E) Of the increased appropriation, \$2,230 is provided solely for Interfund Reprographics Charges in the Engineering Services department.
- F) Of the increased appropriation, \$526 is provided solely for Interfund Reprographics Charges in the Finance department.
- G) Of the increased appropriation, \$3,384 is provided solely for Interfund Reprographics Charges in the Neighborhood, Housing, and Human Services department.
- H) Of the increased appropriation, \$3 is provided solely for Interfund Reprographics Charges in the Legal department.
- I) Of the increased appropriation, \$1,445 is provided solely for Interfund Reprographics Charges in the Mayor's Office.
- J) Of the increased appropriation, \$1,897 is provided solely for Interfund Reprographics Charges in the Office of Neighborhood Services.
- K) Of the increased appropriation, \$2,905 is provided solely for Interfund Reprographics Charges in the Municipal Court department.
- L) Of the increased appropriation, \$267 is provided solely for Interfund Reprographics Charges in the Hearing Examiner's Office.
- M) Of the increased appropriation, \$536 is provided solely for Interfund Reprographics Charges in the Human Resources department.
- N) Of the increased appropriation, \$773 is provided solely for Interfund Reprographics Charges in the Planning department.
- O) Of the increased appropriation, \$38,338 is provided solely for Interfund Reprographics Charges in the Police department.

Section 2. That in the budget of the Street Maintenance Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$715.
- A) Of the increased appropriation, \$715 is provided solely for Interfund Reprographics Charges.

Section 3. That in the budget of the Code Enforcement Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$400.
- A) Of the increased appropriation, \$400 is provided solely for Interfund Reprographics Charges.

Section 4. That in the budget of the Park Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$10,312.
- A) Of the increased appropriation, \$10,312 is provided solely for Interfund Reprographics Charges.

Section 5. That in the budget of the Parking System Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$4,116.
- A) Of the increased appropriation, \$4,116 is provided solely for Interfund Reprographics Charges.

Section 6. That in the budget of the Emergency Medical Services (Fire) Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$8,928.
- A) Of the increased appropriation, \$8,928 is provided solely for Interfund Reprographics Charges.

Section 7. That in the budget of the Water – Wastewater Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$40,452.
- A) Of the increased appropriation, \$37,955 is provided solely for Interfund Reprographics Charges in the Water department.
- B) Of the increased appropriation, \$2,230 is provided solely for Interfund Reprographics Charges in the Sewer department.
- C) Of the increased appropriation, \$267 is provided solely for Interfund Reprographics Charges in the Riverside Park Wastewater Reclamation Facility department.

Section 8. That in the budget of the Solid Waste Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$35,012.
- A) Of the increased appropriation, \$676 is provided solely for Interfund Reprographics Charges in the Solid Waste Disposal department.
- B) Of the increased appropriation, \$34,336 is provided solely for Interfund Reprographics Charges in the Solid Waste Collections department.

Section 9. That in the budget of the Building Services (DSC) Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$1,437.
- A) Of the increased appropriation, \$1,437 is provided solely for Interfund Reprographics Charges.

Section 10. That in the budget of the Fleet Services Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$430.
- A) Of the increased appropriation, \$430 is provided solely for Interfund Reprographics Charges.

Section 11. That in the budget of the Utility Billing Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$38,380.
- A) Of the increased appropriation, \$38,380 is provided solely for Interfund Reprographics Charges.

Section 12. That in the budget of the Accounting Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$5,167.
- A) Of the increased appropriation, \$5,167 is provided solely for Interfund Reprographics Charges.

Section 13. That in the budget of the Worker's Compensation Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$447.
- A) Of the increased appropriation, \$447 is provided solely for Interfund Reprographics Charges.

Section 14. That in the budget of the Employee Benefits Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$4,622.
- A) Of the increased appropriation, \$4,622 is provided solely for Interfund Reprographics Charges.

Section 15. That in the budget of the Facilities Management Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$102.
- A) Of the increased appropriation, \$102 is provided solely for Interfund Reprographics Charges.

Section 16. That in the budget of the Management Information Services Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$72,372.
- A) Of the increased appropriation, \$10,000 is provided solely for Interfund Financial Services.
- B) Of the increased appropriation, \$10,000 is provided solely for Noncapitalized Software.
- C) Of the increased appropriation, \$11,000 is provided solely for Operating Supplies.
- D) Of the increased appropriation, \$41,372 is provided solely for Operating Rentals and Leases.

Section 17. That in the budget of the Reprographics Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$212,936.
- A) Of the increased revenue, \$212,936 is provided solely for Interfund Reprographics.
- 2) Increase appropriation by \$209,969.
- A) Of the increased appropriation, \$107,415 is provided for employee wages and benefits.
- B) Of the increased appropriation, \$5,000 is provided solely for Interfund Financial Services.
- C) Of the increased appropriation, \$3,000 is provided solely for Equipment Repair/Maint.
- D) Of the increased appropriation, \$1,000 is provided solely for Laundry/Janitorial Services.
- E) Of the increased appropriation, \$18,010 is provided solely for Operating Supplies.
- F) Of the increased appropriation, \$75,544 is provided solely for Operating Rentals and Leases.

Section 18. That in the budget of the Accounting Services Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$15,000.
- B) Of the increased revenue, \$15,000 is provided solely for Interfund Financial Services.

Section 19. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to establish a budget for Reprographics charges, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 22, 2025
Delivered to Mayor September 25, 2025

ORDINANCE NO. C36758

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO INCREASE BUDGET TO ACCOUNT FOR INCREASED CLAIMS EXPERIENCE, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Risk Management, Worker's Compensation, and Unemployment Compensation Funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Risk Management Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$500,000.
- A) Of the increased appropriation, \$500,000 is provided solely for insurance claims.

Section 2. That in the budget of the Worker's Compensation Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$800,000.
- A) Of the increased appropriation, \$800,000 is provided solely for insurance claims.

Section 3. That in the budget of the Unemployment Compensation Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$250,000.
- A) Of the increased appropriation, \$250,000 is provided solely for insurance claims.

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from need to increase budget to account for increased claims experience, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 22, 2025

Delivered to Mayor September 25, 2025

ORDINANCE NO. C36759

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO EXTEND FUNDING OF THE WASHINGTON STATE HEALTH CARE AUTHORITY (HCA) STREET MEDICINE GRANT, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Miscellaneous Community Development Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Community Development Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$716,000.
 - A) Of the increased revenue, \$716,000 is provided by the Washington State Health Care Authority for the Street Medicine project.
- 2) Increase appropriation by \$716,000.
 - A) Of the increased appropriation, \$644,400 is provided solely for contractual services.
 - B) Of the increased appropriation, \$71,600 is provided solely for the City's administrative costs, including salaries, benefits, supplies, and equipment.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the extension of the Washington State HCA Street Medicine grant funding, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 22, 2025

Delivered to Mayor September 25, 2025

Policies & Procedures

CITY OF SPOKANE
WATER AND HYDROELECTRIC DEPARTMENT
PUBLIC RULE AND REGULATION

RULE 4100-25-03
LGL 2025-0023
RES 2025-0068

TITLE: CROSS CONNECTION CONTROL PROGRAM

EFFECTIVE DATE: September 24, 2025

REVISION EFFECTIVE DATE: N/A

1.0 GENERAL

Protection of the City's water system is of paramount importance for the City Water department. City of Spokane Water & Hydroelectric department is required under State and Federal law to implement and maintain a cross-connection control program to ensure protection of the water system. The City program is outlined in the attached Exhibit "A" – City of Spokane Cross Connection Control Program dated August 21, 2025. The Public Rule is intended to comply with State and Federal laws.

1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

Water and Hydroelectric Department

3.0 REFERENCES

Chapter 246-290 WAC
WAC 246-290-490
Chapter 90.46 RCW
SMC 13.04.120
SMC 13.04.0810
SMC 13.04.0818
SMC 13.04.0820
SMC 13.04.0822
PNWS – AWWA Cross Connection Control Committee Procedures

4.0 DEFINITIONS

See SMC

5.0 POLICY

5.1 The City maintains its Cross Connection Control Program as required by State law to protect the water distribution system from cross connection contamination, as attached in Exhibit "A".

6.0 PROCEDURES –

6.1 The Cross Connection Control Program attached as Exhibit "A" outlines the City's program to protect the water distribution system from cross contamination.

6.2 The Cross Connection Control Program applies to all water connections to the City's water system.

6.3 Cross Connection Control Program sets out approved backflow mechanisms and annual testing program in addition to incident investigation procedures

7.0 RESPONSIBILITIES

The Water and Hydroelectric Department shall maintain this program.

8.0 APPENDICES

8.1 Exhibit "A" – City of Spokane Cross Connection Control

Note: Exhibit "A" is on file with the City Clerk's office.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ENFORCEMENT SPECIALIST SPN 063

Open Entry

DATE OPEN: Monday, September 29, 2025

DATE CLOSED: Monday, October 13, 2025

SALARY: \$80,283.60 annual salary, payable bi-weekly, to a maximum of \$113,754.24

CLASS SUMMARY:

Performs supervisory and administrative work in the Neighborhood and Code Enforcement Program. Duties are varied, and require considerable knowledge/judgment in carrying out assigned responsibilities relating to City municipal codes, public relations, customer service, and enforcement procedures.

EXAMPLES OF JOB FUNCTIONS:

This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:

- Assists the director in the development of overall plans, goals, and objectives for assigned programs. Recommends and administers policies and procedures. Reviews and prepares budgets and funding justification.
- Assists the director in management and implementation of all Code Enforcement and/or Parking programs, including but not limited to: public nuisance, land use, obstructions of public right-of-way, fire hazards, parking and vehicles, substandard buildings, solid waste and development code-related violations. Assists director in responding to emerging issues arising from cases, citizens, community groups, organizations, elected officials, departments and staff.
- Implements the work plan for staff in the areas of code enforcement, parking, and litter control. Verifies that a complaint or inquiry reflects a violation of codes/ordinances by on-site inspection, review of the code/ordinance, and of the complaint form. Plans, assigns, schedules, coordinates, monitors, and inspects activities and work products, methods, and procedures. Coordinates to identify and resolve problems.
- Monitors and reports on program performance. Identifies opportunities to optimize service delivery methods and procedures; and, assists in research, development, and/or modification of regulations, department operating procedures, and strategies, in order to optimize effectiveness and efficiency of services and programs.
- Works closely with other government agencies, including local and state regulatory agencies, to achieve compliance and/or abatement of land use violations. Represents the department at City Council and various board, committee, and subcommittee meetings and at study sessions.
- Assist director with public education and outreach regarding programs and services, including facilitation of public meetings, attendance and participation in Neighborhood Council and other community group meetings, as well as media contacts and direct advertising. Works with the general public, news media, community groups, law enforcement agencies, and departments of the City and County to promote compliance with municipal, county, and Washington State codes.
- Collaborates with community agencies, neighborhoods and other institutions to increase volunteer involvement in the Neighborhoods Program.
- Operates a vehicle, as well as standard office and computer equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements

- **Education:** Graduation from an accredited four-year college or university with a degree in business or public administration, planning, social science, or law enforcement; AND,

- **Experience:** Two years of responsible supervisory and administrative experience dealing with the public in an inspection, investigation, and regulatory enforcement capacity.
- **License and Certification:** All applicants must possess a valid driver's license. Must obtain American Association of Code Enforcement certification as a Property Maintenance and Housing Inspector and Zoning Enforcement Officer within one year of the date of employment.

NOTE: Selection of a Senior Administrative Assistant, Rule V, Section 8, Rules of the Civil Service Commission, applies to this classification.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills. The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, September 29, 2025, and Monday, October 13, 2025, will test Thursday, October 16, 2025, through Monday, October 20, 2025.

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of September 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

REFUSE COLLECTOR III SPN 553

Promotional

DATE OPEN: Monday, September 29, 2025**DATE CLOSED: Monday, October 13, 2025****SALARY: \$53,578.08 annual salary, payable bi-weekly, to a maximum of \$83,457.36****CLASS SUMMARY:**

Performs semi-skilled and minor supervisory work as lead worker on a refuse collection crew.

EXAMPLES OF JOB FUNCTIONS:

- Drives and operates a refuse collection packer on an assigned route, a refuse collection dump truck on special trash collections, or tilt frame, front loading, or automated side loading refuse collection vehicles.
- Supervises the activities of assigned subordinate collectors and assists in carrying and emptying refuse cans/carts.
- Maintains daily route sheets of customers noting collection starts, stops, increases or decreases in service, and any extra charges; maintains record of charges for special collections.
- Explains ordinances, procedures and charges regarding refuse collection to property owners; advises property owner as to condition or location of refuse containers.
- Receives, acts on or refers collection complaints to supervisor; reports to supervisor any damage done by crew to private or public property.
- Maintains daily route computer sheets, prepares accident and injury reports as required; prepares private or public property damage reports as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Shortage Recruitment:**

- City employees who are currently a Refuse Collector II (SPN 550) and possess a valid Class "B" CDL with air brake endorsement may apply on a promotional basis.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This exam will consist of a multiple-choice test, with scoring weights assigned as follows:

- Multiple-Choice Test: 100%

IN-PERSON MULTIPLE-CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, October 16, 2025
- Test Time: 9:00 a.m.
- Test Method: On Paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 2 Hours
- Test Subjects May Include:
 - ◇ Refuse Collection Equipment & Methods
 - ◇ Vehicle Operations & Driving Regulations
 - ◇ Collection Rates & Terms
 - ◇ Safety & First Aid
 - ◇ Reading Comprehension
 - ◇ Interpersonal Skills

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 19th day of September 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

WASTEWATER TREATMENT PLANT OPERATOR I SPN 641
Open Entry

DATE OPEN: Monday, September 29, 2025

DATE CLOSED: Monday, October 13, 2025

SALARY: \$50,132.88 annual salary, payable bi-weekly, to a maximum of \$78,884.64

CLASS SUMMARY:

Performs semi-skilled to skilled work in the operation and maintenance of a Secondary Wastewater Treatment Plant.

EXAMPLES OF JOB FUNCTIONS:

Under supervision, may perform any or all of the following duties:

- Hoses and washes screens, screen chambers, buckets, settling tank walls, inlet and outlet channels, and baffles.
- Washes and cleans pumps, machines, floors, and walls on a periodic schedule to maintain sanitary standards.
- Monitor and maintain primary clarifiers; service the grease collection system as needed.
- Change out sample collection bottles and sample containers; reset auto sample controls.
- Assists in the operation of sludge pumps, filters, digestion tanks, thickeners, clarifiers, and other plant equipment. Performs routine tests on various plant processes.
- Operates assigned automotive equipment.
- Operates computers and other electronic equipment necessary for plant and laboratory operations. Enters daily operating information regarding power flow, temperature, pump volume, equipment performance and supplies consumed into plant computer.
- Performs janitorial and maintenance tasks in the care and cleaning of assigned buildings and grounds.
- May assist mechanic in the repair and maintenance of plant equipment; may perform minor repairs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements

- *Education:* High School diploma or equivalent; **AND,**
- *Experience:* One year of experience in the operation, maintenance, or repair of pumps, electric motors, or related equipment.
- *Substitution:* Satisfactory completion of a recognized school for sewage and water plant operators may be substituted for the experience requirement.
- *License:* Must possess a valid driver's license.

Note: Applicants must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I or Operator In Training, within the probationary period.

Lift Requirement:

- Job offer is contingent on passing a lift test.
- Enough strength to lift and carry sacks weighing up to 50 lbs.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test and an attention to detail exercise, with weights assigned as follows:

- Multiple-Choice Test and Attention to Detail Exercise 100%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Examination links with instructions will be emailed prior to 4:00 p.m. Pacific Time on the start date and will expire at 4:00 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, September 29, 2025, and Monday, October 13, 2025, will test Thursday, October 16, 2025, through Monday, October 20, 2025.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours, 6 minutes to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Attention to Detail
- Mathematics
- Technical Knowledge
- Safety

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of September 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

WASTEWATER TREATMENT PLANT OPERATOR I SPN 641
Promotional

DATE OPEN: Monday, September 29, 2025

DATE CLOSED: Monday, October 13, 2025

SALARY: \$50,132.88 annual salary, payable bi-weekly, to a maximum of \$78,884.64

CLASS SUMMARY:

Performs semi-skilled to skilled work in the operation and maintenance of a Secondary Wastewater Treatment Plant.

EXAMPLES OF JOB FUNCTIONS:

Under supervision, may perform any or all of the following duties:

- Hoses and washes screens, screen chambers, buckets, settling tank walls, inlet and outlet channels, and baffles.
- Washes and cleans pumps, machines, floors, and walls on a periodic schedule to maintain sanitary standards.
- Monitor and maintain primary clarifiers; service the grease collection system as needed.
- Change out sample collection bottles and sample containers; reset auto sample controls.
- Assists in the operation of sludge pumps, filters, digestion tanks, thickeners, clarifiers, and other plant equipment. Performs routine tests on various plant processes.
- Operates assigned automotive equipment.
- Operates computers and other electronic equipment necessary for plant and laboratory operations. Enters daily operating information regarding power flow, temperature, pump volume, equipment performance and supplies consumed into plant computer.

- Performs janitorial and maintenance tasks in the care and cleaning of assigned buildings and grounds.
- May assist mechanic in the repair and maintenance of plant equipment; may perform minor repairs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements

- *Experience:* Completion of one year of experience with the City in the classification of Laborer I (SPN 501), or Laborer II (SPN 502) in the Advanced Waste Water Treatment Plant; AND,
- *Certification:* Must obtain a valid Washington State Department of Ecology certification as a Water Pollution Control Plant Operator I, or Operator In Training within the probationary period.
- *License:* Must possess a valid driver's license.

Note: Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements below, per Civil Service Rule VI, Section 3.

Open Entry Requirements

- *Education:* High School diploma or equivalent; **AND,**
- *Experience:* One year of experience in the operation, maintenance, or repair of pumps, electric motors, or related equipment.
- *Substitution:* Satisfactory completion of a recognized school for sewage and water plant operators may be substituted for the experience requirement.
- *License:* Must possess a valid driver's license.

Note: Applicants must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I or Operator In Training, within the probationary period.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test and an attention to detail exercise, with weights assigned as follows:

- Multiple-Choice Test and Attention to Detail Exercise 100%

IN-PERSON MULTIPLE-CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, October 16, 2025
- Test Time: 2:00 p.m.
- Test Method: On Paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Test Duration: 2 Hours, 6 minutes
- Test Subjects May Include:
 - ◇ Attention to Detail
 - ◇ Mathematics
 - ◇ Technical Knowledge
 - ◇ Safety

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email

- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of September 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

2024 Cure-In-Place Pipe (CIPP) Engineering Services File No. 2024078

This project consists of the installation of approximately 7500 LF of cure-in-place pipe (CIPP) in the following approximate quantities: 3000 LF of 8" dia., 1700 LF of 10" - 24" dia. and 2800 LF of 30" - 36" dia. Also included are reinstatements of side sewer reconnections, CCTV and cleaning, bypass pumping, traffic control and other related items.

The City of Spokane will receive bids until 1:00 p.m. October 20, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:
Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: October 1, 8, and 15, 2025

**ABBREVIATED REQUEST FOR QUALIFICATIONS - CITY OF SPOKANE, WA
2025076 – 2026-2027 Construction Management for Federal Aid Projects**

DESCRIPTION The City of Spokane, through its Department of Engineering Services (hereinafter "City") is initiating this Request for Qualifications (RFQ) to solicit Proposals from Firms with expertise in public works construction contract administration project management and inspection.

DUE DATE Monday, October 13, 2025, no later than 1:00 p.m.

PROJECT DESCRIPTION/SCOPE OF SERVICES The scope of services envisioned in this RFQ may include some or all of the following as a team or as individual employees to supplement the City's workforce: Construction management, Construction inspection, Construction staking, Field material testing.

The following is a list of federal aid projects that may require construction management/inspection services during the design or construction phase: Wellesley Ave. Reconstruction – Freya St to Havana St, Sunset Shared Use Trail - Spotted Rd. to Royal, Chestnut St. Bridge Scour Repair, Pacific Ave Greenway – Howard St to Sherman St., Arterial Pedestrian Hybrid Beacons, US 195 and Meadowlane J-turns, Fish Lake Trail – Centennial Trail Connection – Phase 1, Safe Streets for All, Millwood Trail – Greene St to Felts Field, Washington St. – 8th Ave to 3rd Ave – Grind and Overlay, 3rd Ave – Walnut St. to Stevens St & Stevens St – 8th Ave to 3rd Ave – Grind and Overlay, 3rd Ave – Stevens to Division Grind and Overlay, Bridge Deck Repair Bundle – Greene, Freya, Freya Way, Havana, Sprague & Alki/Broadway – Freya St. to Havana St. – Grind and Overlay. The consultant may also assist with non-fed funded projects not listed above.

Estimated individual project fees are expected to range from approximately \$50,000 to \$95,000 and shall be based on negotiated hourly rate for each project. The City will contract separately with the consultant selected as a result of this RFQ for each of the above-named projects for which the City requires a construction management/inspection consultant. The City does not guarantee that all work listed above will be awarded to the Firm selected as a result of this RFQ.

There is a 0% mandatory DBE requirement for these federal funded projects.

EVALUATION CRITERIA The following weighting will be assigned to the Proposal for evaluation purposes: Qualifications & expertise of key personnel 40%, Availability of key personnel 20%, Past performance/references relevant to areas itemized above on similar projects 40%

SUBMITTAL REQUIREMENTS The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to: jradams@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at via email to: jradams@spokanecity.org.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing City of Spokane - Engineering Services at eraea@spokanecity.org or by calling (509) 625-6700.

TITLE VI STATEMENT The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Publish: September 24 and October 1, 2025

**ABBREVIATED REQUEST FOR QUALIFICATIONS - CITY OF SPOKANE, WA
2026-2027 STRUCTURAL ENGINEERING FOR NON-FEDERAL AID PROJECTS**

DESCRIPTION The City of Spokane, through its Department of Engineering Services (hereinafter "City") is initiating this Request for Qualifications (RFQ) to solicit Proposals from Firms with expertise in structural engineering design.

DUE DATE Monday, October 13, 2025, no later than 1:00 p.m.

PROJECT DESCRIPTION/SCOPE OF SERVICES The scope of services will include structural engineering design and associated activities (potentially including construction phase support) of City of Spokane public works projects. Typical tasks/project components could include: Reinforced concrete design and analysis (ex. tanks, retaining walls, MSE walls, foundations and structural members such as beams and columns), CMU buildings, Water reservoir foundations, Steel design and analysis of existing structures, Timber design and analysis including temporary staging, shoring and forming, Miscellaneous – signal pole bases, anchors, mast arms, sheet piling and caissons.

Individual project fees shall be based on negotiated hourly rate for each project. Total expenditures over the two-year (or three year, if extended) life of the agreement shall not exceed a total of \$750,000.

EVALUATION CRITERIA The following weighting will be assigned to the Proposal for evaluation purposes: Qualifications of key personnel 33%, Expertise and approach to various tasks described in Scope of Services 33%, Past performance/references relevant to areas itemized above on similar projects 34%.

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to jradams@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing City of Spokane - Engineering Services at eraea@spokanecity.org or by calling (509) 625-6700.

TITLE VI STATEMENT The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 24 and October 1, 2025

Notice for Bids

Supplies, Equipment, Maintenance, etc.

INVITATION TO BID #6438-25 PURCHASE, INSTALLATION, UPGRADE, REPAIR AND MONITORING OF SECURITY CAMERA SYSTEMS, VIDEO SOFTWARE AND ACCESS CONTROL SYSTEMS

City of Spokane FACILITIES DEPARTMENT

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

Bid Submittal: Bids must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY October 27, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

The right is reserved to reject any and all Bids and to waive any informalities.

Public Bid Opening: Sealed Bids will be unsealed and read at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY October 27, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Katie Hougen
Procurement Specialist
City of Spokane Purchasing & Contracts

Publish October 1 and 8, 2025

INVITATION TO BIDS # ITB 6441-25
Cold Bulk Mix By The Ton (Open Container Non Bagged), As Needed Over 5-Year Period

The City of Spokane Street Department, Sewer Maintenance, and Water Department is soliciting electronic Bids for the above titled Invitation to Bid.

Bid Submittal: Bids must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on January 26, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

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Rick Rinderle
Procurement Specialist
City of Spokane Purchasing

Publish: September 24 and October 1, 2025

**REQUEST FOR QUALIFICATIONS #6457-25
WASTEWATER MAIN OFFICE PROGRAMMING AND SPACE PLANNING STUDY SERVICES**

City of Spokane WASTEWATER DEPARTMENT, in partnership with the City FACILITIES DEPARTMENT

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY October 27, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY October 27, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

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Katie Hougen
Procurement Specialist
City of Spokane Purchasing & Contracts

Publish: October 1 and 8, 2025
