



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

SEPTEMBER 3, 2025

Issue 36



MAYOR AND CITY COUNCIL

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The Official Gazette

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, August 18, 2025**

The minutes for the Monday, August 18, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, September 10, 2025, issue of the *Official Gazette*.

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, August 25, 2025**

The minutes for the Monday, August 25, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, September 10, 2025, issue of the *Official Gazette*.

Hearing Notices

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 2819 N DIVISION ST, SPOKANE, WASHINGTON, 99205, PARCEL NUMBER 35071.0901, LEGAL DESCRIPTION CENTRAL ADD N L1-2-3&9 TO12 B4, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on September 23rd, 2025 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing

Code Enforcement, City of Spokane

808 West Spokane Falls Blvd.

Spokane, WA 99201-3333

509-625-6300

jruffing@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: September 3 and 10, 2025

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 2804 N PERRY STREET, SPOKANE, WASHINGTON, 99207, PARCEL NUMBER 35092.2404, LEGAL DESCRIPTION AVONDALE ADD L7 B24 INC 5FT STRIP PAR WITH & ADJ SLY LN OFSD LOT, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on September 23rd, 2025, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

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Jason Ruffing
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
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Publish: September 3 and 10, 2025

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 5611 N Perry St Spokane WA 99208, PARCEL NUMBER: 36321.2327, LEGAL DESCRIPTION: LANCASTER 2ND LTS 23&24 BLK 14 EXC S62.5FT, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on September 30th, 2025 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:


Russell Aldrich
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808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
raldrich@spokanecity.org

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Publish: September 3, 10, and 17, 2025

General Notices

	<p style="text-align: right;">Spokane City/County Historic Landmarks Preliminary Agenda Wednesday, September 17, 2025 3:00 PM</p> <p style="text-align: center;">Hybrid Meeting - https://www.historicspokane.org/current-agenda-items Microsoft Teams/City Council Briefing Center</p>
TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE	
3:00 PM	Public Hearing:
	<p>A. Spokane Register Nomination (per SMC 17D.100.020): 1. Union Block – 220 North Howard Street</p> <p>B. Certificate of Appropriateness (per SMC 17D.100.200): 1. Contributing Property to Cannon Streetcar Suburb LHD – 1204 W. 11th Avenue (continued from 8/20/25 hearing, proposed shed dormer)</p> <p>C. Special Valuation Application (per SMC 17D.100.310): 1. Contributing Property to Browne's Addition LHD – 1813 West 1st Avenue</p>
4:30 PM	Commission Briefing Session:
	<ol style="list-style-type: none"> 1. Call to Order 2. Approve 8/20/2025 meeting minutes 3. Old Business 4. New Business 5. Chairman's Report 6. HPO Staff Report 7. Other (Announcement and events)
	Adjournment:
	The next SHLC meeting will be held on Wednesday, October 15, 2025

Updates to this agenda may occur prior to the meeting – please see <https://www.historicspokane.org/current-agenda-item> for the most current agenda.

Members of the general public are encouraged to join the on-line meeting using the following information. To participate via video follow the link on your computer or mobile device (click on “Join the meeting”)

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 290 383 617 842

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Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36723

An ordinance titled "Public Dollars For Public Benefit," relating to City public works; enacting a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code, and setting an effective date.

WHEREAS, the City of Spokane funds and contracts for construction projects to construct, repair and maintain municipal facilities and infrastructure; and

WHEREAS, the City of Spokane protects the City and public interest by ensuring all such projects under its purview are constructed and administered in accordance with plans, specifications, contract provisions, and provisions protecting the social and economic justice policies of the City; and

WHEREAS, the City of Spokane will continue major construction project bids and awards in future years; and

WHEREAS, Washington is facing a critical workforce gap in an economy where the state is poised to see growing demand for eligible employees trained in industry sectors, specifically construction and skilled trades; and

WHEREAS, the City of Spokane is a strong supporter of and has found construction job training programs, including apprentice and pre-apprenticeship programs, to be an effective way to prepare individuals for entry into construction jobs, and to ensure women, people of color, and otherwise vulnerable individuals, particularly those who are Spokane residents, can acquire the necessary job skills and be prepared to successfully pursue construction careers; and

WHEREAS the City of Spokane supports the aspirations and wellbeing of all our families and creating increased opportunities for all of our children to work, play and stay in Spokane; and

WHEREAS, the City of Spokane commits to the participating in the training of the workforce of tomorrow, ensuring equal opportunity and access for underrepresented communities seeking to develop job skills in the building trades, and creating and building a sustainable environment that improves the health of our families, our workforce, and our community; and

WHEREAS, the City of Spokane is committed to strengthening the promise of providing increased employment opportunities for veterans; and

WHEREAS, the City Council seeks to increase and enhance the skilled construction labor force for City public works, utilizing a Community Workforce Agreement ("CWA") and strategies to recruit individuals who are underrepresented in the construction trades into training and job placements especially those individuals residing in economically distressed areas of Spokane; and

WHEREAS, the city will not mandate that other entities comply with the Public Dollars for Public Benefit ordinance, but encourages the Spokane Park Board, the Spokane Library Board, and the Spokane Public School Board to adopt the community workforce agreement and priority hire program; and

WHEREAS, Community Workforce Agreements and Project Labor Agreements are known to prevent waste, maximize public return, ensure equity while delivering measurable benefits to workers, communities, and taxpayers.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code is created to read as follows:

Article XI – Priority Hire Program

Section 07.06.800 Title and Intent

Section 07.06.810 Definitions

Section 07.06.820 Procurement Authority and Competitive Bidding

Section 07.06.830 Public Benefit Hiring

Section 07.06.840 Model Community Workforce Agreement
Section 07.06.850 Specific Community Workforce Agreements
Section 07.06.860 Program Evaluation
Section 07.06.870 Program Compliance
Section 07.06.880 Exceptions and Waivers
Section 07.06.890 Penalty

Section 07.06.800 Title and Intent

This Chapter 07.06.800 shall be known as the “Public Dollars For Public Benefit Act”. The intent of this act is to develop a model community workforce agreement and priority hire policy to promote training and career opportunities for individuals in the construction trades and to establish priorities for the hiring of residents in economically distressed areas. The City is directed to execute a project labor agreement for public works projects estimated to cost \$5 million or more.

Section 07.06.810 Definitions

Where used in this chapter, unless the context clearly requires otherwise, the following terms shall have the meaning and construction set forth herein:

- A. “Apprentice” means, a person who has signed a written apprenticeship agreement and is an active participating apprentice in good standing, with and enrolled in an active registered apprenticeship program approved by the Washington State Apprenticeship and Training Council.
- B. “Community workforce agreement” means an executed agreement signed by the City of Spokane, and representatives of the NE Washington/N Idaho Building & Construction Trades Council, and other labor organizations, as applicable, under this chapter. The community workforce agreement is a project labor agreement for a single construction project that contains terms and conditions for social impact as directed by city policy including but not limited to priority hiring requirements, as well as, standards for work hours, wages, working conditions, safety conditions, union recognition and representation, apprenticeship requirements, and settlement of both jurisdictional and other dispute procedures.
- C. “Contractor” means a person or business entity that enters into a contract with the city or a subcontractor performing services under such a contract. A contractor employs individuals to perform work on construction projects, including general contractors, subcontractors of all tiers without regard to union status.
- D. “Competitive bidding compliance” means all procurement under this ordinance shall comply with competitive bidding requirements of RCW 39.04. The city may establish supplemental responsible bidder criteria under RCW 39.04.350 that includes workforce development commitments, apprenticeship utilization plans, and local hiring good faith efforts. Such criteria shall be objective, clearly defined, and related to the contractor’s ability to perform the work efficiently and effectively.
- E. “Economically distressed area” means a geographic area within the City of Spokane, as defined by the federally recognized economically disadvantaged markers identified in this section, and found by the city to be in the top thirty percent of all zip codes in the City of Spokane in terms of the concentration of individuals who meet at least two of the following criteria:
 - a. have income at or below two hundred percent of the federal poverty level;
 - b. are unemployed; or
 - c. are at least twenty-five years old and without a college degree.

The City may add zip codes that meet these criteria for construction projects that are part of the city’s wastewater service area in the City of Spokane. The City may adjust the list of economically distressed areas in order to enhance regional uniformity with other local jurisdictions implementing priority hire programs.

- F. “Good faith efforts” means a reasonable and sincere effort made by the contractor and its subcontractor to meet the established apprentice requirement, priority hiring requirement and other hiring goals. This effort will be documented using a standardized method, signed by the contractor representative and craft labor representatives(s).
- G. “Journey level” means that an individual has successfully completed a State approved Registered Apprenticeship program and has the necessary skills and knowledge of an occupation, or documented on-the-job work experience, that is recognized by any combination of a State registration agency or a Federal registration agency.
- H. “Labor hours” refers to the total number of hours worked by all workers receiving an hourly wage who are directly employed at the site of a City Public Works project including hours performed by workers employed by the contractor and all subcontractors working on the project, but excluding hours worked by superintendents, owners and workers who are not subject to prevailing wage requirements.

- I. "Market participation authority" means the city's proprietary capacity to establish terms and conditions for public works contracts that serve legitimate governmental interests while maintaining competitive processes open to all qualified contractors.
- J. "Model community workforce agreement" means a template agreement that would be anticipated to serve as a starting point for all construction projects required to utilize economic impact criteria under this chapter and sets forth terms and conditions for hiring requirements to include priority hire workers and similar policies, signed by the city and representatives of the NE Washington/N. Idaho Building & Construction Trades Council, and other labor organizations, as applicable.
- K. "Open-shop contractor" means a construction employer that is not already signatory with an affiliate of the NE Washington/N Idaho Building & Construction Trades Council, or other, similar labor organization.
- L. "Pre-apprentice graduate" means an individual who successfully completed a State recognized pre-apprenticeship program and is readily available to enter a registered apprenticeship program or has been accepted into a Washington State registered apprenticeship program, including individuals who are completing the first or second year of apprenticeship training.
- M. "Pre-apprenticeship program" means an education-based apprenticeship preparation program that is formally recognized by the Washington State Apprenticeship and Training Council and endorsed by one or more registered apprenticeship sponsors with a focus on educating and training students to meet or exceed minimum qualifications for entry into a registered apprenticeship program.
- N. "Pre-construction meeting" means a meeting held between the City, builders, contractors, subcontractors, and other essential personnel prior to a construction project's start date to go over important information, such as, but not limited to project timelines, permits, goals, establishing of authority, communication, responsibility clarification, schedules, cost estimates, quality control, key stakeholders, and job site safety.
- O. "Pre-job meeting" means a meeting held between general contractor(s), relevant subcontractors, the NE Washington/N. Idaho Building & Construction Trades Council, and other labor organizations, as applicable where work assignments are discussed and made.
- P. "Priority hire program" means the program created in this chapter to prioritize the recruitment and placement of qualified priority hire workers for training and employment in the construction trades on public works projects where the estimated cost to construct is over five (\$5) million dollars.
- Q. "Priority hire worker" means an individual prioritized for recruitment, training, and employment opportunities because the individual meets any one or more of the following criteria:
 - 1. a resident of an economically distressed area;
 - 2. A graduate of a state recognized pre-apprenticeship program; or
 - 3. An individual who demonstrates barriers to stable employment or training access, such as prior justice involvement, unstable housing history, limited workforce participation due to historical exclusion, or transition from military service.
- R. "Public works" or "public works project", for the purpose of this portion of code, refers to city construction projects with an estimated cost to construct of five million dollars (\$5,000,000) or more, including all phases of multi-phase projects. Contracts for public works projects shall not be fragmented to avoid the requirements of this chapter.
- S. "Registered apprenticeship program" means an apprenticeship program that is approved by the Washington State Apprenticeship and Training Council. Registered apprenticeship programs may include both union and non-union programs.
- T. "Responsible bidder" means a contractor that meets all qualification requirements established under RCW 39.04.350, including technical competence, financial capability, workforce development capacity, and commitment to apprenticeship utilization goals.

Section 07.06.820 Procurement Authority and Competitive Bidding

- A. All procurement under this chapter shall comply with competitive bidding requirements of RCW 39.04. Competitive bidding processes shall remain open to all qualified contractors, with workforce development goals serving as performance criteria rather than bidder exclusions.
- B. The city may establish responsible bidder criteria under RCW 39.04.350 that includes workforce development commitments, provided such criteria are objective, clearly defined, and related to the contractor's ability to perform the work efficiently and effectively.

Section 07.06.830 Public Benefit Hiring

To administer the priority hire program, the City of Spokane shall:

- A. Analyze the indicators for economically distressed areas and prepare a list of zip codes that are found to be economically distressed areas and update that list at least once every five years. Any changes proposed by the manager to the criteria for determining economically distressed areas are subject to approval by public rule.
- B. Provide technical assistance to contractors on the recruitment and reporting requirements of the priority hire program to promote participation in the priority hire programs.

Section 07.06.840 Model Community Workforce Agreement

- A. The City of Spokane shall develop, via good faith negotiations with NE Washington/N Idaho Building & Construction Trades Council, its affiliates, and any other labor organization performing work covered by a CWA, a model CWA to serve as a template for each public works project requiring the utilization of priority hire and similar social impact requirements under this chapter. The model community workforce agreement shall:
 1. Include terms and conditions for the utilization of priority hire workers;
 2. Include a provision that the NE Washington/N Idaho Building & Construction Trades Council, its affiliates, and any other labor organization performing work covered by a CWA, are the exclusive representatives for workers on applicable projects;
 3. Include a dispute resolution procedure;
 4. Require that a minimum twenty-five (25%) percent of all labor hours in each trade on a construction project requiring the utilization of priority hire under this chapter be performed by priority hire workers. Labor hours completed by priority hire apprentices pursuant to a community workforce agreement may also be counted towards fulfillment of apprenticeship labor hour requirements under an apprentice utilization plan as described in SMC 07.06.750;
 5. Include provisions for pre-construction meetings;
 6. Include provisions for pre-job meetings;
 7. Include provisions to ensure a respectful workplace that is inclusive and focuses on nondiscrimination and antiharassment behaviors and provides procedures for workers to address concerns;
 8. Include provision for the recruitment, retention and mentoring of construction workers, including priority hire workers, and workers who reside in the City of Spokane as they advance from apprentice positions into journey level positions;
 9. Include an order of precedence provision that includes any applicable collective bargaining agreements in the order of precedence after the model community workforce agreement;
 10. Where free and ample parking is not available at a public works construction project, include provisions to ensure vehicle parking at or nearby, or alternatively, at a dedicated parking area from which the contractor provides transportation, all at no cost to workers;
 11. Be structured to streamline paperwork and reporting requirements;
 12. Include a requirement that all contractors provide full-family health care benefits and company-paid retirement benefits under an established plan in accordance with the Employee Retirement Income Security Act (ERISA) that is adequate and commensurate with industry standards;
 13. Ensure full prevailing wage compliance. Design a model that allows for the verification of employer contributions of the benefit requirements listed above and allows the city the ability to track the contributions for compliance reporting;
- B. If the City of Spokane is unable to negotiate and execute a model community workforce agreement despite good faith efforts, the City will develop and execute a community workforce agreement specific to each public works project, which must contain terms and conditions for the use of priority hire workers as well as provisions related to a respectful workplace.
- C. Contractors who submit work bids on public works construction projects requiring the utilization of priority hire under this chapter shall evidence good faith efforts that the contractor can reasonably make to meet the requirements of this chapter, including the percentage labor hour requirements, that are consistent with the terms and conditions set forth in the applicable community workforce agreement.

Section 07.06.850 Specific Community Workforce Agreements (CWA)

The City of Spokane shall negotiate in good faith and execute CWA's that are applicable to covered public works projects, with the NE Washington/N Idaho Building & Construction Trades Council, its affiliates, and any other labor organization performing work covered by a CWA. Each CWA shall comply with and include the applicable terms of this ordinance and any applicable rules and standards developed by the City of Spokane, and will include, at minimum, the requirements described in SMC 07.06.830. Each CWA shall require that all contractors agree to abide by the terms of the CWA to compete and serve on the covered public works project.

The following shall be considered during negotiations.

- A. The City of Spokane shall include a requirement in each CWA that a minimum twenty-five (25%) percent of all labor hours in each trade on a construction project requiring the utilization of priority hire under this chapter be performed by priority hire candidates.
- B. The City of Spokane shall establish provisions within the CWA that encourage open-shop subcontractors to compete and participate in covered projects. This may include a mechanism to reimburse open-shop contractors for documented, employer-sponsored health and pension contributions that qualify as dual-benefit costs, provided such costs are verified as a double payment of benefits for the same employee during the period of their participation in work covered by the CWA. Such reimbursement shall only apply to benefit payments that the city determines to be compliant with the definition of usual benefits under WAC 296-127-014 and shall not exceed the amount paid into the corresponding trust funds under the CWA.
- C. The CWA may include a provision allowing a waiver from the trust fund contribution requirements for contractors who demonstrate that they maintain a bona fide, ongoing employer-sponsored benefit plan that provides health and/or pension benefits substantially equivalent to those required under the CWA. To be eligible for such a waiver, the contractor must submit: (1) sufficient documentation verifying that the benefit plan is ERISA-compliant or otherwise meets the definition of usual benefits under WAC 296-127-014; (2) proof that the plan has been in continuous operation for a minimum of twelve (12) months prior to the date of contract award; and (3) a sworn attestation that the plan is not established solely to meet CWA obligations. The city or its designated CWA administrator shall have sole discretion to approve or deny such waivers based on the criteria established herein.
- D. The CWA may permit an open shop contractor to employ as many as five core employees on each contract in a covered project, provided the core employees meet the core employee criteria set forth in the CWA. Open shop contractors are allowed to select and hire up to five core employees before filling any further hiring needs through dispatch. Open shop contractors must notify the union and identify their core employees. The City of Spokane has authority, at any time, to verify that the employees meet the definition of core employee as established in the CWA.
- E. The CWA shall include full family healthcare and multi-employer retirement for all workers.
- F. No contractor shall be required to become affiliated with a union to be eligible for work on a project under a CWA with the City of Spokane.
- G. The City of Spokane may provide technical assistance to a Women or Minority Business Enterprise (WMBE) and open shop contractors in transitioning to a CWA environment.
- H. All craft jurisdictions under the CWA will be governed by the decisions of the Plan for the Settlement of Jurisdictional Disputes in the Construction Industry, and agreements therein.

Section 07.06.860 Program Evaluation

- A. The City of Spokane shall establish benchmarks and metrics to evaluate the priority hire program, such as project costs; completion times; workplace safety; utilization rates and graduation rates of priority workers, women and racial minorities from pre apprenticeship and apprenticeship training programs; and changes in the percentage of dollars paid to WMBE contractors working on covered projects. Metrics should also include the economic impact and the return on investment resulting from implementing the Community Workforce Agreement.
- B. The City of Spokane shall report findings to the Mayor and the Spokane City Council annually and make these findings available on a public dashboard.
- C. The Mayor and City Council will review program results during 2028 to determine if the program should be expanded or amended by increasing or decreasing thresholds.

Section 07.06.870 Program Compliance

The Administration shall implement a system for monitoring the use of apprentices and priority hire workers in construction projects subject to this chapter. Such monitoring may include identifying individual apprentices and priority hire workers by apprenticeship registration number, reviewing standardized documents provided by the contractor, determining the apprentice and priority hire hours worked by minorities, women, and veterans; and assessing whether the contractor has complied with the apprenticeship or priority hire requirement established in the negotiated contract.

Section 07.06.880 Exceptions and Waivers

- A. During the term of a construction contract subject to this chapter, the City of Spokane may reduce or waive the apprentice and/or priority hire labor hour goals upon their determination that at least three of the below conditions are met as documented by the contractor and reviewed by the executive or designee:

1. The contractor has demonstrated that it has utilized good faith efforts to meet the established percentage requirement but remains unable to fulfill the goal;
2. In order to meet the requirement, the contractor will be forced to displace members of its workforce;
3. The reasonable and necessary requirements of the contract render apprentice or priority hire utilization infeasible at the required levels;
4. The contractor has demonstrated in writing that it has contacted the trade-specific registered apprenticeship program or attempted to hire priority hire workers, yet an insufficient number of apprentices or priority hire workers are available to meet the contract requirements; or
5. The contractor has demonstrated that it has met or is meeting apprenticeship or priority hire requirements on all existing city construction projects during the 12 months prior to execution of a new contract with the city.

Section 07.06.890 Penalty

- A. For each unmet labor hour required by this Article XI there shall be imposed a penalty equal to thirty percent (30%) of the highest paid craft hourly rate on the Public Works project as determined by prevailing wages on each contractor who violates the provisions of this article. For a second violation within five years of the first violation, the penalty shall be sixty percent (60%), and for a third or subsequent violation within five years of the first violation, the penalty shall be ninety percent (90%). General contractors shall only be liable for penalties based on their failure to meet the "per craft" requirements established in SMC 07.06.720(A).
- B. The specific facts and circumstances and the existence and extent of any good faith efforts to comply shall be considered when determining whether a contractor is subject to debarment under SMC 07.06.610(B).
- C. The City Administrator shall dedicate all revenues derived from penalties imposed for violation of this Article XI for grants to state-recognized pre-apprenticeship programs to assist priority hire workers as defined in this Article XI.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance. In the event of conflict between this ordinance and any other provision of the Spokane Municipal Code, with respect to employee information, this ordinance shall control. This ordinance shall not be construed or applied with any conflicting federal or state law.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 4. Effective Date. This ordinance shall be effective _____, 2025 or on that date set forth in Section 19.B of the Spokane City Charter, whichever is later.

**Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025**

ORDINANCE NO. C36729

An ordinance amending Ordinance C-35052 that vacated portions of Dakota Street in the City of Spokane,

WHEREAS, a petition for the vacation of Dakota Street from the south line of Sharp Avenue to the south line of Boone Avenue has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- **NOW, THEREFORE**,

The City of Spokane does ordain:

Section 1. That Dakota Street from the south line of Sharp Avenue to the south line of Boone Avenue is hereby vacated. NE ¼ S17 T25 R43. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area, **Except for the north 17.5' of the portion of Dakota Street that crosses vacated Boone Ave and except for the south 17.5' of the portion of Dakota Street that crosses vacated Boone Ave**, for the utility services of Avista Utilities, CenturyLink\Lumen, Comcast and the City of Spokane to protect existing and future utilities.

**Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025**

ORDINANCE NO. C36730

An ordinance amending Ordinance C-34983 that vacated portions of Boone Avenue, Desmet Avenue, and Dakota Street in the City of Spokane,

WHEREAS, a petition for the vacation of Boone Avenue from Dakota Street to Cincinnati Street; the South 15 feet of Desmet Avenue from the West line of vacated Cincinnati Street to the West line of Dakota Street; Dakota Street from the South line of Boone Avenue to the South line of Desmet Avenue; Desmet Avenue from the East line of Lot 9, Block 53, 1st Sub-Division of Block "A" in 3rd Sinto Addition to the East line of Dakota Street has been filed with the City Clerk representing 100 percent of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- **NOW, THEREFORE**,

The City of Spokane does ordain:

Section 1. That Boone Avenue from Dakota Street to Cincinnati Street; the South 15 feet of Desmet Avenue from the West line of vacated Cincinnati Street to the West line of Dakota Street; Dakota Street from the South line of Boone Avenue to the South line of Desmet Avenue; Desmet Avenue from the East line of Lot 9, Block 53, 1st Sub-Division of Block "A" in 3rd Sinto Addition to the East line of Dakota Street is hereby vacated. NE ¼ of S17 T25 R43, parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area, except for the north 17.5 feet of Boone Avenue, and except for the south 17.5 feet of Boone Avenue, for the utility services of Avista Utilities, CenturyLink\Lumen, and the City of Spokane to protect existing and future utilities.

Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025

ORDINANCE NO. C36731

An ordinance amending Ordinance C-27061 that vacated portions of Boone Ave, Astor St, and Sharp Ave in the City of Spokane,

WHEREAS, a petition for the vacation of Boone Avenue, in the City of Spokane, from the east line of Astor Street to the west line of Dakota Street; Addison Street, from Boone Avenue to the south line of Sharp Avenue; Standard Street from Boone Avenue to 142 feet north of Boone Avenue, has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79: and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- **NOW, THEREFORE**,

The City of Spokane does ordain:

Section 1. Boone Avenue, in the City of Spokane, from the east line of Astor Street to the west line of Dakota Street; Addison Street, from Boone Avenue to the south line of Sharp Avenue; Standard Street from Boone Avenue to 142 feet north of Boone Avenue are hereby vacated.

Section 2. An easement is reserved and retained over and within each of the vacated areas, Except for the north 17.5 feet of the Boone Avenue vacation areas and except for the south 17.5 feet of the Boone Avenue vacation areas, for the maintenance, operation, and installation of existing and future utilities, including those provided by the City of Spokane and those provided by Pacific Northwest Bell Telephone Company\Lumen, Washington Water Power Company\Avista and Cox Cable TV\Comcast and the implementation of the Sharp II storm sewer basin which is scheduled for construction, and no structures or other obstruction shall be erected or placed within the easement area without the prior written approval of the Public Works Director.

Section 3. That The City shall have the right at all times to enter the easement area for the purposes of installation, maintenance and repair of all City utilities and to extend to private entities providing utility service the right to enter the easement area to perform the same activities.

Section 4. The City shall perform any maintenance, repair or installation of City utilities within the easement area in such a way as to provide that the easement area and all improvements therein shall be adversely affected to the minimal degree and at the completion thereof leave the property level and smooth at grade level, but shall not be responsible to install any surface, landscaping or other improvement that has been removed or disrupted by the work.

Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025

ORDINANCE NO. C36734

An Ordinance relating to fees and charges amending Chapter 08.02 of the Spokane Municipal Code. Specifically amending Section 08.02.065 Streets and Airspace and other matters properly related thereto.

WHEREAS, on December 9, 2024, the City Council adopted Ordinance C36619, a comprehensive update of the city's permitting fee schedule; and

WHEREAS, Ordinance C36619, as drafted and adopted, inadvertently eliminated language regarding revenue losses arising from obstruction of the public right-of-way from parklets and streateries; and

WHEREAS, the City Council wishes to restore provisions relating to revenue losses arising from obstructions of the public right-of-way;

The City of Spokane does hereby ordain:

Section 1: That SMC 08.02.065 is amended to read as follows:

Section 08.02.065 Streets and Airspace

- A Fees are provided in the Development Fee Schedule.
- B. Street Obstruction Permits.
 - 1. The director of engineering services may adjust the boundaries where a long-term obstruction is considered to be in a congested area in the interests of the public health, safety, and convenience, considering the need to promote traffic flows and convenience in administrative enforcement needs.
 - 2. The Director of the Development Services Center may set a master annual obstruction permit fee based on a reasonable estimate of the expense to the City of providing permit services. Permit fees are payable at least quarterly. If a master annual permit fee is revoked, the party may apply for a refund of unused permit fees;
 - 3. No obstruction fee is charged for street obstruction permits for activities done by or under contract for the City.
- C. The fee for a building moving permit shall be waived for the moving of a building which is an historic landmark or a contributing building located within an historic district.
- D. A contractor shall notify the department of engineering services for application of road oil or other dust palliatives to public ways and places of public travel or resort in accordance with [SMC 12.02.0740\(B\)](#).
- E. A revenue loss affected by an obstruction of the public right-of-way shall be equivalent to the maximum daily rate for each space obstructed in the Paid Parking Zone (defined in SMC 16A.04.100). Current Paid Parking Zone rates can be found in SMC 08.02.083.

Section 2: That SMC 08.02.0235 is amended to read as follows:

Section 08.02.0235 Parklets and Streateries

- A. Application, review, and annual license fees are provided in the [Development Fee Schedule](#).
- B. ~~((Parking meter revenue loss mitigation fees are also provided in the Development Fee Schedule.))~~ A revenue loss affected by an obstruction of the public right-of-way shall be equivalent to the maximum daily rate for each space obstructed in the Paid Parking Zone (defined in SMC 16A.04.100). Current Paid Parking Zone rates can be found in SMC 08.02.083.
- C. In addition to the annual fee, the city shall collect from the license applicant and remit to the state department of revenue the required state leasehold excise tax, as prescribed in chapter 82.29A, RCW.

Section 3: Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council August 25, 2025

Delivered to Mayor September 2, 2025

ORDINANCE NO. C36737

A code clean-up ordinance removing expired SMC Chapter 09.01 as a result of a sunset provision triggered upon the passage and implementation of I-1433 in 2016; repealing Chapter 09.01 of the Spokane Municipal Code.

WHEREAS, the Spokane City Council adopted Ordinance C35300 establishing a citywide earned safe and sick leave policy in January 2016; and

WHEREAS, the Spokane City Council adopted Ordinance C35450 in November 2016, establishing a sunset provision corresponding to the implementation of I-1433, passed by Washington state voters in 2016; and

WHEREAS, this ordinance officially repeals and removes the expired earned sick and safe and leave municipal code chapter as a result of the sunset provision corresponding to the implementation of I-1433.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Chapter 09.01 of the Spokane Municipal Code is repealed.

Passed by City Council August 25, 2025

Delivered to Mayor September 2, 2025

ORDINANCE NO C36739

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ADJUST PAY RANGES TO ALIGN WITH SALARY ANALYSIS, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the various Funds listed below, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the Assistant Court Administrator position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
M&P-B	120	Assistant Court Administrator	A02-40	A02-44	\$69,468-\$98,428	\$76,546-\$108,722

- 2) Change the grade and associated pay range for the Court Administrator position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Elected/ Other Agencies	959A	Court Administrator	---	A09-69	---	\$161,110-\$204,060

- 3) Change the grade and associated pay range for the Child and Family Initiative Manager position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
M&P-A	721	Child and Family Initiative Manager	---	A01-50	---	\$88,907-\$124,507

Section 2. That in the budget of the Fire/Emergency Medical Services Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the Fire Apparatus Maintenance Foreperson position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local270	638	Fire Apparatus Maintenance Foreperson	A05-44	A05-46	\$62,640-\$103,189	\$64,457-\$106,154

Section 3. That in the budget of the Water - Wastewater Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the Water Hydroelectric Maintenance Foreperson position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local270	663	Water Hydroelectric Maintenance Foreperson	A05-48	A05-50	\$66,357-\$109,265	\$68,257-\$112,188

Section 4. That in the budget of the Solid Waste Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the Waste to Energy Plant Manager position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
M&P-B to M&P-A	585	Waste to Energy Plant Manager	A02-62	A01-58	\$119,914-\$170,882	\$109,808-\$154,136

Section 5. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust pay ranges to align with salary analysis, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025**

ORDINANCE NO. C36740

An ordinance titled "Safe and Welcome in Spokane", expanding protections against warrantless searches from immigration enforcement in designated non-public areas, amending sections 12.05.005, 12.05.060, and 12.05.070 of the Spokane Municipal Code.

WHEREAS, the official motto for the City of Spokane is "In Spokane We All Belong"; and

WHEREAS, the City of Spokane strives to be a welcoming city for immigrants and refugees; and

WHEREAS, recent changes in federal immigration policies and practices have caused fear and uncertainty in our communities; and

WHEREAS, the City is proud to host hundreds of events ranging from weddings, picnics, large group gatherings, corporate events and more each year at some of the most beautiful venues and settings anywhere in Spokane; and

WHEREAS, it is beneficial to the City that all Spokane residents feel safe and comfortable participating in events on city property; and

WHEREAS, the Washington State Office of the Attorney General's Guidance Concerning Immigration Enforcement states: "Local governments and private organization should adopt a policy that addresses when federal immigration authorities will be permitted to access non-public areas"; and

WHEREAS, RCW 35.22.280 states: "[Any city of the first class shall have power] to make all regulations necessary for the preservation of public morality, health, peace, and good order within its limits"; and

WHEREAS, the Washington State Constitution states: "No person shall be disturbed in his private affairs, or his home invaded, without authority of law"; and

WHEREAS, the Fourth Amendment of the United States Constitution states: "The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no Warrants shall issue, but upon probable cause, supported by Oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized"; and

WHEREAS, in the case United States v. Vertigo-Urquidez the U.S. Supreme Court held that persons "protected by the Fourth Amendment, and by the First and Second Amendments, and to whom rights and powers are reserved in the Ninth and Tenth Amendments, refers to a class of persons who are part of a national community or who have otherwise developed sufficient connection with this country to be considered part of that community"; and

WHEREAS, in 2018 the City Council enacted Ordinance C35681, codified in Section 12.05.050 of the Spokane Municipal Code, which established provisions to restrict warrantless entry of federal immigration officials onto City property; and

WHEREAS, Ordinance C35681 did not extend to public rights of way or anticipate ticketed events on public rights of way; and

WHEREAS, federal immigration officials have accelerated their efforts to identify, detain and arrest local individuals whom they deem to be unlawfully in the country; and

WHEREAS, the heightened enforcement by federal immigration officials locally has resulted in civil unrest and protests, most recently on June 11, 2025, compelling the mayor to declare an emergency and to impose a curfew to quell protest and prevent injuries; and

WHEREAS, the City Council anticipates many civic and festival events, which events are important to local immigrants, but whom now are likely to fear attending any public events, particularly those occurring on public property or public rights of way, because of the heightened enforcement by federal immigration officials locally; and

WHEREAS, the City Council wishes to expand the definition of "non-public" areas to include public rights-of-way for which public access is temporarily restricted.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 12.05.005 of the Spokane Municipal Code is amended to read as follows:

Section 12.05.005 Definitions

- A. "Agent" means any person acting within the scope of employment by or acting on behalf of the City of Spokane including City-facility property managers.
- B. "Baby changing facility" means a table or other device suitable for changing the diaper of a child.
- C. "Employee" means any person holding a regularly compensated position of employment with the City of Spokane including elected officers.
- D. "Basic City Facility" or "Basic City Facilities" means public safety facilities, including fire and police stations, City-owned water reservoirs, and other utility facilities, city-owned homeless shelters, and community centers. Provided that, utility facilities shall not include privately constructed utility facilities, stormwater facilities and conveyance systems, or water and wastewater utility transmission and distribution systems and related appurtenances, to include without limitation, pipe replacements and relocations; well upgrades; pump stations; lift stations, etc.
- E. "Federal civil immigration enforcement operations" means an operation than has one of its objectives the identification or apprehension of a person or persons in order to investigate them for a violation of the immigration law and subject them to one or more of the following:
 - 1. Civil immigration detention;
 - 2. Removal proceedings; and
 - 3. Removal from the United States

- F. "LEED" is a green building rating and certification system developed by the U.S. Green Building Council to evaluate environmental performance from a whole building perspective, including sites, water efficiency, energy & atmosphere, materials & resources, indoor environmental quality, locations & linkages, awareness & education, innovation in design, and regional priority.
- G. "Nonpublic" means any area of a city facility ~~((or property that is not generally open and accessible to the general public, but instead requires prior to entry express permission, such as a valid ticket for a bona fide passenger, or permission)), property, or public right of way that is not generally open and accessible to the general public or for which public access is temporarily restricted, such as a permitted special event that requires express permission from the permit holder to enter, an area requiring a valid ticket for a bona fide attendee or passenger, or an area where permission to enter has been given by a city employee or an employee of a tenant in a city facility on an individual basis. Areas posted as "Restricted" in City facilities shall be considered to be non-public areas.~~
- H. "United States Citizenship and Immigration Services" means the agency of the United States Department of Homeland Security and any successor agency charged with overseeing United States immigration laws.
- I. "United States Customs and Border Protection" means the agency of the United States Department of Homeland Security and shall include any successor federal agency charged with border enforcement.
- J. "United States Immigration and Customs Enforcement" means the agency of the United States Department of Homeland Security including Enforcement and Removal Operations and Homeland Security Investigations and shall include any successor federal agency charged with the enforcement of immigration laws.
- K. "U.S. Green Building Council" is an organization serving as the nation's foremost leaders from across the building industry working to promote buildings that are environmentally responsible, profitable, and healthy places to work and live.

Section 2. That section 12.05.060 of the Spokane Municipal Code is amended to read as follows:

Section 12.05.060 Designating Non-Public Areas of ~~((City Properties))~~ Permitted Events

~~((A. The City Council may designate by resolution areas of City facilities to be non-public or restricted areas due to employee and resident safety concerns, inaccessibility, city asset security, and for purposes of complying with this chapter.~~

~~B. Nothing in this section precludes the Director of Facilities Management from designating areas of City facilities to be non-public or restricted areas without approval of the City Council.))~~

A. For purposes of Section 12.05.050, any permitted special event may be granted a non-public designation. In order to receive the designation:

1. the boundaries of the event must be clearly defined with signage or barriers;
2. participants must be required to receive express permission from the permit holder or their designee to enter;
and
3. the event organizer must indicate that the event is private in the permit application.

Entry into permitted events shall be subject to the provisions of Section 12.05.050.

Section 3. That section 12.05.070 of the Spokane Municipal Code is amended to read as follows:

Section 12.05.070 Enforcement

A. The City of Spokane grants the right to any aggrieved party to seek judicial relief in a court of competent jurisdiction against any party other than the City of Spokane or its employees and agents for any violation of this Chapter including municipal, state and federal rights of privacy, quiet enjoyment and travel in private business areas that are not open to the general public.

B. Nothing in the Chapter shall be construed to prevent the enforcement of municipal, county or state laws by any municipal, county or state law enforcement agencies in non-public areas.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 5. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025

ORDINANCE NO. C36744

An ordinance related to the designation of and requirements for streets, alleys, and driveways amending Spokane Municipal Code sections 17A.020.030, .040, .120, .160, 17C.111.340, and 17H.010.010, .090, .130; and creating a new section 17H.010.015.

WHEREAS, the maintenance of the Unified Development Code (UDC) and in general the Spokane Municipal Code (SMC) has been a periodic, recurring project of the Planning and Economic Development Department to improve clarity and consistency with local policy and State and Federal laws; and

WHEREAS, as part of its regular review and assessment of the Unified Development Code, the Planning and Economic Development Department has identified multiple sections of the SMC requiring corrections, clarification, and adjustments to enable more flexibility in response to development applications; and,

WHEREAS, the City of Spokane Comprehensive Plan Chapter 3 Land Use, Policy 7.2 Continuing Review Process calls out a process to periodically review and correct the SMC; and,

WHEREAS, as outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A), interested agencies and the public have had opportunities to participate throughout the process and all persons wishing to comment on the amendment were given an opportunity to be heard; and

WHEREAS, on March 24, 2025, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before the adoption of proposed changes to the Unified Development Code according to RCW 36.70A.106; and,

WHEREAS, the proposed text amendments were drafted and reviewed consistent with the requirements of RCW 36.70A.370 to assure protection of private property rights; and,

WHEREAS, a SEPA Determination of Nonsignificance was issued by the director of Planning and Economic Development on July 3, 2025 and was noticed in the Spokesman-Review on July 9 and July 16, 2025; and

WHEREAS, before the Plan Commission public hearing a legal notice was published in the Spokesman-Review on July 9 and July 16, 2025; and,

WHEREAS, on July 23, 2025, the Plan Commission held a public hearing on the proposed amendments, during which public testimony was heard and deliberations were held; and,

WHEREAS, on July 23, 2025, the Plan Commission voted to recommend the City Council adopt the proposed amendments (Exhibit A); and,

WHEREAS, the proposed actions are consistent with and supported by the Spokane Comprehensive Plan as outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A); -- Now, Therefore,

The City of Spokane does ordain:

Section 1. Findings of Fact: The City Council adopts the recitals set forth herein as its findings and conclusions in support of the adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A) for the same purposes.

Section 2. That Section 17A.020.030 is amended to read as follows:

- A. **Candidate Species.**
A species of fish or wildlife, which is being reviewed, for possible classification as threatened or endangered.
- B. **Carport.**
A carport is a garage not entirely enclosed on all sides by sight-obscuring walls and/or doors.
- C. **Cellular Telecommunications Facility.**
They consist of the equipment and structures involved in receiving telecommunication or radio signals from mobile radio communications sources and transmitting those signals to a central switching computer that connects the mobile unit with the land-based telephone lines.
- D. **Central Business District.**
The general phrase "central business district" refers to the area designated on the comprehensive plan as the "downtown" and includes all of the area encompassed by all of the downtown zoning categories combined.

- E. **Certificate of Appropriateness.**
Written authorization issued by the commission or its designee permitting an alteration or significant change to the controlled features of a landmark or landmark site after its nomination has been approved by the commission.
- F. **Certificate of Capacity.**
A document issued by the planning and economic development services department indicating the quantity of capacity for each concurrency facility that has been reserved for a specific development project on a specific property. The document may have conditions and an expiration date associated with it.
- G. **Certified Erosion and Sediment Control Lead (CESCL).**
An individual who is knowledgeable in the principles and practices of erosion and sediment control. The CESCL shall have the skills to assess the:
1. site conditions and construction activities that could impact the quality of stormwater, and
 2. effectiveness of erosion and sediment control measures used to control the quality of stormwater discharges.
- The CESCL shall have current certification through an approved erosion and sediment control training program that meets the minimum training standards established by the Washington State department of ecology.
- H. **Change of Use.**
For purposes of modification of a preliminary plat, "change of use" shall mean a change in the proposed use of lots (e.g., residential to commercial).
- I. **Channel Migration Zone (CMZ).**
A corridor of variable width that includes the current river plus adjacent area through which the channel has migrated or is likely to migrate within a given timeframe, usually one hundred years.
- J. **Channelization.**
The straightening, relocation, deepening, or lining of stream channels, including construction of continuous revetments or levees for the purpose of preventing gradual, natural meander progression.
- K. **City.**
The City of Spokane, Washington.
- L. **City Engineer.**
The Director of the Engineering Services department, or their designee for approval authority.
- M. **Clear Street Width.**
The width of a street from curb to curb minus the width of on-street parking lanes.
- N. **Clear Pedestrian Zone.**
Area reserved for pedestrian traffic; typically included herein as a portion of overall sidewalk width to be kept clear of obstructions to foot traffic.
- O. **Clear View Triangle**
1. A clear view maintained within a triangular space at the corner of a lot so that it does not obstruct the view of travelers upon the streets.
 2. Intersection of local and arterial: A right triangle having a fifteen-foot side measured along the curb line of the residential street and a seventy-five foot side along the curb line of the intersecting arterial street, except that when the arterial street has a speed limit of thirty-five miles per hour, the triangle has a side along such arterial of one hundred twenty-two feet, or when the arterial speed limit is 40 mph or greater the dimensions of the triangle shall be determined by Street Department staff using AASHTO's A Policy on Geometric Design as a reference.
 3. Alleys: A right isosceles triangle having sides of seven feet measured along the right-of-way line of an alley and:
 - a. the inside line of the sidewalk; or
 - b. if there is no sidewalk, a line seven feet inside the curb line.
- P. **Clear Zone.**
The roadside area free of obstacles, starting at the edge of the traveled way.
- Q. **Clearing.**
The removal of vegetation or plant cover by manual, chemical, or mechanical means. Clearing includes, but is not limited to, actions such as cutting, felling, thinning, flooding, killing, poisoning, girdling, uprooting, or burning.
- R. **Cliffs.**
A type of habitat in the Washington department of fish and wildlife (WDFW) priority habitat and species system that is considered a priority due to its limited availability, unique species usage, and significance as breeding habitat. Cliffs are greater than twenty-five feet high and below five thousand feet elevation.

A “cliff” is a steep slope of earth materials, or near vertical rock exposure. Cliffs are categorized as erosion landforms due to the processes of erosion and weathering that produce them. Structural cliffs may form as the result of fault displacement or the resistance of a cap rock to uniform downcutting. Erosional cliffs form along shorelines or valley walls where the most extensive erosion takes place at the base of the slope.

S. Closed Record Appeal Hearing.

A hearing, conducted by a single hearing body or officer authorized to conduct such hearings, that relies on the existing record created during a quasi-judicial hearing on the application. No new testimony or submission of new evidence and information is allowed.

T. Collector Arterial.

Collector arterials (consisting of Major and Minor Collectors) collect and distribute traffic from local streets to principal and minor arterials. They serve both land access and traffic circulation.

U. Co-location.

Is the locating of wireless communications equipment from more than one provider on one structure at one site.

V. Colony.

A hive and its equipment and appurtenances, including one queen, bees, comb, honey, pollen, and brood.

~~((W.))~~ ~~Commercial Driveway.~~

~~Any driveway access to a public street other than one serving a single family or duplex residence on a single lot.))~~

~~((X.))~~ W. Commercial Vehicle.

Any vehicle the principal use of which is the transportation of commodities, merchandise, produce, freight, animals, or passengers for hire.

~~((Y.))~~ X. Commission – Historic Landmarks.

The City/County historic landmarks commission.

~~((Z.))~~ Y. Community Banner.

See SMC 17C.240.015.

~~((AA.))~~ Z. Community Meeting.

An informal meeting, workshop, or other public meeting to obtain comments from the public or other agencies on a proposed project permit prior to the submission of an application.

A community meeting is between an applicant and owners, residents of property in the immediate vicinity of the site of a proposed project, the public, and any registered neighborhood organization or community council responsible for the geographic area containing the site of the proposal, conducted prior to the submission of an application to the City of Spokane.

A community meeting does not constitute an open record hearing.

The proceedings at a community meeting may be recorded and a report or recommendation shall be included in the permit application file.

~~((BB.))~~ AA. Compensatory Mitigation.

Replacing project-induced wetland losses or impacts, and includes, but is not limited to, the following:

1. Restoration.

The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural or historic functions to a former or degraded wetland. For the purpose of tracking net gains in wetland acres, restoration is divided into re-establishment and rehabilitation.

2. Re-establishment.

The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural or historic functions to a former wetland. Re-establishment results in a gain in wetland acres (and functions). Activities could include removing fill material, plugging ditches, or breaking drain tiles.

3. Rehabilitation.

The manipulation of the physical, chemical, or biological characteristics of a site with the goal of repairing natural or historic functions of a degraded wetland. Rehabilitation results in a gain in wetland function but does not result in a gain in wetland acres. Activities could involve breaching a dike to reconnect wetlands to a floodplain or return tidal influence to a wetland.

4. Creation (Establishment).

The manipulations of the physical, chemical, or biological characteristics present to develop a wetland on an upland or deepwater site where a wetland did not previously exist. Establishment results in a gain in wetland

acres. Activities typically involve excavation of upland soils to elevations that will produce a wetland hydroperiod, create hydric soils, and support the growth of hydrophytic plant species.

5. Enhancement.

The manipulation of the physical, chemical, or biological characteristics of a wetland site to heighten, intensify, or improve specific function(s) or to change the growth stage or composition of the vegetation present. Enhancement is undertaken for specified purposes such as water quality improvement, flood water retention, or wildlife habitat. Enhancement results in a change in some wetland functions and can lead to a decline in other wetland functions, but does not result in a gain in wetland acres. Activities typically consist of planting vegetation, controlling non-native or invasive species, modifying site elevations or the proportion of open water to influence hydroperiods, or some combination of these activities.

6. Protection/Maintenance (Preservation).

Removing a threat to, or preventing the decline of, wetland conditions by an action in or near a wetland. This includes the purchase of land or easements, repairing water control structures or fences or structural protection such as repairing a barrier island. This term also includes activities commonly associated with the term preservation. Preservation does not result in a gain of wetland acres, may result in a gain in functions, and will be used only in exceptional circumstances.

~~((GG))~~BB. Counter Complete

A land use application is counter complete if the application contains the documents and information required by SMC 17G.061.110 and required fees have been paid. This is the first step in the Land Use Application Determination of Completeness as outlined in 17G.061.120 and the department may request additional information, documents, or studies before certifying the application as technically complete.

~~((DD))~~CC. Comprehensive Plan.

The City of Spokane comprehensive plan, a document adopted pursuant to chapter 36.70A RCW providing land use designations, goals and policies regarding land use, housing, capital facilities, housing, transportation, and utilities.

~~((EE))~~DD. Conceptual Landscape Plan.

A scale drawing showing the same information as a general site plan plus the location, type, size, and width of landscape areas as required by the provisions of chapter 17C.200 SMC.

The type of landscaping, L1, L2, or L3, is required to be labeled.

It is not a requirement to designate the scientific name of plant materials on the conceptual landscape plan.

~~((FF))~~EE. Concurrency Certificate.

A certificate or letter from a department or agency that is responsible for a determination of the adequacy of facilities to serve a proposed development, pursuant to chapter 17D.010 SMC, Concurrency Certification.

~~((GG))~~FF. Concurrency Facilities.

Facilities for which concurrency is required in accordance with the provisions of this chapter. They are:

1. transportation,
2. public water,
3. fire protection,
4. police protection,
5. parks and recreation,
6. libraries,
7. solid waste disposal and recycling,
8. schools, and
9. public wastewater (sewer and stormwater).

~~((HH))~~GG. Concurrency Test.

The comparison of an applicant's impact on concurrency facilities to the available capacity for public water, public wastewater (sewer and stormwater), solid waste disposal and recycling, and planned capacity for transportation, fire protection, police protection, schools, parks and recreation, and libraries as required in SMC 17D.010.020.

~~((I))~~HH. Conditional Use Permit.

A "conditional use permit" and a "special permit" are the same type of permit application for purposes of administration of this title.

~~((JJ))~~II. Condominium.

Real property, portions of which are designated for separate ownership and the remainder of which is designated for common ownership solely by the owners of those portions. Real property is not a condominium unless the undivided interests in the common elements are vested in unit owners, and unless a declaration and a survey map and plans have been recorded pursuant to chapter 64.34 RCW.

~~((KK))~~JJ. Confidential Shelter.

Shelters for victims of domestic violence, as defined and regulated in chapter 70.123 RCW and WAC 248-554. Such facilities are characterized by a need for confidentiality.

~~((LL))~~KK. Congregate Residence.

A dwelling unit in which rooms or lodging, with or without meals, are provided for nine or more non-transient persons not constituting a single household, excluding single-family residences for which special or reasonable accommodation has been granted.

~~((MM))~~LL. Conservancy Environments.

Those areas designated as the most environmentally sensitive and requiring the most protection in the current shoreline master program or as hereafter amended.

~~((NN))~~MM. Container.

Any vessel of sixty gallons or less in capacity used for transporting or storing critical materials.

~~((OO))~~NN. Context Areas

Established by the Regulating Plan, Context Area designations describe and direct differing functions and features for areas within FBC limits, implementing community goals for the built environment.

~~((PP))~~OO. Contributing Resource

Contributing resource is any building, object, structure, or site which adds to the historical integrity, architectural quality, or historical significance of the local or federal historic district within which the contributing resource is located.

~~((QQ))~~PP. Conveyance.

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means a mechanism for transporting water from one point to another, including pipes, ditches, and channels.

~~((RR))~~QQ. Conveyance System.

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means the drainage facilities and features, both natural and constructed, which collect, contain and provide for the flow of surface and stormwater from the highest points on the land down to receiving water. The natural elements of the conveyance system include swales and small drainage courses, streams, rivers, lakes, and wetlands. The constructed elements of the conveyance system include gutters, ditches, pipes, channels, and most flow control and water quality treatment facilities.

~~((SS))~~RR. Copy.

See SMC 17C.240.015.

~~((TT))~~SS. Cottage Housing.

A grouping of residential units with a common open space.

~~((UU))~~TT. Council.

The city council of the City of Spokane.

~~((VV))~~UU. County.

Usually capitalized, means the entity of local government or, usually not capitalized, means the geographic area of the county, not including the territory of incorporated cities and towns.

~~((WW))~~VV. Courtyard apartments.

Three or more attached dwelling units arranged on two or three sides of a yard or court.

~~((XX))~~WW. Covenants, Conditions, and Restrictions (CC&Rs).

A document setting forth the covenants, conditions, and restrictions applicable to a development, recorded with the Spokane County auditor and, typically, enforced by a property owner's association or other legal entity.

~~((YY))~~XX. Creep.

Slow, downslope movement of the layer of loose rock and soil resting on bedrock due to gravity.

~~((ZZ))~~YY. Critical Amount.

The quantity component of the definition of critical material.

~~((AA))~~ZZ. Critical Aquifer Recharge Areas (CARA).

Critical aquifer recharge areas (CARA) include locally identified aquifer sensitive areas (ASA) and wellhead protection areas.

~~((BBB))~~AAA. Critical Areas.

Any areas of frequent flooding, geologic hazard, fish and wildlife habitat, aquifer sensitive areas, or wetlands as defined under chapter 17E.010 SMC, chapter 17E.020 SMC, chapter 17E.030 SMC, chapter 17E.040 SMC, and chapter 17E.070.SMC.

~~((CCC))~~BBB. Critical Facility.

A facility for which even a slight chance of flooding might be too great. Critical facilities include, but are not limited to:

1. schools;
2. nursing homes;
3. hospitals;
4. police;
5. fire;
6. emergency response installations; and
7. installations which produce, use, or store hazardous materials or hazardous waste.

~~((DDD))~~CCC. Critical Material.

1. A compound or substance, or class thereof, designated by the division director of public works and utilities which, by intentional or accidental release into the aquifer or ASA, could result in the impairment of one or more of the beneficial uses of aquifer water and/or impair aquifer water quality indicator levels. Beneficial uses include, but are not limited to:
 - a. domestic and industrial water supply,
 - b. agricultural irrigation,
 - c. stock water, and
 - d. fish propagation.

Used herein, the designation is distinguished from state or other designation.

2. A list of critical materials is contained in the Critical Materials Handbook, including any City modifications thereto.

~~((EEE))~~DDD. Critical Material Activity.

A land use or other activity designated by the manager of engineering services as involving or likely to involve critical materials. A list of critical materials activities is contained in the Critical Materials Handbook.

~~((FFF))~~EEE. Critical Materials Handbook.

The latest edition of a publication as approved and amended by the division director of public works and utilities from time to time to accomplish the purposes of this chapter.

1. The handbook is based on the original prepared by the Spokane water quality management program ("208") coordination office, with the assistance of its technical advisory committee. It is on file with the director of engineering services and available for public inspection and purchase.
2. The handbook, as approved and modified by the division director of public works and utilities, contains:
 - a. a critical materials list,
 - b. a critical materials activities list, and
 - c. other technical specifications and information.
3. The handbook is incorporated herein by reference. Its provisions are deemed regulations authorized hereunder and a mandatory part of this chapter.

~~((GGG))~~FFF. Critical Review.

The process of evaluating a land use permit request or other activity to determine whether critical materials or critical materials activities are involved and, if so, to determine what appropriate measures should be required for protection of the aquifer and/or implementation of the Spokane aquifer water quality management plan.

~~((HHH))~~GGG. Critical Review Action.

1. An action by a municipal official or body upon an application as follows:
 - a. Application for a building permit where plans and specifications are required, except for Group R and M occupancies (SMC 17G.010.140 and SMC 17G.010.150).
 - b. Application for a shoreline substantial development permit (SMC 17G.061.110(D)(1)).
 - c. Application for a certificate of occupancy (SMC 17G.010.170).
 - d. Application for a variance or a certificate of compliance SMC 17G.061.110.
 - e. Application for rezoning SMC 17G.061.110.
 - f. Application for conditional permit SMC 17G.061.110.
 - g. Application for a business license (SMC 8.01.120).
 - h. Application for a permit under the Fire Code (SMC 17F.080.060).
 - i. Application for a permit or approval requiring environmental review in an environmentally sensitive area (SMC 17E.050.260).
 - j. Application for connection to the City sewer or water system.

- k. Application for construction or continuing use of an onsite sewage disposal system (SMC 13.03.0149 and SMC 13.03.0304).
 - l. Application for sewer service with non-conforming or non-standard sewage (SMC 13.03.0145, SMC 13.03.0314, and SMC 13.03.0324).
 - m. Application involving a project identified in SMC 17E.010.120.
 - n. Issuance or renewal of franchise; franchisee use of cathodic protection also requires approval or a franchise affecting the City water supply or water system.
 - o. Application for an underground storage tank permit (SMC 17E.010.210); and
 - p. Application for permit to install or retrofit aboveground storage tank(s) (SMC 17E.010.060(A) and SMC 17E.010.400(D)).
2. Where a particular municipal action is requested involving a land use installation or other activity, and where said action is not specified as a critical review action, the City official or body responsible for approval may, considering the objectives of this chapter, designate such as a critical review action and condition its approval upon compliance with the result thereof.

~~((HHH))~~ HHH. Critical Review Applicant.

A person or entity seeking a critical review action.

~~((JJJ))~~ III. Critical Review Officer – Authority.

1. The building official or other official designated by the director of public works and utilities.
2. or matters relating to the fire code, the critical review officer is the fire official.
3. The critical review officer carries out and enforces the provisions of this chapter and may issue administrative and interpretive rulings.
4. The critical review officer imposes requirements based upon this chapter, regulations, and the critical materials handbook.
5. The officer may adopt or add to any requirement or grant specific exemptions, where deemed reasonably necessary, considering the purpose of this chapter.

~~((KKK))~~ JJJ. Critical Review Statement.

A checklist, disclosure form, or part of an application for a critical review action, disclosing the result of critical review. Where not otherwise provided as part of the application process, the critical review officer may provide forms and a time and place to file the statement.

~~((LLL))~~ KKK. Cumulative Impacts.

The combined, incremental effects of human activity on ecological or critical area functions and values. Cumulative impacts result when the effects of an action are added to or interact with other effects in a particular place and within a particular time. It is the combination of these effects, and any resulting environmental degradation, that should be the focus of cumulative impact analysis and changes to policies and permitting decisions.

~~((MMM))~~ LLL. Curb Ramp.

A ramp constructed in the sidewalk to provide an accessible route from the sidewalk to the street.

~~((NNN))~~ MMM. Cutbank.

The concave bank of a moving body of water that is maintained as a steep or even overhanging cliff by the actions of water at its base.

Section 3. That Section 17A.020.040 is amended to read as follows:

A. Day.

A calendar day. A time period expressed in a number of days is computed by excluding the first day and including the last day. When an act to be done requires a City business day, and the last day by which the act may be done is not a City business day, then the last day to act is the following business day.

B. Debris Flow.

Slow moving, sediment gravity flow composed of large rock fragments and soil supported and carried by a mud-water mixture.

C. Debris Slide.

A shallow landslide within rock debris with the slide usually occurring within a relatively narrow zone.

D. “Decibel (dB)” means the measure of sound pressure or intensity.

E. Dedication.

The deliberate appropriation of land, or an easement therein, by its owner for any general and public uses, reserving to the owner no rights other than those that are compatible with the full exercise and enjoyment of the public uses for

which the property has been devoted, and accepted for such use by or on behalf of the public. The intention to dedicate shall be evidenced by the owner by the presentment for filing of a final plat, short plat, or binding site plan showing the dedication thereon or by dedication deed to the City. The acceptance by the public shall be evidenced by the approval of such plat, short plat, binding site plan, or at the City's option, by the City recording such dedication deed with the Spokane County auditor.

- F. **Degraded Wetland.**
A wetland altered through impairment of some physical or chemical property which results in reduction of one or more wetland functions and values.
- G. **Demolition or Partial Demolition.**
The destruction, removal, or relocation, in whole or in part, of a building or structure or a significant feature of a building or structure that is of important historical character. Demolition (or partial demolition) does not include the removal of past additions for the express purpose of restoration of a structure to its historic appearance, form, or function. Demolition (or partial demolition) does not include the destruction or removal of portions of a building or structure that are not significant to defining its historic character. This exclusion is valid so long as the demolition is done as part of a design review application approved pursuant to chapter 17C.040 SMC.
- H. **Density.**
The number of housing units per acre as permitted by the zoning code.
- I. **Denuded.**
Land that has had the natural vegetative cover or other cover removed leaving the soil exposed to mechanical and chemical weathering.
- J. **Department.**
Any of the departments of engineering services, planning services, fire department, or parks and recreation for which responsibility has been assigned by charter or code for administration.
- K. **Design Departure.**
Any change that is sought to modify or waive a design requirement (R) or waive a design presumption (P) contained within the design standards. The design departure process is found in chapter 17G.030 SMC, Design Departures.
- L. **Design Criteria.**
A set of design parameters for development which apply within a design district, sub-district, or overlay zone. The provisions are adopted public statements of intent and are used to evaluate the acceptability of a project's design.
- M. **Design Review Board.**
The design review board is defined in chapter 4.13 SMC. The design review board was previously named design review committee. Any reference to design review committee is the same as a reference to the design review board.
- N. **Designation.**
The declaration of a building, district, object, site, or structure as a landmark or historic district.
- O. **Desired Character.**
The preferred and envisioned character (usually of an area) based on the purpose statement or character statement of the base zone, overlay zone, or plan district. It also includes the preferred and envisioned character based on any adopted subarea plans or design criteria for an area.
- P. **Detailed Site Plan.**
A general site plan to which the following detailed information has been added:
 1. Natural vegetation, landscaping, and open spaces.
 2. Ingress, egress, circulation, parking areas, and walkways.
 3. Utility services.
 4. Lighting.
 5. Signs.
 6. Flood plains, waterways, wetlands, and drainage.
 7. Berms, buffers, and screening devices; and
 8. Such other elements as required in this chapter.
- Q. **Developable Area.**
Land outside of a critical area and associated buffer including wetlands, fish and wildlife habitat conservation areas, riparian habitat area, landslide areas, steep slope areas, floodplain, floodway, shallow flooding, channel migration zone, and associated buffers, or any other restricted area on a particular piece of property.

R. Development.

Any proposed land use, zoning, or rezoning, comprehensive plan amendment, annexation, subdivision, short subdivision, planned unit development, planned area development, binding site plan, conditional use permit, special use permit, shoreline development permit, or any other property development action permitted or regulated by the Spokane Municipal Code.

S. Development – Shoreline.

"Development" for shoreline regulations shall be defined by WAC 173-27-030(6) as amended to read "Development" means a use consisting of the construction or exterior alteration of structures; dredging; drilling; dumping; filling; removal of any sand, gravel, or minerals; bulkheading; driving of piling; placing of obstructions; or any project of a permanent or temporary nature which interferes with the normal public use of the surface of the waters overlying lands subject to the act at any stage of water level. "Development" does not include dismantling or removing structures if there is no other associated development or redevelopment.

T. Development – Floodplain.

Any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials located within the area of special flood hazard.

U. Development Approval.

Any recommendation or approval for development required or permitted by this code.

V. Development Codes.

The state-adopted codes, boiler and pressure vessel, building, electrical, elevator, fire, mechanical, plumbing, and related publications adopted by the City, along with other provisions of this code that relate to private access to, use and obstruction of public right-of-way, and engineering standards that relate to private construction of public utilities and facilities.

W. Development Permit.

Any permit issued by the City authorizing construction, including a building permit, conditional use permit, substantial development permit, or other permit required by the City.

X. Development Plan, Site.

The final site plan that accompanied a recommendation or approval for development permitted by this code and that may identify standards for bulk and location of activities, infrastructure and utilities specific to the development.

Y. Dike.

An artificial embankment placed at a stream mouth or delta area to hold back sea water for purposes of creating and/or protecting arable land from flooding.

Z. Direct Impact.

An impact upon public facilities that has been identified as a direct consequence or result of a proposed development.

AA. Directional.

Any of the four basic compass directions, abbreviated as follows: N, S, E, W, SE, NE, SW, NW shall also be considered as a directional. A directional is placed in front of the root roadway name.

BB. Directional Sign.

See SMC 17C.240.015.

CC. Director.

The administrative official of the department responsible for compliance with this code, the development codes, and the land use codes. These include the Building Official, the City Engineer, and the Planning Director.

DD. Director, Planning.

The Director of the Planning and Economic Development department.

EE. Discharge (n).

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means runoff, excluding offsite flows, leaving a proposed development through overland flow, built conveyance systems, or infiltration facilities.

FF. Discharge (v).

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means any disposal, injection, dumping, spilling, pumping, emitting, emptying, leaching, or placing of any material so that such material enters and exits from

the MS4 or from any other publicly owned or operated drainage system that conveys storm water. The term includes other verb forms, where applicable.

GG. Discharger.

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means any person that discharges to the City's MS4 or any other publicly owned or operated drainage system that conveys, manages, or disposes of stormwater flows.

HH. District.

A geographically definable area, urban or rural, small or large, possessing a significant concentration, linkage, or continuity of buildings, objects, sites, and/or structures united by past events or aesthetically by plan or physical development.

II. Disturbance Area.

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means an area where soils are exposed or disturbed by development, both existing and proposed. The disturbance area includes staging and storage areas, structures, and areas needed for vehicle access and maneuvering.

JJ. Dock.

All platform structures or anchored devices in or floating upon water bodies to provide moorage for pleasure craft or landing for water-dependent recreation.

KK. Documented Habitat.

Habitat classified by state or federal agencies as critical to the survival of endangered or threatened or sensitive animal, fish, or plant species.

LL. Domestic Animal.

1. Large Domestic Animals.

- a. Animals including, but not limited to, horses, donkeys, burros, llamas, alpacas, bovines, goats, sheep, swine, and other animals or livestock of similar size and type.
- b. Young of horses, mules, donkeys, burros, and llamas under one year in age.
- c. Bovines under ten months in age.
- d. Sheep, goats, and swine under three months in age are not included when counting large animals.

2. Small Domestic Animals.

- a. Fowl including, but not limited to, chickens, guinea hens, geese, ducks, turkeys, pigeons, and other fowl not listed or otherwise defined.
- b. Mink, chinchilla, nutria, gnawing animals in general, and other animals of similar size and type.
- c. Small livestock are defined as:
 - i. swine- breeds include miniature Vietnamese, Chinese or oriental pot-bellied pigs (*sus scrofa vittatus*),
 - ii. other small pig breeds such as Kunekune, Choctaw, and Guinea hogs,
 - iii. all breeds of goats excluding mature large meat breeds such as Boers, and
 - iv. all breeds of sheep excluding mature large meat breeds such as Suffolk or Hampshire sheep.
 - v. No horned rams shall be permitted as a small livestock.
 - vi. Under no circumstance shall a small livestock exceed thirty-six inches shoulder height or one hundred and fifty pounds in weight.
- d. Young small animals, livestock or fowl under three months in age are not included when counting small animal, livestock or fowl.

MM. Drainage Ditch.

An artificially created watercourse constructed to drain surface or ground water. Ditches are graded (man-made), channels installed to collect and convey runoff from fields and roadways. Ditches may include irrigation ditches, waste ways, drains, outfalls, operational spillways, channels, stormwater runoff facilities, or other wholly artificial watercourses, except those that directly result from the modification to a natural watercourse. Ditches channels that support fish are considered to be streams.

NN. Dredge Spoil.

The material removed by dredging.

OO. Dredging.

The removal, displacement, and disposal of unconsolidated earth material such as silt, sand, gravel, or other submerged material from the bottom of water bodies; maintenance dredging and other support activities are included in this definition.

PP. Drift Cell.

Or “drift sector” or “littoral cell” means a particular reach of marine shore in which littoral drift may occur without significant interruption and which contains any natural sources of such drift and also accretion shore forms created by such drift.

QQ. Driveway.

An all-weather surface ~~((driveway structure as shown in the standard plans.))~~ providing access onto a property from the right-of-way, private street, or private alley. Driveways may serve a single parcel or be shared among multiple parcels and must lead to a legal parking facility.

RR. Driveway Approach.

The edge of a driveway where it abuts a public right-of-way.

SS. Duplex.

A building that contains two primary dwelling units on the same lot that share a common wall or common floor/ceiling.

TT. Dwelling Unit.

A building, or a portion of a building, that has independent living facilities including provisions for sleeping, cooking, and sanitation, and that is designed for residential occupancy by a group of people. A dwelling unit shall not contain more than one kitchen. Buildings with more than one set of cooking facilities are considered to contain multiple dwelling units unless the additional cooking facilities are clearly accessory, such as an outdoor grill.

Section 4. That Section 17A.020.120 is amended to read as follows:

A. Land Surveyor.

An individual licensed as a land surveyor pursuant to chapter 18.43 RCW.

B. Land Use Codes.

Those provisions of this code that relate to:

1. zoning,
2. subdivision,
3. shorelines management,
4. stormwater control,
5. flood zones,
6. critical areas,
7. signs,
8. skywalks, and

include chapter 17D.020 SMC, chapter 17D.050A SMC, chapter 17D.060 SMC, chapter 17D.090 SMC, chapter 17E.010 SMC, chapter 17E.020 SMC, chapter 17E.030 SMC, chapter 17E.040 SMC, chapter 17E.060 SMC, chapter 17E.070 SMC, and chapter 17G.080 SMC.

C. Landscape Plan.

A scale drawing showing site improvements and landscaping required under chapter 17C.200 SMC the following elements:

1. Footprint of all structures.
2. Final site grading.
3. All parking areas and driveways.
4. All sidewalks, pedestrian walkways, and other pedestrian areas.
5. Location, height, and materials for all fences and walls.
6. Common and scientific names of all plant materials used, along with their size at planting and location of all plant materials on the site.

D. Landslide.

Rapid sliding of large masses of rock, soil, or material on steep mountain slopes or from high cliffs.

E. Latah Formation.

Sedimentary layer of claystone to fine-grained sandstone in which very finely laminated siltstone is predominant. The fresh rock ranges in color from various shades of gray to almost white, tan and rust. Much of the finer grained layers contain leaf imprints and other plant debris. Because of its generally poorly consolidated state, the Latah rarely outcrops. It erodes rapidly and therefore is usually covered with later deposits or in steeper terrain hidden under the rubble of overlying basaltic rocks.

F. Launch Ramp.

An inclined slab, set of pads, rails, planks, or graded slope used for launching boats with trailers or by hand.

- G. "Ldn" means a day-night average sound level and serves as a basic measure for quantifying noise exposure, namely, the A-weighted sound level averaged over a twenty-four hour time period, with a ten decibel penalty applied to nighttime (ten p.m. to seven a.m.) sound levels.
- H. Leak Detection.
A procedure for determining if the material in a primary container has escaped into the outside environment or has invaded an interstitial space in a multiple containment system.
- I. Levee.
A natural or artificial embankment on the bank of a stream for the purpose of keeping floodwaters from inundating adjacent land. Some levees have revetments on their sides.
- J. Level of Service Standard.
The number of units of capacity per unit of demand. The level of service standards used on concurrency tests are those standards specified in the adopted City of Spokane comprehensive plan.
- K. Lighting Methods.
1. Direct.
Exposed lighting or neon tubes on the sign face. Direct lighting also includes signs whose message or image is created by light projected onto a surface.
2. Indirect.
The light source is separate from the sign face or cabinet and is directed to shine onto the sign.
3. Internal.
The light source is concealed within the sign.
- L. Lighting Plan.
A general site plan that includes:
1. location of all lighting fixtures on the site;
2. manufacturer's model identification of each lighting fixture;
3. manufacturer's performance specifications of each fixture;
4. a photometric plan of the installed fixtures, which demonstrates that all illumination is confined within the boundaries of the site.
- M. Limited Industrial.
Establishments primarily engaged in on-site production or assembly of goods by hand manufacturing involving the use of hand tools and small-scale equipment and may have the incidental direct sale to consumers of those goods produced on-site. Typical uses include:
1. on-site production of goods by hand or artistic endeavor;
2. placement of digital or analog information on a physical or electronic medium;
3. manufacture, predominantly from previously prepared materials, of finished products or parts, provided the noise, light, smell, or vibration does not extend beyond the site; and
4. research of an industrial or biotechnical nature.

All activity must be conducted totally within the structure with no outdoor storage.
- N. Listed Species.
A fish or wildlife species on a state or federal species of concern list. Possible designations could include endangered, threatened and sensitive.
- O. Littoral Drift.
The natural movement of sediment, particularly sand and gravel, along shorelines by wave action in response to prevailing winds or by stream currents.
- P. Living groundcover (or "living ground cover").
Living plant species which reach a height of less than three feet at maturity, planted in such a manner so as to form a continuous cover over the ground. Areas that meet Spokanescape guidelines with drought tolerant plants covering at least half of the project area at maturity and bark or rock mulch covering all exposed soil are considered to meet this definition.
- Q. Local Access Street.
A street that provides access from individual properties to collector and minor arterials.
- R. Lot.
1. "Lot" is a parcel or tract of land so designated on a recorded plat or assessors plat, or:

- a. in an unplatted area, a tract having frontage on a public street or private street within a planned unit development or binding site plan and having the minimum size and dimensions required for a building site by the zoning code; or
 - b. a building site designated as such on an approved planned development plan; or
 - c. an unplatted area, legally created, and having the minimum size and dimensions required for a building site by the zoning code, but that does not have frontage on a public street.
2. A tract consisting of more than one contiguous lot may be considered as one lot for development purposes, subject to interpretation of the location of the front and rear yards.
 3. A "corner lot" is a lot bounded on two adjacent sides by intersecting public streets.
 4. An "inside lot" is a lot other than a corner lot.
 5. A "through lot" is a lot bounded on opposite sides by parallel or approximately parallel public streets.
- S. Lot Depth.
The depth of a lot is the horizontal distance between the front lot line and the rear lot line measured in the mean direction of the side lot lines.
- T. Lot Lines.
The property lines along the edge of a lot or site.
1. "Front lot line" means a lot line, or segment of a lot line, that abuts a street, regardless of whether private access is provided from the street.
 - a. On a corner lot, the front lot line is the shortest of the lot lines that abut a street. If two or more street lot lines are of equal length, then the applicant or property owner can choose which lot line is to be the front.
 - b. However, a through lot has two front lot lines regardless of whether the street lot lines are of equal or unequal length. On through lots, the Planning Director shall determine how to apply access requirements, design standards, frontage requirements, and other provisions within SMC Title 17 relating to front lot lines.
 2. "Rear lot line" means a lot line that is opposite a front lot line.
 - a. A triangular lot has two side lot lines but no rear lot line.
 - b. For other irregularly shaped lots, the rear lot line is all lot lines that are most nearly opposite the front lot line.
 3. "Side lot line" means a lot line that is neither a front nor rear lot line.
 - a. On a corner lot, the longer lot line, which abuts a street, is a side lot line.
 4. "Side street lot line" means a lot line that is both a side lot line and a street lot line.
 5. "Street lot line" means a lot line, or segment of a lot line, that abuts a street.
 - a. "Street lot line" does not include lot lines that abut an alley.
 - b. On a corner lot, there are two (or more) street lot lines.
 - c. Street lot lines can include front lot lines and side lot lines.
- U. Lot Width.
The width of a lot is the horizontal distance between the side lot lines measured on a line intersecting at right angles the line of the lot depth thirty feet from the front lot line.
- V. Low Impact Development (LID).
1. LID is a stormwater and land use management strategy that strives to mimic pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration by emphasizing conservation, use of on-site natural features, site planning, and distributed stormwater management practices that are integrated into a project design.
- W. Low Visual Impact Facility.
For the purposes of administration of this code, a low visual impact facility includes a small diameter (three feet or less) antenna or antenna array located on top of an existing pole or on a replacement pole. (See also SMC 17A.020.010, Alternative Tower Structure.)
- X. Lowest Floor.
The lowest floor of the lowest enclosed area (including the basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage, in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of SMC 17E.030.140.

Section 5. That Section 17A.020.160 is amended to read as follows:

- A. Painted Wall Highlights.
See SMC 17C.240.015.
- B. Painted Wall Sign.
See SMC 17C.240.015.

- C. PAO Responsible Official.
The Planning Director, serving in the capacity of administrative official of the lead agency.
- D. Parcel.
See "Lot" (SMC 17A.020.120).
- E. Parkway.
A thoroughfare designated as a collector or arterial, with a median reflecting the park-like character implied in the name - SMC 17D.050A.040.U.
- F. Party of Record.
Any person who has appeared at a hearing of the hearing examiner by presenting testimony or making written comment.
- G. Paved Area.
 - 1. An uncovered, hard-surfaced area or an area covered with a perforated hard surface (such as "Grasscrete") that is able to withstand vehicular traffic or other heavy-impact uses.
 - 2. Graveled areas are not paved areas.
- H. Pedestrian Buffer Strips (PBS).
A hard-surfaced or planted area(s) between travel or parking lanes and sidewalks, also called planting strips. PBS improves safety by separating vehicles and pedestrians and provide space for drainage, street trees and snow storage.
- I. Pedestrian Path.
A continuous, unobstructed, reasonably direct route between an on-site parking lot and a Primary Building Entry designed and suitable for pedestrian use. Minimum requirements for Pedestrian Paths are listed in Section 17C.123.040 of the FBC.
- J. Pedestrian-Scaled Fixtures (lighting).
Pole-mounted light fixtures placed and designed to illuminate foot-traffic areas including exterior lots, pathways or sidewalks. For purposes of the HFBC, Pedestrian-Scaled Fixtures are defined by height as measured from ground to bottom of shade or bulb.
- K. Pedestrian-Scaled Signs.
See SMC 17C.240.015.
- L. Pedestrian Street.
 - 1. A street designated on the official zoning map as a pedestrian street where development standards are required to promote a pedestrian friendly street. Pedestrian streets offer a pleasant and safe walking environment. Design features include minimal interruptions of the sidewalk by driveways, publicly usable site furnishing such as benches, tables, and bike racks, and visually interesting buildings close to the sidewalk.
- M. Performance Guarantee.
A "financial guarantee" providing for and securing to the City the actual construction and installation of the required improvements.
- N. Performance/Warranty Retainer.
A "financial guarantee" both providing for and securing to the City the actual construction and installation of such improvements, and securing to the City the successful operation of the improvements for two years after the City's final inspection and acceptance of the improvements.
- O. Permanent Erosion and Sediment Control Measures.
A combination of plants, mulch, sod, matting, erosion control blankets, and permanent structures that will provide long-term soil stabilization.
- P. Permanent Sign.
See SMC 17C.240.015.
- Q. Permanent Stabilization.
See Permanent Erosion and Sediment Control Measures.
- R. Permeable Sediment.
Sediment permitting the flow of water.
- S. Person.

Any natural person, whether acting individually or in a representative capacity, partnership, joint venture, corporation, or other legal entity.

T. Pier.

Any platform structure, fill, or anchored device in or floating upon water bodies to provide moorage for watercraft engaged in commerce, including, but not limited to, wharves, mono-buoys, quays, ferry terminals, and fish weighing station.

U. Planned Action.

A Planned Action means one or more types of project action that:

1. Are designated Planned Actions by an ordinance or resolution; and
2. In conjunction with, or to implement, an adopted comprehensive plan or subarea plan that have had the significant impacts adequately addressed in an Environmental Impact Statement under the requirements of WAC 197-11-64; and
3. Is exempt from additional SEPA review for all elements covered under the Environmental Impact Statement of the adopted comprehensive plan or subarea plan.
4. Is defined in WAC 197-11-164.

V. Planned Capacity.

For all capital facilities, except transportation, capacity for a concurrency facility that does not exist, but for which the necessary facility construction, expansion, or modification project is contained in the current adopted City of Spokane comprehensive plan, capital improvement program and scheduled to be completed within six years. (RCW 36.70A.020).

W. Planned Capacity for Transportation Facilities.

Capacity for transportation facilities, including roads and transit, that does not exist, but where transportation improvements or strategies to accommodate the impacts of development are made concurrent with the development.

1. These strategies may include:
 - a. increased public transportation service,
 - b. ride sharing programs,
 - c. demand management, and
 - d. other transportation systems management strategies.
2. For transportation facilities, "concurrent with the development" shall mean that improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years (RCW 36.70A.070(6)(b)).

X. Planned Unit Development (PUD).

1. A planned unit development is a project permit for an overlay zone, approved by the hearing examiner, which does not fully comply with all of the development standards of the base zone in which it is located, but is approved based on superior or innovative design.
2. The City may permit a variety of types, design, and arrangement of structures and enable the coordination of project characteristics with features of a particular site in a manner consistent with the public health, safety, and welfare.

Y. Plans.

Planning documents, which are developed by the various departments of the City, pertaining to the orderly development of public facilities.

Z. Planting Zone.

Area for street trees, ground cover or other plantings; typically included herein as a portion of overall sidewalk width reserved for locating permanent trees and tree grates.

AA. Plat – Final.

A map or representation of a subdivision, showing thereon the division of a tract or parcel of land into lots, blocks, streets, alleys, or other divisions and dedications and containing all elements and requirements set forth in this chapter and chapter 58.17 RCW.

BB. Plat – Preliminary.

1. A neat and approximate drawing of a proposed subdivision showing the general layout of streets, alleys, lots, blocks, and other elements of a subdivision required by this chapter and chapter 58.17 RCW.
2. The preliminary plat shall be the basis for the approval or disapproval of the general layout of a subdivision.

CC. Plaza.

Areas generally open to the public on a controlled basis and used for passive recreational activities and relaxation. Plazas are paved areas typically provided with amenities, such as seating, drinking, and ornamental fountains, art, trees, and landscaping, for use by pedestrians.

DD. Plinth.

The base or platform upon which a building wall or column appears to rest, helping establish pedestrian-scaled elements and aesthetically tying the building to the ground.

EE. Pollutant.

Any substance which is prohibited or limited by applicable laws or regulations, which is released or discharged in conjunction with development. Any substance that causes or contributes to violation of air, land, or water quality standards, released or discharged.

FF. Pollution.

Contamination, or other alteration of the physical, chemical, or biological properties of air, land, water or wetlands, or such discharge of any liquid, gaseous, solid, radioactive, or other substance into air, land, water, or wetlands as will or is likely to cause a nuisance or render such air, land, water, or wetlands harmful, detrimental, or injurious to the public health, safety, or welfare, or to domestic, commercial, industrial, agricultural, recreational, or other legitimate beneficial uses, or to livestock, wildlife, fish, native vegetation, or other aquatic life.

GG. Potential Geologically Hazardous Areas.

Areas designated on maps maintained in the City's planning and economic development services department. They are classified "potential" because they have not been confirmed by field investigation nor do they necessarily include the full extent of all geologically hazardous areas within the City. The maps are intended to alert property owners, purchasers, developers, etc., to the possible existence of significant geological hazards, which may warrant further geotechnical study.

HH. Practicable Alternative.

An alternative that is available and capable of being carried out after taking into consideration cost, existing technology, and logistics in light of overall project purposes and having less impact to critical areas. It may involve using an alternative site in the general region that is available to the applicant and may feasibly be used to accomplish the project.

II. Predevelopment Meetings.

Meetings between City or agency staff and an applicant or their representatives prior to formal submission of a detailed application. They are intended to provide an overview of the regulatory requirements, application process, and procedural submission requirements.

JJ. Principal Buildings.

Where multiple buildings occupy a single lot, those buildings that are associated with the prevailing use of that site.

KK. Primary Building Entry.

Access or entrance of first rank, importance or value, visually associated with the prevailing ground-floor use of a building.

LL. Primary Building Walls.

Any exterior building wall that faces a street and contains a public entrance to the occupant's premises or tenant space. If an individual tenant space does not have a street facing wall, or does not have a street facing wall containing a public entrance, then the primary building wall for that individual tenant space is any wall containing a public entrance that faces a parking area on the site. (See Figure 1, SMC 17C.240.130, Primary Building Walls)

MM. Primary Container.

The container that is in direct contact with the material of concern during the course of normal transport, use, or storage.

NN. Primary Drainage Basin.

The basin of the stream or tributary within which a project is proposed, not including basins of major tributaries. For the purpose of this regulation the primary drainage basin of:

1. Latah Creek is not a part of the primary drainage basin of the Spokane River,
2. Marshall Creek is not a part of the primary drainage basin of Latah Creek.

OO. Primary Structure.

1. A structure or combination of structures of chief importance or function on a site. In general, the primary use of the site is carried out in a primary structure.
2. The difference between a primary and accessory structure is determined by comparing the size, placement, similarity of design, use of common building materials, and the orientation of the structures on a site.

PP. Primary Use.

1. An activity or combination of activities of chief importance on the site. One of the main purposes for which the land or structures are intended, designed or ordinarily used.
2. A site may have more than one primary use.

QQ. Principal Arterials.

A street serving major activity centers, providing a high degree of mobility and serving the longest trip demands within the urban area.

RR. Priority Habitats.

Habitat areas determined by WDFW to have unique or significant value to many species and that meet one or more of the following criteria:

1. High wildlife density.
2. High species diversity.
3. Important wildlife breeding habitat.
4. Important wildlife seasonal ranges.
5. Important movement corridors.
6. Limited availability.
7. High vulnerability to habitat alteration.

SS. Priority Species.

A wildlife species requiring protective measures for their perpetuation due to their population status, their sensitivity to habitat alteration, and/or their recreational importance.

TT. Private Street.

Roadway which is not controlled or maintained by a public authority, and which serve two or more properties.

UU. Project Permit or Project Permit Application.

Any land use or environmental permit or license required for a project action, including, but not limited to, building permits, short plats, subdivisions, binding site plans, planned unit developments, conditional uses, shoreline substantial development permits, site plan review, permits, or approvals required by the critical area ordinance, and site specific rezones authorized by a comprehensive plan or subarea plan, but excluding the adoption or amendment of a comprehensive plan, subarea plan, or development regulations, except as otherwise specifically identified under RCW 36.70B.140.

VV. Projecting Sign.

See SMC 17C.240.015.

WW. Protected Species.

A general classification of animals by WDFW that includes all those species not classified as listed, game, fur-bearing, or non-protected. This also includes all birds not classified as game or non-protected.

XX. Proximity.

That two or more properties are either adjacent or separated by a street or alley.

YY. Public Access.

The public's right to get to and use the City's public waters, the water/land interface and associated shoreline area. It includes physical access that is either lateral (areas paralleling the shore) or perpendicular (an easement or public corridor to the shore), and/or visual access facilitated by means such as scenic streets and overlooks, viewing towers, and other public sites or facilities.

ZZ. Public Facilities.

Any City-owned, operated, or contracted public facility or service in whole, or in part, whether existing or planned, including, but not limited to:

1. parks,
2. recreation facilities,
3. playgrounds,
4. streets,
5. transportation facilities,
6. open spaces,
7. fire facilities,
8. storm water drainage ponds, and
9. all such appurtenances and improvements.

AAA. Public Property.

Any City-owned real property, air space, or other interest in real estate, including streets, alleys, or other public rights-of-way, owned by or controlled by this municipality or any other governmental unit.

BBB. Public Way.

1. A dedicated "public way" is a tract of land:

- a. conveyed or reserved by deed,
 - b. dedicated by plat, or
 - c. acquired by decree of court,
 - d. which has been accepted and dedicated by action of the city council to the public right-of-way and for secondary use as an easement for public utilities.
2. ~~((An "alley"))~~ A "public alley" is a public way, usually not exceeding ~~((sixteen))~~ twenty feet (20') in width, designed ~~((or))~~ and intended to provide ~~((secondary))~~ vehicular access to abutting properties.

Section 6. That Section 17C.111.340 is amended to read as follows:

- A. Purpose.
To ensure that all buildings within a development have adequate access to public rights of way and municipal services.
- B. Applicability.
The following standards apply to all buildings within a development.
- C. Pedestrian Connectivity Implementation.
1. Public Right-of-Way Access.
At least one walking connection is required between each building and the sidewalk. For each ground-floor unit with a separate entry, separate walking connections are required for each ground-floor unit. Driveways may be used to meet this requirement where a driveway serves no more than nine (9) dwelling units. Exceptions for driveways serving more than nine (9) dwelling units shall be approved by the City Engineer. (R)
 2. Garbage and Recycling Areas.
At least one walking connection is required between each unit and its designated garbage and recycling area. Driveways and parking access aisles may be used to meet this requirement. (R)

Section 7. That Section 17H.010.010 is amended to read as follows:

Streets, alleys ~~((and bikeways))~~, and other traveled ways shall be designed to provide efficient and economical travel ~~((ways))~~, including for pedestrian and bicycle travel, and create a safe and pleasant environment for the citizens of Spokane. An effective Complete Street design shall consider the location of facilities in relation to land use, pedestrian and bicycle safety, adequate right-of-way width, traffic standards and safety, landscaping, drainage facilities, ease of maintenance, and the ability to provide effective and efficient public services. This section provides general design considerations for individual street elements.

The street development standards as set forth in chapter 17H.010 SMC are applicable to new streets, reconstruction of rural roads into urban streets as urbanization occurs, and other street construction projects that involve major redesign of the street itself. Transportation preservation projects (resurfacing, rehabilitation or reconstruction of the existing street pavement, sidewalks or bridges) are exempt from the requirements of chapter 17H.010 SMC but shall be subject to the provisions of chapter 17H.020 SMC pertaining to pedestrian and biking infrastructure.

General references to "streets" and "alleys" should be assumed to refer to "public streets" or "public alleys" unless specifically denoted or unless the context clearly indicates otherwise.

Section 8. That a new Section 17H.010.015 is created and shall read as follows:

17H.010.015 Administration

The City Engineer shall administer the requirements of this chapter.

The City Engineer shall determine the proper designations of streets, alleys, and driveways using professional judgment and based on the requirements provided in this chapter.

Section 9. That Section 17H.010.090 is amended to read as follows:

17H.010.090 Private Streets, Private Alleys, and ~~((Private Access))~~ Driveways

- ~~((A. Residential private streets are allowed only in conjunction with an approved planned unit development, binding site plan or mobile home park. Lots within a pocket residential development may have frontage on a private street or private access. The written conditions of approval for the project must permit lot frontage on a private street or private access.~~
- ~~B. Private streets and private access require the approval of the director of engineering services. New private streets are allowed only when street connectivity is unachievable, such as property that is isolated by topography or the configuration of existing lots and streets.~~

- ~~C. Pedestrian access shall be provided from the private street or private access to an existing or future street or public pathway if vehicular access cannot be provided.~~
- ~~D. Private streets or private access shall not obstruct traffic circulation or cut off future development from public access or utilities.~~
- ~~E. Streets must be public if they are designed to connect to an adjacent site, or will serve lots on an adjacent site.~~
- ~~F. Private streets shall be constructed in accordance with the design standards for public streets. Private access shall be improved in accordance with the development standards for parking lots as provided in SMC 17C.230.140.~~
- ~~G. Private streets or private access require private water and sewer systems.~~
- ~~H. Private streets or private access shall be owned in common by the owners of the property served by the private streets/private access or by a homeowners' association. The tract shall be designated on the plat as a special purpose tract. Private access may be designated by a recorded easement. A maintenance agreement shall be recorded with the Spokane county auditor that commits the owner(s) to maintain all elements of the private street. Accessibility (snow plowing, etc) shall be maintained at all times for emergency vehicles.~~
- ~~I. Transitions from public to private streets should not occur mid-block. Where a mid-block transition is unavoidable, a public turn-around designed to meet city standards shall be provided.))~~
- A. General Requirements.
1. Water or sewer systems situated under a private street, private alley, driveway, or other private access shall be privately owned.
 2. Private streets; private alleys; and driveways or other private access serving more than one parcel shall ensure access for all properties served through a common ownership instrument such as a homeowners' association, or through access easements and shared maintenance agreements.
 3. Private streets, private alleys, driveways, or other private access shall not obstruct traffic circulation or cut off future development from public access or utilities.
- B. Additional Requirements for Private Streets.
1. Private streets require the approval of the City Engineer.
 2. Residential private streets shall only be permitted in the following development types:
 - a. Planned Unit Development;
 - b. Binding Site Plan;
 - c. Mobile Home Park;
 - d. Unit Lot Subdivision.
 3. Private streets are discouraged. The following criteria shall be considered by the City Engineer in approving a proposed private street:
 - a. The private street serves a limited area; and
 - b. Connectivity to the rest of the street network is severely limited and cannot be improved through alternative alignments due to topography or the configuration of existing lots and streets.
 4. Streets shall be public if they are designed to connect to an adjacent development site or will serve lots on an adjacent site.
 5. Private streets shall be constructed in accordance with the design standards for public streets.
 6. A maintenance agreement shall be recorded with the Spokane county auditor that commits the owner(s) to maintain all elements of the private street. Accessibility (snow plowing, etc) shall be maintained at all times for emergency vehicles.
 7. Mid-block transitions from public to private streets should be avoided. Where a mid-block transition is unavoidable, a public turn-around designed to meet city standards shall be provided.

Section 10. That Section 17H.010.130 is amended to read as follows:

- A. When constructed, alleys shall be provided at the rear or side of lots.
- B. Where alleys are existing, or provided in new subdivisions and short subdivisions, on-site parking spaces shall be accessed from the alley and not the street unless approved by director of engineering.
- C. Dead-end alleys shall be avoided wherever possible(~~(, but if unavoidable,))~~ and shall be approved by the City Engineer. They shall be designed with adequate turn-around facilities or alternative connections acceptable to the ~~((director of engineering services))~~ City Engineer at the dead-end.
- D. All new alleys shall be constructed in conformance with the standard plans.

- E. Public alleys shall be located in public right-of-way. If public utilities are to be located in an alley, the alley must be located in public right-of-way.
- F. Private alleys may be located in a tract or on an easement. Tracts must be owned in common by the owners of the property served by the private alley or by a homeowner's association and must be designated on the plat as a special purpose tract. A maintenance agreement must be recorded with the Spokane county auditor that commits the owner(s) to maintain all elements of the private alley.
- G. New alleys shall have a paved width of at least twelve feet and a clear width of at least twenty feet. The twenty-foot width shall not be obstructed in any manner, including the parking of vehicles, fences or utility structures.
- H. Stormwater from all new alleys must be collected and treated according to the city's stormwater guidelines.

Section 11. Severability: If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 12. Clerical Errors: Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025**

ORDINANCE NO. C36745

An ordinance related to roadway naming and addressing standards, amending Spokane Municipal Code sections 17D.050A.040, .050, .100, and .160.

WHEREAS, the maintenance of the Unified Development Code (UDC) and in general the Spokane Municipal Code (SMC) has been a periodic, recurring project of the Planning and Economic Development Department to improve clarity and consistency with local policy and State and Federal laws; and

WHEREAS, as part of its regular review and assessment of the Unified Development Code, the Planning and Economic Development Department has identified multiple sections of the SMC requiring corrections, clarification, and adjustments to enable more flexibility in response to development applications; and,

WHEREAS, the City of Spokane Comprehensive Plan Chapter 3 Land Use, Policy 7.2 Continuing Review Process calls out a process to periodically review and correct the SMC; and,

WHEREAS, as outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A), interested agencies and the public have had opportunities to participate throughout the process and all persons wishing to comment on the amendment were given an opportunity to be heard; and

WHEREAS, on March 24, 2025, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before the adoption of proposed changes to the Unified Development Code according to RCW 36.70A.106; and,

WHEREAS, the proposed text amendments were drafted and reviewed consistent with the requirements of RCW 36.70A.370 to assure protection of private property rights; and,

WHEREAS, the proposed amendment relates to administrative procedures and is categorically exempt from SEPA, pursuant to WAC 197-11-800; and

WHEREAS, before the Plan Commission public hearing a legal notice was published in the Spokesman-Review on July 9 and July 16, 2025; and,

WHEREAS, on July 23, 2025, the Plan Commission held a public hearing on the proposed amendments, during which public testimony was heard and deliberations were held; and,

WHEREAS, on July 23, 2025, the Plan Commission voted to recommend the City Council adopt the proposed amendments (Exhibit A); and,

WHEREAS, the proposed actions are consistent with and supported by the Spokane Comprehensive Plan as

outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A); -- **Now, Therefore,**

The City of Spokane does ordain:

Section 1. Findings of Fact: The City Council adopts the recitals set forth herein as its findings and conclusions in support of the adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A) for the same purposes.

Section 2. That Section 17D.050A.040 is amended to read as follows:

~~((A. "Address" means a property location identification with the following format, and typically in the following order: address number, directional prefix, roadway name, roadway type, building designator, and unit designator (e.g., "123 W. Main St., Apt. 456"). The following elements are required: address number, roadway name, and roadway type. The following elements may be optional: directional prefix, building designator, and unit designator.~~

~~B. "Addressing Authority" means the Development Services Center.~~

~~C. "Address Number" means the numeric designation for an addressable structure or unit.~~

~~D. "Addressable" means a property required to be assigned an address under this chapter.~~

~~E. "Addressable Property, Addressable Structures, Addressable Sites or Addressable Units" means, generally, the habitable or legally occupied structure, or a lot, parcel, or tract, but may also include other structures or sites as determined necessary by the relevant addressing authority.~~

~~F. "Addressing Database" means the computerized format for tracking assigned roadway names and addresses within the City of Spokane.~~

~~G. "Addressing Grid System" is the address number and directional system in a particular area such as a grid system, block system, plat, or subdivision.~~

~~H. "Administrator" means the Development Services Center Manager.~~

~~I. "Building Designator" means a single character alphabetic descriptor for a single building within a multiple unit complex (e.g., "123 W. Main St., Bldg. A").~~

~~J. "Department" means the Development Services Center.~~

~~K. "Directional Prefix" means a single or double character alphabetic descriptor within a roadway name consisting of any combination of the cardinal directions of North, South, East, and West, generally used in specific roadway naming schemes (i.e., N, S, E, W, NE, NW, SE, SW).~~

~~L. "E911 Director" means the manager of the local 911 service.~~

~~M. "Non-conforming Address or Roadway Name" means an address or roadway name that is not in compliance with this chapter.~~

~~N. "Multiple Units" means the presence of two or more addressable structures, addressable sites, or addressable units on a single Spokane County tax parcel or group of undivided interest parcels.~~

~~O. "Multiple Unit Complex" means an apartment, condominium, or business complex where there exist multiple buildings on a single site, and two or more buildings include multiple units.~~

~~P. "Multiple Unit Structure" means a single structure which contains two or more units.~~

~~Q. "Non-conforming Roadway Name Sign" means a roadway name sign that is not in compliance with this chapter.~~

~~R. "Regional Public Safety Spatial Database" means the spatial format for tracking all assigned roadway names and addresses within Spokane County. This system is maintained by the Regional Public Safety Geographic Information Systems (RPSGIS) Committee for use in countywide public safety related applications.~~

~~S. "Roadway" means a public or private way on which vehicles travel, encompassing all roadway types.~~

- ~~T. "Roadway Name" means the word or words either existing, or in the case of new or renamed roadways, which are approved by the Development Services Center, used in conjunction with a directional prefix, and/or a roadway type to identify a public or private roadway.~~
- ~~U. "Roadway Type" means an abbreviated word used in conjunction with a roadway name to describe the character of the roadway and will be in accordance with USPS Publication No. 28 Appendix C1. The following are allowable roadway types:~~
- ~~1. Alley (Aly): a narrow service roadway that serves rear lots and where platted width is less than twenty feet.~~
 - ~~2. Avenue (Ave): a through local, collector or arterial roadway generally running east-west.~~
 - ~~3. Boulevard (Blvd): a roadway with exceptional width, length and scenic value, typically with a landscaped median dividing the roadway; or an arterial or major collector roadway that lies diagonally to the east-west, north-south grid system.~~
 - ~~4. Circle (Cir): a local or collector roadway having ingress and egress from the same roadway. See also "Loop".~~
 - ~~5. Court (Ct): a dead end or cul-de-sac that will not become an extension or a continuation of either an existing or future roadway, not longer than six hundred feet in length.~~
 - ~~6. Drive (Dr): a lengthy collector or arterial that does not have a definite directional course.~~
 - ~~7. Highway (Hwy): used to designate state or federal roadways only.~~
 - ~~8. Lane (Ln): a roadway used as a private local access within a development.~~
 - ~~9. Loop (Loop): a local or collector roadway having ingress and egress from the same roadway. See also "Circle".~~
 - ~~10. Parkway (Pkwy): a thoroughfare designated as a collector or arterial, with a median reflecting the park-like character implied in the name.~~
 - ~~11. Place (Pl): a permanently dead-end roadway, terminating in a cul-de-sac, or short through roadway, not longer than six hundred fifty feet in length.~~
 - ~~12. Road (Rd): typically reserved for roadways located outside the boundary of a city or town, and may be found within city/town limits due to past annexations or when a new roadway is in alignment with or within one hundred twenty five feet of an existing county road.~~
 - ~~13. Street (St): a through local, collector or arterial roadway generally running north-south.~~
 - ~~14. Way (Way): a curvilinear roadway.~~
- ~~V. "Unit" means a specific dwelling or commercial space amongst a larger group of dwellings or commercial spaces (e.g., apartment, suites, etc.).~~
- ~~W. "Unit Designator" means a secondary address number that is used to identify a separate unit on a single lot, parcel, tract of land, or within a multiple unit complex. A unit designator at a minimum shall consist of a unit type and a numeric identifier (e.g., 10126 W. Rutter Pkwy., Apt. 2). See also: "Multiple Units", "Multiple Unit Complex", "Multiple Unit Structure")~~
- ~~X. "Unit Type" means an abbreviated word used in conjunction with a unit designator to describe the character of the unit and will be in accordance with USPS Publication No. 28 Appendix C2. The following are allowable unit types:~~
- ~~1. "Apt" for Apartment,~~
 - ~~2. "Bsmt" for Basement,~~
 - ~~3. "Bldg" for Building,~~
 - ~~4. "Dept" for Department,~~
 - ~~5. "Dorm" for Dormitory,~~
 - ~~6. "Fl" for Floor,~~
 - ~~7. "Frnt" for Front,~~
 - ~~8. "Hngr" for Hanger,~~
 - ~~9. "Lbby" for Lobby,~~
 - ~~10. "Lot" for Lot,~~
 - ~~11. "Lowr" for Lower Level,~~
 - ~~12. "Ofc" for Office,~~
 - ~~13. "Pier" for Pier,~~
 - ~~14. "Rear" for Rear,~~
 - ~~15. "Rm" for Room,~~
 - ~~16. "Slip" for Slip,~~
 - ~~17. "Spc" for Space,~~
 - ~~18. "Stop" for Stop,~~
 - ~~19. "Ste" for Suite,~~
 - ~~20. "Trlr" for Trailer,~~
 - ~~21. "Unit" for Unit,~~
 - ~~22. "Uppr" for Upper Level.~~
- ~~Y. "Utility Site" means a parcel containing any type of utility service, located on a legal parcel of land with no association to a building and, requiring periodic maintenance or readings by utility company personnel.))~~

A. Limited Application.

Definitions provided here are given solely for purposes of administering this chapter. The Administrator may refer to definitions provided in SMC 17A.020 in the absence of a specific definition within this chapter, or for further clarity.

B. Definitions.

1. "Address" means a property location identification with the following format, and typically in the following order: address number, directional prefix, roadway name, roadway type, building designator, and unit designator (e.g., "123 W. Main St., Apt. 456"). The following elements are required: address number, roadway name, and roadway type. The following elements may be optional: directional prefix, building designator, and unit designator.
2. "Addressing Authority" means the Development Services Center.
3. "Address Number" means the numeric designation for an addressable structure or unit.
4. "Addressable" means a property required to be assigned an address under this chapter.
5. "Addressable Property, Addressable Structures, Addressable Sites or Addressable Units" means, generally, the habitable or legally occupied structure, or a lot, parcel, or tract, but may also include other structures or sites as determined necessary by the relevant addressing authority.
6. "Addressing Database" means the computerized format for tracking assigned roadway names and addresses within the City of Spokane.
7. "Addressing Grid System" is the address number and directional system in a particular area such as a grid system, block system, plat, or subdivision.
8. "Administrator" means the Development Services Center Manager.
9. "Building Designator" means a single character alphabetic descriptor for a single building within a multiple unit complex (e.g., "123 W. Main St., Bldg. A").
10. "Department" means the Development Services Center.
11. "Directional Prefix" means a single or double character alphabetic descriptor within a roadway name consisting of any combination of the cardinal directions of North, South, East, and West, generally used in specific roadway naming schemes (i.e., N, S, E, W, NE, NW, SE, SW).
12. "E911 Director" means the manager of the local 911 service.
13. "Non-conforming Address or Roadway Name" means an address or roadway name that is not in compliance with this chapter.
14. "Multiple Units" means the presence of two or more addressable structures, addressable sites, or addressable units on a single Spokane County tax parcel or group of undivided interest parcels.
15. "Multiple Unit Complex" means an apartment, condominium, or business complex where there exist multiple buildings on a single site, and two or more buildings include multiple units.
16. "Multiple Unit Structure" means a single structure which contains two or more units.
17. "Non-conforming Roadway Name Sign" means a roadway name sign that is not in compliance with this chapter.
18. "Regional Public Safety Spatial Database" means the spatial format for tracking all assigned roadway names and addresses within Spokane County. This system is maintained by the Regional Public Safety Geographic Information Systems (RPSGIS) Committee for use in countywide public safety-related applications.
19. "Roadway" means a public or private way on which vehicles travel, encompassing all roadway types.
20. "Roadway Name" means the word or words either existing, or in the case of new or renamed roadways, which are approved by the Development Services Center, used in conjunction with a directional prefix, and/or a roadway type to identify a public or private roadway.
21. "Roadway Type" means an abbreviated word used in conjunction with a roadway name to describe the character of the roadway and will be in accordance with USPS Publication No. 28 Appendix C1. The following are allowable roadway types:
 - a. Alley (Aly): a narrow service roadway that serves rear lots and where platted width is less than twenty feet.
 - b. Avenue (Ave): a through local, collector or arterial roadway generally running east-west.
 - c. Boulevard (Blvd): a roadway with exceptional width, length and scenic value, typically with a landscaped median dividing the roadway; or an arterial or major collector roadway that lies diagonally to the east-west, north-south grid system.
 - d. Circle (Cir): a local or collector roadway having ingress and egress from the same roadway. See also "Loop".
 - e. Court (Ct): a dead end or cul-de-sac that will not become an extension or a continuation of either an existing or future roadway, not longer than six hundred feet in length.
 - f. Drive (Dr): a lengthy collector or arterial that does not have a definite directional course.
 - g. Highway (Hwy): used to designate state or federal roadways only.
 - h. Lane (Ln): a roadway used as a private local access within a development.
 - i. Loop (Loop): a local or collector roadway having ingress and egress from the same roadway. See also "Circle".
 - j. Parkway (Pkwy): a thoroughfare designated as a collector or arterial, with a median reflecting the park-like character implied in the name.
 - k. Place (Pl): a permanently dead-end roadway, terminating in a cul-de-sac, or short through roadway, not longer than six hundred fifty feet in length.
 - l. Road (Rd): typically reserved for roadways located outside the boundary of a city or town, and may be found within city/town limits due to past annexations or when a new roadway is in alignment with or within one hundred twenty five feet of an existing county road.

- m. Street (St): a through local, collector or arterial roadway generally running north-south.
- n. Way (Way): a curvilinear roadway.
- 22. "Unit" means a specific dwelling or commercial space amongst a larger group of dwellings or commercial spaces (e.g., apartment, suites, etc.).
- 23. "Unit Designator" means a secondary address number that is used to identify a separate unit on a single lot, parcel, tract of land, or within a multiple unit complex. A unit designator at a minimum shall consist of a unit type and a numeric identifier (e.g., 10126 W. Rutter Pkwy., Apt. 2). See also: "Multiple Units", "Multiple Unit Complex", "Multiple Unit Structure")
- 24. "Unit Type" means an abbreviated word used in conjunction with a unit designator to describe the character of the unit and will be in accordance with USPS Publication No. 28 Appendix C2. The following are allowable unit types:
 - a. "Apt" for Apartment,
 - b. "Bsmt" for Basement,
 - c. "Bldg" for Building,
 - d. "Dept" for Department,
 - e. "Dorm" for Dormitory,
 - f. "Fl" for Floor,
 - g. "Fnt" for Front,
 - h. "Hngr" for Hanger,
 - i. "Lbby" for Lobby,
 - j. "Lot" for Lot,
 - k. "Lowr" for Lower Level,
 - l. "Ofc" for Office,
 - m. "Pier" for Pier,
 - n. "Rear" for Rear,
 - o. "Rm" for Room,
 - p. "Slip" for Slip,
 - q. "Spc" for Space,
 - r. "Stop" for Stop,
 - s. "Ste" for Suite,
 - t. "Trlr" for Trailer,
 - u. "Unit" for Unit,
 - v. "Uppr" for Upper Level.
- 25. "Utility Site" means a parcel containing any type of utility service, located on a legal parcel of land with no association to a building and, requiring periodic maintenance or readings by utility company personnel.

Section 3. That Section 17D.050A.050 is amended to read as follows:

- A. New or unnamed existing roadways providing access to four (4) or more addressable parcels, structures, or units shall be named.
- B. Existing roadways for which renaming has been authorized by the City to promote the purpose of this chapter shall be renamed as provided for in the City Charter and the Spokane Municipal Code.
- C. Preapproved road names shall be identified on plat documents at the time of Final Plat submittal.
- ~~((D. Only traveled ways that qualify as roadways may be named; except that alleys in the downtown zones may be named.))~~
- ~~((E))D.~~ All roadways shall be named regardless of whether the ownership is public or private. Without limitation, this includes all roadways that are created within plats, short plats, binding site plans, PUDs and manufactured/mobile home parks.
- ~~((F))E.~~ Driveways, alleys, access to parking areas and other traveled surfaces that are not considered roadways may ~~((not))~~ be named ~~((, but may have directions identified with the following method:))~~ at the discretion of the Administrator.
- ~~((1. Arrow signs indicating building or address ranges within an apartment complex or campus may be placed at the entrances and along the non-roadway traveled ways to locate the buildings.))~~

Section 4. That Section 17D.050A.100 is amended to read as follows:

- A. Each property owner who has addressable property and has not been assigned an address has a responsibility to apply to the Addressing Authority for a physical address.
- B. Application for each address assignment prior to the issuance of a building permit shall include, at a minimum: a site map showing any proposed or existing structures, driveways, and road approach locations and shall be accompanied by an application, as determined by the Addressing Authority.
- C. The numbering of addressable properties or structures along each roadway shall begin at the appropriate grid point of origin and continue in sequence. No address shall be out of sequence in relation to the adjacent addresses.

- D. Each block along a roadway may have up to one hundred address numbers. The hundred series shall change upon crossing a roadway intersection or in best possible alignment with the established address grid if applicable, with the exception of intersecting driveways and/or alleys. The hundred series along a public roadway shall not change upon crossing a private roadway, unless deemed necessary by the Addressing Authority. Private roadways wholly contained within plats shall be assigned hundred series as if they were public roadways.
- E. Addresses along a roadway shall have even numbers on one side of the roadway and odd numbers on the other side as defined in the addressing grid.
- F. Individual address numbers shall be assigned to fit within the block range of the roadway segment to which the address is assigned (e.g. a new address that is assigned to the 200 block of Main St., must be assigned a number between 200 and 299). Individual addresses should be assigned to be consistent with adjacent blocks of the same N-S or E-W orientation.
- ~~((G. Properties only accessible via a shared driveway shall be assigned an address based on the point of origin of the driveway from the connecting roadway and shall be sequential, with the following exceptions:))~~
- G. Addressable property or structures shall be assigned an address based upon the named travel way from which vehicular access to the property or structure is obtained, with the following exceptions:
1. Commercial and Public Facility structures may be assigned an address based upon the roadway the main entrance faces and not necessarily the access roadway.
 2. Residential structures on corner lots, or with vehicular access via an alley or driveway, may be assigned an address based upon the roadway the main entrance faces and not necessarily the ~~((access roadway))~~ travel way providing vehicular access.
- H. Fractional addresses shall not be used (e.g., "100 ½ W. Main St.").
- ~~((I. Address numbers shall not contain any non-numeric characters (e.g., "118a" or "118b"), unless approved by the Administrator.))~~
- I. Addressing on Shared Driveways and Other Non-Roadways.
1. A road name may be assigned to shared driveways, alleys, access ways to parking areas, and other traveled surfaces that are not considered roadways at the discretion of the Administrator.
 2. The requirements in SMC 17D.050A.120 Multiple Units may be used. The administrator may require arrow signs indicating building or address ranges within a grouping of buildings to be placed at entrances and along non-roadway traveled ways to aid in locating buildings.
- J. New Addresses in Residential Infill Development.
- Infill development in densely-built locations with pre-existing addressing may involve situations where there aren't enough open numbers within the existing address range on a street. In such cases, the following options shall be considered:
1. A letter may be appended to the address number (e.g., "118A" or "118B").
 2. The standards for multiple units in SMC 17D.050A.120 may be used to provide addresses.
 3. If no other feasible option is available, addressing for nearby parcels on the block face may be modified.
 4. The Administrator shall determine which method to employ, with an emphasis on consistency and predictability for emergency service providers and other agencies.

Section 5. That Section 17D.050A.160 is amended to read as follows:

The Administrator may grant minor deviations from literal compliance with the requirements of this chapter ~~((, with the approval of the Spokane City Council))~~. Such deviations are intended to provide relief from literal compliance with specific provisions of this chapter in instances where there is an obvious practical problem with doing so, while still adequately addressing the property for location by emergency service providers and to promote the other purposes of this chapter.

Section 6. Severability: If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 7. Clerical Errors: Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025

ORDINANCE NO. C36746

An ordinance maximizing community partnership grant opportunities; amending Section 07.19.010 of the Spokane Municipal Code.

WHEREAS, Section 07.19.010 of the Spokane Municipal Code regulates the City's process for grant application and acceptance, and

WHEREAS, Section 07.19.010 of the Spokane Municipal Code was amended recently to allow City departments to submit grant applications without prior City Council approval, except in the case of grant applications involving partnership grants; and

WHEREAS, given the volume of anticipated grant applications by the City that involve partnership grants, prior City Council approval is not practical and delays the application process unnecessarily, and the City Council action to approve such applications is not necessary;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 07.19.010 of Chapter 07.19 of the Spokane Municipal Code is amended to read follows:

Section 07.19.010 Grant Acceptance

A. For purposes of this Chapter, the following definitions apply:

- ~~1. The term "department" means the city department or division preparing and submitting a grant application.~~
- ~~2. The term "grant" means any opportunity for funding of City of Spokane projects and programs by federal, state, local or non-public funding sources, whether or not requiring matching or supplemental City of Spokane funds.~~
- ~~3. The term "grant amount" refers to the aggregate amount of the anticipated funding provided to the City under the grant, exclusive of any City matching amount or contribution, and regardless of the number of years of grant funding. Any grant requiring City matching amount or contribution above the minor contract amount set forth in SMC 7.06.060 shall be deemed above the minor contract amount.~~
- ~~4. The term "minor contract amount" means the maximum dollar amount to which the City may commit in any agreement without prior legislative approval, including, but not limited to, the amount set forth in SMC 07.06.060.~~
- ~~5. The term "partnership" means, regardless of how designated, any grant application in which the City (a) expects to share only a portion of the grant award, (b) expects to provide all or a portion of matching funds, including in-kind contributions and/or the use of city assets, for grant awards slated for other parties participating in the application, and/or (c) expects to provide personnel to ensure grant compliance for other parties participating in the application.~~

<u>Term</u>	<u>Definition</u>
<u>Department</u>	The term "department" means the City department or division preparing and submitting a grant application.
<u>Grant</u>	The term "grant" means any opportunity for funding of City of Spokane projects and programs by federal, state, local, or non-public funding sources, whether or not requiring matching or supplemental City of Spokane funds.
<u>Grant Amount</u>	The term "grant amount" refers to the aggregate amount of the anticipated funding provided to the City under the grant, exclusive of any City matching amount or contribution, and regardless of the number of years of grant funding. Any grant requiring City matching amount or contribution above the minor contract amount set forth in SMC 7.06.060 shall be deemed above the minor contract amount.
<u>Minor Contract Amount</u>	The term "minor contract amount" means the maximum dollar amount to which the City may commit in any agreement without prior legislative approval, including, but not limited to, the amount set forth in SMC 07.06.060.
<u>Partnership</u>	The term "partnership" means, regardless of how designated, any grant application in which the City (a) expects to share only a portion of the grant award, (b) expects to provide all or a portion of matching funds, including in-kind contributions and/or the use of City assets, for grant awards slated for other parties participating in the application, and/or (c) expects to provide personnel to ensure grant compliance for other parties participating in the application.

- B. A department may apply for and accept grants with a grant amount below the minor contract amount without prior ~~((city council))~~ City Council approval.
- C. A department may apply for grants above the minor contract amount. However, each grant award above the minor contract amount ~~((must))~~ shall be approved by the ~~((city council))~~ City Council before the execution of documents committing the City to grant terms, conditions, and funding, and ~~((city council must))~~ the City Council shall be advised at time of ~~((council))~~ review of any ~~((city))~~ City matching funds requirements. Department staff shall prepare materials necessary for ~~((council))~~ City Council consideration and ensure that such materials are submitted consistent with ~~((city council))~~ City Council rules of procedure.
- D. The department must provide the ~~((city council))~~ City Council with a summary of the grant evaluation that was conducted during the application process. Various elements of a grant evaluation include any future fiscal burden or long-term expenditures, additional and/or permanent staffing, staff support, indirect costs, local funding match, ~~((or))~~ in-kind match, and any other ongoing operating and maintenance impact.
- E. Notwithstanding anything to the contrary in this section, ~~((city council))~~ the City Council ~~((approval is required))~~ shall be provided relevant information at a City Council committee prior to any grant application submitted in partnership with another organization (private or public) over the minor contract threshold, ((to obtain a)) all partnership grants over the minor contract threshold, and any grant requiring a City Council letter of support. The City ~~((will))~~ shall not be bound by partnership grant award terms, conditions or funding ~~((not approved by the city council in advance))~~ outside the process outlined in this subsection.
- F. If a budget appropriation is required for a grant, the department shall request a corresponding special budget ordinance at the same time as presentation of the grant for ~~((city council))~~ City Council review and approval.
- G. It is the responsibility of the department to ensure compliance with all grant terms and conditions, including, but not limited to, ensuring agreed-upon deliverables, preparing grant status reports, examining and tracking incurred costs, filing timely requests for reimbursements from grant funders, and following the specified close-out procedure provided by the grant funder. Departments shall depend on central accounting or finance for basic grant functions unless otherwise approved by the City's ~~((chief financial officer))~~ Chief Financial Officer or ~~((his/her))~~ their designee.

Section 2. Severability. If any section, subsection, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council August 25, 2025
Delivered to Mayor September 2, 2025

ORDINANCE NO. C36748

AN INTERIM ZONING ORDINANCE related to the calculation of density in Planned Unit Developments; amending Spokane Municipal Code section 17G.070.030; setting a public hearing; and establishing a work program.

WHEREAS, the maintenance of the Unified Development Code (UDC) and in general the Spokane Municipal Code (SMC) has been a periodic, recurring project of the Planning and Economic Development Department to improve clarity and consistency with local policy and State and Federal laws; and

WHEREAS, on January 27, 2025, the Spokane City Council adopted ORD C36629 with the goal of providing additional flexibility for residential development; and

WHEREAS, ORD C36629 included amendments to SMC 17C.111.210, including substantial changes to the method for calculating residential density in development projects; and

WHEREAS, the calculation of density within a Planned Unit Development in SMC 17G.070.030 was inadvertently omitted from ORD C36629; and

WHEREAS, on July 23, 2025, the Washington State Department of Commerce and appropriate state agencies were given the required 30-day, expedited notice before adoption of proposed changes to the Unified Development Code pursuant to RCW 36.70A.106; and

WHEREAS, the proposed text amendments were drafted and reviewed consistent with the requirements of RCW 36.70A.370 to assure protection of private property rights; and,

WHEREAS, the proposed amendment consists of administrative corrections to code and is categorically exempt from SEPA, pursuant to WAC 197-11-800; and

WHEREAS, prior to the City Council public hearing, a legal notice of public hearing was published in the Spokesman-Review; and

WHEREAS, pursuant to RCW 35.63.200 and 36.70A.390, the City Council held a public hearing on this interim zoning ordinance on August 25, 2025; and

The City of Spokane does ordain:

Section 1. Findings of Fact: The City Council adopts the recitals set forth herein as its findings and conclusions in support of the adoption of this ordinance.

Section 2. Interim Zoning Ordinance Adopted: An interim zoning ordinance is adopted as specified in Section 3 of this ordinance.

Section 3. That Section 17G.070.030 is amended to read as follows:

A. Permitted Uses.

Any permitted or conditional use allowed in the base zoning districts of the subject property plus additional uses including the following:

1. In the RA, R1, and R2 zoning districts, an applicant with a planned unit development approval may develop the site to contain these additional uses:
 - a. Accessory uses directly serving the planned unit development only and which are customary or associated with, but clearly incidental to, the residential uses permitted in the zone including:
 - i. community building with indoor and/or outdoor recreation facilities;
 - ii. recreational vehicle and personal storage area;
 - iii. consolidated guest parking facilities.
 - b. Retail sales and service uses and office uses are permitted subject to the following limitations:
 - i. The PUD site is larger than 20 acres; and
 - ii. Individual retail sales and service uses and office uses shall not exceed a floor area of five thousand (5,000) square feet each; and
 - iii. The total site area developed with retail sales and service uses and office uses shall not exceed five percent (5%) of the total PUD site area; and
 - iv. A one hundred percent (100%) increase in the amount of retail sales and service uses and office uses is allowed when retail sales and service uses and office uses are physically built under residential uses in a mixed use building with ground floor retail sales and service uses and office uses; and
 - v. Outdoor seating is permitted and is not counted towards the limitations on floor area in subsection (b)(ii); and
 - vi. Retail sales and service uses and office uses shall follow the Centers and Corridors design standards for Pedestrian Streets in SMC 17C.122.060; and
 - vii. Prohibited uses include but are not limited to:
 - A. Marijuana production, processing, and retailing as controlled by SMC 17C.347
 - B. Off-premises alcohol outlets as defined and controlled by SMC 17C.348
 - C. Drive-through Facilities
 - D. Adult Business
 - E. Commercial Parking as defined in SMC 17C.190.220 on a surface parking lot
 - F. Mini-Storage Facilities
 - G. Quick Vehicle Servicing
2. In the RMF and RHD zoning districts, an applicant with a planned unit development approval may develop any uses permitted in the R1, R2, RMF and RHD zones together with these additional uses:
 - a. Retail sales and service uses and office uses are permitted subject to the following limitations:
 - i. The PUD site is larger than ten acres,
 - ii. Individual retail sales and service uses and office uses shall not exceed a floor area of three thousand square feet each and the site area developed with retail sales and service uses and office uses shall not exceed five percent of the total PUD site area.
 - iii. Sites developed with retail sales and service uses and office uses shall have frontage on a street that is designated as a collector or higher classified arterial.
 - iv. The retail sales and service uses and office uses in the PUD shall not be permitted until sixty percent of the approved residential units are completed.

- v. An one hundred percent increase in the amount of retail sales and service uses and office uses is allowed when retail sales and service uses and office uses are physically built under residential uses in a mixed use building with ground floor retail sales and service uses and office uses.
 - vi. Outdoor sales and display and outdoor storage areas are not permitted except outdoor seating is allowed for restaurants and cafes.
 3. Commercial Zones.
PUDs are permitted in the commercial zones including center and corridor (CC) and the downtown (DT) zones.
 4. Industrial Zones.
In the PI zones, an applicant with a planned unit development approval may develop the site to contain all of the uses permitted by right in the underlying zone and, in addition, up to fifty percent of the total gross floor area may be devoted to housing units provided these are built above the ground floor.
 5. More Than One Base Zone.
When a site contains land that is in more than one zoning district, the allowed residential and conditional uses at the required minimum and maximum densities, if applicable, shall be proportionate to the land within the development site devoted to each zoning district.
- B. Density.
1. Densities Required.
An applicant with a planned unit development approval shall develop the site subject to the minimum and maximum density provisions of the base zone, as contained in Title 17C SMC, except as provided in subsection (B)(2) of this section, plus a maximum of ten percent density bonus per the provisions below under SMC 17G.070.030(B)(5).
 2. Density Exception.
For properties with a designated critical area or properties located in agricultural lands designation of the City's comprehensive plan, the minimum density requirement may be waived by the hearing examiner based on the following criteria:
 - a. The development of the site with the critical area would not allow sufficient minimum lot size under the base zone requirements because critical area setbacks and buffers would reduce minimum lot sizes below those required by the base zone.
 - b. The development of the site would require reducing buffers, setbacks or other dimensional modifications due to the location of designated critical areas; and
 - c. The protection of the agricultural lands or critical area would be more effective by clustering the homes and structures to the minimum area necessary.
 3. Calculating Density.
~~The calculation of density for a planned unit development is ((the net area based on the total area of subject property less the area set aside for right of way, tracts of land reserved for private streets and dedicated tracts reserved for stormwater facilities. The calculation of density is rounded up to the next whole number)) as provided in the base zone.~~
 4. Transfer of Development Rights.
An applicant for a planned unit development may shift allowed residential densities to another site to protect and preserve designated critical areas and agricultural lands while providing the overall maximum density permitted by the underlying zoning district.
 5. Density Bonuses.
 - a. An applicant for a planned unit development may apply for a residential density bonus of ten percent above the maximum density allowed in the underlying base zone for developing affordable housing units that meet or exceed the HUD standards for affordable units.
 - b. The density bonus may be granted based on a one percent ratio of bonus density for the project for each one percent of affordable housing that is provided.
 - c. Affordable housing units are required to be dispersed throughout the project and shall not be congregated all in one building, when more than one building is proposed.
- C. Dimensional Requirements of the Base Zone.
- The dimensional requirements of the base zone standards apply to a PUD except as follows:
1. Lot Dimensional Standards.
 - a. The minimum lot size, lot depth and lot width standards may be modified.
 - b. The lot frontage requirements may be modified to allow the lots to be served by a private street or private access, rather than a public street as required under SMC 17C.111.200(F), provided that the director of engineering services has determined that private streets or private access can serve the subject lots in the planned unit development. A private street or private access that does not conform to chapter 17H.010 SMC, Street Development Standards, may be approved through a design variance request under SMC 17H.010.020.
 2. Lot Coverage and FAR.
The lot coverage by buildings and the floor area ratio (FAR) provisions may be modified.
 3. Setbacks.
 - a. Front and rear yard setbacks.

- i. Front and rear yard setbacks for structures located within eighty feet of the perimeter of the project shall be the same as required by the base zone.
 - ii. Front and rear yard setbacks in the remainder of the project may be modified, except that a minimum front or rear yard setback of twenty feet is required for any garage or carport that opens facing a street or an alley.
 - iii. Above and below ground parking structures used in conjunction with a mixed use or multifamily residential project may modify front yard setbacks, if sufficient queuing to enter the structure is provided on-site.
 - b. Side Yard Setbacks.
 - i. Side yard setbacks may be modified, except that a side yard setback of twenty feet is required for any garage or carport that opens facing a street.
 - ii. Above and below ground parking structures used in conjunction with a mixed use or multifamily residential project may modify side yard setbacks, if sufficient queuing to enter the structure is provided on-site.
4. Building Height.

Except as provided below, building height allowed in the base zone cannot be modified, waived or varied through the planned unit development process.

 - a. Changes to the height limits in the underlying zone require a rezone processed concurrently with the planned unit development.
 - b. In the RMF zone, the wall height for a mixed-use commercial building may be increased to thirty five feet. Such a building is exempt from the height transition requirements of SMC 17C.111.230(C)(5).
5. Off-street Parking.

The minimum number of off-street parking stalls may be modified based upon sufficient evidence that the occupancy of the project will not require the number of off-street parking stalls specified for that use under chapter 17C.230 SMC, Parking and Loading.
6. Signs.

The number, type and size of signs cannot be modified through a planned unit development.
7. Fencing.

Perimeter fencing for a planned unit development is permitted except the maximum height of fencing along a street frontage of the planned unit development may not exceed forty-two inches. When a fence is along a street frontage, usable pedestrian access shall be provided spaced a minimum of one every three hundred feet.
8. Gates.

If the director of engineering services approves of private streets in the planned unit development, based on the criteria of SMC 17H.010.090, gates may be permitted in a planned unit development.
9. Lot Access.

The alley access requirements of SMC 17C.111.335(B) apply to lots in a PUD. If a lot abuts a public alley, then vehicle access shall be from the alley.
- D. Infrastructure.

All public or private streets, paving, curbs, sidewalks, utilities, stormwater, lights and similar facilities shall be developed according to City standards, unless specifically modified by the city engineer. Waivers, variances, or modifications to the private or public street standards, utilities, and other infrastructure through a planned unit development shall be approved by the city engineer. An approved design variance request form shall be submitted with the PUD application.
- E. Common Open Space.

In exchange for the approval of more intense residential development, higher densities, smaller lots and relaxed development standards, the developer of a planned unit development is required to provide common open space for the active and passive recreational activities of residents, employees, and visitors. Such space shall be aggregated wherever feasible and shall consist of a combination of landscaped and hard-scaped areas. Such common open space shall include some combination of the following: plazas, arbors, sitting areas, picnic areas, playing fields and trails to accommodate a variety of active and passive activities and promote visual interest.

 1. In planned unit developments, the following requirements shall apply:
 - a. At least ten percent of the gross area of the site must be devoted to such open space. Such space must be fully accessible to the residents, employees, visitors and/or other users of the site. Reduction of this standard in PUDs is prohibited and a variance cannot be sought to reduce this requirement.
 - b. Fenced yards associated with buildings immediately adjacent to designated open space, landscaping in parking lots, or fenced stormwater facilities shall not count toward the total open space requirement.
 - c. Environmentally-constrained land within the planned unit development, including wetlands, geologically hazardous areas, fish and wildlife habitats and frequently flooded areas may be used to meet up to fifty percent of the total requirement specified in subsection (E)(1)(a) above, provided that these areas are either accessible to pedestrians to the extent practical or are visually accessible from adjacent and adjoining common open space.
 2. The common open space designated to meet this requirement shall be permanently maintained by and conveyed to one of the following:

- a. A homeowners' or property owners' association as regulated by state law.
- b. A public agency that agrees to maintain the common open space and any buildings, structures or improvements placed within it.

F. Subdivision.

When a planned unit development is combined with a division of land including a short plat, long plat or binding site plan, the requirements of chapter 17G.080 SMC are required to be met, including SMC 17C.111.200(C), along with the following:

1. Through lots.

Lots shall be configured in a way that development can be oriented toward streets to increase the safety and enjoyment of pedestrians and bicyclists. A new PUD/subdivisions shall not "turn its back" on a collector, minor or principal arterial street. Through lots are allowed only where both front lot lines are on local access streets. The minimum front lot line and minimum width standards apply to one frontage of the through lot.

Section 4. Hearing: The hearing held on August 25, 2025 associated with the adoption of this ordinance shall satisfy the requirement for a public hearing in connection with this interim zoning ordinance, pursuant to RCW 35.63.200 and RCW 36.70A.390.

Section 5. Duration: This interim zoning ordinance shall be in effect until August 25, 2026 unless extended by subsequent action by the Spokane City Council. It is anticipated that while this interim zoning ordinance is in effect the city will follow the work plan as outlined in Section 6 of this ordinance to make these measures permanent pursuant to the public notice and participation process set forth in chapter 17G.025 of the Spokane Municipal Code and the Periodic Update of the City of Spokane Comprehensive Plan mandated under the State of Washington's Growth Management Act.

Section 6. Work Plan: Pursuant to RCW 36.70A.390, a work plan for studies related to this ordinance shall include continued public participation and noticing pursuant to chapter 17G.025 SMC, and consideration as part of the Periodic Update of the City of Spokane Comprehensive Plan.

Section 7. Severability: If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 8. Clerical Errors: Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council August 25, 2025

Delivered to Mayor September 2, 2025

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

DETECTIVE SPN 905

Promotional

DATE OPEN: Monday, September 1, 2025

DATE CLOSED: Monday, September 15, 2025

SALARY: \$122,461.20 annual salary, payable bi-weekly, to a maximum of \$137,160.72

CLASS SUMMARY:

Performs specialized police work in the investigation of criminal offenses and related police problems.

EXAMPLES OF JOB FUNCTIONS:

- Investigates individually, or as a member of a special detail, a wide variety of crime classifications, including but not limited to: narcotics, vice, assault, fraud, homicide, theft, burglary, malicious mischief, and child sexual abuse.
- Conducts surveillance of suspects and known criminals.
- Interrogates witnesses and suspects.
- Prepares and executes search warrants.

- Makes arrests.
- Gathers and analyzes evidence.
- Makes detailed written reports of the results of investigations; composes correspondence concerning assigned cases, as required.
- Prepares evidence for presentation in court, and testifies as to such evidence.
- Traces, locates, and investigates reports of missing persons.
- Conducts special investigations as directed, and cooperates with other law enforcement agencies in their investigations.
- May be assigned to extradition cases.
- Performs general police duties and other related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of four years of experience with the City in the classification of Police Officer (SPN 901), Police Officer First Class (SPN 904), Police Corporal (SPN 911), or any combination thereof.
- *Fitness:* All applicants must be certified by the police physician as physically fit to perform the duties.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written multiple-choice test with weights assigned as follows:

- Written Multiple-Choice Test: 100%

WRITTEN MULTIPLE-CHOICE TEST DETAILS:

- Test Date: Tuesday, September 23, 2025
- Test Time: 1:30 p.m.
- Test Location: National Guard Readiness Center, 1626 N Rebecca St., Spokane, WA 99217
- Approximate Duration: 2.5 hours
- The test will include subjects as outlined in the 2025 Police Detective Bibliography

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 26th day of August 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Interceptor CCTV Sonar & Laser Inspection – Prevailing Wages Wastewater Maintenance Solicitation #6352-25

Description: The City of Spokane Wastewater Maintenance department is seeking bids for interceptor CCTV Sonar and laser inspection.

Bid Opening: Sealed electronic bids will be accepted until **Monday, September 22nd, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

This Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Public Work Invitation to Bid.

Questions from potential Bidders will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, September 22nd, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Tanya Lester
Purchasing Department

Publish August 27 and September 3, 2025
