



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

SEPTEMBER 17, 2025

Issue 38



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

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MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

SHELBY LAMBDIN (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Statement of Ownership

**STATEMENT OF OWNERSHIP
MANAGEMENT AND CIRCULATION**

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I certify that the statements made by me above are true and complete.

September 10, 2025, TERRI L. PFISTER, Editor
Publish: September 17, 2025

Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, August 25, 2025

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, and Lambdin were present. Council Member Zappone joined virtually at 3:32 p.m. following roll call and then arrived in the Council Chambers at 3:53 p.m.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Board and Commission Interviews

Human Rights Commission

The City Council interviewed Wealth Vue, candidate for appointment to the Human Rights Commission.

BRIEFING ON AGENDA ITEMS

Final Agenda for August 25, 2025

Final Reading Ordinance C36740 (Council Sponsors: Council Members Dillon and Klitzke)

Police Chief Hall responded to Council inquiries on Final Reading Ordinance C36740 titled "Safe and Welcome in Spokane."

Updated Draft Agenda for September 1, 2025

There were no requests for staff to brief agenda items as the September 1, 2025, meeting has been canceled.

Draft Agenda for September 8, 2025

Resolution 2025-0071 (Council Sponsors: Council Members Zappone and Klitzke)

Legislative Assistant Jackson Deese provided a briefing and responded to Council inquiries on Resolution 2025-0071 approving the purchase of safe speeds signage for neighbors through the Safe Streets for All Fund.

First Reading Ordinance C36742 (Council Sponsors: Council Members Dill and Zappone)

Policy Advisor to the Mayor Adam McDaniel briefed City Council on First Reading Ordinance C36742 (Interim zoning ordinance permitting daycare and childcare centers in all residential and commercial zones), and Mr. McDaniel and Planning Director Spencer Gardner responded to inquiries regarding the ordinance.

First Reading Ordinance C36749 (Council Sponsors: Council Members Bingle and Klitzke)

Planning Director Spencer Gardner briefed City Council on Ordinance C36749 to extend the duration of interim zoning ordinance C36646 concerning height limits.

First Reading Ordinance C36751 (Council Sponsors: Council Members Klitzke and Cathcart)

Assistant City Attorney Tim Szambelan briefed City Council on Ordinance C36751—Marathon Pipe Line LLC franchise.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS

August 25, 2025, Final Agenda

Change Order No. 1 to the Contract with Inland Asphalt Company (OPR 2025-0436 / ENG 2024063) (Council Sponsor: Council Member Klitzke)

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to defer** Change Order No. 1 to the Contract with Inland Asphalt Company (Spokane) for the Sprague/Alki/Broadway Grind & Overlay project relating to street and water main improvements to September 8, 2025, Agenda; **carried 7-0.**

First Reading Ordinance C36743 (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** Wilkerson Proposed Amendment to Ordinance C36743 relating to establishing the City of Spokane's primary public safety answering point; **carried 7-0.** (Note: With the adoption of this amendment, the title of Ordinance C36743 is amended to read: Establishing the Spokane United 911 Network to serve as the City of Spokane's primary public safety answering point; amending Section 03.01A.430 and 07.08.132; and repealing Chapters 03.12 and 06.10 of the Spokane Municipal Code.)

September 1, 2025, Updated Draft Agenda

There were no considerations of amendments or deferrals for the September 1, 2025, Draft Agenda, as the September 1 meeting has been canceled.

September 8, 2025, Draft Agenda

There were no considerations of amendments or deferrals for the September 8, 2025, Draft Agenda.

Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to approve** the August 25, 2025, Final Agenda, as amended, and September 8, 2025, Draft Agenda; **carried 7-0.**

Council Recess/Executive Session

The City Council recessed at 4:00 p.m. and immediately reconvened into an Executive Session to discuss litigation and labor negotiations for thirty minutes. At 4:30 p.m., the Executive Session was extended for ten minutes. City Attorney Mike Piccolo and Assistant City Attorney Elizabeth Schoedel, along with Special Counsel Megan Clark and Ron Van Wert, were present for the Executive Session. The Executive Session ended at 4:36 p.m. at which time the Agenda Review Session also ended. The City Council reconvened at 6:01 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Lambdin, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

PROCLAMATIONS AND SALUTATIONS

September 1, 2025 *Labor Day in Spokane*

The proclamation was read by Council Member Dillon. Laurel Fish, accompanied by other individuals, accepted the proclamation.

The proclamation is attached to the minutes for reference.

There were no **Reports from Community Organizations.**

There was no **Poetry at the Podium**.

There were no **Boards and Commissions Appointments**.

CONSENT AGENDA

After public and Council commentary the following action was taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Five-year Master Value Blanket with Spokane House of Hose, Inc. (Spokane Valley, WA) for the as-needed purchase of hoses, tubing and other related items for use by various departments from October 1, 2025, through September 30, 2030—not to exceed \$300,000 (incl. tax). (OPR 2025-0555 / RFQ 6423-25) (Council Sponsor: Council Member Klitzke)

Contract Renewal 4 of 4 with Arrow Concrete & Asphalt Specialties, Inc. (Spokane Valley, WA) for as-needed road repair services at the Waste to Energy Facility from September 1, 2025, through August 31, 2026—not to exceed \$49,000 (incl. tax). (OPR 2021-0548 / PW ITB 5472-21) (Council Sponsor: Council Member Klitzke)

Five-year Sole Source Contract with Siemens Energy, Inc. (Orlando, FL) for parts, maintenance and service of the condensing steam turbine generator at the Waste to Energy Facility through April 30, 2030—not to exceed \$1,750,000 (plus tax). (OPR 2025-0556) (Council Sponsor: Council Member Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 15, 2025, total \$8,707,332.38 (Check Nos.: 613378-313536, Credit Card Nos.: 001947 – 001974, ACH Nos.: 143774 – 143968), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,293,476.46. (CPR 2025-0002)
- b. Payroll claims of previously approved obligations through August 16, 2025: \$10,371,362.36. (Check Nos.: 578147-578376) (CPR 2025-0003)

Minutes:

- a. City Council Meeting Minutes: July 28, 2025. (CPR 2025-0013)
- b. City Council Public Infrastructure, Environment, and Sustainability Standing Committee Meeting Minutes: August 18, 2025. (CPR 2025-0019)

Service Contract with Hungry Horse Engineering Inc. DBA H2E (Liberty Lake, WA) for Upriver Dam Engineering and Implementation of Supervisory Control and Data Acquisition Upgrade from July 28, 2025, through December 31, 2027—\$635,200 (plus tax). (OPR 2025-0543 / RFP 6344-25) (As amended and deferred from the August 18, 2025, Agenda during the August 18, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract with Systems & Software (Winooski, VT) for Annual Support and Maintenance of enQuesta, the City's Utility Billing Management System, from November 1, 2025, through October 31, 2026—\$232,860.60 (plus tax). (OPR 2025-0551 / RFP 4480-18) (As amended and deferred from the August 18, 2025, Agenda, during the August 18, 2025, 3:30 p.m. Agenda Review Session (Council Sponsors: Council Members Cathcart and Dillon)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C36739 (Deferred from the August 18, 2025, Agenda, during the August 18, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36739** amending Ordinance No. C36626, entitled in part, "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to adjust pay ranges to align with salary analysis (Quarter 3 - 2025)

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2025-0060 (Council Sponsors: Council Members Klitzke and Bingle)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0060** declaring Washington Equipment Manufacturing Company, Inc. (WEMCO), (Spokane, WA) a sole-source provider and authorizing the City to directly enter into a Value Blanket Order Contract with WEMCO for new proprietary mechanical spare replacement crane parts, that are 100% specific to the two overheard refuse cranes currently employed at the City of Spokane, Waste To Energy Facility (WTEF), for a five (5) year period, without public bidding—\$300,000 (plus tax)

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0063 (As amended during the August 18, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0063 (as amended)** updating the appointment of City Council Members to boards, committees, and commissions for 2025.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0062 (As amended and deferred from the August 18, 2025, Agenda, during the August 18, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Zappone and Klitzke)

After public and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **adopted Resolution 2025-0062** approving the loan forgiveness of HOME funds in the El Estero project, totaling \$608,750.

Ayes: Bingle, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: Cathcart
Abstain: None
Absent: None

FINAL READING ORDINANCES

For Council action on Ordinance C36723, see section of minutes following “Hearings.”

Final Reading Ordinance C36729 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36729** amending Ordinance C35052 that vacated portions of Dakota Street in the City of Spokane.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36730 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36730** amending Ordinance C-36730 that vacated portions of Boone Avenue, Desmet Avenue, and Dakota Street in the City of Spokane.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36731 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36731** amending Ordinance C-27061 that vacated portions of Boone Ave, Astor St, and Sharp Ave in the City of Spokane.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36734 (Council Sponsors: Council President Wilkerson and Council Members Zappone and Dillon)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36734** relating to fees and charges amending Chapter 08.02 of the Spokane Municipal Code. Specifically amending Section 08.02.065 Streets and Airspace and other matters properly related thereto.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36737 Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36737** code clean-up ordinance removing expired SMC Chapter 09.01 as a result of a sunset provision triggered upon the passage and implementation of I-1433 in 2016; repealing Chapter 09.01 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

For Council action on Final Reading Ordinance C36740, see section of minutes following “Hearings.”

For Council action on Final Reading Ordinance C36744, see section of minutes under Hearings.

For Council action on Final Reading Ordinance C36745, see section of minutes under Hearings.

For Council action on Final Reading Ordinance C36748, see section of minutes under Hearings.

Final Reading Ordinance C36746 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36746** maximizing community partnership grant opportunities; amending Section 07.19.010 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C36741 Updating the minimum dollar threshold for fee-free business registration as required by state law, amending Section 08.01.190 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

For further Council action on First Reading Ordinance C36743, see section of minutes under 3:30 p.m. Agenda Review Session.

There were no **Special Considerations**.

HEARINGS**Hearing on Final Reading Ordinance C36744 (As amended during the August 18, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Dillon, Bingle, and Cathcart)**

The City Council held a hearing on Final Reading Ordinance C36744. There was an opportunity for staff reports, with none provided. After public testimony, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to close** the hearing; **carried 7-0.**

Council commentary ensued, after which the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36744**, as amended, related to the designation of and requirements for streets, alleys, and driveways; amending Spokane Municipal Code sections 17A.020.030, .040, .120, .160, 17C.111.340, and 17H.010.010, .090, .130; and creating a new section 17H.010.015.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Hearing on Final Reading Ordinance C36745 (As amended during the August 18, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Dillon, Bingle, and Cathcart)

The City Council held a hearing on Final Reading Ordinance C36745. There was an opportunity for staff reports, with none provided. After public testimony, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to close** the hearing; **carried 7-0.**

Council commentary ensued, after which the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36745**, as amended, related to roadway naming and addressing standards, amending Spokane Municipal Code sections 17D.050A.040, .050, .100, and .160.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Hearing on Final Reading Ordinance C36748 (As amended during the August 18, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Bingle and Dillon)

The City Council held a hearing on Final Reading Ordinance C36748. There was an opportunity for staff reports, with none provided. After an opportunity for public testimony, with none provided, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Dillon, **to close** the hearing; **carried 7-0.**

After an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36748**, as amended—an Interim Zoning Ordinance related to the calculation of density in Planned Unit Developments; amending Section 17G.070.030 of the Spokane Municipal Code; setting a public hearing; and establishing a work program.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

FINAL READING ORDINANCES (Continued)

Final Reading Ordinance C36723 (Council Sponsors: Council Members Dillon and Zappone)

After public and Council commentary, the following action was taken:

Upon 4-3 Roll Call Vote, the City Council **passed Final Reading Ordinance C36723** titled “Public Dollars For Public Benefit,” relating to City public works; enacting a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code, and setting an effective date.

Ayes: Dillon, Klitzke, Lambdin, and Zappone
Nos: Bingle, Cathcart, and Wilkerson
Abstain: None
Absent: None

Council Recess

The City Council recessed at 9:02 p.m. and reconvened at 9:07 p.m., with Council Member Cathcart arriving back at 9:08 p.m.

Final Reading Ordinance C36740 (Council Sponsors: Council Members Dillon and Klitzke)

Public commentary was received on Final Reading Ordinance C36740, after which Council commentary ensued. During Council commentary, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to extend** the Council meeting until the conclusion of Open Forum; **carried 7-0**.

After further Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36740** titled “Safe and Welcome in Spokane”, expanding protections against warrantless searches from immigration enforcement in designated non-public areas, amending sections 12.05.005, 12.05.060, and 12.05.070 of the Spokane Municipal Code.

Ayes: Dillon, Klitzke, Lambdin, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

[The City Clerk left the meeting at 9:56 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Larry Andrews
- Eugene Knowles
- Will Hulings
- Jennifer Vigil
- Justin Haller
- Nicole Ruiz
- Rick Bocook
- Robert Thompson
- Sunshine Wigen

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Zappone, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 10:15 p.m.

Note: The proclamation is on file with the Office of the City Clerk.

Hearing Notices

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 5611 N Perry St Spokane WA 99208, PARCEL NUMBER: 36321.2327, LEGAL DESCRIPTION: LANCASTER 2ND LTS 23&24 BLK 14 EXC S62.5FT, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on September 30th, 2025 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Russell Aldrich
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
raldrich@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org . Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

STREET CLOSURE NOTIFICATION Rockwood Boulevard Grind and Overlay – Project number 2024056

Detour signs will be in place for the following streets:

- East Rockwood Boulevard from South Grand Boulevard to South Cowley Street from September 15 through September 17.

For more information about the project, please visit:

<https://my.spokanecity.org/projects/rockwood-boulevard-grind-and-overlay-grand-to-cowley/>

Publish: September 17, 2025

NOTICE ABANDONED PERSONAL PROPERTY ONLINE AUCTION SEPTEMBER 25, 2025

This is to provide notification that there will be an online auction of Spokane Police Department and Spokane County Sheriff's Office abandoned personal property. The online auction will be held September 25, 2025, available items will be sold through J. Stout Auctions, at the following link: <https://www.jstoutauction.com/spokane-washington-location/> To view a complete list of auction items, visit the Spokane Police Department Property Evidence Facility's website at the following link: <https://my.spokanecity.org/police/information/evidence-facility/>.

Publish: September 17, 2025

SUMMARY – CITY OF SPOKANE PROPOSED ORDINANCE C36751

Franchise to Marathon Pipe Line LLC, a limited liability company chartered in the State of Delaware, whose home office is 200 East Hardin Street, Findlay, Ohio 45840, the nonexclusive right, privilege, authority and franchise to use the public right of way to construct, operate, maintain, remove, replace and repair existing pipeline facilities together with equipment and appurtenances thereto, for the transportation of petroleum products and byproducts in the public right-of-way within and through the City of Spokane. Franchise term: 25 years. For more information, contact Midge Kline, Senior Right of Way Specialist (208) 373-2141, email: MAKline2@marathonpetroleum.com. (The Final Reading of Ordinance C36751 is anticipated to be held before Spokane City Council on October 20, 2025.)

Publish: September 10, 17, and 24, and October 1, 2025

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36741

An ordinance updating the minimum dollar threshold for fee-free business registrations as required by state law; amending Section 08.01.190 of the Spokane Municipal Code.

WHEREAS, RCW 35.90 requires all cities and towns with general business license requirements to adopt a uniform model ordinance; and

WHEREAS, the state model ordinance adopted in 2018 established a minimum dollar threshold of \$2,000, which the businesses must be partially or fully exempted from licensing requirements; and

WHEREAS, the state model ordinance is being amended effective January 1, 2026, to increase the fee-free threshold from \$2,000 to \$4,000; and

WHEREAS, the state model ordinance also establishes a forty-eight-month adjustment based on CPI.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1 . That Section 08.01.190 of the Spokane Municipal Code is amended to read as follows:

Section 08.01.190 Business Registration Fee Reduction

A. Low Gross Income.

Registrants whose gross income does not exceed eighteen thousand dollars (\$18,000) per calendar year or prorated for a partial calendar year are entitled to a reduced business registration fee as specified in SMC 08.02.0206. The amount stated in this section shall be adjusted annually pursuant to SMC 08.02.0206(G). Any applicant for a reduced fee registration must present sufficient proof of gross income to the ~~((city of Spokane taxes and licenses division))~~ City of Spokane Office of Taxes and Licensing that income earned from business activities in the city is below the limit required by this section. Proof of income must be shown by a tax return filed within the previous twelve (12) months.

B. Nonprofit Organizations.

Nonprofit organizations are entitled to a reduced business registration fee as specified in SMC 08.02.0206. Any applicant for a reduced fee registration must present sufficient proof of nonprofit status as granted by the state or federal government.

C. Social Purpose Corporations.

Social Purpose Corporations are entitled to a reduced business registration fee as specified in SMC 08.02.0206. Any applicant for a reduced fee registration must present sufficient proof that the business is registered as a Social Purpose Corporation in the state of Washington.

D. Certified B Corporations

Certified B Corporations are entitled to a reduced business registration fee as specified in SMC 08.02.0206. Any applicant for a reduced fee registration must present sufficient proof that the business is actively certified as a Certified B Corporation.

E. Fee-Free Business Registration

~~((For purposes of the business registration under chapter 08.01 SMC, any))~~ Any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the city is equal to or less than (\$2,000 (or higher threshold as determined by city)) \$4,000 and who does not maintain a place of business within the city, shall submit a business license registration to the Director or designee, which shall be issued with no fee to the business.

1. The fee-free business registration does not apply to regulatory license requirements or activities that require a specialized permit.

2. The threshold amount for fee-free business registrations shall be adjusted every forty-eight months on January 1, by an amount equal to the increase in the Consumer Price Index ("CPI") for "West Urban, All Urban Consumers" (CPI-U) for each 12-month period ending on June 30 as published by the United States Department of Labor Bureau of Labor Statistics or successor agency. To calculate this adjustment, the current rate shall be multiplied by one plus the cumulative four-year (forty-eight-month) CPI increase using each 12-month period ending on June 30 of each prior year and rounded to the nearest \$100. If any of the annual CPI increases are more than five (5) percent, a five (5) percent increase shall be used in computing the annual basis, and if any of the annual CPI decreases during the forty-eight-month period, a zero (0) percent increase shall be used in computing the annual basis.

Passed by City Council September 8, 2025

Delivered to Mayor September 15, 2025

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

MARKETING COORDINATOR SPN 080

Open Entry

DATE OPEN: Monday, September 15, 2025

DATE CLOSED: Monday, September 29, 2025

SALARY: \$61,533.36 annual salary, payable bi-weekly, to a maximum of \$86,986.08

CLASS SUMMARY:

The City of Spokane is hiring a Marketing Coordinator to join the web department. The Marketing Coordinator will be responsible for marketing and promotion, graphic design, social media management, public relations, and content administration for the City's public website and internet applications. They will also research, write, and proofread copy for web pages, social media platforms, and other external communications products. Working some nights, weekends, and special events may be required.

EXAMPLES OF JOB FUNCTIONS:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Plans, develops, and executes departmental promotions and publicity for programs, events, attractions, and other functions.
- Creates graphic design content for departments and vendors.
- Designs, implements, and maintains social media postings, flyers, brochures, display advertising, news releases, blog posts, web content, newsletters, news conferences, and video content.
- Identifies, recommends and develops marketing and community outreach tactics using data and best practices to help meet goals of the department.
- Develops marketing strategies to maximize community awareness of programs and facilities. Maintains databases of user and community contacts. Markets the programs and facilities to prospective users.
- Responds to social media posts and answers requests for information from the public and internal contacts. Advises supervisor and other departments of concerns and questions brought by the public. Provides customer service to internal and external clients.
- Maintains and utilizes databases and files for advertising mailing, and communication functions.
- Collaborates with web designers and developers to implement website changes.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open-Entry Requirements:

- Education: Graduation from an accredited four-year college or university with a degree in marketing, public relations, communications, or related field; and
- Experience: One year of experience in marketing, public relations, or related field to include graphic design.

Licenses and Certifications:

- All applicants must possess a valid driver's license.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

The examination will consist of a writing sample, training and experience evaluation, and multiple-choice examination, with weights assigned as follows:

- Writing Sample 34%
- Training and Experience Evaluation 33%
- Multiple Choice Examination 33%

WRITING SAMPLE AND T&E EVALUATION DETAILS:

You will complete the Writing Sample and T&E Supplemental Questionnaire online as a part of the application process. You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.

WRITTEN MULTIPLE CHOICE TEST:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Marketing Coordinator examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, October 2, 2025. Please note that this email will be sent from City of Spokane (info@governmentjobs.com). The test will be available for log-in from 9:00 a.m. Pacific time on Thursday, October 2, 2025, until 4:00 p.m. Pacific time the following Monday, October 6, 2025.

The approximate duration of the examination is 1 hour. Examinations may include such subjects as:

- Marketing
- Graphic Design
- Oral & Written Communication
- Interpersonal Relations

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of September 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Riverfront Park West Havermale Post Street Parking Lot Improvement
City of Spokane Parks & Recreation Department
PW ITB #6452-25

Description: The City of Spokane Parks & Recreation Department is soliciting electronic bids for the Riverfront Park West Havermale Post Street Parking Lot Improvement.

Mandatory Pre-Bid Meeting: There is a mandatory pre-bid meeting on **Thursday, September 18, 2025 at 1:00 pm** at the City of Spokane City Hall Lobby Conference Room – Tribal, 808 W Spokane Falls Blvd., Spokane WA 99201.

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 6, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane’s online procurement system **no later than 1:00 p.m. on Monday, October 6, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: September 10 and 17, 2025

CSO 34-1 Sport Court Improvements
City of Spokane Parks & Recreation Department
PW ITB #6453-25

Description: The City of Spokane Parks & Recreation Department is soliciting electronic bids for the **CSO 34-1 Sport Court Improvements**

Mandatory Pre-Bid Meeting: There is a mandatory pre-bid meeting on **Tuesday, September 23, 2025 at 1:00 pm** at the City of Spokane City Hall Lobby Conference Room – Tribal, 808 W Spokane Falls Blvd., Spokane WA 99201.

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 13, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City’s website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane’s bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

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The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: September 10 and 17, 2025
