



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

SEPTEMBER 10, 2025

Issue 37



### MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

SHELBY LAMBDIN (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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### INSIDE THIS ISSUE

MINUTES	1050
HEARING NOTICES	1059
GENERAL NOTICES	1061
POLICIES AND PROCEDURES	1063
NOTICES FOR BIDS	1064

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# Minutes

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, August 25, 2025**

The minutes for the Monday, August 25, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, September 10, 2025, issue of the *Official Gazette*.

**NOTICE****NO MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, September 1, 2025**

The Monday, September 1, 2025 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, September 1, 2025, due to the observance of the Labor Day holiday.)

**MINUTES OF SPOKANE CITY COUNCIL****Monday, August 18, 2025****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

**Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, and Lambdin were present. Council Member Zappone (appearing virtually) joined the meeting at 3:32 p.m.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

**Welcome – Council Member Lambdin**

Council President Wilkerson welcomed Council Member Lambdin to her first agenda setting meeting on the City Council.

**Board and Commission Interviews – Community, Housing and Human Services (CHHS) Board**

The City Council interviewed Ashley Erickson and Ali Moghaddasi, candidates for appointment to the CHHS Board.

**BRIEFING ON AGENDA ITEMS****Final Agenda for August 18, 2025**

The City Council received briefings from staff on the following agenda items, and Council inquiry and commentary was held, with response by staff:

- Resolution 2025-0070 (approving employment for CEO for Spokane International Airport) – Ezra Eckhardt, Spokane Airport Board Chair
- Consent Agenda Item No. 16 (Reimbursement Agreement with The Native Project for public improvements related to the Native Project Children and Youth Services Project) – Senior Planner Kevin Freibott, Planning and Economic Development
- Special Budget Ordinance C36739 (HR range changes) – Human Resources Director Allison Adam
- Resolution 2025-0059 (Public Rule for Wastewater and GFCs) – Public Works Director Marlene Feist
- Resolution 2025-0064 (Council's approval and endorsement of funding for contracts for CHHS) – Program Manager Heather Page, CHHS Department

- Resolution 2025-0065 (declaring Sound Water Services, Inc. a sole-source provider) – Raylene Gennett, Wastewater Director and Interim Water Director.
- First Reading Ordinances C36729, C36730, and C36731 (relating to street vacations) – City Engineer Eldon Brown, Development Services Center
- First Reading Ordinance C36734 (relating to fees and charges) – Code Enforcement Director Luis Garcia
- First Reading Ordinance C36737 (code clean-up ordinance) – Adam McDaniel, Policy Advisor to the Mayor
- First Reading Ordinance C36740 (“Safe and Welcome in Spokane”) – Council Member Dillon
- First Reading Ordinances C36744, C36745, C36748 (planning related items) – Planning Director Spencer Gardner
- First Reading Ordinance C36746 (relating to maximizing community partnership grant opportunities) – Adam McDaniel, Policy Advisor to the Mayor (Following Council and staff discussion on Ordinance C36746, there was a motion that carried 7-0 by Council Member Bingle, seconded by Council Member Cathcart, to defer First Reading Ordinance C36746 for three weeks, to September 8. This deferral was overlooked and during the 6:00 p.m. Legislative Session Ordinance C36746 was provided a first reading, with the final reading and passage of Ordinance C36746 occurring on August 25, 2025.)

### **Updated Draft Agenda for August 25, 2025**

First Reading Ordinance C36741 (Council Sponsors: Council Member Wilkerson and Council Member Dillon)

The City Council received a briefing from Adam McDaniel, Policy Advisor to the Mayor, on First Reading Ordinance C36741 (updating the minimum dollar threshold for fee-free business registration).

### **Draft Agenda for September 1, 2025**

There were no requests for staff to brief agenda items as the September 1, 2025, meeting has been canceled.

## **CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS**

### **August 18, 2025, Final Agenda**

Service Contract with Hungry Horse Engineering Inc. DBA H2E (OPR 2025-0543 / RFP 6344-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

**Motion** by Council Member Cathcart, seconded by Council Member Dillon, **to accept** Wilkerson/Klitzke Proposed Amendment to OPR 2025-0543 (Service Contract with Hungry Horse Engineering Inc. DBA H2E for Upriver Dam Engineering and Implementation of Supervisory Control and Data Acquisition Upgrade) filed August 13, 2025; **carried 7-0**. (Note: The adoption of the amendment without a rules suspension results in an automatic deferral of the ordinance to August 25, 2025, Agenda.)

Contract with Systems & Software (OPR 2025-0551 / RFP 4480-18) (Council Sponsors: Council Members Cathcart and Dillon)

**Motion** by Council Member Dillon, seconded by Council Member Cathcart, **to accept** Dillon Proposed Amendment to OPR 2025-0551 (Contract with Systems & Software for Annual Support and Maintenance of enQuesta, the City's Utility Billing Management System) filed August 5, 2025; **carried 7-0**. (Note: The adoption of the amendment without a rules suspension results in an automatic deferral of the ordinance to August 25, 2025, Agenda.)

Change Order No. 1 to the Contract with Inland Asphalt Company (OPR 2025-0436 / ENG 2024063) (Council Sponsor: Council Member Klitzke)

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to defer** OPR 2025-0436 (Change Order No. 1 to the Contract with Inland Asphalt Company for the Sprague/Alki/Broadway Grind & Overlay project relating to street and water main improvements) to August 25, 2025, Agenda; **carried 7-0**.

Special Budget Ordinance C36739 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

**Motion** by Council Member Lambdin, seconded by Council Member Dillon, **to defer** Special Budget Ordinance C36739 (adjusting pay ranges to align with salary analysis for Quarter 3 -2025) to August 25, 2025, Agenda; **carried 7-0**.

Resolution 2025-0059 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to defer** Resolution 2025-0059 (regarding adoption of the City of Spokane's Public Rule for Wastewater and Water General Facilities Charges and Incentives) to September 15, 2025, Agenda; **carried 7-0**.

Resolution 2025-0062 (Council Sponsors: Council Members Zappone and Klitzke)

**Motion** by Council Member Klitzke, seconded by Council Member Lambdin, **to accept** Klitzke Proposed Amendment to Resolution 2025-0062 (requesting the forgiveness of HOME funds in the El Estero project); **carried 7-0**. (Note: The adoption of the amendment without a rules suspension results in an automatic deferral of the ordinance to August 25, 2025, Agenda.)

Resolution 2025-0070 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, to suspend Council Rules and add Resolution 2025-0070 (approving employment of the Chief Executive Officer for SIA) to tonight's (August 18) Agenda, **with**

**Motion to amend** by Council Member Zappone, seconded by Council Member Bingle to suspend the Council Rules and add Resolution 2025-0070 to next week's (August 25) Agenda; **failed 3-4**.

**Main motion** by Council Member Bingle, seconded by Council Member Cathcart (and Council Member Lambdin) **to suspend** Council Rules and add Resolution 2025-0070 to tonight's (August 18) Agenda; **carried 7-0**.

**Motion** by Council Member Bingle, seconded by Council Member Zappone, **to add in the name** David Haring to Resolution 2025-0070; **carried 7-0**.

First Reading Ordinance C36723 (Council Sponsors: Council Members Dillon and Zappone)

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, **to accept** Cathcart Proposed Amendment to Ordinance C36723 Titled "Public Dollars For Public Benefit," relating to City public works; **failed 2-5**.

First Reading Ordinances C36732 and C36733 (Council Sponsors: Council Members Dillon and Zappone)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to defer** First Reading Ordinance C36732 (renaming the "Housing Local Sales Fund" to the "Housing Equity and Attainable Residences Trust Fund") and First Reading Ordinance C36733 (establishing the Affordable Housing Permit Fee Deferral Program) to September 15, 2025; **carried 7-0**.

First Reading Ordinance C36743 (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone)

**Motion** by Council Member Dillon, seconded by Council Member Cathcart, **to defer** First Reading Ordinance C36743 (relating to fees and charges) to August 25, 2025; **carried 7-0**.

First Reading Ordinances C36744 (Council Sponsors: Council Members Dillon, Bingle, and Cathcart), C36745 (Council Sponsors: Council Members Dillon, Bingle, and Cathcart), and C36748 (Council Sponsors: Council Members Bingle, and Dillon)

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to suspend** the Council Rules to allow amendment to First Reading Ordinances C36744, C36745, and C36748 (planning related items) and keep on the current schedule for first reading tonight (August 18) and final reading on August 25; **carried 7-0**.

**Motion** by Council Member Dillon, seconded by Council Member Lambdin, **to accept** Dillon Proposed Amendment to Ordinance C36744 filed July 31, 2025; **carried 5-2**.

**Motion** by Council Member Lambdin, seconded by Council Member Bingle, **to accept** Dillon Proposed Amendment to Ordinance C36745 filed July 31, 2025; **carried 7-0**.

**Motion** by Council Member Dillon, seconded by Council Member Klitzke, **to accept** Dillon Proposed Amendment to Ordinance C36748 filed August 5, 2025; **carried 7-0**.

#### **August 25, 2025, Updated Draft Agenda**

Resolution 2025-0063 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to accept Cathcart Proposed Amendment No. 1** to Resolution 2025-0063 (updating the appointment of City Council Members to boards, committees, and commissions for 2025) filed August 6, 2025; **failed 2-5**.

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to accept Cathcart Proposed Amendment No. 2** to Resolution 2025-0063 (updating the appointment of City Council Members to boards, committees, and commissions for 2025) filed August 6, 2025; **carried 7-0**.

First Reading Ordinance C36718 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to defer** First Reading Ordinance C36718 (modifying the membership of the Climate Resilience and Sustainability Board to include a liaison designated by the Community Assembly) to September 15, 2025, and final reading to September 22, 2025; **carried 7-0**.

#### **September 1, 2025, Draft Agenda**

There were no considerations of amendments or deferrals for the September 1, 2025, Draft Agenda, as the September 1 meeting has been canceled.

#### **Action to Approve Agendas**

The City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Cathcart, seconded by Council Member Klitzke, **to approve** the August 18, 2025, Final Agenda and August 25, 2025, Updated Agenda, as modified; **with**

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, to amend the motion to approve the agendas to incorporate the change to Resolution 2025-0057 (on the August 18 Agenda) presented by City Engineer Eldon Brown by deleting "of the east two hundred and fifty feet"; **carried 7-0**.

**Main motion** (as amended) by Council Member Cathcart, seconded by Council Member Klitzke, **to approve** the August 18, 2025, Final Agenda and August 25, 2025, Updated Agenda, as modified; **carried 6-1.**

### **Council Recess/Executive Session**

The City Council recessed at 5:30 p.m. and immediately reconvened into an Executive Session to discuss pending litigation for 20 minutes. City Attorney Mike Piccolo was present for the Executive Session. The Executive Session ended at 5:47 p.m., at which time the 3:30 p.m. Agenda Review Session ended. City Council reconvened at 6:03 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

### **Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Lambdin, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Proclamations and Salutations.**

There were no **Reports from Community Organizations.**

There was no **Poetry at the Podium.**

## **BOARD AND COMMISSION APPOINTMENT**

### **Appointment to Community, Housing, and Human Services (CPR 2012-0033)**

After an opportunity for public and Council commentary, with none provided, the following action was taken:

**Upon 6-1 Voice Vote**, the City Council **approved** (and thereby confirmed) the appointment of Maura Lammers to the Community, Housing, and Human Services Board for a three-year term, from August 18, 2025, to August 18, 2028.

## **CONSENT AGENDA**

After public and Council commentary, the following actions were taken:

### **Contract Amendment and Extension with Berk Consulting, Inc. (OPR 2024-0292 / RFQU 6026-23) (Council Sponsors: Council Members Dillon and Klitzke) (Taken Separately)**

**Upon 5-2 Voice Vote**, the City Council **approved** Contract Amendment and Extension with Berk Consulting, Inc. (Seattle, WA) for climate impact and resiliency planning with Comprehensive Plan update services from August 1, 2025, through December 31, 2026—additional \$256,629 (plus tax).

**Upon 7-0 Voice Vote**, the City Council **approved** Staff Recommendations for the following items:

Master Value Blanket with W.W. Grainger, Inc. (Spokane Valley, WA) to enable various departments to procure MRO and industrial supplies through December 31, 2029—\$400,000 (incl. tax). (OPR 2025-0544) (Council Sponsors: Council Members Cathcart and Dillon)

Master Value Blanket with Fastenal (Spokane Valley, WA) for MRO supplies and vending services, including products put into vending through June 30, 2028—\$650,000 annually. (OPR 2025-0545) (Council Sponsors: Council Members Cathcart and Dillon)

Purchase from Western States Equipment Company (Liberty Lake, WA) of a Caterpillar 305 Mini Excavator for the Water Department—\$104,116.04. (OPR 2025-0546) (Council Sponsors: Council Members Klitzke and Bingle)

Four-year Value Blanket Order with Cascade Engineering, Inc. (Grand Rapids, MI) for the as-needed purchase of automated solid waste carts—annual estimated expenditure \$700,000 (incl. tax). (OPR 2025-0547) (Council Sponsor: Council Member Klitzke)

Five Year Value Blanket Order with Neptune Technology Group (Tallassee, AL) for Neptune water meters, registers, and parts for the Water Department—not to exceed \$3,000,000 annually (incl. tax) for the first year and not to exceed \$3,250,000 annually (incl. tax) for the remaining four years. (OPR 2025-0539 / ITB 6380-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Purchase from Core & Main (Spokane) of ductile iron pipe for the Water Department—\$77,400 (plus tax). (OPR 2025-0540 / RFQ 6420-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Amendment with McMillen, Inc. (Boise, ID) for construction management and engineering support service for the Upriver Dam improvement project for additional closeout work—additional \$7,608.92 (plus tax). (OPR 2023-0884) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Cathcart)

Contract with Shamrock Paving, Inc. (Spokane) for on-call paving services on an as-needed basis—not to exceed \$300,000 annually (plus tax). (OPR 2025-0542 / ITB 6397-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract with Friends of KSPS (Spokane) to provide PEG C.A.B.L.E Channel Distribution for Public Education Television from January 1, 2025, through December 31, 2025—\$65,000 [Public Education and Governmental (PEG) fees]. (OPR 2025-0527) (Council Sponsor: Council Member Dillon)

Contract Renewal with ESO Solutions for the annual maintenance and support of the incident record management system from July 21, 2025, through July 20, 2026—\$97,294.68. (OPR 2017-0356 / RFP 13-15) (Council Sponsor: Council Member Dillon)

No-cost Contract Amendment with Transport Equipment Company (Spokane Valley, WA) converting the contract to a Master Contract and assigning the contract to Bruckner Truck Sales, Inc. DBA Bruckner's Truck and Equipment (Amarillo, TX) for general repair and maintenance of Mack Equipment from February 1, 2025, through January 31, 2030. (OPR 2025-0134) (Council Sponsors: Council Members Cathcart and Dillon)

No-cost Contract Amendment with Western States Equipment Company (Meridian, ID) converting the contract to a Master Contract for general repair and maintenance of Caterpillar Equipment from February 1, 2025, through January 31, 2030. (OPR 2025-0135) (Council Sponsors: Council Members Cathcart and Dillon)

No-cost Contract Amendment with Pape' Machinery, Inc. (Spokane) converting the contract to a Master Contract for general repair and maintenance of medium and heavy-duty trucks and equipment from February 1, 2025, through January 31, 2030. (OPR 2025-0137) (Council Sponsors: Council Members Cathcart and Dillon)

Reimbursement Agreement with The Native Project for public improvements related to the Native Project Children and Youth Services Project—up to \$190,000 in West Quadrant TIF funds. (Use of funds for this purpose approved by Council via Resolution 2024-0077 adopted on August 12, 2024.) (OPR 2025-0529) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Multiple Family Housing Property Tax Exemption Conditional Agreements for the provision of limited property tax exemptions for the properties located at:

- a. Kevin Finnerty the future construction of approximately 11 dwelling units at 6019 N. Lacey Street. Following construction, the project intends to finalize under the 12-year exemption. (OPR 2025-0530)
- b. 819 S. Hatch, LLC for rehabilitation of 4 existing units and the future construction of approximately 94 dwelling units at 819 S. Hatch Street. Following construction, the project intends to finalize under the 12-year exemption. (OPR 2025-0531)

The Conditional Agreements will ultimately result in the issuances of final certificates of tax exemption to be filed with the Spokane County Assessor's Office post construction. (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Contract Renewal with Forensic Logic, LLC. (Freemont, CA) for Crimetracer (formerly CopLink) subscription with licensing, maintenance, and support, for the Spokane Police Department from May 1, 2025, through April 30, 2026—\$61,420 (plus tax). (OPR 2024-0567) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone)

Public Works Agreement with Greystone Construction Company (Shakopee, MN) to furnish and install a material storage building for the Streets Department from August 1, 2025, through November 30, 2025—\$141,520 (plus tax). (OPR 2025-0552) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Renewal 1 of 2 with ALS Group USA Corp. (Houston, TX) for stormwater and wastewater sample testing from October 19, 2025, to October 18, 2026—not to exceed \$77,568 (plus tax). (OPR 2022-0711 / IRFP 4372-17) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Acceptance of direct, non-grant funding from Washington State Department of Ecology to perform a study to determine how stormwater catch basins affect the mobility of 6PPDQ. [6PPDQ is a recently discovered chemical that ranges from toxic to lethal for salmonid fish species (i.e. salmon and trout)]—\$88,362.21 Revenue. (OPR 2025-0553) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Low Bid of Corridor Contractors LLC (Spokane) for 3rd Avenue Stevens to Division Grind and Overlay project—\$1,069,379.25. An administrative reserve of \$106,937.92, which is 10% of the contract amount, will be set aside. (Riverside Neighborhood) (OPR 2025-0554 / ENG 2024067) (Council Sponsor: Council Member Klitzke)

Contract with Road Products, LLC (Spokane Valley, WA) for 2025 Adaptive Design Traffic Calming Project 1—\$212,000. An administrative reserve of \$21,200, which is 10% of the contract amount, will be set aside. (Various Neighborhoods) (OPR 2025-0584 / ENG 2025045) (Council Sponsor: Council Member Klitzke)

Contract with Road Products, LLC (Spokane Valley, WA) for 2025 Adaptive Design Traffic Calming Project 2—\$276,975. An administrative reserve of \$27,697.50, which is 10% of the contract, will be set aside. (Various Neighborhoods) (OPR 2025-0585 / ENG 2025065) (Council Sponsor: Council Member Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 25, 2025, total \$12,508,158.36, (Check Nos.: 612688 – 612925; Credit Card Nos.: 001832 - 001864 ACH Nos.: 143157 – 143369) with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,211,763.94. (CPR 2025-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through August 1, 2025, total \$4,556,632.40, (Check Nos.: 612926 - 613158 Credit Card Nos.: 001865 - 001899 ACH Nos.: 143370 – 143550) with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,246,950.39. (CPR 2025-0002)
- c. Claims and payments of previously approved obligations, including those of Parks and Library, through August 8, 2025, total \$12,234,065.84, (Check Nos.: 613159 - 613377 Credit Card Nos.: 001900 - 001946 ACH Nos.: 143551 – 143773) with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$11,927,184.79. (CPR 2025-0002)
- d. Payroll claims of previously approved obligations through July 19, 2025: \$10,261,355.74. (Check Nos.: 577661 -577905) (CPR 2025-0003)

Minutes:

- a. City Council Meeting Minutes: July 17, July 21, and August 6, 2025. (CPR 2025-0013)
- b. City Council Finance and Administration Standing Committee Meeting Minutes: July 28, 2025. (CPR 2025-0015)

Interagency Agreement with the Washington State Department of Commerce through Growth Management Services for 2025-2027 Climate Planning Grant (Phase 2)—\$280,000 Revenue. (OPR 2025-0500)N (Council Sponsors: Council Members Dillon and Klitzke)

(OPR 2025-0500 was deferred from the July 21, 2025, Agenda, to the July 28, 2025, Agenda, during the July 21, 2025, 3:30 p.m. Agenda Review Session, but was inadvertently left off of the July 28, 2025, Agenda)

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCES

**For Council action on Special Budget Ordinance C36739, see section of minutes under 3:30 p.m. Agenda Review Session.**

There were no **Emergency Ordinances**.



**RESOLUTIONS****Resolution 2025-0056 (Council Sponsors: Council President Wilkerson and Council Member Bingle)**

After an opportunity for public and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2025-0056** setting hearing before City Council for September 22, 2025, for the vacation of the east two hundred and fifty feet of the alley between Maxwell Avenue and Sinto Avenue, and between Elm Street and Oak Street, as requested by adjacent property owners.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Resolution 2025-0057 (Council Sponsors: Council President Wilkerson and Council Member Bingle)**

After an opportunity for public and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2025-0057** setting hearing before City Council for September 22, 2025, for the vacation of Cedar Street between Montgomery Avenue and Carlisle Avenue except the extended alley crossing Cedar Street, as requested by adjacent property owners.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For Council action on Resolution 2025-0059, see section of minutes under 3:30 p.m. Agenda Review Session.**

**Resolution 2025-0061 (Council Sponsors: Council President Wilkerson and Council Member and Dillon)**

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2025-0061** approving the appointment of Kevin Schmitt as the Director of Accounting for the City of Spokane.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For Council action on Resolution 2025-0062, see section of minutes under 3:30 p.m. Agenda Review Session.**

**Resolution 2025-0064 (Council Sponsor: Council President Wilkerson)**

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2025-0064** setting forth the City Council's approval and endorsement of funding for contracts for CHHS arising from the HOME Investment Partnership program allocation, the HOME-ARP Tenant Based Rental Assistance allocation, the 1590 Sales and Uses Tax Revenue allocation, and the 1406 Sales and Uses Tax Revenue allocation. This resolution authorizes the execution of the applicable and appropriate contracts once formalized without further City Council action.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Resolution 2025-0065 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)**

After an opportunity for public and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2025-0065** declaring Sound Water Services, Inc. (Chehalis, WA) a sole-source provider and authorizing the City to enter into a purchase order for bulk replacement chlorine gas components—\$60,514.87 (plus tax).

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Lambdin, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None



**Resolution 2025-0070 (As amended during the 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)**

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **adopted** Resolution 2025-0070, as amended—Joint Resolution of the Board of County Commissioners and the Spokane City Council to approve the Employment of the Chief Executive Officer for Spokane International Airport, Felts Field Airport and Spokane International Airport Business Park.

**Ayes:** Cathcart, Dillon, Klitzke, Lambdin, and Wilkerson  
**Nos:** None  
**Abstain:** Bingle and Zappone  
**Absent:** None

There were no **Final Reading Ordinances**.

**FIRST READING ORDINANCES**

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

**ORD C36723** Titled “Public Dollars For Public Benefit,” relating to City public works; enacting a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code, and setting an effective date. (Council Sponsors: Council Members Dillon and Zappone)

(ORD C36723 was deferred from the July 21, 2025, Agenda, during the July 21, 2025, 3:30 p.m. Agenda Review Session and amended during the July 28, 2025, 3:30 p.m. Agenda Review Session)

**ORD C36729** Amending Ordinance C-35052 that vacated portions of Dakota Street in the City of Spokane. (Council Sponsors: Council President Wilkerson and Council Member Bingle)

**ORD C36730** Amending Ordinance C-36730 that vacated portions of Boone Avenue, Desmet Avenue, and Dakota Street in the City of Spokane. (Council Sponsors: Council President Wilkerson and Council Member Bingle)

**ORD C36731** Amending Ordinance C-27061 that vacated portions of Boone Ave, Astor St, and Sharp Ave in the City of Spokane. (Council Sponsors: Council President Wilkerson and Council Member Bingle)

**For Council action on First Reading Ordinance C36732, see section of minutes under 3:30 p.m. Agenda Review Session.**

**For Council action on First Reading Ordinance C36733, see section of minutes under 3:30 p.m. Agenda Review Session.**

**ORD C36734** Relating to fees and charges amending Chapter 08.02 of the Spokane Municipal Code. Specifically amending Section 08.02.065 Streets and Airspace and other matters properly related thereto. (Council Sponsors: Council President Wilkerson and Council Members Zappone and Dillon)

**ORD C36737** Code clean-up ordinance removing expired SMC Chapter 09.01 as a result of a sunset provision triggered upon the passage and implementation of I-1433 in 2016; repealing Chapter 09.01 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

**ORD C36740** Titled “Safe and Welcome in Spokane”, expanding protections against warrantless searches from immigration enforcement in designated non-public areas, amending sections 12.05.005, 12.05.060, and 12.05.070 of the Spokane Municipal Code. (Council Sponsors: Council Members Dillon and Klitzke)

**For Council action on First Reading Ordinance C36743, see section of minutes under 3:30 p.m. Agenda Review Session.**

**ORD C36744** (As amended during the 3:30 p.m. Agenda Review Session) Related to the designation of and requirements for streets, alleys, and driveways; amending Spokane Municipal Code sections 17A.020.030, .040, .120, .160, 17C.111.340, and 17H.010.010, .090, .130; and creating a new section 17H.010.015. (Council Sponsors: Council Members Dillon, Bingle, and Cathcart)

**ORD C36745** (As amended during the 3:30 p.m. Agenda Review Session) Related to roadway naming and addressing standards, amending Spokane Municipal Code sections 17D.050A.040, .050, .100, and .160. (Council Sponsors: Council Members Dillon, Bingle, and Cathcart)

- ORD C36748** (As amended during the 3:30 p.m. Agenda Review Session) An Interim Zoning Ordinance related to the calculation of density in Planned Unit Developments; amending SMC section 17G.070.030; setting a public hearing; and establishing a work program (Council Sponsors: Council Members Bingle and Dillon)
- ORD C36746** Maximizing community partnership grant opportunities; amending Section 07.19.010 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

There were no **Special Considerations**.

There were no **Hearings**.

## **OPEN FORUM**

The following individual(s) spoke during the Open Forum:

- Annie Walker
- Earle Morre
- Eugene Knowles
- Will Hulings
- John Alder
- Sunshine Wigen

## **ADJOURNMENT**

**Motion** by Council Member Bingle, seconded by Council Member Zappone, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 7:13 p.m.

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**SPECIAL MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**Council Briefing Center**  
**August 21, 2025**

**Meeting Recording:** <https://vimeo.com/111208443>

**Call to Order:** 11:01 a.m.

### **Attendance:**

Council Members Present: Council President Wilkerson, Council Members Cathcart, Klitzke, Lambdin, and Zappone (arrived at 11:15 a.m.)

Council Members Absent: Council Members Dillon and Bingle

### **Agenda Items:**

- Language Services, Partnerships with Organizations & Best Practices – EWU
- Update on Language Access Plan, Progress of Various Departments, and Existing Gaps and Needs – Jerrall Haynes
- Proficiency Verification in Hiring Process, Status of Priority Scoring for Multilingual Applicants & Training Opportunities for Departments – Kelsey Pearson & Allison Adam

### **Executive Session:**

None

### **Adjournment:**

The meeting adjourned at 12:13 p.m.

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# Hearing Notices

## BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 5611 N Perry St Spokane WA 99208, PARCEL NUMBER: 36321.2327, LEGAL DESCRIPTION: LANCASTER 2ND LTS 23&24 BLK 14 EXC S62.5FT, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on September 30<sup>th</sup>, 2025 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Russell Aldrich  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
raldrich@spokanecity.org

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: September 3, 10, and 17, 2025

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## BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 2819 N DIVISION ST, SPOKANE, WASHINGTON, 99205, PARCEL NUMBER 35071.0901, LEGAL DESCRIPTION CENTRAL ADD N L1-2-3&9 TO12 B4, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on September 23rd, 2025 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
jruffing@spokanecity.org

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mLOWmaster@spokanecity.org](mailto:mLOWmaster@spokanecity.org) . Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: September 3 and 10, 2025

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### BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 2804 N PERRY STREET, SPOKANE, WASHINGTON, 99207, PARCEL NUMBER 35092.2404, LEGAL DESCRIPTION AVONDALE ADD L7 B24 INC 5FT STRIP PAR WITH & ADJ SLY LN OFSD LOT, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on September 23<sup>rd</sup>, 2025, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
[jruffing@spokanecity.org](mailto:jruffing@spokanecity.org)

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Publish: September 3 and 10, 2025

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# General Notices

## NOTICE OF APPLICATION AND SEPA REVIEW CAPITAL IMPROVEMENT PROGRAM for 2026-2031

Notice is hereby given that the City of Spokane's Budget Department has proposed a Capital Improvement Program for 2026-2031. The City is now seeking comments from the public regarding the proposal, detailed below. Any person may submit written comments on the proposed actions or call for additional information:

Planning & Economic Development Department  
Attn: Kevin Freibott, Senior Planner  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3333  
Phone (509) 625-6184  
[kfreibott@spokanecity.org](mailto:kfreibott@spokanecity.org)

The proposed CIP can be found at:

<https://static.spokanecity.org/documents/budget/2026/draft-2026-2031-citywide-capital-improvement-program.pdf>

**APPLICANT:** City of Spokane, Budget Department

**PROPOSAL:** An update to the city's six-year citywide capital improvement program (CIP), for the years 2026 through 2031, as referenced in Appendix C of the City of Spokane Comprehensive Plan. The CIP includes project descriptions and a six-year financing plan for needed capital improvements in the city. These capital improvements have been developed through numerous public engagement efforts and technical studies and are necessary to implement the vision and values of the Comprehensive Plan. The CIP is updated each year according to the latest available information and, when adopted, supersedes the previously adopted version. CIPs are incorporated by reference into the Comprehensive Plan each year as they are updated and help to inform the eventual adoption of the City's annual budget.

**SEPA:** This proposal for a non-project action will be reviewed pursuant to the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available upon request to the contact above.

**COMMENT DUE:** This notice initiates a 30-day public comment period. Written comments on this proposal and any environmental issues related to it must be submitted via mail or email by 5:00 PM on October 1, 2025. Written comments will be made a part of the record. Written comments should be mailed or emailed to the Planning Services Department contact listed above.

**Only persons submitting written comments and persons testifying at a hearing likely have standing to appeal the ultimate decision of the City Council.**

Publish: September 10, 2025

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### Regular Meeting Notice/Agenda The Civil Service Commission

**9:30 AM – September 16, 2025**

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on September 16, 2025, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) or request by 5:00 P.M. the day before the meeting, (Monday, September 15, 2025) so the Commission can make arrangements for you to participate telephonically at the meeting.

Dated this 4<sup>th</sup> day of September 2025.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Debbie DeCorde at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org) Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

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## **Agenda**

### **Regular Meeting of the Civil Service Commission**

City Hall – City Council Chambers – Lower Level  
808. W Spokane Falls Blvd., Spokane, WA 99201

- 1. CALL TO ORDER/ROLL CALL**
- 2. APPROVAL OF MINUTES**
  - a. July 15, 2025, Minutes
- 3. CHIEF EXAMINER UPDATE**
- 4. NEW BUSINESS**
  - a. Resolution 2025-09: Classification Actions
  - b. Continuation of Performance Evaluation Process for Chief Examiner
- 5. OTHER BUSINESS**
- 6. ADJOURN**

**Note:** The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

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### **SUMMARY – CITY OF SPOKANE PROPOSED ORDINANCE C36751**

Franchise to Marathon Pipe Line LLC, a limited liability company chartered in the State of Delaware, whose home office is 200 East Hardin Street, Findlay, Ohio 45840, the nonexclusive right, privilege, authority and franchise to use the public right of way to construct, operate, maintain, remove, replace and repair existing pipeline facilities together with equipment and appurtenances thereto, for the transportation of petroleum products and byproducts in the public right-of-way within and through the City of Spokane. Franchise term: 25 years. For more information, contact Midge Kline, Senior Right of Way Specialist (208) 373-2141, email: [MAKline2@marathonpetroleum.com](mailto:MAKline2@marathonpetroleum.com). (The Final Reading of Ordinance C36751 is anticipated to be held before Spokane City Council on October 20, 2025.)

Publish September 10, 17, and 24, and October 1, 2025

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# Policies & Procedures

CITY OF SPOKANE  
ADMINISTRATIVE POLICY AND PROCEDURE

ADMIN 0325-25-02  
LGL 2025-0022

TITLE **Spokane Play Streets and Neighborhood Block Party Program**  
EFFECTIVE DATE: September 2, 2025

## 1.0 GENERAL

### 1.1 PURPOSE AND INTENT

The purpose of the Spokane Play Streets and Neighborhood Block Party program is to create opportunities for neighbors to temporarily close non-arterial streets to provide car-free safe spaces for neighborhood and community-centered activities, including but not limited to block parties, community gatherings, and places for children to play.

### 1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

## 2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy shall apply to all departments and divisions.

## 3.0 REFERENCES

- 3.1 Spokane Municipal Code 16A.84.090 Play Streets and Block Parties

## 4.0 DEFINITIONS

- 4.1 Spokane Play Street is a City street temporarily closed to vehicle traffic for recreational and community-building activities, including but not limited to neighborhood block parties and use by children as a space for play.

## 5.0 POLICY

- 5.1 The Spokane Play Streets and Neighborhood Block Party program is authorized to operate each year between June 1<sup>st</sup> to October 31<sup>st</sup>.
- 5.2 All designated Spokane Play Streets are free and open to the public.
- 5.3 Spokane Play Streets may not be designated on any of the following:
  - 5.3.1 An arterial street;
  - 5.3.2 A block where Spokane Transit Authority buses run;
  - 5.3.3 Within 500 feet of active street construction;
  - 5.3.4 On a block requiring access by solid waste on the day of solid waste collection; or
  - 5.3.5 Any block determined by the Streets Department Director to contain unusual conditions such that temporarily restricting traffic would cause unacceptable safety concerns.
- 5.4 Spokane Play Streets may not be longer than one block in length and may not include the use of an intersection.
- 5.5 Spokane Play Streets may be closed from 9:00 am to 9:00 pm only.

## 6.0 PROCEDURE

- 6.1 A Spokane Play Street or Neighborhood Block Party permit applicant should contact and coordinate with surrounding neighbors before applying for a permit. Applicants with approved Spokane Play Street or Neighborhood Block Party permits are required to notify all impacted neighbors at least two days before the closure of the street.
- 6.2 Applications for the Spokane Play Streets Program permit should follow the processes and procedures for special events.



- 6.3 Barricades must be placed on both ends of the street closure. The following barricade types are required for closures based on status as an arterial:
- 6.3.1 At non-arterial cross streets, applicants may use either Type II barricades or Type III barricades.
  - 6.3.2 At arterial cross streets, applicants must use Type III barricades.
  - 6.3.3 A "Street Closed" sign must be placed in the center of the barricade(s) on both sides of the street closure.
- 6.4 No-turn signs must be placed on arterials that abut the play street.
- 6.5 Play Street or Neighborhood Block Party permit holders must use signs and barricades provided by the city or non-city signs and barricades that conform to city standards.
- 6.6 A 20-foot fire lane must be maintained at all times for emergency access.

## 7.0 RESPONSIBILITIES

- 7.1 The Mayor's Office, Street Department, Development Services Center, and Office of Neighborhood Services are responsible for implementing the Spokane Play Streets Program.

## 8.0 APPENDICES

### Residential Street Closure Example

Note: The Residential Street Closure Example is on file with the City Clerk's office.

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**Riverfront Park West Havermale Post Street Parking Lot Improvement**  
City of Spokane Parks & Recreation Department

**PW ITB #6452-25**

**Description:** The City of Spokane Parks & Recreation Department is soliciting electronic bids for the Riverfront Park West Havermale Post Street Parking Lot Improvement.

**Mandatory Pre-Bid Meeting:** There is a mandatory pre-bid meeting on **Thursday, September 18, 2025 at 1:00 pm** at the City of Spokane City Hall Lobby Conference Room – Tribal, 808 W Spokane Falls Blvd., Spokane WA 99201.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, October 6, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, October 6, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Publish: September 10 and 17, 2025

**CSO 34-1 Sport Court Improvements**  
City of Spokane Parks & Recreation Department

**PW ITB #6453-25**

**Description:** The City of Spokane Parks & Recreation Department is soliciting electronic bids for the **CSO 34-1 Sport Court Improvements**

**Mandatory Pre-Bid Meeting:** There is a mandatory pre-bid meeting on **Tuesday, September 23, 2025 at 1:00 pm** at the City of Spokane City Hall Lobby Conference Room – Tribal, 808 W Spokane Falls Blvd., Spokane WA 99201.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, October 13, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

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Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, October 13, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Publish: September 10 and 17, 2025

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