



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

**JULY 30, 2025**

Issue 31



### MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

SHELBY LAMBDIN (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

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**The Official Gazette**

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# Minutes

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, July 21, 2025**

The minutes for the Monday, July 21, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, August 6, 2025, issue of the *Official Gazette*.

**MEETING MINUTES****City of Spokane****City Council-Mayor Joint Special Meeting to Discuss Budget****(held in a study session format)****Council Briefing Center****May 8, 2025****Meeting Recording:** <https://vimeo.com/108263865>**Call to Order:** 11:01 a.m.**Attendance:**

Council Members Present: Council President Wilkerson, Council Members Dillon, Navarrete (arrived at 11:03 a.m.), and Zappone (arrived at 11:03 a.m.)

Council Members Absent: Council Members Cathcart, Klitzke, and Bingle

**Agenda Items:**

- Investment & Debt Evaluation
  - ◊ Refinancing bond and identifying best yield for long-term & short-term growth based on interest rate environment in 2025

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 11:33 a.m.

**STANDING COMMITTEE MINUTES****City of Spokane****Public Infrastructure, Environment & Sustainability Committee****City Council Chambers****July 21, 2025****Call to Order:** 12:00 PMRecording of the meeting may be viewed here: <https://vimeo.com/1103253709?fl=pl&fe=s>**Attendance**

Committee Members Present: Michael Cathcart, Jonathan Bingle, Zack Zappone, Paul Dillon arrived at 12:12 PM

Committee Members Absent: Betsy Wilkerson and Kitty Klitzke

**Discussion Items**

1. PUBLIC WORKS MONTHLY DIRECTOR'S REPORT - MARLENE FEIST (10minutes)
  - ◊ **No action taken, Presentation Only**
2. 5200 - PUBLIC RULE UPDATE TO WATER/WASTEWATER GFC'S - MARLENE FEIST (10 minutes)
  - ◊ **No action taken, Presentation Only**

3. 0370 - SPRAGUE/ALKI/BROADWAY GRIND & OVERLAY CHANGE ORDER #1 2024063 - DAN BULLER (5 minutes)  
◇ **No action taken, Presentation Only**
4. 0370 - LOW BID AWARD 2025 ADAPTIVE DESIGN TRAFFIC CALMING PROJECT 2 2025065 - DAN BULLER (5 minutes)  
◇ **No action taken, Presentation Only**
5. 0370 - LOW BID AWARD 2025 ADAPTIVE DESIGN TRAFFIC CALMING PROJECT 1 2025045 - DAN BULLER (5 minutes)  
◇ **No action taken, Presentation Only**
6. 4330 - 6PPD PROJECT FUNDING CONSENT REQUEST - JAMES "TREY"GEORGE (5 minutes)  
◇ **No action taken, Presentation Only**
7. HOME LOAN FORGIVENESS – EL ESTERO - DAWN KINDER (15 minutes)  
◇ **No action taken, Presentation Only**
8. AVISTA WILDFIRE PRESENTATION - RYAN ARNOLD & ROBYN BROOKSHIRE (15 minutes)  
◇ **No action taken, Presentation Only**
9. STAFF UPDATES - (10 minutes)  
◇ **No action taken, Presentation Only**
10. BOARD AND COMMISSION UPDATES - (10 minutes)  
◇ **No action taken, Presentation Only**

**Consent Items**

1. 1100 - PURCHASE AND INSTALLATION OF BRITESPAN BUILDING (STREETS)
2. 4100 PAVING SERVICES – ON-CALL PUBLIC WORKS MAINTENANCE (WATER & HYDROELECTRIC SERVICES)
3. 4100 WATER DEPARTMENT PURCHASE OF DUCTILE IRON PIPE (WATER & HYDROELECTRIC SERVICES)
4. 4100 OPR 2025-134 SCADA UPGRADE (WATER & HYDROELECTRIC SERVICES)
5. 4100 NEPTUNE WATER METERS, REGISTERS, & PARTS (WATER & HYDROELECTRIC SERVICES)

**Executive Session**

None.

**Adjournment**

The meeting adjourned at 1:04 PM

# General Notices

## STREET CLOSURE NOTIFICATION Sprague & Alki/Broadway Grind & Overlay - Project Number 2024063

Detour signs will be in place for the following streets:

- East Alki/Broadway Avenue from North Freya Street to North Havana Street will be closed July 28 through August 19.

For more information about the project, please visit: <https://my.spokanecity.org/projects/sprague-and-alki-broadway-freya-to-havana-grind-and-overlay/>

Publish: July 30, 2025

# Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

## ORDINANCE NO. C36644

An ordinance amending Ordinance C-14947 that vacated a portion of Nettleton Street in the City of Spokane

The City of Spokane does ordain:

**Section 1.** That Nettleton Street, in the City of Spokane, from the southerly line of Northwest Boulevard to the north line of the alley between Grace Avenue and Buckeye Avenue, excepting therefrom intersecting Grace Avenue, be, and the same is hereby, vacated; provided that the city retains an easement or the right to exercise and grant easements in respect to the vacated land for electrical transmission lines and facilities and a telephone plant.

Passed by City Council July 21, 2025  
Delivered to Mayor July 25, 2025

## ORDINANCE NO. C36645

An ordinance amending Ordinance C-22933 that vacated that portion of Grace Avenue except the north 10 feet of the south half thereof, from the extended west line of vacated Nettleton Street to the arc of a circle having a radius of 37 ½ feet, the center point of which is the center point of the existing cul-de-sac, and located on the center line of Grace Avenue.

**WHEREAS**, a petition for the vacation of Grace Avenue between the east line and the west line of Nettleton Street, excepting the portion thereof lying within the cul-de-sac presently constructed in Grace Avenue, having been filed with the City Clerk by owners of 75% of the property abutting that sought to be vacated, and a hearing having been held thereon before the City Council of the City of Spokane in accordance with RCW 35.79; and

**WHEREAS**, the City Council of the City of Spokane having found that the public use, benefit and welfare will be served by the vacation of a lesser portion of the area included in the petition for vacation; Now, THEREFORE,

The City of Spokane does ordain:

**Section 1.** That portions of Grace Avenue, except the north 10 feet of the south half thereof, from the extended west line of vacated Nettleton Street to the arc of a circle having a radius of 37 ½ feet and center point of which is the center point of the existing cul-de-sac, and located on the center line of Grace Avenue, in the City and County of Spokane, State of Washington, be and the same hereby is, vacated, subject to the following conditions:

- 1) That easements for existing utilities through the vacated right of way be preserved except for in the areas described below; and

BEGINNING at a PK Nail marking the intersection of the North Hemlock Street monument line and the West Cleveland Avenue monument line; thence South 87°08'38" West 459.97 feet to a PK Nail marking the intersection of the North Nettleton Street monument line and the West Cleveland Avenue monument line; thence South 054°2'21" West 168.41 feet to a point at the intersection of the Southwesterly right of way of West Northwest Boulevard and the Westerly right of way of vacated North Nettleton Street (City of Spokane Ordinance No. C14947); thence South 02°49'52" East 114.56 feet along the Westerly right of way of vacated North Nettleton Street; to the TRUE POINT OF BEGINNING of this description; thence South 02°49'52" East 18.72 feet along the Westerly right of way of vacated North Nettleton Street; thence North 87°08'38" East 30.00 feet to a point on the centerline of vacated North Nettleton Street; thence South 02°49'52" East 18.75 feet along the centerline of vacated North Nettleton Street to a point on the centerline of vacated West Grace Avenue (City of Spokane Ordinance C-22933); thence Northeasterly along a non-tangent curve to the right with a radius of 37.50 feet, through a central angle of 78°26'17", an arc length of 51.34 feet (long chord bears North 36°24'46" East 47.42 feet); thence North 02°49'52" West 0.75 feet to a point on the Northerly right of way line of West Grace Avenue; thence South 87°08'38" West 60.00 feet along the Northerly right of way of West Grace Avenue to the TRUE POINT OF BEGINNING, and containing 0.020 acres, more or less.



**Together with:**

**BEGINNING at a PK Nail marking the intersection of the North Hemlock Street monument line and the West Cleveland Avenue monument line; thence South 87°08'38" West 459.97 feet to a PK Nail marking the intersection of the North Nettleton Street monument line and the West Cleveland Avenue monument line; thence South 054°2'21" West 168.41 feet to a point at the intersection of the Southwesterly right of way of West Northwest Boulevard and the Westerly right of way of vacated North Nettleton Street (City of Spokane Ordinance No. C14947); thence South 024°9'52" East 133.31 feet along the Westerly right of way of vacated North Nettleton Street; thence South 49°03'47" East 41.54 feet to a point on the centerline of vacated North Nettleton Street, said point also being the TRUE POINT OF BEGINNING of this description; thence South 024°9'52" East 27.50 feet along the centerline of vacated North Nettleton Street; thence North 87°08'38" East 30.00 feet along the Southerly right of way of vacated West Grace Avenue (City of Spokane Ordinance C-22933); thence North 024°9'52" West 0.76 feet; thence along the arc of a non-tangent curve to the right, with a radius of 37.50 feet, through a central angle of 62°58'19", an arc length of 41.22 feet (long chord bears North 49°48'30" West 39.17 feet); thence South 87°08'38" West 1.36 feet to the TRUE POINT OF BEGINNING, and containing 0.007 acres, more or less.**

- 2) That no buildings or structures shall be constructed on such easements; and
- 3) That any improvement and use of the land shall be subject to prior approval of the Spokane Park Board and the utility owners affected thereby; and
- 4) That any such improvements may be removed without compensation by the said Park Board or utility owners if necessary.

**Section 2.** This ordinance shall take effect and be in force thirty days from and after its passage.

**Passed by City Council July 21, 2025**

**Delivered to Mayor July 25, 2025**

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**ORDINANCE NO. C36719**

AN ORDINANCE TO ADOPT AN OVERLAY ZONE FOR PROPERTY LOCATED AT 2747 W. THORPE ROAD IN THE CITY AND COUNTY OF SPOKANE, STATE OF WASHINGTON, BY AMENDING THE OFFICIAL ZONING MAP TO SHOW A PLANNED UNIT DEVELOPMENT OVERLAY ZONE FOR SAID PROPERTY.

**WHEREAS**, The Hearing Examiner held a public hearing on March 19, 2025, at the request of the owner of certain property zoned RSF – Residential Single Family (converted to R1 – Residential 1 – in January 2024), and generally located at 2747 W Thorpe Road in the City and County of Spokane, State of Washington, and on May 1, 2025, approved a Planned Unit Development Overlay Zone; and

**WHEREAS**, the designation is not a major action significantly affecting the quality of the environment;

**NOW THEREFORE - - -**

The City of Spokane does ordain that the Director of Planning Services be directed to change the Official Zoning Map adopted by Spokane Municipal Code Section 17A.040.020, so as to designate the property depicted in Exhibit A and legally described as:

252542PT OF SW1/4 OF SW1/4 LYG SELY OF THORP RD &W OF LNWHICH MEAS 492.5FT W OF SECOR OF SW1/4 OF SW1/4 TH N AT R/ATO SL OF SEC 25 TO PT OF INTER WITH SWLY LN OF TR CONV TOSPO PORTLAND CEMENT CO BY DEED 486/499 TH N31DEG W ALG SD LNT0 PT ON NL OF SW1/4 OF SW1/4 WHICH MEAS 839.9FT E OF NWCOROF SW1/4 OF SW1/4

25-25-42 PTN OF SW1/4 DAF; BEG AT INT OF W SP & S RY R/W LNAND S SEC LN TH W TO PT 492.5FT W OF SE COR OF SW1/4 OFSW1/4 TH N TO INT W/LN RUN S31DEG E FRM PT 839.9FT E OF NWCOR OF SW1/4 OF SW1/4 TH S31DEG E TO WSP & S RY R/W LN THSLY ALG SD LN TO POB

25-25-42 PTN OF SW1/4 OF SW1/4 BTWN SLY R/W OF SP&S RY AN DLN BEG ON N LN OF SW1/4 OF SW1/4 839.9FT E OF NW COR TH S31DEG E TO INT WITH SLY R/W OF SP & S RY EXC RD

252542PTN OF NW1/4 OF SW1/4 S OF THORP RD &W OF SP&S R /W

25-25-42: PTN SE1/4 OF SW1/4 LYG WLY OF OWR&N CO R/W & S OF 26TH AVE & ELY OF SP&S R/W, INC PTN WLY OF SP&S R/W & NLY OF LN RUN S 31DEG E FROM PT 839.9 FT E OF NW COR OF SW1/4 OF S W1/4

362542PT OF NE1/4 OF NW1/4 W OF SP&S RY R/W  
STUDEBAKER ADD L1TO24 IN B1TO8

35-25-42, PTN OF NE1/4 OF NE1/4: BEG 380 FT S OF N LN OF SEC ON LN DRN FROM NE COR OF SEC TO CTR OF NE 1/4; TH W TO CO RD; TH SWLY ALG CO RD TO N & S CTR LN OF NE1/4; TH S TO CTR OF NE1/4; TH NELY TO POB

35-25-42 PTN OF NE1/4 OF NE1/4 DAF; BEG 293.5FT W & 100FT SOF NE COR OF SEC TH S193.5FT TH SWLY 125FT TO A PT 380FT SOF N LN TH W TO THORPE RD TH NLY ALG SD RD TO POB EXC RD

352542PT OF NE1/4 OF NE1/4;BEG AT NECOR OF SEC S80R W 80RNELY TO POB  
352542SE1/4 OF NE1/4

with a Planned Unit Development Overlay Zone.

**Note:** Exhibit A is on file with the office of the City Clerk.

**Passed by City Council July 21, 2025**

**Delivered to Mayor July 25, 2025**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## SENIOR PLANNER SPN 258

Promotional

**DATE OPEN: Monday, July 28, 2025**

**DATE CLOSED: Monday, August 11, 2025**

**SALARY: \$82,288.08 annual salary, payable bi-weekly, to a maximum of \$116,343.36**

### CLASS SUMMARY:

Performs responsible supervisory and professional work in a specialized unit in the area of city planning and development implementation, zoning, environmental study, economic development, neighborhood revitalization, or community development.

### EXAMPLES OF JOB FUNCTIONS:

- Supervises and participates in the preparation of reports and plans for the proper use, zoning, annexation, planning, development of land and projects; detailed City or neighborhood plans; the layout of subdivisions and arterial street system; the location of special uses; and the preparation of a City Comprehensive Plan. Reports on zone, development or permit applications and environmental reviews.
- Directs and participates in the compilation and analysis of planning data and research.
- Responsible for proposing, developing, and executing projects from initiation to completion.
- Develops budgets and negotiates contracts for Planning, Economic Development and Community Development projects; works with accountants in the administration of grant funds, project and program budgets.
- Conducts studies on economic positioning, development master planning, rezoning, platting, environmental impact and annexation proposals; prepares reports and recommendations.
- Reviews existing regulations and makes recommendations for the revision of ordinances.
- Supervises and participates in processing annexations, Comprehensive Plan amendment petitions, development permits and land subdivisions; participates in public hearings in the course of administering these regulations.
- Meets with and addresses various groups to explain the objectives, plans and studies of the City and its Plan Commission, and solicit public input.
- Prepares the selection processes for hiring consultants and administers consultant contracts.
- Performs related work as required.

### MINIMUM QUALIFICATIONS:

#### Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years of experience as a Planner II (SPN 257) or three years as an Urban Designer (SPN 259).
- *License:* Possession of a valid driver's license or evidence of equivalent mobility.

**Note:** Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per CivilService Rule VI, Section 3.

### Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- **Education:** Graduation from an accredited four-year college or university with a degree in planning; or a degree in a major field of study which is related to city planning, zoning, environmental studies, economic development, or community development functions.
- **Experience:** Completion of at least four years' experience commensurate with the degree, including one year in a responsible supervisory capacity.
- **Substitution:** Completion of course work toward an advanced degree in city planning may be substituted on a year-for-year basis for non-supervisory experience.
- **License:** Possession of a valid driver's license or evidence of equivalent mobility.

### EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience (T&E) Evaluation, with scoring weight assigned as follows:

- T&E 100%

### TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

T&E links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, July 28, 2025, and Monday, August 11, 2025, will test Thursday, August 14, 2025, through Monday, August 18, 2025.

### TO APPLY:

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23<sup>RD</sup> day of July 2025.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

**PLUMBER SPN 611**

Open Entry

**DATE OPEN: Monday, July 28, 2025****DATE CLOSED: Monday, August 25, 2025****SALARY: \$76,086.72 annual salary, payable bi-weekly, to a maximum of \$91,162.08****CLASS SUMMARY:**

Performs journey-level skilled work in plumbing installation, maintenance and repair.

**EXAMPLES OF JOB FUNCTIONS:**

- Assembles pipe sections, tubing or fittings using couplings, clamps, screws, bolts, cement, plastic solvent, caulking, or soldering, brazing, or welding equipment.
- Installs pipe sections, fitting, valves, appliances or fixtures such as sinks, urinals, and toilets using hand or power tools.
- Follows specifications and plumbing codes.
- Inspects, repairs, or replaces pumps, valves and boiler systems, including swimming pool pumps.
- Replaces defective equipment, mends broken pipes, and opens clogged drains.
- Reads blueprints, plans, specifications, and building codes.
- Monitors air and water pressure gauges to detect and locate leaks.
- Assesses damage and deterioration to determine maintenance or repair needs.
- Selects work materials based on desired outcomes and price considerations.
- Organizes, cleans and maintains shop and storage areas.
- Changes replaceable tool attachments or equipment as needed.
- Operates automotive vehicles; power and hand tools including but not limited to pipe threaders, welders, wrenches and saws; electrical and mechanical testing devices; and lift trucks and ladders.
- Maintains records of job time and materials used.
- Requests and may purchase tools and materials for work activities.
- Performs related work or assists at less than skilled journey level in other trades as required.

**MINIMUM QUALIFICATIONS:****Open Entry Requirements****Licenses and Certifications:**

- Possession of a journey-level plumber's license (PL01) as issued by the State of Washington.
- Applicants must possess a valid driver's license.

**Note:** Employees in the Plumber classification may be compensated for additional duties as negotiated by labor and management.

**Lift Requirement:**

- Job offer is contingent on passing a lift test.
- Ability to lift pipes, fixtures and other plumbing materials weighing up to 80 lbs.

**EXAMINATION DETAILS:**

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a supplemental questionnaire Training and Experience (T&E) Evaluation, with weights assigned as follows:

- T&E 100%

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS" on the job announcement page. The T&E must be submitted online, at the time of application.**



- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of July 2025.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

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# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### ABBREVIATED REQUEST FOR QUALIFICATIONS TRAFFIC CONTROL PLANNING & DESIGN CITY OF SPOKANE, WA

#### **DESCRIPTION**

TRAFFIC CONTROL PLANNING & DESIGN

#### **DUE DATE**

MONDAY, AUGUST 18, 2025 no later than 1:00 p.m.

#### **SCOPE OF SERVICES**

The scope of services envisioned in this RFQ may include some or all of the following:

- Construction phase traffic control plan design
- Permanent signing and striping design
- Traffic signal design – not expected to be a major component of the work
- Pedestrian hybrid beacon design – not expected to be a major component of the work
- Street lighting design – not expected to be a major component of the work
- Traffic signal timing – not expected to be a major component of the work

#### **EVALUATION CRITERIA**

The following weighting will be assigned to the Proposal for evaluation purposes:

Documentation of expertise and experience in construction phase traffic control planning design	40%
Documentation of expertise and experience in permanent signing & striping design	40%
Documentation of expertise and experience in traffic signal, pedestrian hybrid beacon, street lighting design and traffic signal timing	20%

#### **SUBMITTAL REQUIREMENTS**

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>.

Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to [jradams@spokanecity.org](mailto:jradams@spokanecity.org) by the time/date specified above.

Questions about the RFQ can also be directed to Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

#### **ADA INFORMATION**

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling 509-625-6700.

#### **TITLE VI STATEMENT**

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Publish: July 30 and August 6, 2025

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**REQUEST FOR PROPOSALS #6427-25**  
**HEAD GOLF PROFESSIONAL/MANAGER AT INDIAN CANYON GOLF COURSE**  
City of Spokane Parks & Recreation Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Golf Course Tour:** A Golf Course Tour is scheduled to be held on September 10, 2025 at 9:00 am, local time, at **Indian Canyon Golf Course Clubhouse located at 1001 S Assembly Rd, Spokane WA 99224**. All prospective Proposers should attend; however, attendance is not mandatory. Questions and answers will be issued by Addenda through the City of Spokane's online procurement system portal <https://spokane.procureware.com>. The City shall be bound only to written answers to questions. Any oral responses given at the Pre-Proposal Conference shall be considered unofficial.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, OCTOBER 6, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, OCTOBER 6, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Thea Prince  
Senior Procurement Specialist,  
City of Spokane Purchasing & Contracts

Publish: July 23 and 30, 2025

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**REQUEST FOR PROPOSALS #6431-25**  
**Community based Private Public Partnership (CBP3) Consultant**  
City of Spokane Sewer Maintenance

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Pre-proposal Conference:**

A Virtual Pre-Proposal Conference is scheduled to be held on Thursday August 7<sup>th</sup> July, at 10:00 AM, local time, **by Microsoft Teams by joining on your computer, mobile app or room device:**

[https://teams.microsoft.com/l/meetup-join/19%](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDdkMDQ2MzYtOGU3Yy00YTQ3LWEwYWUtOGMwZmM1ZTcyZTMw%40thread.v2/0?context=%7b%22Tid%22%3a%2295fa1d6e-6a27-496e-9117-fc34d9076661%22%2c%22Oid%22%3a%227e44fa43-ee26-49d7-b0f0-df842c6f3499%22%7d)

[3ameeting\\_NDdkMDQ2MzYtOGU3Yy00YTQ3LWEwYWUtOGMwZmM1ZTcyZTMw%40thread.v2/0?context=%7b%22Tid%22%3a%2295fa1d6e-6a27-496e-9117-fc34d9076661%22%2c%22Oid%22%3a%227e44fa43-ee26-49d7-b0f0-df842c6f3499%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDdkMDQ2MzYtOGU3Yy00YTQ3LWEwYWUtOGMwZmM1ZTcyZTMw%40thread.v2/0?context=%7b%22Tid%22%3a%2295fa1d6e-6a27-496e-9117-fc34d9076661%22%2c%22Oid%22%3a%227e44fa43-ee26-49d7-b0f0-df842c6f3499%22%7d)

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, August 18th 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, August 18th, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project will be funded by state and federal grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Tanya Lester  
Procurement Specialist,  
City of Spokane Purchasing & Contracts

Publish: July 23 and 30, 2025

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**REQUEST FOR PROPOSALS #6432-25**  
**Development Code Assessment and Modernization Services**  
City of Spokane Community & Economic Development Division

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, AUGUST 25, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, AUGUST 25, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB  
Senior Procurement Specialist,  
City of Spokane Purchasing & Contracts

Publish: July 23, 30, and August 6, 2025

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**COMPRESSED AND CALIBRATION (SPECIALTY) GASES**  
**City of Spokane Multiple Departments**  
**#ITB 6434-25**

**Description:** The City of Spokane is soliciting electronic bids for Compressed and Calibration (Specialty) Gases for a five-year period.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, AUGUST 25, 2025**, for Compressed and Calibration (Specialty) Gases for a five-year period. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, AUGUST 25, 2025**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: July 30 and August 6, 2025

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